

# REGULAR BOARD MEETING

October 2021



CLARKSVILLE  
CHARTER SCHOOL

# OCTOBER *Agenda*



**01.**

**Enrollment**

**02.**

**Instructional  
Materials**

**03.**

**Academic Programs &  
Educational Services**

**04.**

**Community**

**05.**

**CSO Updates**

**06.**

**Uniform  
Complaint Process**



# ENROLLMENT



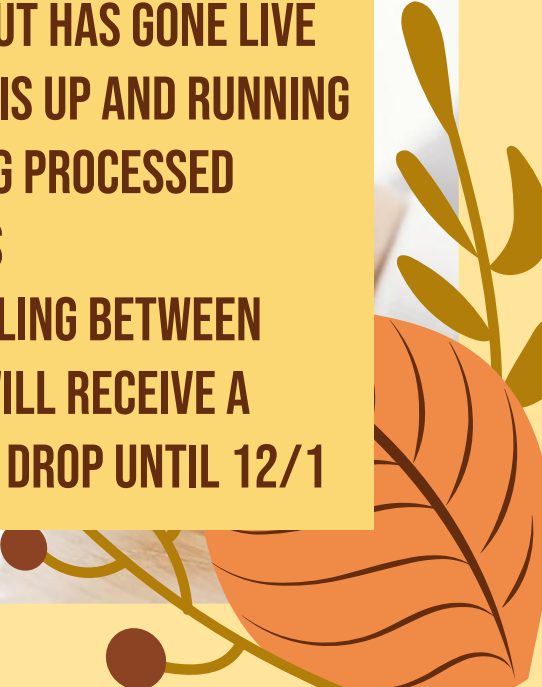
## Enrollment Update from Principal Clarksville Charter School

Current Enrollment by County/Gradelevel as of 10/11/21

Grade	Alpine	Amador	El Dorado	Placer	Sacramento	Yuba	Totals
TK	0	4	19	1	5	0	29
KN	0	14	91	16	26	1	148
1	0	15	66	16	23	0	120
2	1	11	72	22	27	1	134
3	0	20	92	21	21	0	154
4	1	19	68	24	30	1	143
5	1	16	75	26	31	0	149
6	0	9	69	16	24	0	118
7	0	8	83	27	24	0	142
8	2	11	65	20	21	0	119
9	0	5	38	19	19	0	81
10	0	5	44	15	20	0	84
11	0	5	20	17	19	0	61
12	0	1	23	11	11	0	46
<b>Curent Total</b>	<b>5</b>	<b>143</b>	<b>825</b>	<b>251</b>	<b>301</b>	<b>3</b>	<b>1528</b>



# Updates from our Enrichment Team

- **LESS THAN 500 ORDERS IN THE QUEUE ACROSS ALL 4 SCHOOLS**
  - **AMAZON PUNCHOUT HAS GONE LIVE**
  - **LIBRARY SYSTEM IS UP AND RUNNING**
  - **ALL VCI ARE BEING PROCESSED WITHIN TWO DAYS**
  - **STUDENTS ENROLLING BETWEEN 11/15 - 11/30 WILL RECEIVE A PRORATED FUNDS DROP UNTIL 12/1**
- 

# ADVENTURE ACADEMY *Updates*

**Session 1** included five classes.

All classes were offered virtually and held twice a week.

Classes featured during the first session included:

- Your Delightful Decimals  
(5th/6th)
- Write Your World  
(5th/6th)
- Eat Your History  
(5th/6th)
- Explore Your Constitution  
(7th/8th)
- Think About It  
(3rd/4th)

<b>Session 1</b>	<b>Number of Students</b>
<b>Clarksville</b>	29
<b>Feather River</b>	46
<b>Lakeview</b>	7
<b>Winship</b>	5
<b>Total</b>	<b>87</b>



# ADVENTURE ACADEMY *Updates*

**Session 2** includes 19 classes

Classes were offered both virtually and in person as we introduced our new Field Academy

Increased grade level spans and had classes for students in TK - 8th grades.

<b>Session 2</b>	<b>Number of Students</b>
<b>Clarksville</b>	60
<b>Feather River</b>	114
<b>Lakeview</b>	43
<b>Winship</b>	14
<b>Total</b>	<b>231</b>





# ADVENTURE ACADEMY

Session 2 started Monday!



