APPROVED

Clarksville Charter School

Minutes

Regular Scheduled Board Meeting

Date and Time
Thursday February 25, 2021 at 7:00 PM

Zoom Link: https://zoom.us/j/99211506364

Meeting ID: 992 1150 6364
Join by Phone: (669) 900-6833

Directors Present
Emily Allen (remote), Kathleen Burwell-Callero (remote), Kelley Laliberte (remote), Keri Dalebout (remote), Lisa Jobe (remote)

Directors Absent
None

Guests Present
Darlington Ahaiwe (remote), Jenell Sherman (remote), Kathy Fagundo (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Emily Allen called a meeting of the board of directors of Clarksville Charter School to order on Thursday Feb 25, 2021 at 7:04 PM.

C. Approval of the Agenda (p. 1-3)

Emily Allen made a motion to approve the agenda.
Lisa Jobe seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Kathleen Burwell-Callero	Aye
Emily Allen	Aye
Lisa Jobe	Aye
Keri Dalebout	Aye
Kelley Laliberte	Aye

D. Public Comments

Tammi Lasater made a public comment regarding being a Cottonwood family with a Clarksville teacher. Tammi wanted to know if the school had community connections and a lending library.

E. Executive Director's Report (p. 4-14)

Jenell Sherman presented the Executive Director's Report.

F. Approve Minutes (p. 15-21)

Emily Allen made a motion to approve the minutes from Regular Scheduled Board Meeting on 01-28-21.
Keri Dalebout seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Emily Allen	Aye
Kelley Laliberte	Aye
Kathleen Burwell-Callero	Aye
Lisa Jobe	Aye
Keri Dalebout	Aye

II. Finance

A. January Financials & 2nd Interim Report (p. 22-48)

Lisa Jobe made a motion to approve the January Financials & 2nd Interim Report as presented by Darlington Ahaiwe.
Keri Dalebout seconded the motion.
The board discussed the financials, budget, and had a discussion regarding instructional funds allocation.

The board **VOTED** to approve the motion.

Roll Call	
Kathleen Burwell-Callero	Aye
Kelley Laliberte	Aye
Keri Dalebout	Aye
Lisa Jobe	Aye
Emily Allen	Aye

B. Budget Considerations for 2021-2022 School Year (p. 49-60)

Darlington Ahaiwe presented budget considerations for 2021-2022 school year.

C. 2021-2022 Staff Contracts (p. 61-103)

Kathleen Burwell-Callero made a motion to approve the 2021-2022 Staff Contracts.
Keri Dalebout seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Keri Dalebout	Aye
Kelley Laliberte	Aye
Emily Allen	Aye
Kathleen Burwell-Callero	Aye
Lisa Jobe	Aye

D. 2021-2022 Compensation Policy (p.104-112)

Keri Dalebout made a motion to approve the 2021-2022 Compensation Policy.
Kathleen Burwell-Callero seconded the motion.
Lisa Jobe noted that she would abstain solely because she wanted to review the percentage of increase before approving.
The board **VOTED** to approve the motion.

Roll Call	
Kathleen Burwell-Callero	Aye
Emily Allen	Aye
Keri Dalebout	Aye
Lisa Jobe	Abstain
Kelley Laliberte	Aye

III. Academic Excellence

A. Title IX Sexual Harassment Policy & Grievance Procedures (p. 113-125)

Lisa Jobe made a motion to approve the Title IX Sexual Harassment Policy & Grievance Procedures.
Kathleen Burwell-Callero seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Kelley Laliberte	Aye
Emily Allen	Aye
Lisa Jobe	Aye
Kathleen Burwell-Callero	Aye
Keri Dalebout	Aye

B. Transgender & Gender Nonconforming Students Policy (126-132)

Kathleen Burwell-Callero made a motion to approve the Transgender & Gender Nonconforming Students Policy.
Keri Dalebout seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Kathleen Burwell-Callero	Aye
Emily Allen	Aye
Keri Dalebout	Aye
Kelley Laliberte	Aye
Lisa Jobe	Aye

C. Anti-Harassment / Discrimination / Intimidation / Bullying / Retaliation Policy (p. 133-139)

Lisa Jobe made a motion to approve the Anti-Harassment / Discrimination / Intimidation / Bullying / Retaliation Policy.
Keri Dalebout seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Lisa Jobe	Aye
Kelley Laliberte	Aye
Kathleen Burwell-Callero	Aye
Emily Allen	Aye
Keri Dalebout	Aye

IV. Operations

A. Notice of Non-Discrimination (p. 140-142)

Kathleen Burwell-Callero made a motion to approve the Notice of Non-Discrimination.
Lisa Jobe seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Emily Allen	Aye
Kathleen Burwell-Callero	Aye
Lisa Jobe	Aye

