# Clarksville Charter School

## Regular Scheduled Board Meeting

**Date and Time**

Wednesday October 20, 2021 at 6:30 PM PDT

**Location**

Join Zoom Meeting
https://sequoiagrove-org.zoom.us/j/4075258260

Meeting ID: 407 525 8260
One tap mobile
+14086380968,,4075258260# US (San Jose)
+16699006833,,4075258260# US (San Jose)

Dial by your location
- +1 408 638 0968 US (San Jose)
- +1 669 900 6833 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 301 715 8592 US (Washington DC)
- +1 312 626 6799 US (Chicago)
- +1 646 876 9923 US (New York)

Meeting ID: 407 525 8260
Find your local number: https://sequoiagrove-org.zoom.us/u/kcv9bkellW

The mission of Clarksville Charter School is to develop the individual gifts of students in El Dorado County and adjacent counties to become critical thinkers, responsible citizens and innovative leaders prepared for academic and real-life achievement in the 21st Century. The mission will be accomplished through quality, personalized,

standards-based education which could include online coursework, offline textbook work, project-based learning, and unique hands-on and experiential learning experiences facilitated in partnership with students, parents, staff, and community.

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**Agenda**

| | | | Purpose | Presenter | Time |
|---|---|---|---|---|---|
| **I.** | **Opening Items** | | | | **6:30 PM** |
| | **A.** | Record Attendance | | Emily Allen | 1 m |
| | **B.** | AB 361 Report of Findings | Vote | Emily Allen | 5 m |
| | **C.** | Call the Meeting to Order | | Emily Allen | 1 m |
| | **D.** | Approval of the Agenda | Vote | Emily Allen | 1 m |
| | **E.** | Public Comments | | Emily Allen | 2 m |
| | **F.** | Approve Minutes | Approve Minutes | Emily Allen | 1 m |
| | | Approve minutes for Regular Scheduled Board Meeting on September 15, 2021 | | | |
| | **G.** | Approve Minutes | Approve Minutes | Emily Allen | 1 m |
| | | Approve minutes for Special Board Meeting on October 12, 2021 | | | |
| | **H.** | Executive Director's Report | | Jenell Sherman | 25 m |
| **II.** | **Finances** | | | | **7:07 PM** |
| | **A.** | September Financials | Vote | James Surmeian | 10 m |
| **III.** | **Governance Training** | | | | **7:17 PM** |
| | **A.** | Brown Act Training | Discuss | Jennifer McQuarrie | 45 m |
| **IV.** | **Finances** | | | | **8:02 PM** |
| | **A.** | ESSER III Funding | Vote | Jenell Sherman | 10 m |
| | **B.** | Salary Schedule with Nurse Salary | Vote | Jenell Sherman | 5 m |

| | | | Purpose | Presenter | Time |
|---|---|---|---|---|---|
| **V.** | **Operations** | | | | **8:17 PM** |
| | **A.** | Facility Inspection Tool | FYI | Jenell Sherman | 5 m |
| | **B.** | COVID-19 Schoolwide Health and Safety Policy Revised | Vote | Jenell Sherman | 10 m |
| **VI.** | **Governance** | | | | **8:32 PM** |
| | **A.** | Public Comment Policy | Vote | Jenell Sherman | 5 m |
| **VII.** | **Closing Items** | | | | **8:37 PM** |
| | **A.** | Board of Director's Comments & Requests | Discuss | | 2 m |
| | **B.** | Announcement of Next Regular Scheduled Board Meeting | FYI | Emily Allen | 1 m |
| | | The Next Regular Scheduled Board Meeting is November 17, 2021 at 6:30 PM. | | | |
| | **C.** | Adjourn Meeting | Vote | Emily Allen | 1 m |

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# Coversheet

## AB 361 Report of Findings

**Section:** I. Opening Items
**Item:** B. AB 361 Report of Findings
**Purpose:** Vote
**Submitted by:**

BACKGROUND:
AB 361 provides that if a state of emergency remains in place, a local agency must make the following findings by majority vote every 30 days, in order to continue using the bill's exemption to the Brown Act teleconferencing rules:
(A) The legislative body has reconsidered the circumstances of the emergency; and
(B) Either of the following circumstances exists:

1. the state of emergency continues to directly impact the ability of board members to meet safely in person, or
2. State or local officials continue to impose or recommend social distancing measures. Charter school boards are required to vote every 30 days to make the required findings regarding the continuing emergency and vote to continue using the law's exemptions.

RECOMMENDATION:
The Clarksville Charter School Board has met the finding that a state of emergency continues to directly impact the ability of the members to meet safely in person. Motion to continue the Clarksville Charter School board meetings virtually pursuant to AB 361.

# Coversheet

## Approve Minutes

**Section:** I. Opening Items
**Item:** F. Approve Minutes
**Purpose:** Approve Minutes
**Submitted by:**
**Related Material:** Minutes for Regular Scheduled Board Meeting on September 15, 2021

APPROVED

# Clarksville Charter School

# Minutes

## Regular Scheduled Board Meeting

**Date and Time**
Wednesday September 15, 2021 at 6:30 PM

**Location**
Join Zoom Meeting-UPDATED ZOOM Link
https://sequoiagrove-org.zoom.us/j/82885775759

Meeting ID: 828 8577 5759
One tap mobile
+16699006833,,82885775759# US (San Jose)
+14086380968,,82885775759# US (San Jose)

Dial by your location
+1 669 900 6833 US (San Jose)

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**Directors Present**

Emily Allen (remote), Kelley Laliberte (remote), Keri Dalebout (remote), Lisa Jobe (remote)

**Directors Absent**
*None*

**Guests Present**
Darlington Ahaiwe (remote), Dr. Amanda Fernandez (remote), Jenell Sherman (remote), Katie Royer (remote), Kristie Nicosia (remote), Lisa Winton (remote), Sara Greco (remote), Shannon Breckenridge (remote), Stephanie Terrell (remote)

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

Emily Allen called a meeting of the board of directors of Clarksville Charter School to order on Wednesday Sep 15, 2021 at 6:30 PM.

### C. Approval of the Agenda

Lisa Jobe made a motion to approve the Agenda.
Kelley Laliberte seconded the motion.
The board **VOTED** to approve the motion.

| Roll Call | |
|---|---|
| Emily Allen | Aye |
| Kelley Laliberte | Aye |
| Lisa Jobe | Aye |
| Keri Dalebout | Aye |

### D. Public Comments

Jennifer Alcorn commented on the Sync Up times and how the Legislation is affecting families.

