

APPROVED



## Clarksville Charter School

### Minutes

#### Regular Scheduled Board Meeting

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##### **Date and Time**

Thursday October 20, 2022 at 6:30 PM

##### **Location**

<https://sequoiagrove-org.zoom.us/j/4075258260>

Meeting ID: 407 525 8260

Passcode: 546272

One tap mobile

+14086380968,,4075258260# US (San Jose)

+16699006833,,4075258260# US (San Jose)

Dial by your location

+1 408 638 0968 US (San Jose)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

Meeting ID: 407 525 8260

Find your local number: <https://sequoiagrove-org.zoom.us/j/4075258260>

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“Meeting held pursuant to Government Code 54953 and emergency findings previously adopted by the Board”

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##### **Directors Present**

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Emily Allen (remote), Janeal Cimino (remote), Kelley Laliberte (remote), Tiffany Farley (remote)

### **Directors Absent**

*None*

### **Guests Present**

Ashley Hazlett (remote), Bob McGuire (remote), Bryanna Brossman (remote), Darcy Belleza (remote), Dr. Amanda Fernandez (remote), Jenell Sherman (remote), Jennifer McQuarrie (remote), Jim Surmeian (remote), Katie Royer (remote), Kendra Nielsen (remote), Megan Nason (remote), Sara Greco (remote), Shannon Breckenridge (remote), royce.gough@sequoiagrove.org (remote)

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## **I. Opening Items**

### **A. Record Attendance/ Establish Quorum**

### **B. Approval to Continue Meeting Virtually per AB 361**

Kelley Laliberte made a motion to continue to meet virtually.

Tiffany Farley seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Call the Meeting to Order**

Emily Allen called a meeting of the board of directors of Clarksville Charter School to order on Thursday Oct 20, 2022 at 6:31 PM.

### **D. Approval of Consent Agenda**

Tiffany Farley made a motion to approve the consent agenda with noted changes.

Emily Allen seconded the motion.

Note: remove Safe to Return to In-Person Services Plan from consent agenda and move to regular agenda.

The board **VOTED** unanimously to approve the motion.

Tiffany Farley made a motion to approve the Safe to Return Plan.

Janeal Cimino seconded the motion.

Kendra Nielsen would like Clarksville Charter School to have stricter guidelines than CDC, State and counties. She believes masks should be required for indoor activities especially during times of higher numbers of cases in our area. She finds it difficult to find policies, etc. on school website.

Ashley Hazlett finds it difficult to navigate the website to find polices, agendas, etc. She applauds the school as a whole on how it has maintained parents choice in education.

The board **VOTED** unanimously to approve the motion.

Tiffany Farley made a motion to approve the minutes from Special Board Meeting on 09-14-22.

Janeal Cimino seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **E. Public Comments on Non-Agenda Items**

No public comments.

#### **F. Presentation of Executive Director's Report**

Jenell Sherman and Shannon Breckenridge presented the *Executive Director's Report*.

Kristie Nicosia presented the Fall Assessment update.

### **II. Academic Excellence**

#### **A. Report Out Regarding Public Comment on Cross Country Team**

Jenell Sherman announced that Royce Gough worked with the family and got the cross country team sanctioned. Sequoia Grove Charter Alliance was able to provide sponsorship.

### **III. Governance**

#### **A. Board Training**

Board Training included:

- Jenell Sherman presented School Recap
- Jennifer McQuarrie presented Brown Act and Conflict of Interest Board Training
- Jim Surmeian presented the Charter Finance for Governing Boards
- Bryanna Brossman presented Overarching Themes for Governing Boards
- Darcy Belleza presented Board Evaluation Process
- Darcy Belleza presented Board Goals
- Darcy Belleza presented 22-23 Updates

Board goal suggestions:

- Board member participation in school events - especially graduation and other academic events
- Board member hosting/monitoring social media outlets

Send board a list of possible in-person and virtual events board members can attend and written board goal

GOAL: Attendance at one event (virtual or in-person) per semester per board member.

**B. Approval of August 2022 Financials**

Kelley Laliberte made a motion to approve August 2022 Financials.

Tiffany Farley seconded the motion.

Jim Surmeian presented August 2022 Financials.

The board **VOTED** unanimously to approve the motion.

**C. Discussion and Potential Action on Board Positions**

Kelley Laliberte made a motion to approve board positions as noted.

Emily Allen seconded the motion.

Note:

Emily Allen as President

Kelley Laliberte as Secretary

Tiffany Farley as Treasurer

The board **VOTED** unanimously to approve the motion.

**IV. Closing Items**

**A. Board Requests for Future Agenda Items**

Board requests for future agenda items:

- Board goal discussion at December meeting.

**B. Announcement of Next Regular Scheduled Board Meeting**

Emily Allen announced the next regular scheduled board meeting is December 8, 2022 at 6:30 PM.

**C. Adjourn Meeting**

Kelley Laliberte made a motion to adjourn the meeting.

Tiffany Farley seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:45 PM.

Respectfully Submitted,  
Emily Allen

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Prepared by:  
Katie Royer

Noted by:

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Board Secretary

Public Comment Rules for Non-Agenda Items: Members of the public may address the Board on non-agenda items through the teleconference platform, Zoom, during the time allocation for public comment on nonagenda items. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board during this time or simply communicate orally your desire to address the Board when the Board asks for public comments on non-agenda items. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per single topic. If a member of the public utilizes a translator to address the Board, those members of the public are allotted 4 minutes each to accommodate translation time. By law, the Board is allowed to take action only on items on the agenda. However, the Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Public Comment Rules for Agenda Items: Members of the public may address the Board on agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board on that agenda item or simply communicate orally your desire to address the Board when the Board asks for public comment on that item. Public comment will be allowed following the staff report, if any, on each agenda item. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per agenda item. If a member of the public utilizes a translator to address the Board, those members of the public are allotted 4 minutes each to accommodate translation time.

Note: The Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at (530) 927-5137 at least 48 hours before the scheduled board meeting so every reasonable effort can be made to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).