

APPROVED



## Clarksville Charter School

# Minutes

## Regular Scheduled Board Meeting

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### Date and Time

Thursday April 29, 2021 at 6:30 PM

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Zoom Link: <https://zoom.us/j/99211506364>

Meeting ID: 992 1150 6364  
Join by Phone: (669) 900-6833

The mission of Clarksville Charter School is to develop the individual gifts of students in El Dorado County and adjacent counties to become critical thinkers, responsible citizens and innovative leaders prepared for academic and real-life achievement in the 21st Century. The mission will be accomplished through quality, personalized, standards-based education which could include online coursework, offline textbook work, project-based learning, and unique hands-on and experiential learning experiences facilitated in partnership with students, parents, staff, and community.

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### Directors Present

Emily Allen (remote), Kathleen Burwell-Callero (remote), Kelley Laliberte (remote), Keri Dalebout (remote)

### Directors Absent

Lisa Jobe

### Guests Present

Bryanna Brossman (remote), Darcy Belleza (remote), Jenell Sherman (remote)

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## I. Opening Items

### A. Record Attendance

**B. Call the Meeting to Order**

Emily Allen called a meeting of the board of directors of Clarksville Charter School to order on Thursday Apr 29, 2021 at 6:35 PM.

**C. Approval of the Agenda (p. 1-3)**

Kathleen Burwell-Callero made a motion to approve the agenda.

Keri Dalebout seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Lisa Jobe Absent

**D. Public Comments**

**E. Approve Minutes (p. 4-9)**

Keri Dalebout made a motion to approve the minutes from Regular Scheduled Board Meeting on 03-25-21.

Kelley Laliberte seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Approve Minutes (p. 10-15)**

Kathleen Burwell-Callero made a motion to approve the minutes from Special Board Meeting on 04-13-21.

Keri Dalebout seconded the motion.

The board **VOTED** unanimously to approve the motion.

**G. Closed Session**

Kathleen Burwell-Callero made a motion to move into closed session at 6:39 pm.

Kelley Laliberte seconded the motion.

The board **VOTED** unanimously to approve the motion.

Keri Dalebout made a motion to move out of closed session at 6:53 pm.

Kelley Laliberte seconded the motion.

The board **VOTED** unanimously to approve the motion.

**H. Announcement of Any Action Taken in Closed Session**

The Board reported that no action was taken in closed session.

**I. Executive Director's Report (p. 16-33)**

The Board Received an update on the following items:

- Letter of Intent and Open Enrollment
- Timeline for New Students
- Homeschool Info Meeting
- Staff Update
- Sequoia Grove Schools
- Hiring Updates
- English Learner Update
- Special Education
- Student Support
- Assessment Update
- Program Planning with Sequoia Grove

**J. Sequoia Grove Charter Alliance Update (p. 34-38)**

The Board received an update from Royce Gough about the Sequoia Grove Charter Alliance.

## II. Finance

### A. March Financials (p. 39-64)

Keri Dalebout made a motion to approve the March Financials.

Kelley Laliberte seconded the motion.

The board **VOTED** unanimously to approve the motion.

### B. 2019-2020 Annual Audit (p. 65-103)

Kelley Laliberte made a motion to approve the 2019-2020 annual audit.

Keri Dalebout seconded the motion.

The board **VOTED** unanimously to approve the motion.

### C. Acknowledgment Resolution for the Selling of Additional Receivables to Charter School Capital (p. 104-107)

Keri Dalebout made a motion to approve the Acknowledgment Resolution for the Selling of Additional Receivables to Charter School Capital.

Kelley Laliberte seconded the motion.

The board **VOTED** unanimously to approve the motion.

### D. California Department of Education (CDE) Approved Federal Addendum (p. 108-129)

Keri Dalebout made a motion to approve the California Department of Education (CDE) Approved Federal Addendum.

Kelley Laliberte seconded the motion.

The board **VOTED** unanimously to approve the motion.

## III. Operations

### A. Discussion and Potential Action on the Resolution 2021-4: Spin-off of School Participant Accounts from the Inspire Plan (p. 130-133)

Kathleen Burwell-Callero made a motion to Resolution 2021-4: Spin-off of School Participant Accounts from the Inspire Plan.

Keri Dalebout seconded the motion.

The board **VOTED** unanimously to approve the motion.

## IV. Governance

### A. Discussion and Potential Action on Board Terms (p. 134)

The Board discussed that both Emily Allen and Kathleen Burwell-Callero terms end on June 30, 2021 and that steps need to be taken to fill the vacancies.

Kathleen Burwell-Callero made a motion to to approve to have the staff set up an informal working group consisting of staff members and one Board member, Keri Dalebout. The group is to take steps to advertise the vacancy, collect resumes and/or applications, interview candidates, and make recommendations to the Board.

Kelley Laliberte seconded the motion.

The board **VOTED** unanimously to approve the motion.

### B. Discussion and Potential Action on Board Meeting Calendar for the 2021-2022 School Year (p. 135)

Keri Dalebout made a motion to approve the Board Meeting calendar to be built for next year keeping the day on Thursday and the times at 6:30 pm.

Kathleen Burwell-Callero seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Executive Director Evaluation Update (p. 136)**

The Board announced that they will conduct the Executive Director Evaluation at the next regular scheduled Board Meeting.

**V. Academic Excellence**

**A. English Learner Master Plan 2020-2021 (p. 134-165)**

Keri Dalebout made a motion to approve the English Learner Master Plan 2020-2021.

Kathleen Burwell-Callero seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Local Control and Accountability Plan (LCAP) Update (p. 166-196)**

The Board received an update from Darcy Belleza about the Local Control and Accountability Plan (LCAP).

**C. Child Abuse Prevention and Reporting Policy (p. 197-202)**

Kathleen Burwell-Callero made a motion to approve the Child Abuse Prevention and Reporting Policy.

Kelley Laliberte seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. SELPA Master Contract (p. 203-244)**

Keri Dalebout made a motion to approve the SELPA Master Contract.

Kathleen Burwell-Callero seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Board Letter to Families Supporting STAR Assessment Participation (p. 245-247)**

Kathleen Burwell-Callero made a motion to approve the Board Letter to Families Supporting STAR Assessment Participation with the understanding that the final letter will be sent to the Board via one way communication.

Keri Dalebout seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VI. Closing Items**

**A. Board of Director's Comments & Requests**

None.

**B. Announcement of Next Regular Scheduled Board Meeting**

The Board announced the next regular scheduled Board Meeting on May 27, 2021 at 6:30 pm.

**C. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:00 PM.

Respectfully Submitted,  
Kathleen Burwell-Callero

Prepared By:  
Bryanna Brossman

Noted By:

#### Board Secretary

**Public Comment Rules:** Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board or simply communicate orally your desire to address the Board when the Board asks for public comments. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per single topic. If a member of the public utilizes a translator to address the Board, those individuals are allotted 4 minutes each. If the Board utilizes simultaneous translation equipment in a manner that allows the Board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

**Note:** The Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at (562) 584-0427 at least 48 hours before the scheduled board meeting so every reasonable effort can be made to accommodate you.

(Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).