### E. Approve Minutes

Keri Dalebout made a motion to approve the minutes from Regular Schedule Board Meeting on 07-21-21.
Kelley Laliberte seconded the motion.
The board **VOTED** to approve the motion.

| Roll Call | |
|---|---|
| Keri Dalebout | Aye |
| Emily Allen | Aye |
| Lisa Jobe | Aye |

**Roll Call**

| | |
|---|---|
| Kelley Laliberte | Aye |

### F. Approve Minutes

Kelley Laliberte made a motion to approve the minutes from Special Board Meeting on 08-04-21.
Lisa Jobe seconded the motion.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| Emily Allen | Aye |
| Keri Dalebout | Aye |
| Lisa Jobe | Aye |
| Kelley Laliberte | Aye |

### G. Approve Minutes

Lisa Jobe made a motion to approve the minutes from Special Board Meeting on 09-08-21.
Keri Dalebout seconded the motion.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| Keri Dalebout | Aye |
| Emily Allen | Aye |
| Kelley Laliberte | Aye |
| Lisa Jobe | Aye |

### H. Executive Director's Report

Jenell Sherman presented the *Executive Director's Report.*

- Students started school on August 16, 2021.
- Adventure Academy for TK-8th Grades
- Synchronous and Live offerings
- CA Cadet Corp- Leadership opportunity for 7th-12th grade students
- High School Updates presented by Shannon Breckenridge- Concurrent enrollment and Dual enrollment with Yuba College, Career Technology Education, Pilot City Program
- Assessment Update presented by Kristie Nicosia
- Enrollment Update- 1526 students are currently enrolled
- Ordering Update presented by Stephanie Terrell
- Community Partners (formerly vendors) Onboarding
- COVID-19 Updates for Staff

## II. Finances

### A.

### July - August Financials

Lisa Jobe made a motion to approve the July - August Financals.
Keri Dalebout seconded the motion.
Darlington Ahaiwe presented the July- August Financials.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| Emily Allen | Aye |
| Kelley Laliberte | Aye |
| Keri Dalebout | Aye |
| Lisa Jobe | Aye |

### B. ESSER III Funding

Dr. Amanda Johnson presented the ESSER III Funding updates.

### C. Carryover of Sick Time

Keri Dalebout made a motion to approve the Carryover of Sick Time Form.
Kelley Laliberte seconded the motion.
Jenell Sherman presented the Carryover of Sick Time Form.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| Kelley Laliberte | Aye |
| Emily Allen | Aye |
| Lisa Jobe | Aye |
| Keri Dalebout | Aye |

## III. Operations

### A. Teacher Evaluations

Kelley Laliberte made a motion to approve the Teacher Evaluations Policy.
Lisa Jobe seconded the motion.
Jenell Sherman presented the Teacher Evaluations Policy.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| Kelley Laliberte | Aye |
| Keri Dalebout | Aye |
| Lisa Jobe | Aye |
| Emily Allen | Aye |

### B. Teacher Contracts

Kelley Laliberte made a motion to approve the Teacher Contracts.
Keri Dalebout seconded the motion.
Jenell Sherman presented the Teacher Contract.

The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| Lisa Jobe | Aye |
| Kelley Laliberte | Aye |
| Emily Allen | Aye |
| Keri Dalebout | Aye |

### C. Over 5 Students Supplemental Contract

Lisa Jobe made a motion to approve the Over 5 Students Supplemental Contract.
Kelley Laliberte seconded the motion.
Jenell Sherman presented the Over 5 Students Supplemental Contract.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| Emily Allen | Aye |
| Lisa Jobe | Aye |
| Keri Dalebout | Aye |
| Kelley Laliberte | Aye |

### D. Organizational Chart with Staff Names

Jenell Sherman presented the Organizational Chart with Staff Names.

## IV. Governance

### A. Governing Board Executive Order

Jenell Sherman presented the Governing Board Executive Order.

### B. Board Member Nomination: Lisa Winton

Keri Dalebout made a motion to approve the Board Member Nomination of Lisa Winton.
Lisa Jobe seconded the motion.
The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| Keri Dalebout | Aye |
| Lisa Jobe | Aye |
| Emily Allen | Aye |
| Kelley Laliberte | Aye |

### C. Governing Board Vacancy

Jenell Sherman presented the Governing Board Update- the 5th position of CSO Board can be a school board representative.

### D. Discussion and Potential Action of Board Roles

Emily Allen made a motion to nominate Kelley Laliberte as Board Secretary.
Lisa Jobe seconded the motion.
The board **VOTED** to approve the motion.

| **Roll Call** | |
|---|---|
| Kelley Laliberte | Aye |
| Emily Allen | Aye |
| Keri Dalebout | Aye |
| Lisa Jobe | Aye |

### E. Upcoming Compliance Items

Jenell Sherman presented the Upcoming Compliance Items.

### F. Closed Session with Jenell Sherman to Discuss Goals

Lisa Jobe made a motion to go into Closed Session at 8:18 PM.
Kelley Laliberte seconded the motion.
Lisa Jobe made a motion to come out of Closed Session at 8:40 PM.
Keri Dalebout seconded the motion.

The board **VOTED** to approve the motion.

| **Roll Call** | |
|---|---|
| Emily Allen | Aye |
| Lisa Jobe | Aye |
| Kelley Laliberte | Aye |
| Keri Dalebout | Aye |

## V. Closing Items

### A. Board of Director's Comments & Requests

Jenell Sherman will check in with Jen Alcorn about her public comment concerns.

Emily Allen requested a new agenda item for next board meeting- Board to Discuss Goals for the Year.

### B. Announcement of Next Regular Scheduled Board Meeting

Emily Allen announced the Next Regular Scheduled Board Meeting is on October 20, 2021 at 6:30 PM.

### C. Adjourn Meeting

Lisa Jobe made a motion to adjourn the Meeting.
Kelley Laliberte seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| Emily Allen | Aye |
| Lisa Jobe | Aye |
| Kelley Laliberte | Aye |
| Keri Dalebout | Aye |

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:47 PM.