*Wonderful Classes Offered by our HSTs!*

**Batty About Bats**

**Write Your World**

**Intro to German**

**Eat Your History**

**Fun with Fractions**

**Creepy Creatures**

**What's the Point?**

**Fun & Fabulous Fall**

**Balancing Your Budget**

**Bridge to Middle**

**School Writing**

**Pet Zoology**

**Think About It**

**Sight Words (F)**



# JHVA Updates

Courses for the fall session of Junior High Virtual Academy (JHVA) include 7th & 8th Grade Language Arts and Math, Physical Science, Life Science, and Study Skills.

	Number of Students
<b>Clarksville</b>	56
<b>Feather River</b>	80
<b>Lakeview</b>	27
<b>Winship</b>	9
<b>Total</b>	<b>172</b>





# HSVA Enrollment

## Total Number of Classes Ordered

Clarksville Charter School	241
Feather River Charter School	502
Lake View Charter School	39
Monarch River Academy	272
Winship Community School	1
Yosemite Valley Charter School	633



# Honor Society News!

**SEQUOIA GROVE SCHOOLS  
Induction Ceremony 10/11**



## **National Jr. Honor Society**

- 10 returning members
- Inducted 11 new members



## **National Honor Society**

- 4 returning members
- Inducted 9 new members

*Thank you, Advisors!*

Danielle Baumunk &  
Sara Infante  
ALSO REPRESENTING  
CLARKSVILLE CHARTER SCHOOL

April Winn LAKE VIEW CHARTER SCHOOL

Audra Koopmans FEATHER RIVER  
CHARTER SCHOOL

# SPECIAL EDUCATION

The special education department has been supporting a record number of special education students as well as special education assessments this school year. Everyone is doing an incredible job supporting our students and keeping all of our charter schools within compliance

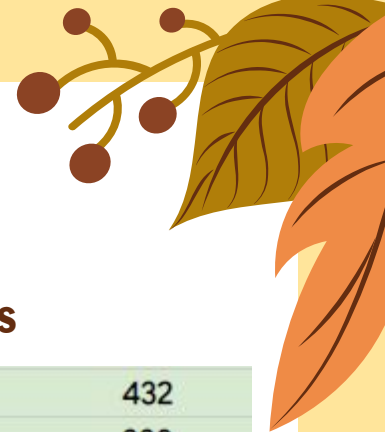
## SPED Students

Total Students	432
Mild/Mod Students	330
Mod/Severe Students	50
SDC Students	29
Total Virtual Student	344
Total In-Person	19

**Current Special Education Assessments 80**

**Current 504 Assessments 19**

**Total Completed Assessments 13**



# STUDENT SUPPORT

- Our academic intervention team offers live Tier 1 interventions to support Mathematics, an area of need identified by the charter wide 2020-2021 STAR assessments.
- The intervention team also offers Tier 2 interventions for more focused and intensive support. During our first cycle the team focused on Mathematics. For cycle 2 and beyond our team is supporting: Reading, Writing, and Mathematics in response to student need and schoolwide data.

Tier 1 Cycle 1	Tier 2 Cycle 1	Tier 1 Cycle 2 Sign Ups	Tier 2 Cycle 2 Sign-Ups
36 students	19 Students	28 Students	39 Students

# STUDENT SUPPORT

- Our School Counselor is offering a tiered approach to Social Emotional Learning.
- Students have signed up for Tier 1 SEL programming through Ever-Fi and Centervention.
- There are also offerings for Tier 2 (small group counseling/SEL courses) and Tier 3 (1:1 counseling).

