APPROVED

Clarksville Charter School

Minutes

Clarksville Governing Board Meeting

Date and Time
Thursday December 7, 2023 at 6:30 PM

Location
Clarksville Resource Center
4818 Golden Foothill Pkwy. Ste 9
El Dorado Hills, CA

Join Zoom Meeting:
https://sequoiagrove-org.zoom.us/j/4075258260

Directors Present
Kelley Laliberte, Lois Stowe, Rachelle Hager, Tiffiny Farley

Directors Absent
None

Guests Present
Ashley Hazlett (remote), Bob McGuire (remote), Catherine Birch (remote), Darcy Belleza, Dr. Amanda Fernandez (remote), Ed Manansala, James Surmeian (remote), Janeal Cimino (remote), Jenell Sherman, Katie Royer (remote), Kevin Monsma, Khalelah McWhorter (remote), Krysta Marshall (remote), Marci Boyd (remote), Megan Nason (remote), Roxy Martins (remote), Royce Gough, Sara Greco (remote), Shannon Breckenridge, Wendy Frederickson

I. Opening Items

A.

Record Attendance/ Establish Quorum

B. Call the Meeting to Order

Kelley Laliberte called a meeting of the board of directors of Clarksville Charter School to order on Thursday Dec 7, 2023 at 6:30 PM.

C. Public Comment on Consent Agenda

No public comment on Consent Agenda.

D. Approval of Consent Agenda

Rachelle Hager made a motion to approve Consent Agenda.
Tiffiny Farley seconded the motion.
The board **VOTED** unanimously to approve the motion.
Rachelle Hager made a motion to approve the minutes from Governing Board Meeting and Annual Board Training on 10-11-23.
Tiffiny Farley seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Public Comments on Agenda and Non-Agenda Items

No public comments.

F. Presentation of Executive Director Report

Jenell Sherman and Shannon Breckenridge presented the *Executive Director's Report.*

II. Governance

A. Nomination and Approval of Board Member #1: Lois Stowe

Kelley Laliberte made a motion to approve nomination of Lois Stowe, Member #2.
Tiffiny Farley seconded the motion.
Term: 2023-2025
The board **VOTED** unanimously to approve the motion.

III. Finances

A. Presentation and Discussion of FCMAT Audit

Ed Mananscala, County Superintendent of Schools with El Dorado County of Education presented *AB139 Extraordinary Audit Report.*

B. Approval of October 2023 Financials

Tiffiny Farley made a motion to approve October 2023 Financials.
Rachelle Hager seconded the motion.

James Surmeian presented October 2023 Financials.

The board **VOTED** unanimously to approve the motion.

Roll Call	
Tiffiny Farley	Aye
Rachelle Hager	Aye
Lois Stowe	Aye
Kelley Laliberte	Aye

C. Approval of First Interim Report

Tiffiny Farley made a motion to approve of First Interim Report.
Rachelle Hager seconded the motion.
James Surmeian presented First Interim Report.
The board **VOTED** unanimously to approve the motion.

D. Presentation: Finance Training

Dr. Amanda Fernandez presented Finance Training, *Foundations of Charter School Budget/Finance, LCFF/LCAP & Audits.*

E. Presentation and Discussion of Instructional Funds

Dr. Amanda Fernandez presented Instructional Funds Report.

F. Approval of 2022-2023 Audit

Tiffiny Farley made a motion to table approval of 2022-2023 Audit until January 2024 Meeting.
Rachelle Hager seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Governance

A. Discussion and Potential Action: Board Goals

Lois Stowe made a motion to approve the Board Goals as noted.
Tiffiny Farley seconded the motion.
Board Goals:

- The Board will collaborate with the school to increase awareness and build community with school staff, families and public.
- A board member will attend a committee meeting from English Language Advisory Committee or Parent Advisory Committee and report to back to the Board.
- The Board will provide support and feedback around the development of academic parent education resources focused on instruction and assessment.

The board **VOTED** unanimously to approve the motion.

B. Approval of Board Position: Treasurer

Tiffiny Farley made a motion to remove this agenda item.
Lois Stowe seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Closing Items

A. Board Requests for Future Agenda Items

No Board requests.

B. Announcement of Next Regular Scheduled Board Meeting

Kelley Laliberte announced the next regular scheduled board meeting is January 18, 2024 at 6:30 PM.

C. Adjourn Meeting

Kelley Laliberte made a motion to adjourn the meeting.
Tiffiny Farley seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:20 PM.

Respectfully Submitted,
Kelley Laliberte

Prepare by:
Katie Royer

Noted by:

_____
Board Secretary
Public Comment Rules for Non-Agenda Items: Members of the public may address the Board on non-agenda items through the teleconference platform, Zoom, during the time allocation for public comment on nonagenda items. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board during this time or simply communicate orally your desire to address the Board when the Board asks for public comments on non-agenda items. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per single topic. If a member of the public utilizes a

translator to address the Board, those members of the public are allotted 4 minutes each to accommodate translation time. By law, the Board is allowed to take action only on items on the agenda. However, the Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Public Comment Rules for Agenda Items: Members of the public may address the Board on agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board on that agenda item or simply communicate orally your desire to address the Board when the Board asks for public comment on that item. Public comment will be allowed following the staff report, if any, on each agenda item. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per agenda item. If a member of the public utilizes a translator to address the Board, those members of the public are allotted 4 minutes each to accommodate translation time.

Note: The Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at (530) 927-5137 at least 48 hours before the scheduled board meeting so every reasonable effort can be made to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).