Respectfully Submitted,
Emily Allen

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Prepared by:
Katie Royer

Noted by:

_____
Board Secretary

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# Coversheet

## Approve Minutes

**Section:** I. Opening Items
**Item:** G. Approve Minutes
**Purpose:** Approve Minutes
**Submitted by:**
**Related Material:** Minutes for Special Board Meeting on October 12, 2021

APPROVED

# Clarksville Charter School

# Minutes

## Special Board Meeting

**Date and Time**
Tuesday October 12, 2021 at 6:30 PM

**Location**
https://sequoiagrove-org.zoom.us/j/4075258260

The mission of Clarksville Charter School is to develop the individual gifts of students in El Dorado County and adjacent counties to become critical thinkers, responsible citizens and innovative leaders prepared for academic and real-life achievement in the 21st Century. The mission will be accomplished through quality, personalized, standards-based education which could include online coursework, offline textbook work, project-based learning, and unique hands-on and experiential learning experiences facilitated in partnership with students, parents, staff, and community.

**Directors Present**
Emily Allen (remote), Kelley Laliberte (remote), Keri Dalebout (remote), Lisa Jobe (remote), Lisa Winton (remote)

**Directors Absent**
*None*

**Directors who arrived after the meeting opened**
Lisa Winton

**Guests Present**

Darcy Belleza (remote), Jenell Sherman (remote), Julie Haycock-Cavender (remote), Katie Royer (remote)

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

Emily Allen called a meeting of the board of directors of Clarksville Charter School to order on Tuesday Oct 12, 2021 at 7:01 PM.
Lisa Winton arrived at 7:06 PM.

### C. Approval of the Agenda

Emily Allen made a motion to approve the Agenda.
Lisa Jobe seconded the motion.
The board **VOTED** unanimously to approve the motion.

| **Roll Call** | |
|---|---|
| Lisa Jobe | Aye |
| Kelley Laliberte | Aye |
| Lisa Winton | Absent |
| Emily Allen | Aye |
| Keri Dalebout | Aye |

### D. Public Comments

No public comments.

## II. Operations

### A. COVID-19 Testing Policy

Kelley Laliberte made a motion to approve COVID-19 Testing Policy.
Lisa Jobe seconded the motion.
Jenell Sherman presented the COVID-19 Testing Policy.
The board **VOTED** unanimously to approve the motion.

### B. COVID-19 Schoolwide Health and Safety Policy

Lisa Jobe made a motion to approve the COVID-19 Schoolwide Health and Safety Policy with the caveat that staff and board will revisit the COVID-19 Symptom Screening section and clarify school sponsored activities definition.
Keri Dalebout seconded the motion.
Jenell Sherman presented the COVID-19 Schoolwide Health and Safety Policy.

Staff and Board will revisit COVID-19 Symptom Screening section and staff will potentially add school-sponsored activities language/definition.

Staff will share Decision Forest graphics.
The board **VOTED** unanimously to approve the motion.

### C. Uniform Complaint Policy and Procedures

Kelley Laliberte made a motion to approve the Uniform Complaint Policy and Procedures.
Lisa Jobe seconded the motion.
Jenell Sherman presented the Uniform Complaint Policy and Procedures.
The board **VOTED** unanimously to approve the motion.

## III. Governance

### A. Resolution Regarding AB361

Keri Dalebout made a motion to approve the Resolution Regarding AB361.
Kelley Laliberte seconded the motion.
Darcy Belleza presented the AB 361 and COVID-19 Teleconferencing slides.
The board **VOTED** unanimously to approve the motion.

## IV. Closing Items

### A. Board of Director's Comments & Requests

Lisa Jobe gave kudos to HSVA activity that was well attended on Monday.
Vendor@sequoiagrove.org (available on the website) or Jenell Sherman can take vendor concerns from the public.

Jenell Sherman announced the Brown Act Training will take place during the Next Regular Scheduled Board Meeting.

Emily Allen asked how the new vaccine mandate will affect our students. Jenell Sherman shared that it appears that it will be optional for our students as other vaccine regulations make allowances for students with limited time in classroom.

### B. Announcement of Next Regular Scheduled Board Meeting

Emily Allen announced the Next Regular Scheduled Board Meeting is October 20, 2021 at 6:30 PM.

### C. Adjourn Meeting

Lisa Jobe made a motion to adjourn the meeting.
Keri Dalebout seconded the motion.
The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:52 PM.

Respectfully Submitted,
Emily Allen

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Prepared by:
Katie Royer

Noted by:

_____
Board Secretary

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# Coversheet

## Executive Director's Report

**Section:** I. Opening Items
**Item:** H. Executive Director's Report
**Purpose:** FYI
**Submitted by:**
**Related Material:** Clarksville October ED Report 2021_Main.pdf

# REGULAR BOARD MEETING

## October 2021

CLARKSVILLE
CHARTER SCHOOL

# OCTOBER *Agenda*

**01.**
**Enrollment**

**02.**
**Instructional Materials**

**03.**
**Academic Programs & Educational Services**

**04.**
**Community**

**05.**
**CSO Updates**

**06.**
**Uniform Complaint Process**

# ENROLLMENT

CLARKSVILLE CHARTER SCHOOL

**Enrollment Update from Principal**
**Clarksville Charter School**

Current Enrollment by County/Gradelevel as of 10/11/21

| Grade | Alpine | Amador | El Dorado | Placer | Sacramento | Yuba | Totals |
|---|---|---|---|---|---|---|---|
| TK | 0 | 4 | 19 | 1 | 5 | 0 | 29 |
| KN | 0 | 14 | 91 | 16 | 26 | 1 | 148 |
| 1 | 0 | 15 | 66 | 16 | 23 | 0 | 120 |
| 2 | 1 | 11 | 72 | 22 | 27 | 1 | 134 |
| 3 | 0 | 20 | 92 | 21 | 21 | 0 | 154 |
| 4 | 1 | 19 | 68 | 24 | 30 | 1 | 143 |
| 5 | 1 | 16 | 75 | 26 | 31 | 0 | 149 |
| 6 | 0 | 9 | 69 | 16 | 24 | 0 | 118 |
| 7 | 0 | 8 | 83 | 27 | 24 | 0 | 142 |
| 8 | 2 | 11 | 65 | 20 | 21 | 0 | 119 |
| 9 | 0 | 5 | 38 | 19 | 19 | 0 | 81 |
| 10 | 0 | 5 | 44 | 15 | 20 | 0 | 84 |
| 11 | 0 | 5 | 20 | 17 | 19 | 0 | 61 |
| 12 | 0 | 1 | 23 | 11 | 11 | 0 | 46 |
| Curent Total | 5 | 143 | 825 | 251 | 301 | 3 | 1528 |

# Updates from our Enrichment Team



- LESS THAN 500 ORDERS IN THE QUEUE ACROSS ALL 4 SCHOOLS
- AMAZON PUNCHOUT HAS GONE LIVE
- LIBRARY SYSTEM IS UP AND RUNNING
- ALL VCI ARE BEING PROCESSED WITHIN TWO DAYS
- STUDENTS ENROLLING BETWEEN 11/15 - 11/30 WILL RECEIVE A PRORATED FUNDS DROP UNTIL 12/1