Tier 1 SEL Programs	Group Counseling	1:1 Counseling
9 Students	16 Students	3 Students

SST Process	504 Meetings Held
27 Students	12 Students



# CLUBS

Here is a sampling of the clubs currently available to our students:



## Sequoia Grove Clubs Session 2

[Click Here](#) to review our Club Guidelines

Monday	Tuesday	Wednesday	Thursday	Friday
<p style="text-align: right;"><b>Oct 18</b></p> <p> <a href="#">Soccer Club</a> 10:00 - 10:45 - Elk Grove</p> <p> <a href="#">Marvel Fan Club</a> 1:30 - 2:15 - Virtual</p> <p> <a href="#">Board Game Club</a> 2:00 - 2:45 - El Dorado Hills</p>	<p style="text-align: right;"><b>Oct 19</b></p> <p> <a href="#">Go With the Floga</a> 10:00 - 10:45 am - Lincoln</p> <p> <a href="#">Art Club</a> 11:30 - 12:15 pm -Virtual</p> <p> <a href="#">Tag Club</a> 2:00 - 2:45 pm - El Dorado Hills</p>	<p style="text-align: right;"><b>Oct 20</b></p> <p> <a href="#">Fall Drawing Club</a> 10:00 - 10:45 am - Virtual</p> <p> <a href="#">Life Science Club</a> 2:00 - 3:00 - Orangevale</p>	<p style="text-align: right;"><b>Oct 21</b></p> <p> <a href="#">Auburn Hiking Club</a> 9:30 - 10:30 am - Auburn</p> <p> <a href="#">Let's Make Paper Airplanes</a> 9:30 - 10:15 am - Virtual</p>	<p style="text-align: right;"><b>Oct 22</b></p> <p> <a href="#">Butte County Hiking Club</a> 9:00 - 10:00 am - Chico</p> <p> <a href="#">Harry Potter Club</a> 1:00 - 1:45 pm - Virtual</p> <p> <a href="#">Dungeons &amp; Dragons</a> 1:30 - 2:15pm - Virtual</p>
<p style="text-align: right;"><b>Oct 25</b></p> <p> <a href="#">Soccer Club</a> 10:00 - 10:45 - Elk Grove</p> <p> <a href="#">Marvel Fan Club</a> 1:30 - 2:15 - Virtual</p> <p> <a href="#">Board Game Club</a> 2:00 - 2:45 - El Dorado Hills</p>	<p style="text-align: right;"><b>Oct 26</b></p> <p> <a href="#">Go With the Floga</a> 10:00 - 10:45 am - Lincoln</p> <p> <a href="#">Art Club</a> 11:30 - 12:15 pm -Virtual</p> <p> <a href="#">Tag Club</a> 2:00 - 2:45 pm - El Dorado Hills</p>	<p style="text-align: right;"><b>Oct 27</b></p> <p> <a href="#">Fall Drawing Club</a> 10:00 - 10:45 am - Virtual</p> <p> <a href="#">Life Science Club</a> 2:00 - 3:00 - Orangevale</p>	<p style="text-align: right;"><b>Oct 28</b></p> <p> <a href="#">Auburn Hiking Club</a> 9:30 - 10:30 am - Auburn</p> <p> <a href="#">Let's Make Paper Airplanes</a> 9:30 - 10:15 am - Virtual</p>	<p style="text-align: right;"><b>Oct 29</b></p> <p> <a href="#">Butte County Hiking Club</a> 9:00 - 10:00 am - Chico</p> <p> <a href="#">Harry Potter Club</a> 1:00 - 1:45 pm - Virtual</p> <p> <a href="#">Dungeons &amp; Dragons</a> 1:30 - 2:15pm - Virtual</p>





# *Getting out and about....*



We have park days happening every week in all areas!

**FIELD TRIPS** - *watch for our new field trip ordering system coming soon!*





# Sequoia Grove Charter Alliance

## Fall Update 2021





# Hopes and dreams...

**2018 - Conversations about independence from a CMO**

**“Family of schools”**

**“Choice”**

**“Independence”**

**2020 - The CSO concept**

**An independent service organization directed by the schools  
through a membership driven Board.**



# Off to the Races... Spring 2021

## Accomplishments...

Formation of the legal entity

Board formation

Staff hiring

Systems development

Develop tech services and begin roll out of platforms, services, hardware

Securing facilities

... before actually existing!

