APPROVED

Clarksville Charter School

Minutes

Regular Scheduled Board Meeting

Date and Time
Thursday May 27, 2021 at 6:30 PM

Topic: CCS GB Meeting
Time: May 27, 2021 06:30 PM Pacific Time (US and Canada)

Join Zoom Meeting
https://zoom.us/j/91803937519

Meeting ID: 918 0393 7519
One tap mobile
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Dial by your location
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The mission of Clarksville Charter School is to develop the individual gifts of students in El Dorado County and adjacent counties to become critical thinkers, responsible citizens and

innovative leaders prepared for academic and real-life achievement in the 21st Century. The mission will be accomplished through quality, personalized, standards-based education which could include online coursework, offline textbook work, project-based learning, and unique hands-on and experiential learning experiences facilitated in partnership with students, parents, staff, and community.

Directors Present
Emily Allen (remote), Kathleen Burwell-Callero (remote), Kelley Laliberte (remote), Keri Dalebout (remote), Lisa Jobe (remote)

Directors Absent
None

Guests Present
Darcy Belleza (remote), Jenell Sherman (remote), Katie Royer (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Emily Allen called a meeting of the board of directors of Clarksville Charter School to order on Thursday May 27, 2021 at 6:38 PM.

C. Approval of the Agenda (p. 1-4)

Lisa Jobe made a motion to approve the Agenda.
Keri Dalebout seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Keri Dalebout	Aye
Emily Allen	Aye
Kathleen Burwell-Callero	Aye
Lisa Jobe	Aye
Kelley Laliberte	Aye

D. Closed Session

Kathleen Burwell-Callero made a motion to move into closed session at 6:42 PM.
Kelley Laliberte seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Announcement of Any Action Taken in Closed Session

Emily Allen announced that the Board will complete closed session at the end of the meeting.
Keri Dalebout made a motion to end closed session at 8:50 PM.
Lisa Jobe seconded the motion.
The board voted unanimously to approve the motion.

F. Public Comments

No public comments.

G. Approve Minutes (p. 5-10)

Kathleen Burwell-Callero made a motion to approve the minutes from Regular Scheduled Board Meeting on 04-29-21.
Lisa Jobe seconded the motion.
Minutes from Regular Scheduled Board Meeting on 4-29-21 were approved with the following corrections:

- Keri Dalebout name spelled correctly throughout minutes.
- Lisa Jobe attendance record to read "absent."

The board **VOTED** unanimously to approve the motion.

H. Executive Director's Report (p. 11-26)

Jenell Sherman presented the *Executive Director's Report:*

- Sequoia Grove Charter Alliance update- Employee Benefits, Tech Refresh, new office spaces in Sacramento and Roseville
- Enrollment update- Goal is 1635 students, current enrollment is 1276 students
- Graduation and Promotion
- Think Suite update- They are closing their doors on 6/30/21
- Enrichment updates- Online Purchasing System and Library Resources (OPS)
- AB1316 Jenn Kramer shared her experience with opposing the bill.

II. Finance

A. April Financials (p. 27-52)

Lisa Jobe made a motion to approve April Financials.
Kelley Laliberte seconded the motion.
Darlington Ahaiwe presented the April Financials.

Lisa Jobe asked:

- How close families are to spending all their funds?
- What happens to the un-used funds? Will show in Year End Fund Balance

Emily Allen asked how school budget to meet 40/80 Expense Ratio

- School uses last year's trends

The board **VOTED** unanimously to approve the motion.

B. Expanded Learning Opportunities (ELO) Grant Plan (p. 53-56)

Keri Dalebout made a motion to approve the Expanded Learning Opportunities (ELO) Grant Plan.
Lisa Jobe seconded the motion.
Darcy Belleza presented the Expanded Learning Opportunities (ELO) Grant Plan.
The board **VOTED** unanimously to approve the motion.

C. Discussion and Potential Action on Executive Director Compensation Study(p. 57-58)

Keri Dalebout made a motion to approve the Executive Director Compensation Study.
Kelley Laliberte seconded the motion.
Kathy Daugherty presented the Executive Director Compensation Study.

Emily Allen asked how she got her research data.

- Kathy Daugherty called the other schools or viewed on their website.

Lisa Jobe acknowledged the benefits of employment longevity.
The board **VOTED** to approve the motion.

Roll Call	
Lisa Jobe	Aye
Kelley Laliberte	Aye
Emily Allen	Aye
Keri Dalebout	Aye
Kathleen Burwell-Callero	Aye

D. Stipend Chart (p. 59-61)

Kelley Laliberte made a motion to approve the Stipend Chart.
Kathleen Burwell-Callero seconded the motion.
Jenell Sherman presented the Stipend Chart highlighted that job descriptions and addition positions have been added.

Lisa Jobe asked is school has a decathalon teacher

- HSVA has a teacher who will teach it next year

Shared positions will either share the stipend or both be paid depending on level of responsibility.
The board **VOTED** unanimously to approve the motion.

