APPROVED

Clarksville Charter School

Minutes

Regular Scheduled Board Meeting

Date and Time
Thursday March 25, 2021 at 6:30 PM

Zoom Link: https://zoom.us/j/99211506364

Meeting ID: 992 1150 6364
Join by Phone: (669) 900-6833

The mission of Clarksville Charter School is to develop the individual gifts of students in El Dorado County and adjacent counties to become critical thinkers, responsible citizens and innovative leaders prepared for academic and real-life achievement in the 21st Century. The mission will be accomplished through quality, personalized, standards-based education which could include online coursework, offline textbook work, project-based learning, and unique hands-on and experiential learning experiences facilitated in partnership with students, parents, staff, and community.

Directors Present
Emily Allen (remote), Kathleen Burwell-Callero (remote), Kelley Laliberte (remote), Keri Dalebout (remote), Lisa Jobe (remote)

Directors Absent
None

Guests Present

Darcy Belleza (remote), Jenell Sherman (remote), Kathy Fagundo (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Emily Allen called a meeting of the board of directors of Clarksville Charter School to order on Thursday Mar 25, 2021 at 6:33 PM.

C. Approval of the Agenda (p. 1-3)

Kathleen Burwell-Callero made a motion to approve the agenda.
Lisa Jobe seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Kathleen Burwell-Callero	Aye
Emily Allen	Aye
Kelley Laliberte	Aye
Lisa Jobe	Aye
Keri Dalebout	Aye

D. Public Comments

No public comments.

E. Approve Minutes (p. 4-11)

Lisa Jobe made a motion to approve the minutes from Regular Scheduled Board Meeting on 02-25-21.
Kelley Laliberte seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Keri Dalebout	Aye
Lisa Jobe	Aye
Kelley Laliberte	Aye
Kathleen Burwell-Callero	Aye
Emily Allen	Aye

F. Approve Minutes (p. 12-16)

Lisa Jobe made a motion to approve the minutes from Special Board Meeting on 03-10-21.
Kathleen Burwell-Callero seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Kelley Laliberte	Aye
Emily Allen	Aye
Kathleen Burwell-Callero	Aye
Keri Dalebout	Aye
Lisa Jobe	Aye

G. Closed Session

Lisa Jobe made a motion to move to closed session at 6:37pm.
Keri Dalebout seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Lisa Jobe	Aye
Kathleen Burwell-Callero	Aye
Keri Dalebout	Aye
Emily Allen	Aye
Kelley Laliberte	Aye

H. Announcement of Any Action Take in Closed Session

Keri Dalebout made a motion to authorize Jenell Sherman to continue to work with Young, Minney & Corr on the current litigation in closed session.
Lisa Jobe seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Kathleen Burwell-Callero	Aye
Keri Dalebout	Aye
Emily Allen	Aye
Lisa Jobe	Aye
Kelley Laliberte	Aye

Lisa Jobe made a motion to return to open session at 7:18pm.
Kelley Laliberte seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Lisa Jobe	Aye
Keri Dalebout	Aye
Emily Allen	Aye
Kathleen Burwell-Callero	Aye
Kelley Laliberte	Aye

I. Executive Director's Report (p. 17-32)

Jenell Sherman presented the Executive Director's report.

II. Finance

A. February Financials (p. 33-55)

Keri Dalebout made a motion to approve the February Financials as presented.
Lisa Jobe seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Kathleen Burwell-Callero	Aye
Keri Dalebout	Aye
Lisa Jobe	Aye
Emily Allen	Aye
Kelley Laliberte	Aye

B. Budget Considerations (p. 56-58)

Keri Dalebout made a motion to not release any rollover funds based on the budget considerations with the understanding that there should always be a process for families to request items above their planning amounts.
Kelley Laliberte seconded the motion.
Darlington Ahaiwe shared with the board that releasing the rollover funds would result in a negative fund balance for the year. Jenell Sherman shared with the board that they have looked at creative options for handling the issue. They looked at the impact on releasing a limited amount of funds. Another option is creating a system with a survey for a family to request access to funds.
The board **VOTED** to approve the motion.

Roll Call	
Emily Allen	Aye
Kelley Laliberte	Aye
Lisa Jobe	Aye
Kathleen Burwell-Callero	Aye
Keri Dalebout	Aye

C. Budget Meeting - Report Out

Emily Allen reported that she has been attending weekly budget meetings. Discussions include rollover funds, growth numbers, and student fund amounts. Emily noted that some of the coding of items may need to be adjusted. Emily feels confident in the work that has gone into the budget and that the 2021-2022 budget is solid.

D. Growth Projections 2021-2022 (p. 59-60)

Lisa Jobe made a motion to approve the Growth Projections for 2021-2022.
Kathleen Burwell-Callero seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Keri Dalebout	Aye
Emily Allen	Aye
Kathleen Burwell-Callero	Aye
Lisa Jobe	Aye
Kelley Laliberte	Aye

E. Discussion and Potential Action on the 2019-2020 Audit Report (p. 61)

The board chose to table the discussion of the audit report and will schedule a special board meeting to discuss.

III. Academic Excellence

A. Local Control and Accountability Plan (LCAP) & Timeline (p. 62-74)

Darcy Belleza presented information on the Local Control and Accountability Plan (LCAP) & Timeline

IV. Operations

A. School Pathways Bids (p. 75-77)

Keri Dalebout made a motion to approve the School Pathways bid for 2021-2022.
Kelley Laliberte seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Kathleen Burwell-Callero	Aye
Keri Dalebout	Aye
Kelley Laliberte	Aye
Lisa Jobe	Aye
Emily Allen	Aye

V. Closing Items

A. Board of Director's Comments & Requests

Lisa Jobe mentioned that the slide templates for the Executive Director's Report and LCAP slides are very attractive and would like to know where to find the templates.

The Board expressed their appreciation for the amazing people working on all the great programs.

Emily Allen let the Board know that they will be doing the Executive Director evaluation. Emily requests that the document for evaluation be sent out to the board members. Each

member will fill out the document and the board will go over the documents together at the next board meeting..

Emily Allen would like all the board members to complete their Governance Academy training by the May Board Meeting.

B. Announcement of Next Regular Scheduled Board Meeting

The next regularly scheduled board meeting is April 29, 2021 at 6:30 pm.

C. Adjourn Meeting

Kathleen Burwell-Callero made a motion to adjourn the meeting at 9:19pm.
Lisa Jobe seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Kathleen Burwell-Callero	Aye
Kelley Laliberte	Aye
Emily Allen	Aye
Lisa Jobe	Aye
Keri Dalebout	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:19 PM.

Respectfully Submitted,
Kathleen Burwell-Callero

Prepared By
Kathy Fagundo

Noted By

Board Secretary
Public Comment Rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board or simply communicate orally your desire to address the Board when the Board asks for public comments. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per single topic. If a member of the public utilizes a translator to address the Board, those individuals are allotted 4 minutes each. If the Board utilizes simultaneous translation equipment in a manner that allows the Board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to

take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: The Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at (562) 584-0427 at least 48 hours before the scheduled board meeting so every reasonable effort can be made to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).