**Our theme for Spring 2021... *building relationships.***



# What we provide...

- **Enrollment**
- **Records**
- **Accountability & Compliance**
- **Tech Services**
- **Procurement (ordering)**
- **Mobile Lending Library**
- **Field Trips/Events support**
- **Community Partners (vendors)**
- **Business Services**
- **HR**
- **Insurance**
- **Facilities**



Presented 3.18.21

Governing Board

CEO / Operations

ADMIN ASST/  
OFFICE MANAGER

Business/HR/  
MOU  
ADMINISTRATOR

Instructional  
Materials  
ADMINISTRATOR

SCHOOL  
ACCOUNTABILITY  
ADMINISTRATOR

INFORMATION  
TECHNOLOGY  
ADMINISTRATOR

ACCOUNTS  
PAYABLE  
DIVVY

COMMUNITY  
PARTNERS  
COORDINATOR

ORDERING  
COORDINATOR

ENROLLMENT  
COORDINATOR

SIS  
COORDINATOR

RECORDS  
COORDINATOR

AP  
Audit Specialist

Community  
Partners  
INVOICING

ORDERING  
SPECIALIST

LIBRARY  
SPECIALIST

ENROLLMENT  
SPECIALIST

RECORDS  
SPECIALIST

PAYROLL/Benefits  
ASSISTANT

ORDERING  
SPECIALIST

ORDERING  
SPECIALIST

LIBRARY  
DRIVER

CALPADS  
SPECIALIST

SAA

ORDERING  
SPECIALIST

CURRICULUM  
SPECIALIST

LIBRARY  
FACILITY

GUIDANCE  
TECH

SAA

COMPLIANCE  
COORDINATOR/  
DATA ANALYST

# This Fall...key accomplishments!

- **Enrollment**
  - Getting families to the door...
  - A fair and open process
- **MA Review**
  - All 4000 MA's in a 30 day window... kinda.
  - ...and it all came down to September 16
- **Records**
  - Inbound/ Outbound = 20-30 minutes
  - Out: ~400 In: ~1400
- **Facilities Open and available for Teachers!**

Sequoia North, Sequoia South, Clarksville Lending Library

3 conference rooms

Several Collaborative working spaces

2 Lg Training rooms/spaces

Audio and video studios

12 "Hoteling" spaces



# Finances

## Budget vs. Actuals Analysis

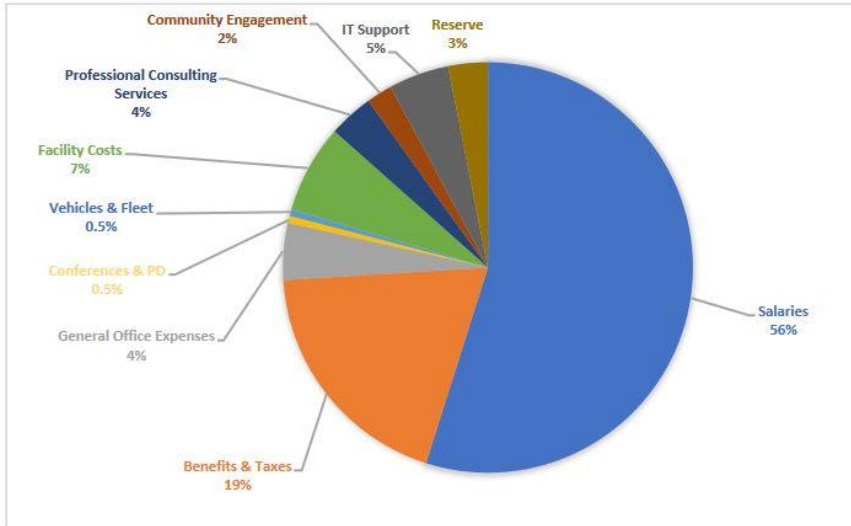
	Actual	Budget	\$ Remaining	% Remaining
<b>Revenue</b>				
Shared Services Agreement	\$ 932,008	\$ 3,655,590	\$ 2,723,582	74.5 %
Miscellaneous Revenue	\$ 1,004	\$ 1,004	\$ 0	0 %
<b>Total Revenue</b>	<b>\$ 933,012</b>	<b>\$ 3,656,594</b>	<b>\$ 2,723,582</b>	<b>74.5 %</b>
<b>Expenditures</b>				
Employee Salaries	\$ 411,502	\$ 2,109,912	\$ 1,698,410	80 %
Taxes & Benefits	\$ 144,970	\$ 571,182	\$ 426,212	75 %
General Office Expenses	\$ 187,615	\$ 232,870	\$ 45,255	20 %
Conferences & PD	\$ 581	\$ 20,000	\$ 19,419	97 %
Vehicles & Fleet	\$ 74	\$ 15,260	\$ 15,186	99 %
Facility Costs	\$ 70,189	\$ 258,966	\$ 188,777	73%
Consulting Services	\$ 37,056	\$ 135,900	\$ 98,844	73 %
IT Support	\$ 95,500	\$ 293,500	\$ 198,000	67%
Community Engagement	\$1,000	\$ 17,000	\$ 16,000	95%
<b>Total Expenses</b>	<b>\$ 949,072</b>	<b>\$ 3,654,590</b>	<b>\$ 2,705,518</b>	<b>74%</b>
<b>Net Revenue</b>	<b>\$ -16,060</b>	<b>\$ 2,004</b>		