# ADVENTURE ACADEMY *Updates*

**Session 1** included five classes.
All classes were offered virtually and held twice a week.
Classes featured during the first session included:

- Your Delightful Decimals (5th/6th)
- Write Your World (5th/6th)
- Eat Your History (5th/6th)
- Explore Your Constitution (7th/8th)
- Think About It (3rd/4th)

| Session 1 | Number of Students |
|---|---|
| **Clarksville** | 29 |
| **Feather River** | 46 |
| **Lakeview** | 7 |
| **Winship** | 5 |
| **Total** | **87** |



# ADVENTURE ACADEMY *Updates*

**Session 2** includes 19 classes

Classes were offered both virtually and in person as we introduced our new Field Academy

Increased grade level spans and had classes for students in TK - 8th grades.

| Session 2 | Number of Students |
|---|---|
| **Clarksville** | 60 |
| **Feather River** | 114 |
| **Lakeview** | 43 |
| **Winship** | 14 |
| **Total** | **231** |

# ADVENTURE ACADEMY

Session 2 started Monday!

## Wonderful Classes Offered by our HSTs!

- Batty About Bats
- Write Your World
- Intro to German
- Eat Your History
- Fun with Fractions
- Creepy Creatures
- What's the Point?
- Fun & Fabulous Fall
- Balancing Your Budget
- Bridge to Middle
- School Writing
- Pet Zoology
- Think About It
- Sight Words (F)

ADVENTURE FIELD ACADEMY VIRTUAL ACADEMY

# JHVA *Updates*

Courses for the fall session of Junior High Virtual Academy (JHVA) include 7th & 8th Grade Language Arts and Math, Physical Science, Life Science, and Study Skills.

| | Number of Students |
|---|---|
| **Clarksville** | 56 |
| **Feather River** | 80 |
| **Lakeview** | 27 |
| **Winship** | 9 |
| **Total** | **172** |

# HSVA Enrollment

## Total Number of Classes Ordered

| | |
|---|---|
| Clarksville Charter School | 241 |
| Feather River Charter School | 502 |
| Lake View Charter School | 39 |
| Monarch River Academy | 272 |
| Winship Community School | 1 |
| | 633 |
| Yosemite Valley Charter School | |



# Honor Society News!

## SEQUOIA GROVE SCHOOLS Induction Ceremony 10/11

### National Jr. Honor Society

- 10 returning members
- Inducted 11 new members

### National Honor Society

- 4 returning members
- Inducted 9 new members

### Thank you, Advisors!

Danielle Baumunk & Sara Infante
ALSO REPRESENTING CLARKSVILLE CHARTER SCHOOL

April Winn LAKE VIEW CHARTER SCHOOL

Audra Koopmans FEATHER RIVER CHARTER SCHOOL

# SPECIAL EDUCATION

The special education department has been supporting a record number of special education students as well as special education assessments this school year. Everyone is doing an incredible job supporting our students and keeping all of our charter schools within compliance

## SPED Students

| | |
|---|---|
| Total Students | 432 |
| Mild/Mod Students | 330 |
| Mod/Severe Students | 50 |
| SDC Students | 29 |
| Total Virtual Student | 344 |
| Total In-Person | 19 |

**Current Special Education Assessments 80**

**Current 504 Assessments 19**

**Total Completed Assessments 13**

# STUDENT SUPPORT

- Our academic intervention team offers live Tier 1 interventions to support Mathematics, an area of need identified by the charter wide 2020-2021 STAR assessments.
- The intervention team also offers Tier 2 interventions for more focused and intensive support. During our first cycle the team focused on Mathematics. For cycle 2 and beyond our team is supporting: Reading, Writing, and Mathematics in response to student need and schoolwide data.

| Tier 1 Cycle 1 | Tier 2 Cycle 1 | Tier 1 Cycle 2 Sign Ups | Tier 2 Cycle 2 Sign-Ups |
|---|---|---|---|
| 36 students | 19 Students | 28 Students | 39 Students |

# STUDENT SUPPORT

- Our School Counselor is offering a tiered approach to Social Emotional Learning.
- Students have signed up for Tier 1 SEL programming through Ever-Fi and Centervention.
- There are also offerings for Tier 2 (small group counseling/SEL courses) and Tier 3 (1:1 counseling).

| Tier 1 SEL Programs | Group Counseling | 1:1 Counseling |
|---|---|---|
| 9 Students | 16 Students | 3 Students |

| SST Process | 504 Meetings Held |
|---|---|
| 27 Students | 12 Students |

# CLUBS

*Here is a sampling of the clubs currently available to our students:*

## Sequoia Grove Clubs Session 2

Click Here to review our Club Guidelines

| Monday | Tuesday | Wednesday | Thursday | Friday |
|---|---|---|---|---|
| **Oct 18**<br>Soccer Club<br>10:00 - 10:45 - Elk Grove<br>Marvel Fan Club<br>1:30 - 2:15 - Virtual<br>Board Game Club<br>2:00 - 2:45 - El Dorado Hills | **Oct 19**<br>Go With the Floga<br>10:00 - 10:45 am - Lincoln<br>Art Club<br>11:30 - 12:15 pm -Virtual<br>Tag Club<br>2:00 - 2:45 pm - El Dorado Hills | **Oct 20**<br>Fall Drawing Club<br>10:00 - 10:45 am - Virtual<br>Life Science Club<br>2:00 - 3:00 - Orangevale | **Oct 21**<br>Auburn Hiking Club<br>9:30 - 10:30 am - Auburn<br>Let's Make Paper Airplanes<br>9:30 - 10:15 am - Virtual | **Oct 22**<br>Butte County Hiking Club<br>9:00 - 10:00 am - Chico<br>Harry Potter Club<br>1:00 - 1:45 pm - Virtual<br>Dungeons & Dragons<br>1:30 - 2:15pm - Virtual |
| **Oct 25**<br>Soccer Club<br>10:00 - 10:45 - Elk Grove<br>Marvel Fan Club<br>1:30 - 2:15 - Virtual<br>Board Game Club<br>2:00 - 2:45 - El Dorado Hills | **Oct 26**<br>Go With the Floga<br>10:00 - 10:45 am - Lincoln<br>Art Club<br>11:30 - 12:15 pm -Virtual<br>Tag Club<br>2:00 - 2:45 pm - El Dorado Hills | **Oct 27**<br>Fall Drawing Club<br>10:00 - 10:45 am - Virtual<br>Life Science Club<br>2:00 - 3:00 - Orangevale | **Oct 28**<br>Auburn Hiking Club<br>9:30 - 10:30 am - Auburn<br>Let's Make Paper Airplanes<br>9:30 - 10:15 am - Virtual | **Oct 29**<br>Butte County Hiking Club<br>9:00 - 10:00 am - Chico<br>Harry Potter Club<br>1:00 - 1:45 pm - Virtual<br>Dungeons & Dragons<br>1:30 - 2:15pm - Virtual |

# Getting out and about....



We have park days happening every week in all areas!

