APPROVED

Clarksville Charter School

Minutes

Special Board Meeting

Date and Time
Tuesday January 19, 2021 at 6:00 PM

Zoom Link: https://zoom.us/j/96568347400

Meeting ID: 965 6834 7400
Join by Phone: (669) 900-6833

Directors Present
Emily Allen (remote), Kathleen Burwell-Callero (remote), Kelley Laliberte (remote), Keri Dalebout (remote), Lisa Jobe (remote)

Directors Absent
None

Guests Present
Jenell Sherman (remote), Royce Gough (remote), Spencer Styles (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Emily Allen called a meeting of the board of directors of Clarksville Charter School to order on Tuesday Jan 19, 2021 at 6:04 PM.

C. Approval of the Agenda (p. 1-2)

Emily Allen made a motion to approve the agenda.
Lisa Jobe seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Lisa Jobe	Aye
Emily Allen	Aye
Keri Dalebout	Aye
Kathleen Burwell-Callero	Aye
Kelley Laliberte	Aye

D. Public Comments

- No public comments

II. Finance

A. Finance Training Workshop - Part 2 (p. 3-15)

The board participated in an interactive exercise where Spencer Styles presented an example financial package and the board members identified areas of potential conversation that they would like to hear more about.

III. Operations

A. Shared Services Presentation (p. 16-23)

Royce Gough presented on forming a Charter Services Organization (CSO): a membership-driven non-profit organization controlled by its members. The goal of this organizational structure is to collaboratively represent the joint interests between Lake View Charter School, Clarksville Charter School, Feather River Charter School, and Winship Community School and to strengthen their identity. The presentation included:

- Initial steps to get started
- Six-month timeline overview for getting the Charter Services Organization up and running

B. Uniform Complaint Policy and Procedures (p. 24-35)

Emily Allen made a motion to table the Uniform Complaint Policy and Procedures until Jenell Sherman gets legal clarification.
Lisa Jobe seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Emily Allen	Aye
Keri Dalebout	Aye
Kathleen Burwell-Callero	Aye
Kelley Laliberte	Aye
Lisa Jobe	Aye

C. Admissions & Enrollment Policy (p. 36-40)

Emily Allen made a motion to Admissions & Enrollment Policy with amendments.
Lisa Jobe seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Kelley Laliberte	Aye
Keri Dalebout	Aye
Emily Allen	Aye
Kathleen Burwell-Callero	Aye
Lisa Jobe	Aye

IV. Closing Items

A. Board of Director's Comments & Requests

- Lisa Jobe commented on cashflow review.
- Emily Allen appreciated Spencer Style's Financial Workshop.
- Lisa Jobe mentioned Facebook chatter regarding in-person services update.
- Discussion of rollover funds.
- Katie Burwell suggested a Financial Workshop for parents.

B. Announcement of Next Regular Scheduled Board Meeting

- January 28, 2021 at 7:00 p.m.

C. Adjourn Meeting

Emily Allen made a motion to adjourn the meeting.
Keri Dalebout seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
Keri Dalebout	Aye
Emily Allen	Aye
Kathleen Burwell-Callero	Aye
Lisa Jobe	Aye
Kelley Laliberte	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:37 PM.

Respectfully Submitted,
Emily Allen

Prepared by:
Jenell Sherman

Noted by:

Board Secretary

Public Comment Rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board or simply communicate orally your desire to address the Board when the Board asks for public comments. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per single topic. If a member of the public utilizes a translator to address the Board, those individuals are allotted 4 minutes each. If the Board utilizes simultaneous translation equipment in a manner that allows the Board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: The Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at (562) 584-0427 at least 48 hours before the scheduled board meeting so every reasonable effort can be made to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).