Roll Call	
Kelley Laliberte	Aye
Keri Dalebout	Aye

B. Comprehensive Safety Plan 2021-2022 (p. 143-246)

Lisa Jobe made a motion to approve the Comprehensive Safety Plan 2021-2022.
Keri Dalebout seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Kathleen Burwell-Callero	Aye
Keri Dalebout	Aye
Lisa Jobe	Aye
Emily Allen	Aye
Kelley Laliberte	Aye

C. 2021-2022 Enrollment Dates (p. 247-248)

Keri Dalebout made a motion to approve the 2021-2022 Enrollment Dates of March 22 - April 9.
Lisa Jobe seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Lisa Jobe	Aye
Kathleen Burwell-Callero	Aye
Emily Allen	Aye
Keri Dalebout	Aye
Kelley Laliberte	Aye

D. Auditor Selection (p. 249-291)

Kathleen Burwell-Callero made a motion to approve the contract with Wilkinson for audit services.
Keri Dalebout seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Lisa Jobe	Aye
Kathleen Burwell-Callero	Aye
Emily Allen	Aye
Keri Dalebout	Aye
Kelley Laliberte	Aye

E. Board Resolution - Withdraw Relationship From ThinkSuite (p. 292-293)

Lisa Jobe made a motion to approve the board resolution - Withdraw Relationship From ThinkSuite.

Keri Dalebout seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Keri Dalebout	Aye
Kelley Laliberte	Aye
Lisa Jobe	Aye
Emily Allen	Aye
Kathleen Burwell-Callero	Aye

F. Board Resoluition - Withdraw Membership From CharterSAFE Joint Powers Authority (p. 294-295)

Lisa Jobe made a motion to approve the board resoluition - Withdraw Membership From CharterSAFE Joint Powers Authority.
Kelley Laliberte seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Kelley Laliberte	Aye
Emily Allen	Aye
Keri Dalebout	Aye
Kathleen Burwell-Callero	Aye
Lisa Jobe	Aye

G. CSO Board Member Nomination (p. 296-298)

Kathleen Burwell-Callero made a motion to approve Robert McGuire to serve on the CSO Board to represent Clarksville Charter School.
Lisa Jobe seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Lisa Jobe	Aye
Kelley Laliberte	Aye
Kathleen Burwell-Callero	Aye
Emily Allen	Aye
Keri Dalebout	Aye

V. Governance

A. Board Self Evaluation (p. 299-317)

Kathleen Burwell-Callero made a motion to approve the Board Self Evaluation.
Lisa Jobe seconded the motion.
Emily Allen explained that items from the CSDC self evaluation are included in the Clarksville self evaluation. Each board member would complete the form individually and then the board will discuss at a board meeting. The Board discussed setting yearly goals for the Board improvement.

The board **VOTED** to approve the motion.

Roll Call	
Lisa Jobe	Aye
Emily Allen	Aye
Keri Dalebout	Aye
Kelley Laliberte	Aye
Kathleen Burwell-Callero	Aye

B. Board Adhoc Commitee: Budget and Finance (p. 318-324)

Lisa Jobe made a motion to create a working group to have The Board involved in the budgeting process with Emily Allen as the representative.
Keri Dalebout seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Kathleen Burwell-Callero	Aye
Keri Dalebout	Aye
Lisa Jobe	Aye
Emily Allen	Aye
Kelley Laliberte	Aye

VI. Closing Items

A. Board of Director's Comments & Requests

Emily Allen asked if the board would like to adjust the meeting time. Lisa Jobe mentioned starting at 6:30pm might be better.

Lisa Jobe mentioned that it would be best for families to know funds information prior to open enrollment.

Keri Dalebout inquired about the WASC committee stating that the school mission statement might not be aligned.

Emily Allen inquired about when The Board will get Academy logins. Katie Royer is working to get that access.

Lisa Jobe inquired about when the next sign-up will be for JHVA & HSVA.

The Board discussed experiences with NHS & NJHS.

B. Announcement of Next Regular Scheduled Board Meeting

Next meeting is March 25, 2021 at 7:00 p.m

C.

Adjourn Meeting

Lisa Jobe made a motion to adjourn the meeting at 9:50pm.
Emily Allen seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Keri Dalebout	Aye
Emily Allen	Aye
Kelley Laliberte	Aye
Lisa Jobe	Aye
Kathleen Burwell-Callero	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:50 PM.

Respectfully Submitted,
Emily Allen

Prepared By:
Kathy Fagundo

Noted By:

Board Secretary

Public Comment Rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board or simply communicate orally your desire to address the Board when the Board asks for public comments. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per single topic. If a member of the public utilizes a translator to address the Board, those individuals are allotted 4 minutes each. If the Board utilizes simultaneous translation equipment in a manner that allows the Board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

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reasonable effort can be made to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).