## Sequoia Grove Charter Alliance – Budget Comparison

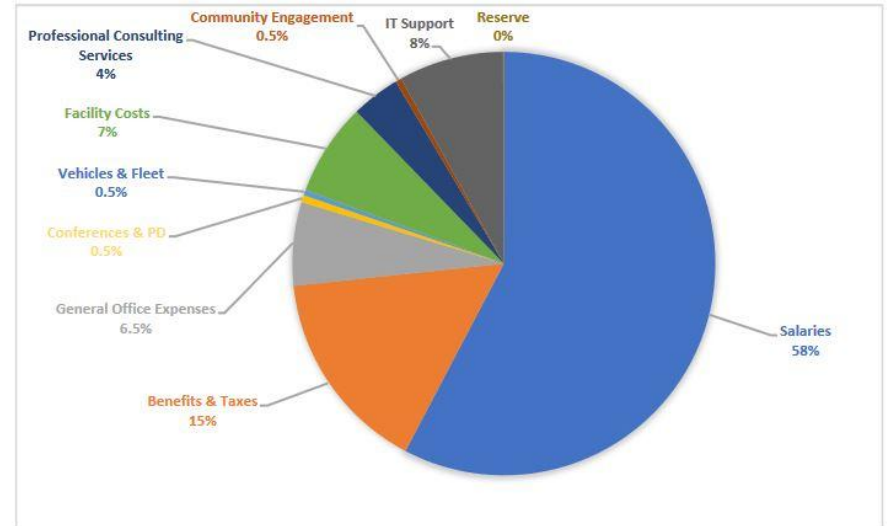
### 7-1-2021 Projection

Total Revenues: \$3,728,038 Total Expenditures: \$3,611,360



### 10-1-2021 Projection

Total Revenues: \$3,656,590 Total Expenditures: \$3,654,590



# Delta

- **Increased Tech costs: 2800 students increased to 4300 = +\$7,000/ mo**
- **Decreased income due to slower enrollment: \$6,000/mo**
- **Startup tech costs: Additional staff and increased equipment costs = +\$35,000**
- **Liability Insurance: +\$10,000**

