



## Clarksville Charter School

### Minutes

#### Regular Scheduled Board Meeting

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##### Date and Time

Thursday February 25, 2021 at 7:00 PM

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Zoom Link: <https://zoom.us/j/99211506364>

Meeting ID: 992 1150 6364  
Join by Phone: (669) 900-6833

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##### Directors Present

Emily Allen (remote), Kathleen Burwell-Callero (remote), Kelley Laliberte (remote), Keri Dalebout (remote), Lisa Jobe (remote)

##### Directors Absent

*None*

##### Guests Present

Darlington Ahaiwe (remote), Jenell Sherman (remote), Kathy Fagundo (remote)

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#### I. Opening Items

##### A. Record Attendance

##### B. Call the Meeting to Order

Emily Allen called a meeting of the board of directors of Clarksville Charter School to order on Thursday Feb 25, 2021 at 7:04 PM.

**C. Approval of the Agenda (p. 1-3)**

Emily Allen made a motion to approve the agenda.

Lisa Jobe seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Emily Allen	Aye
Kathleen Burwell-Callero	Aye
Kelley Laliberte	Aye
Lisa Jobe	Aye
Keri Dalebout	Aye

**D. Public Comments**

Tammi Lasater made a public comment regarding being a Cottonwood family with a Clarksville teacher. Tammi wanted to know if the school had community connections and a lending library.

**E. Executive Director's Report (p. 4-14)**

Jenell Sherman presented the Executive Director's Report.

**F. Approve Minutes (p. 15-21)**

Emily Allen made a motion to approve the minutes from Regular Scheduled Board Meeting on 01-28-21.

Keri Dalebout seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Keri Dalebout	Aye
Kelley Laliberte	Aye
Lisa Jobe	Aye
Emily Allen	Aye
Kathleen Burwell-Callero	Aye

**II. Finance**

**A. January Financials & 2nd Interim Report (p. 22-48)**

Lisa Jobe made a motion to approve the January Financials & 2nd Interim Report as presented by Darlington Ahaiwe.

Keri Dalebout seconded the motion.

The board discussed the financials, budget, and had a discussion regarding instructional funds allocation.

The board **VOTED** to approve the motion.

**Roll Call**

Kathleen Burwell-Callero	Aye
Keri Dalebout	Aye
Emily Allen	Aye
Kelley Laliberte	Aye
Lisa Jobe	Aye

**B. Budget Considerations for 2021-2022 School Year (p. 49-60)**

Darlington Ahaiwe presented budget considerations for 2021-2022 school year.

**C. 2021-2022 Staff Contracts (p. 61-103)**

Kathleen Burwell-Callero made a motion to approve the 2021-2022 Staff Contracts.

Keri Dalebout seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Keri Dalebout	Aye
Lisa Jobe	Aye
Emily Allen	Aye
Kelley Laliberte	Aye
Kathleen Burwell-Callero	Aye

**D. 2021-2022 Compensation Policy (p.104-112)**

Keri Dalebout made a motion to approve the 2021-2022 Compensation Policy.

Kathleen Burwell-Callero seconded the motion.

Lisa Jobe noted that she would abstain solely because she wanted to review the percentage of increase before approving.

The board **VOTED** to approve the motion.

**Roll Call**

Lisa Jobe	Abstain
Kathleen Burwell-Callero	Aye
Emily Allen	Aye
Kelley Laliberte	Aye
Keri Dalebout	Aye

**III. Academic Excellence**

**A. Title IX Sexual Harassment Policy & Grievance Procedures (p. 113-125)**

Lisa Jobe made a motion to approve the Title IX Sexual Harassment Policy & Grievance Procedures.

Kathleen Burwell-Callero seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Lisa Jobe	Aye
Emily Allen	Aye
Kathleen Burwell-Callero	Aye
Keri Dalebout	Aye
Kelley Laliberte	Aye

**B. Transgender & Gender Nonconforming Students Policy (126-132)**

Kathleen Burwell-Callero made a motion to approve the Transgender & Gender Nonconforming Students Policy.

Keri Dalebout seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Kathleen Burwell-Callero	Aye
Kelley Laliberte	Aye
Lisa Jobe	Aye
Emily Allen	Aye
Keri Dalebout	Aye

**C. Anti-Harassment / Discrimination / Intimidation / Bullying / Retaliation Policy (p. 133-139)**

Lisa Jobe made a motion to approve the Anti-Harassment / Discrimination / Intimidation / Bullying / Retaliation Policy.

Keri Dalebout seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Keri Dalebout	Aye
Kathleen Burwell-Callero	Aye
Kelley Laliberte	Aye
Lisa Jobe	Aye
Emily Allen	Aye

**IV. Operations**

**A. Notice of Non-Discrimination (p. 140-142)**

Kathleen Burwell-Callero made a motion to approve the Notice of Non-Discrimination.

