

**Evaluation Process / Strategic Planning Process**  
**For**  
**The Board of Directors**

1. Strategic Planning Meeting(s):

Prior to or at the beginning of each school year, the Board shall hold a Strategic Planning Board Meeting(s) where they would complete the Board Self-Evaluation Tool and establish areas of growth / goals for the Board and for the School.

Prior to or at the beginning of each school year, the Board shall hold a Strategic Planning Board Meeting(s) to review progress made on the strategic plan or previous school year goals, to finalize their strategic plan or goals for the next school year, and to finalize the Board of Director's Professional Development goals for the year.

Prior to or at the beginning of each school year, the Board and the Executive Director shall meet to review the Executive Director's Summative Evaluation Form and set specific goals for the Executive Director based on the Board's Strategic Plan or school year goals.

2. Mid-Year Meeting Regarding Annual Review of the Strategic Plan

The Board Chart will agendize a mid-year meeting regarding the annual review of the Strategic Plan. At this meeting, the Board will discuss the progress made by the Executive Director to implement the strategic plan or school year goals.

3. The Executive Director Self-Evaluation Component

Prior to the Board meeting to start the annual review of the Strategic Plan or School Year Goals, the Executive Director will prepare a report and present it to the Board. At a minimum, the Executive Director's report will include:

- Summary results on the Executive Director's perform goals established at the meeting to commence the school year.
- Summary of progress on current year's School goals
- Feedback for Potential Changes / Updates to the School's Strategic Plan or School Year Goals to be considered when the Board holds their strategic planning meeting(s).

4. The Executive Director Support for the Board of Director's Professional Development

The Executive Director will support the Board of Director's Professional Development by making sure that the Board receives the following on an annual basis:

- Brown Act Training – at the beginning of the School Year.
- Finance Training – to be held in the Spring.
- Access to the Governance Academy Modules through the CSDC – for Board Members to access on their own as needed.
- A list of potential trainings for Board Members at least twice a year (once in the fall and once in the spring) and to help register Board Members for the training of their choice.