**FIELD TRIPS** - *watch for our new field trip ordering system coming soon!*

# Sequoia Grove Charter Alliance

## Fall Update 2021

Powered by BoardOnTrack

# Hopes and dreams...

**2018 - Conversations about independence from a CMO**

**“Family of schools”** **“Choice”** **“Independence”**

**2020 - The CSO concept**

**An independent service organization directed by the schools through a membership driven Board.**

# Off to the Races... Spring 2021

## Accomplishments...

Formation of the legal entity
Board formation
Staff hiring
Systems development
Develop tech services and begin roll out of platforms, services, hardware
Securing facilities

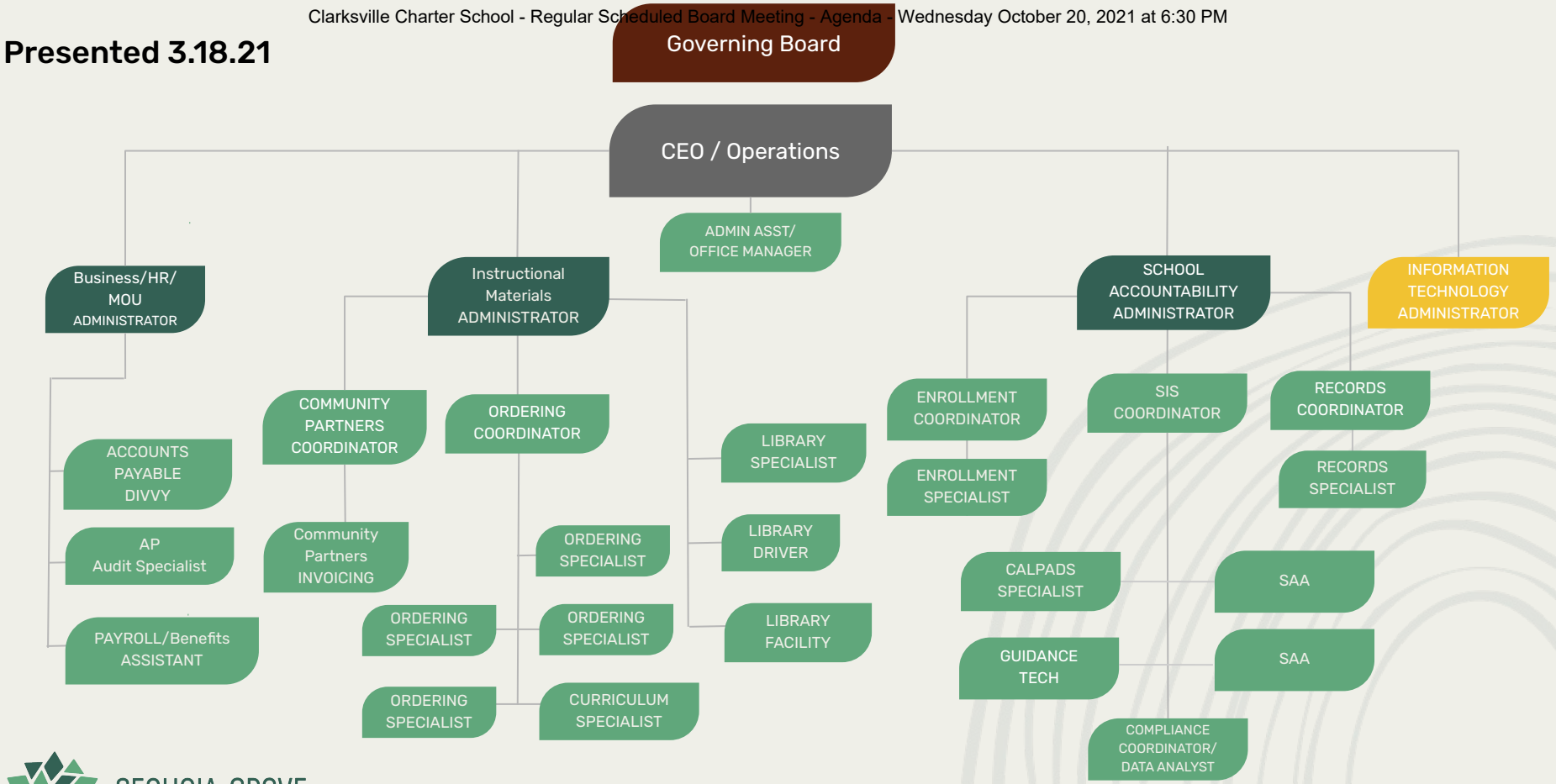
... before actually existing!

Our theme for Spring 2021... *building relationships*.

# What we provide...

- Enrollment
- Records
- Accountability & Compliance
- Tech Services
- Procurement (ordering)
- Mobile Lending Library
- Field Trips/Events support
- Community Partners (vendors)
- Business Services
- HR
- Insurance
- Facilities

**Presented 3.18.21**




SEQUOIA GROVE CHARTER ALLIANCE

# This Fall…key accomplishments!

- **Enrollment**
  - Getting families to the door….
  - A fair and open process
- **MA Review**
  - All 4000 MA's in a 30 day window… kinda.
  - …and it all came down to September 16
- **Records**
  - Inbound/ Outbound = 20-30 minutes
  - Out: ~400  In: ~1400
- **Facilities Open and available for Teachers!**

  Sequoia North,  Sequoia South,  Clarksville Lending Library

  3 conference rooms  Several Collaborative working spaces
  2 Lg Training rooms/spaces  Audio and video studios  12 "Hoteling" spaces

