APPROVED

Clarksville Charter School

Minutes

Special Board Meeting

Date and Time
Wednesday March 30, 2022 at 6:45 PM

Join Zoom Meeting
https://sequoiagrove-org.zoom.us/j/4075258260
Meeting ID: 407 525 8260
Passcode: 546272
One tap mobile
+14086380968,,4075258260# US (San Jose)
+16699006833,,4075258260# US (San Jose)
Dial by your location
+1 408 638 0968 US (San Jose)
+1 669 900 6833 US (San Jose)
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+1 346 248 7799 US (Houston)
+1 301 715 8592 US (Washington DC)
+1 312 626 6799 US (Chicago)
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Meeting ID: 407 525 8260
Find your local number: https://sequoiagrove-org.zoom.us/u/kcv9bkellW

“Meeting held pursuant to Government Code 54953 and emergency findings previously adopted by the Board”

Directors Present

Emily Allen (remote), Kelley Laliberte (remote), Keri Dalebout (remote), Lisa Jobe (remote), Tiffiny Farley (remote)

Directors Absent
None

Guests Present
Darcy Belleza (remote), Jenell Sherman (remote), Julie Haycock-Cavender (remote), Kathleen Daugherty (remote), Katie Royer (remote)

I. Opening Items

A. Establish Quorum/Record Attendance

B. Approval to Continue Meeting Virtually per Report of Findings

Lisa Jobe made a motion to continue meeting virtually.
Keri Dalebout seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Call the Meeting to Order

Emily Allen called a meeting of the board of directors of Clarksville Charter School to order on Wednesday Mar 30, 2022 at 7:40 PM.

D. Approval of Consent Agenda

Kelley Laliberte made a motion to approve the Consent Agenda.
Lisa Jobe seconded the motion.
The Consent Agenda includes:

- Tonight's meeting Agenda
- Minutes from March 16, 2022 Regular Scheduled Meeting
- Kindergarten and Transitional Kindergarten Policy (updated)

The board **VOTED** unanimously to approve the motion.
Kelley Laliberte made a motion to approve the minutes from Regular Scheduled Board Meeting on 03-16-22.
Lisa Jobe seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Public Comment on Non-Agenda Items

No public comments.

II. Operations

A. Approval of Executive Director Job Description

Lisa Jobe made a motion to approve Executive Director Job Description.
Keri Dalebout seconded the motion.
Jenell Sherman presented Executive Director Job Description.
The board **VOTED** unanimously to approve the motion.

B. Approval of Associate Executive Director Job Description

Lisa Jobe made a motion to approve Associate Executive Director Job Description with modifications.
Keri Dalebout seconded the motion.
Jenell Sherman presented the Associate Executive Director Job Description.

Lisa Jobe requested to have "personal homeschool experience preferred" added.

Keri Dalebout withdrew seconding the motion.
The motion did not carry.
Kelley Laliberte made a motion to approve Associate Executive Director Job Description.
Tiffiny Farley seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Lisa Jobe	No
Tiffiny Farley	Aye
Kelley Laliberte	Aye
Emily Allen	Aye
Keri Dalebout	Aye

C. Approval of Executive Director and Associate Executive Director Interview Timelines and Process

Keri Dalebout made a motion to approve the Associate Executive Director Interview Timelines and Process.
Kelley Laliberte seconded the motion.
Tiffini Farley will help with paper screening.

Emily Allen will also help in the process.
The board **VOTED** to approve the motion.

Roll Call	
Emily Allen	Aye
Tiffiny Farley	Aye
Lisa Jobe	Abstain
Kelley Laliberte	Aye
Keri Dalebout	Aye

D.

Approval of Organizational Charts

Keri Dalebout made a motion to table the Organizational Charts.
Kelley Laliberte seconded the motion.
Jenell Sherman presented the Organizational Charts.
The board **VOTED** to approve the motion.

Roll Call	
Keri Dalebout	Aye
Lisa Jobe	Aye
Kelley Laliberte	Aye
Emily Allen	Aye
Tiffiny Farley	Aye

III. Finance

A. Approval of Salary Schedule

Keri Dalebout made a motion to approve the Salary Schedule.
Kelley Laliberte seconded the motion.
Jenell Sherman presented the Salary Schedule.

The board **VOTED** unanimously to approve the motion.

IV. Closing Items

A. Board Member Requests to Add Items to Future Board Meeting Agendas

Emily Allen requested Board Goals Progress Report.

B. Announcement of Next Regular Scheduled Board Meeting

Emily Allen announced the Next Regular Schedule Board Meeting is April 27, 2022 at 6:30 PM.

C. Adjourn Meeting

Kelley Laliberte made a motion to adjourn.
Keri Dalebout seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:04 PM.

Respectfully Submitted,
Emily Allen

Prepared by:

Katie Royer
Noted by:

_____
Board Secretary

Public Comment Rules for Non-Agenda Items:
Members of the public may address the Board on non-agenda items through the teleconference platform, Zoom, during the time allocation for public comment on non-agenda items. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board during this time or simply communicate orally your desire to address the Board when the Board asks for public comments on non-agenda items. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per single topic. If a member of the public utilizes a translator to address the Board, those members of the public are allotted 4 minutes each to accommodate translation time. By law, the Board is allowed to take action only on items on the agenda. However, the Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Public Comment Rules for Agenda Items:
Members of the public may address the Board on agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board on that agenda item or simply communicate orally your desire to address the Board when the Board asks for public comment on that item. Public comment will be allowed following the staff report, if any, on each agenda item.
Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per agenda item. If a member of the public utilizes a translator to address the Board, those members of the public are allotted 4 minutes each to accommodate translation time.

Note: The Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at (530) 927-5137 at least 48 hours before the scheduled board meeting so every reasonable effort can be made to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).