Lisa Jobe seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Emily Allen	Aye
Lisa Jobe	Aye
Kelley Laliberte	Aye

**Roll Call**

Kathleen Burwell-Callero Aye  
Keri Dalebout Aye

**B. Comprehensive Safety Plan 2021-2022 (p. 143-246)**

Lisa Jobe made a motion to approve the Comprehensive Safety Plan 2021-2022.

Keri Dalebout seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Kathleen Burwell-Callero Aye  
Keri Dalebout Aye  
Kelley Laliberte Aye  
Emily Allen Aye  
Lisa Jobe Aye

**C. 2021-2022 Enrollment Dates (p. 247-248)**

Keri Dalebout made a motion to approve the 2021-2022 Enrollment Dates of March 22 - April 9.

Lisa Jobe seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Kathleen Burwell-Callero Aye  
Kelley Laliberte Aye  
Keri Dalebout Aye  
Emily Allen Aye  
Lisa Jobe Aye

**D. Auditor Selection (p. 249-291)**

Kathleen Burwell-Callero made a motion to approve the contract with Wilkinson for audit services.

Keri Dalebout seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Lisa Jobe Aye  
Kelley Laliberte Aye  
Keri Dalebout Aye  
Kathleen Burwell-Callero Aye  
Emily Allen Aye

**E. Board Resolution - Withdraw Relationship From ThinkSuite (p. 292-293)**

Lisa Jobe made a motion to approve the board resolution - Withdraw Relationship From ThinkSuite.

Keri Dalebout seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Kathleen Burwell-Callero Aye

Lisa Jobe Aye

Emily Allen Aye

Keri Dalebout Aye

Kelley Laliberte Aye

**F. Board Resolution - Withdraw Membership From CharterSAFE Joint Powers Authority (p. 294-295)**

Lisa Jobe made a motion to approve the board resolution - Withdraw Membership From CharterSAFE Joint Powers Authority.

Kelley Laliberte seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Keri Dalebout Aye

Kelley Laliberte Aye

Lisa Jobe Aye

Kathleen Burwell-Callero Aye

Emily Allen Aye

**G. CSO Board Member Nomination (p. 296-298)**

Kathleen Burwell-Callero made a motion to approve Robert McGuire to serve on the CSO Board to represent Clarksville Charter School.

Lisa Jobe seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Lisa Jobe Aye

Keri Dalebout Aye

Kelley Laliberte Aye

Kathleen Burwell-Callero Aye

Emily Allen Aye

**V. Governance**

**A. Board Self Evaluation (p. 299-317)**

Kathleen Burwell-Callero made a motion to approve the Board Self Evaluation.

Lisa Jobe seconded the motion.

Emily Allen explained that items from the CSDC self evaluation are included in the Clarksville self evaluation. Each board member would complete the form individually and then the board will discuss at a board meeting. The Board discussed setting yearly goals for the Board improvement.

The board **VOTED** to approve the motion.

**Roll Call**

Emily Allen	Aye
Lisa Jobe	Aye
Keri Dalebout	Aye
Kelley Laliberte	Aye
Kathleen Burwell-Callero	Aye

**B. Board Adhoc Committee: Budget and Finance (p. 318-324)**

Lisa Jobe made a motion to create a working group to have The Board involved in the budgeting process with Emily Allen as the representative.

Keri Dalebout seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Emily Allen	Aye
Kathleen Burwell-Callero	Aye
Lisa Jobe	Aye
Keri Dalebout	Aye
Kelley Laliberte	Aye

**VI. Closing Items**

**A. Board of Director's Comments & Requests**

Emily Allen asked if the board would like to adjust the meeting time. Lisa Jobe mentioned starting at 6:30pm might be better.

Lisa Jobe mentioned that it would be best for families to know funds information prior to open enrollment.

Keri Dalebout inquired about the WASC committee stating that the school mission statement might not be aligned.

Emily Allen inquired about when The Board will get Academy logins. Katie Royer is working to get that access.

Lisa Jobe inquired about when the next sign-up will be for JHVA & HSVA.

The Board discussed experiences with NHS & NJHS.

**B. Announcement of Next Regular Scheduled Board Meeting**

Next meeting is March 25, 2021 at 7:00 p.m

**C.**

### Adjourn Meeting

Lisa Jobe made a motion to adjourn the meeting at 9:50pm.

Emily Allen seconded the motion.

The board **VOTED** to approve the motion.

### Roll Call

Kathleen Burwell-Callero Aye

Keri Dalebout Aye

Lisa Jobe Aye

Kelley Laliberte Aye

Emily Allen Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:50 PM.

Respectfully Submitted,  
Emily Allen

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Prepared By:  
Kathy Fagundo

Noted By:

Board Secretary

Public Comment Rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board or simply communicate orally your desire to address the Board when the Board asks for public comments. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per single topic. If a member of the public utilizes a translator to address the Board, those individuals are allotted 4 minutes each. If the Board utilizes simultaneous translation equipment in a manner that allows the Board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

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reasonable effort can be made to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).