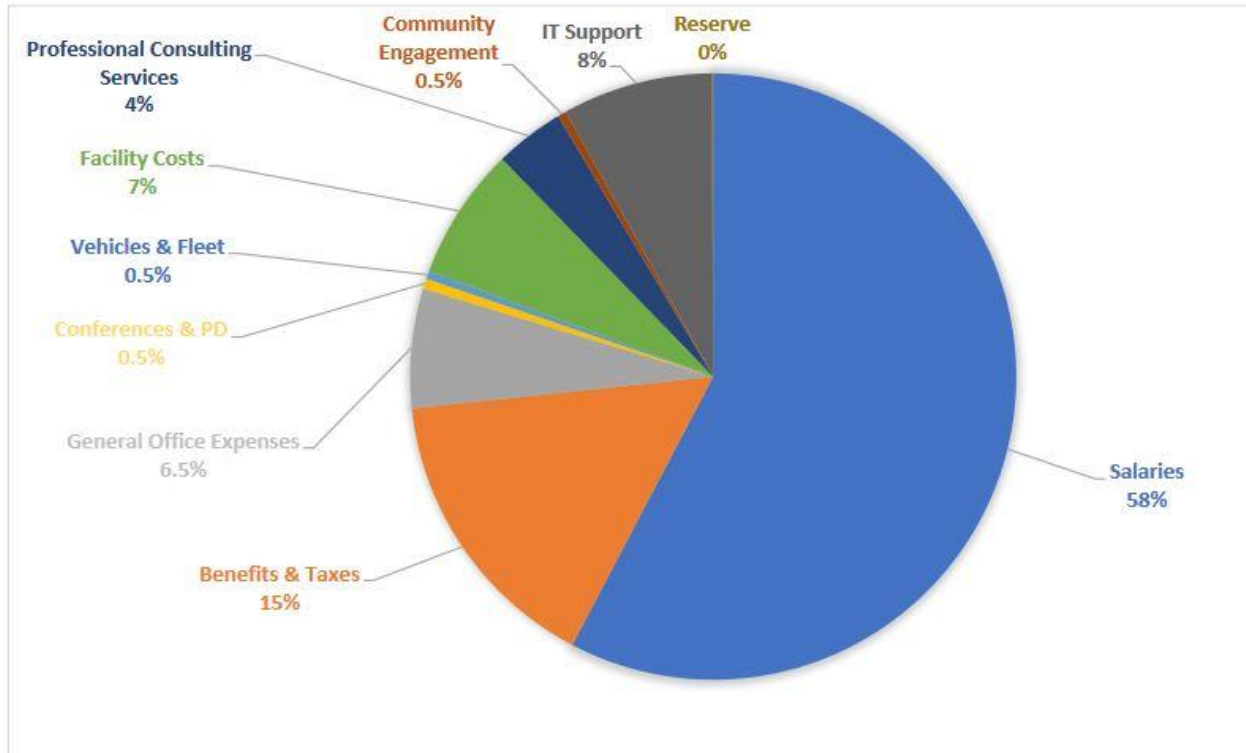




**Sequoia Grove Charter Alliance – Budget Breakdown 10-1-2021**

Total Revenues: \$3,656,594

Total Expenditures: \$3,654,590



# What's next?

- **Evaluating our current support levels for year 1**
- **Professional Development / Cross-training of CSO staff**
- **Exploring efficiencies for future years**
- **Expanding technology capacity - automation**
- **Ensuring appropriate staffing to meet the school's needs in future years**



Thank you  
for your support!



# FOLLOW UP ON COMPLAINT PROCESS



## *Two types of complaints....*


### **1. Charter School Complaint form** on School's Websites

California Education Code (EC) Section 47605(d)(4) allows a parent or guardian to submit a complaint to the charter school authorizer when a charter school discourages a pupil's enrollment, requires records before enrollment, or encourages a pupil to disenroll.

Please identify the basis for this complaint below, with specific facts, which support your complaint  
Basis of complaint (check all that apply):

- **Pupil was discouraged from enrolling or seeking to enroll in the charter school.**
- **Records were requested to be submitted to the charter school before enrollment.**
- **Pupil was encouraged to disenroll from the charter school or transfer to another school.**

Complaint is filed with the authorizer of the charter school listed on the preceding page electronically or in hard copy.



# UNIFORM COMPLAINT PROCESS



**2. Uniform Complaint Procedure** found under Community Relations on School Website covers specific categories as the charter school complies with applicable federal and state laws and regulations.

Examples under the UCP include, but are **not limited to:**

- Complaints alleging unlawful discrimination, harassment, intimidation or bullying against any protected group on the basis of the actual or perceived characteristics of age, ancestry, color, mental disability, physical disability, ethnic group identification
- Complaints alleging a violation of state or federal law or regulation governing the following programs: • Accommodations for Pregnant, Parenting or Lactating Students; • Adult Education; • Career Technical and Technical Education; • Career Technical and Technical Training; • Child Care and Development Programs;
- Complaints alleging that a student enrolled in a public school was required to pay a pupil fee for participation in an educational activity
- Complaints alleging noncompliance with the requirements governing the Local Control Funding Formula (“LCFF”) or LCAP under Education Code sections 47606.5 and 47607.3, as applicable

**The complaint shall be presented to the compliance officer or designee who shall maintain a log of complaints received. UCP Process will be followed, including an investigation.**



The background is a light yellow gradient. In the center, there is a white rectangular area containing the text. On the left side, there is a large orange leaf and a small branch with dark brown berries. On the right side, there is a large brown leaf and a small branch with yellow-green berries.

# Thank you!

*We truly appreciate your  
support of our schools!*