# Finances

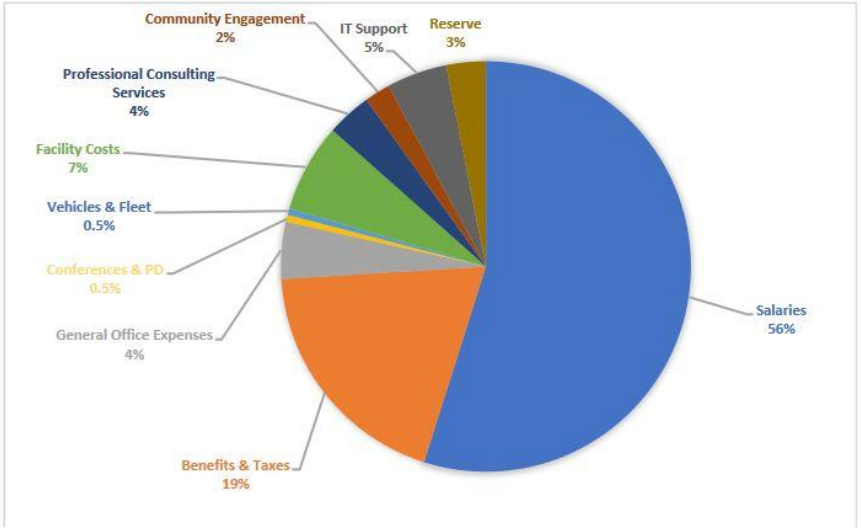
## Budget vs. Actuals Analysis

| | Actual | Budget | $ Remaining | % Remaining |
|---|---|---|---|---|
| **Revenue** | | | | |
| Shared Services Agreement | $ 932,008 | $ 3,655,590 | $ 2,723,582 | 74.5 % |
| Miscellaneous Revenue | $ 1,004 | $ 1,004 | $ 0 | 0 % |
| Total Revenue | $ 933,012 | $ 3,656,594 | $ 2,723,582 | 74.5 % |
| **Expenditures** | | | | |
| Employee Salaries | $ 411,502 | $ 2,109,912 | $ 1,698,410 | 80 % |
| Taxes & Benefits | $ 144,970 | $ 571,182 | $ 426,212 | 75 % |
| General Office Expenses | $ 187,615 | $ 232,870 | $ 45,255 | 20 % |
| Conferences & PD | $ 581 | $ 20,000 | $ 19,419 | 97 % |
| Vehicles & Fleet | $ 74 | $ 15,260 | $ 15,186 | 99 % |
| Facility Costs | $ 70,189 | $ 258,966 | $ 188,777 | 73% |
| Consulting Services | $ 37,056 | $ 135,900 | $ 98,844 | 73 % |
| IT Support | $ 95,500 | $ 293,500 | $ 198,000 | 67% |
| Community Engagement | $1,000 | $ 17,000 | $ 16,000 | 95% |
| Total Expenses | $ 949,072 | $ 3,654,590 | $ 2,705,518 | 74% |
| **Net Revenue** | $ -16,060 | $ 2,004 | | |