E. Extra Duty Stipend Contract (p. 62-63)

Keri Dalebout made a motion to approve the Extra Duty Stipend Contract.
Kelley Laliberte seconded the motion.
Jenell Sherman presented the Extra Duty Stipend Contract.
The board **VOTED** unanimously to approve the motion.

III. Operations

A. Benefits Package Options for 2021-2022 (p. 64-104)

Lisa Jobe made a motion to approve the Employee Benefit Guide 2021-2022.
Keri Dalebout seconded the motion.
Royce Gough presented the Employee Benefits Guide 2021-2022.
Rates have gone up approximately 17.6% from last year due to our move from southern to northern CA rates.
The board **VOTED** unanimously to approve the motion.

B. Teacher Induction Program and Policy (p. 105-109)

Kathleen Burwell-Callero made a motion to approve the Teacher Induction Program and Policy.
Kelley Laliberte seconded the motion.
Jenell Sherman presented the Teacher Induction Program and Policy.
The board **VOTED** unanimously to approve the motion.

C. Employee Handbook 2021-2022 (p. 110-137)

Lisa Jobe made a motion to approve the Employee Handbook 2021-2022 with the addition of the school logos.
Keri Dalebout seconded the motion.
Darcy Belleza presented the Employee Handbook 2021-2022.
The board **VOTED** unanimously to approve the motion.

IV. Academic Excellence

A. Application for Establishment of a California Cadet Corps (p. 138-150)

Keri Dalebout made a motion to approve the Application for Establishment of a California Cadet Corps.
Kathleen Burwell-Callero seconded the motion.
Jenell Sherman presented the Application for Establishment of a California Cadet Corps.
The board **VOTED** unanimously to approve the motion.

B. Local Control and Accountability Plan and Budget Overview for Parents (p. 151-211)

Darcy Belleza presented the Local Control and Accountability Plan and Budget Overview for Parents.

C. Vote to Open Public Hearing

Lisa Jobe made a motion to open Public Hearing at 10:24 PM.
Keri Dalebout seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Public Hearing for Local Control and Accountability Plan (LCAP) and Budget Overview for Parents (BOP) (p. 212)

No public comments.

Emily Allen asked Darcy Belleza what the one part of the LCAP that would be most important in her opinion-
Darcy Belleza answered staff support of students in particular need i.e. math, college and career readiness.

E. Vote to Close Public Hearing

Kathleen Burwell-Callero made a motion to close the Public Hearing at 10:28 PM.
Kelley Laliberte seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Governance

A. Discussion and Potential Action on Board Meeting Date Change for June 2021 and Calendar for the 2021-2022 School Year (p. 213-214)

Keri Dalebout made a motion to approve June board meeting date to June 14, 2021 at 6:30 PM, and 2021-2022 board meetings to take place on second Thursday of the month.
Kathleen Burwell-Callero seconded the motion.
Jenell Sherman proposed moving June board meeting date to June 14, 2021 at 6:30.

Also, would like to move board meeting dates to the second Thursday of the month to accommodate due dates to authorizer and holiday schedules.
The board **VOTED** unanimously to approve the motion.

B. Upcoming Compliance Items (p. 215-216)

Darcy Belleza presented upcoming compliance items.

C. Governing Board Vacancy

Darcy Belleza announced that 2 board members' terms are ending.

Katie Burwell is not returning.

Vacancy posting on school website, Facebook page, Sequoia Sunset, and Wednesday Weekly.

Submission deadline is June 4, 2021. Currently, no applicants.

VI. Closing Items

A. Board of Director's Comments & Requests

B. Announcement of Next Regular Scheduled Board Meeting

Emily Allen announced the Next Regular Scheduled Board Meeting on June 14, 2021 at 6:30 PM.

Keri Dalebout made a motion to move back into closed session at 10:48 PM.
Kathleen Burwell-Callero seconded the motion.
Keri Dalebout motioned to move out of closed session at 11:28 PM.
Kathleen Burwell- Callero seconded the motion.
The board voted unanimously to approve the motion.

No action was taken during closed session.
Jenell Sherman's Executive Director Evaluation is complete.
The board **VOTED** unanimously to approve the motion.

C. Adjourn Meeting

Lisa Jobe made a motion to adjourn the meeting at 11:30 PM.
Kelley Laliberte seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 11:30 PM.

Respectfully Submitted,
Emily Allen

Prepared by:
Katie Royer

Noted by:

_____
Board Secretary

Public Comment Rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board or simply communicate orally your desire to address the Board when the Board asks for public comments. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per single topic. If a member of the public utilizes a translator to address the Board, those individuals are allotted 4 minutes each. If the Board utilizes simultaneous translation equipment in a manner that allows the Board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: The Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at (562) 584-0427 at least 48 hours before the scheduled board meeting so every reasonable effort can be made to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).