# Sequoia Grove Charter Alliance – Budget Comparison

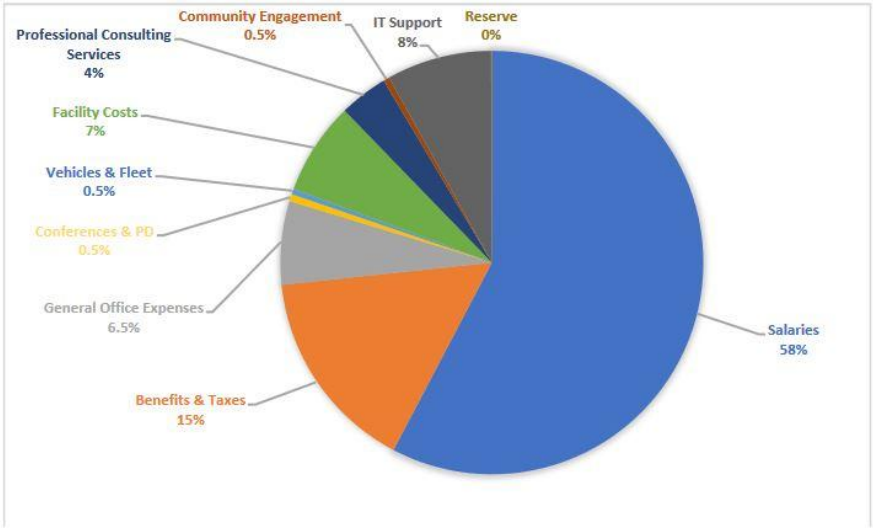
## 7-1-2021 Projection

Total Revenues: $3,728,038 Total Expenditures: $3,611,360




## 10-1-2021 Projection

Total Revenues: $3,656,590 Total Expenditures: $3,654,590

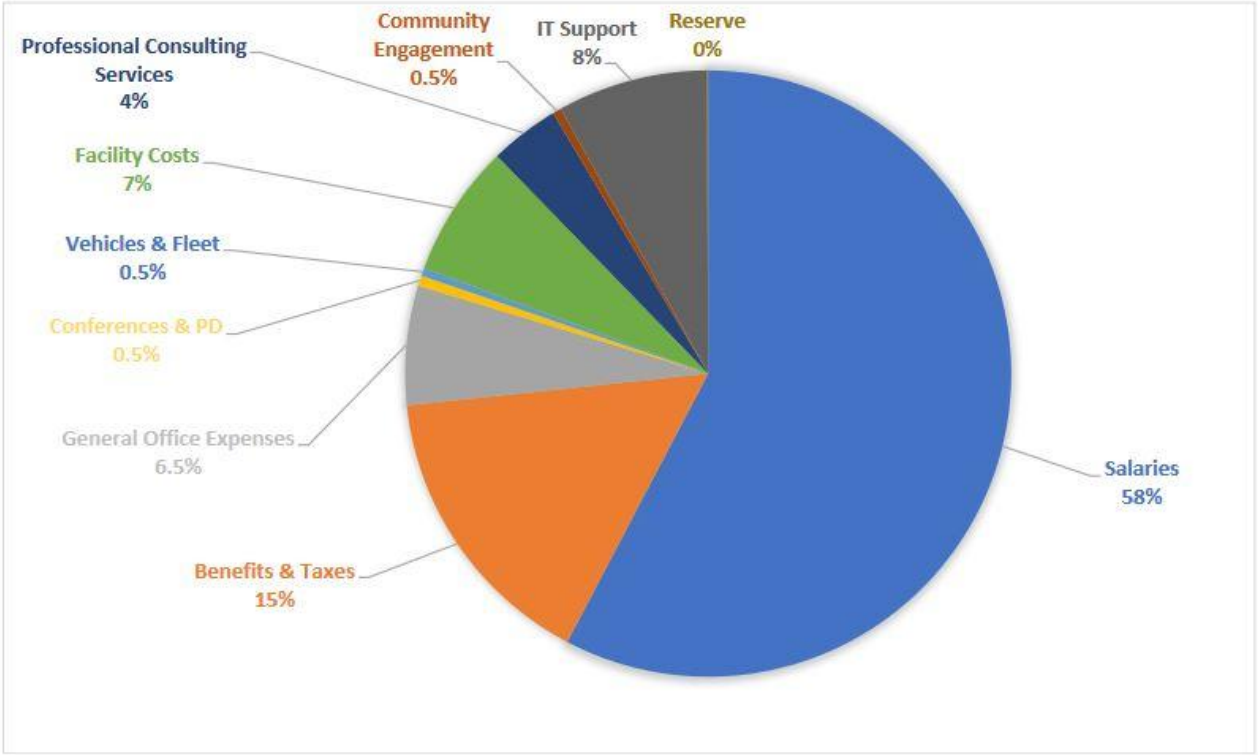


# Delta

- **Increased Tech costs: 2800 students increased to 4300 = +$7,000/ mo**
- **Decreased income due to slower enrollment:  $6,000/mo**
- **Startup tech costs: Additional staff and increased equipment costs = +$35,000**
- **Liability Insurance: +$10,000**

## Sequoia Grove Charter Alliance – Budget Breakdown 10-1-2021

Total Revenues: $3,656,594  Total Expenditures: $3,654,590



# What's next?

- Evaluating our current support levels for year 1
- Professional Development / Cross-training of CSO staff
- Exploring efficiencies for future years
- Expanding technology capacity - automation
- Ensuring appropriate staffing to meet the school's needs in future years

# Thank you for your support!

# FOLLOW UP ON COMPLAINT PROCESS

## Two types of complaints....

**1.Charter School Complaint form** on School's Websites

California Education Code (EC) Section 47605(d)(4) allows a parent or guardian to submit a complaint to the charter school authorizer when a charter school discourages a pupil's enrollment, requires records before enrollment, or encourages a pupil to disenroll.

Please identify the basis for this complaint below, with specific facts, which support your complaint
Basis of complaint (check all that apply):

- **Pupil was discouraged from enrolling or seeking to enroll in the charter school.**
- **Records were requested to be submitted to the charter school before enrollment.**
- **Pupil was encouraged to disenroll from the charter school or transfer to another school.**

Complaint is filed with the authorizer of the charter school listed on the preceding page electronically or in hard copy.

# UNIFORM COMPLAINT PROCESS

**2. Uniform Complaint Procedure** found under Community Relations on School Website covers specific categories as the charter school complies with applicable federal and state laws and regulations.

Examples under the UCP include, but are **not limited to:**

- Complaints alleging unlawful discrimination, harassment, intimidation or bullying against any protected group on the basis of the actual or perceived characteristics of age, ancestry, color, mental disability, physical disability, ethnic group identification
- Complaints alleging a violation of state or federal law or regulation governing the following programs: • Accommodations for Pregnant, Parenting or Lactating Students; • Adult Education; • Career Technical and Technical Education; • Career Technical and Technical Training; • Child Care and Development Programs;
- Complaints alleging that a student enrolled in a public school was required to pay a pupil fee for participation in an educational activity
- Complaints alleging noncompliance with the requirements governing the Local Control Funding Formula (“LCFF”) or LCAP under Education Code sections 47606.5 and 47607.3, as applicable

**The complaint shall be presented to the compliance officer or designee who shall maintain a log of complaints received. UCP Process will be followed, including an investigation.**

# Thank you!

We truly appreciate your support of our schools!

# Coversheet

## September Financials

**Section:** II. Finances
**Item:** A. September Financials
**Purpose:** Vote
**Submitted by:**
**Related Material:** Clarksville September Financials.pdf

CHARTER IMPACT

# Clarksville Charter School

## Monthly Financial Presentation – September 2021

# CLARKSVILLE – September Highlights

- Year-end projections decreased by 8%. ($1.8M)- (Decrease in enrollment projections)
- Year-end expense projections decreased by 9%. (Student Allotment and Hiring)
- Year-end surplus projected at $830k. (Budget; $632k)
- Senate Bill-740 Requirements:
  - 40/80 Expense Ratio ✓

| Cert. | Instr. |
|---|---|
| 44.5% | 83.9% |
| 769,080 | 673,362 |

  - 25:1 Pupil-Teacher ratio ✓

| Pupil:Teacher Ratio |
|---|
| 23.32 :1 |

# Attendance Data and Metrics

| Enrollment & Per Pupil Data | | | |
|---|---|---|---|
| | **Actual** | **Forecast** | **Budget** |
| Average Enrollment | n/a | 1523 | 1633 |
| ADA | n/a | 1492 | 1600 |
| Attendance Rate | n/a | 98.0% | 98.0% |
| Unduplicated % | 34.9% | 34.6% | 34.9% |
| Revenue per ADA | | $11,574 | $11,303 |
| Expenses per ADA | | $11,300 | $10,908 |

CHARTER IMPACT

# CLARKSVILLE - Revenue

- State revenue variance resulted from adjustment to projected average daily attendance (ADA).

| | *Year-to-Date* | | | *Annual/Full Year* | | |
|---|---|---|---|---|---|---|
| | **Actual** | **Budget** | **Fav/(Unf)** | **Forecast** | **Budget** | **Fav/(Unf)** |
| **Revenue** | | | | | | |
| State Aid-Rev Limit | $ 1,274,971 | $ 1,274,780 | $ 191 | $ 14,154,744 | $ 15,220,129 | $ (1,065,385) |
| Federal Revenue | 95,718 | 55,058 | 40,659 | 877,427 | 804,949 | 72,478 |
| Other State Revenue | 342,846 | 71,053 | 271,793 | 2,236,807 | 2,060,235 | 176,572 |
| Other Local Revenue | 2,332 | - | 2,332 | 2,332 | - | 2,332 |
| **Total Revenue** | **$ 1,715,866** | **$ 1,400,891** | **$ 314,976** | **$ 17,271,309** | **$ 18,085,312** | **$ (814,004)** |

# CLARKSVILLE - Expenses

- **Interest:** Decrease in projected cost related to receivable sales as well as an increase in the sharing of outside services to other schools.

| | *Year-to-Date* | | | *Annual/Full Year* | | |
|---|---|---|---|---|---|---|
| | **Actual** | **Budget** | **Fav/(Unf)** | **Forecast** | **Budget** | **Fav/(Unf)** |
| **Expenses** | | | | | | |
| Certificated Salaries | $ 1,487,933 | $ 1,541,628 | $ 53,694 | $ 6,424,082 | $ 6,375,910 | $ (48,172) |
| Classified Salaries | 94,927 | 111,965 | 17,038 | 384,731 | 447,861 | 63,130 |
| Benefits | 539,185 | 474,166 | (65,020) | 2,029,954 | 1,959,066 | (70,888) |
| Books and Supplies | 617,587 | 680,608 | 63,021 | 3,869,565 | 3,913,813 | 44,248 |
| Subagreement Services | 169,013 | 502,351 | 333,337 | 2,028,037 | 2,260,472 | 232,435 |
| Operations | 52,496 | 63,525 | 11,029 | 243,071 | 254,100 | 11,029 |
| Facilities | 12,703 | 17,530 | 4,827 | 61,843 | 70,120 | 8,277 |
| Professional Services | 297,607 | 368,345 | 70,738 | 1,711,737 | 1,756,035 | 44,298 |
| Depreciation | 1,026 | 750 | (276) | 4,026 | 3,000 | (1,026) |
| Interest | 33,880 | 195,202 | 161,322 | 105,378 | 412,645 | 307,268 |
| **Total Expenses** | **$ 3,306,358** | **$ 3,956,070** | **$ 649,712** | **$ 16,862,423** | **$ 17,453,021** | **$ 590,598** |

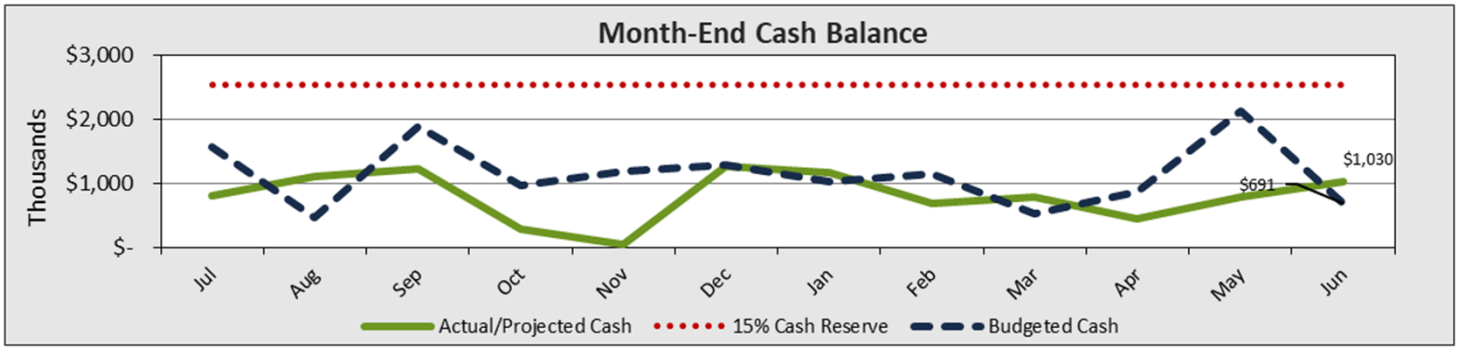
# CLARKSVILLE - Fund Balance

- Variance in projected surplus consistent with ADA adjustment.

| | *Year-to-Date* | | | *Annual/Full Year* | | |
|---|---|---|---|---|---|---|
| | **Actual** | **Budget** | **Fav/(Unf)** | **Forecast** | **Budget** | **Fav/(Unf)** |
| **Total Surplus(Deficit)** | **$ (1,590,492)** | **$ (2,555,179)** | **$ 964,687** | **$ 325,891** | **$ 632,291** | **$ (306,401)** |
| Beginning Fund Balance | 124,047 | 124,047 | | 124,047 | 124,047 | |
| **Ending Fund Balance** | **$ (1,466,445)** | **$ (2,431,133)** | | **$ 449,937** | **$ 756,338** | |
| *As a % of Annual Expenses* | *-8.7%* | *-13.9%* | | *2.7%* | *4.3%* | |

# CLARKSVILLE - Cash Balance

- No concerns projected in cash balance.
- Year-end cash projected at $1.0M (includes receivable sales)



# CLARKSVILLE – Compliance Reports

| Area | Due Date | Description | Completed By | Board Must Approve | Signature Required | Additional Information |
|---|---|---|---|---|---|---|
| DATA TEAM | Oct-29 | **CBEDS-ORA** - Collection of FTE of classified staff, estimated teacher hires, Kindergarten program types, H-1B work visa application, education calendar, multilingual instructional programs, languages of instruction and district of choice transfer requests and transportation data. | School | No | No | https://www.cde.ca.gov/ds/dc/cb/ |
| FINANCE | Oct-29 | **ESSER III Expenditure Plan -** Local educational agencies (LEAs) that receive Elementary and Secondary School Emergency Relief (ESSER) funds under the ARP Act, referred to as ESSER III funds, are required to develop a plan detailing how they will use their ESSER III funds. In the plan, an LEA must explain how it intends to use its ESSER III funds to address the academic impact of lost instructional time as well as respond to the academic, social, emotional, and mental health needs of all students, particularly those students disproportionately impacted by the COVID-19 pandemic. **The ESSER III Expenditure Plan must be adopted by the local governing board or body of the LEA at a public meeting on or before October 29, 2021.** | Charter Impact | Yes | No | https://www.cde.ca.gov/fg/cr/arpact.asp |
| FINANCE | Oct-31 | **Public Charter School Grant Program and Dissemination Grant Program - Qtr 1 -** The PCSGP Quarterly Expenditure Report (QER) is the accountability document that reflects the dollar amount spent towards work plan activities. A QER is due to the CDE's Charter Schools Division within 30 days of each respective quarter. | Charter Impact | No | Yes | https://www.cde.ca.gov/sp/cs/re/pcsgp.asp |
| FINANCE | Oct-31 | **Federal Cash Management - Period 2 -** Charter schools that are awarded a grant under any of these programs: **Title I, Part A; Title I, Part D, Subpart 2; Title II, Part A; Title III LEP; and Title III Immigrant programs** must submit the CMDC report for a particular quarter in order to receive an apportionment for that quarter; CDE will apportion funds to LEAs whose cash balance is below a certain threshold. | Charter Impact | No | No | http://www.cde.ca.gov/fg/aa/cm/ |
| FINANCE | Oct-31 | **ASES -1st Quarter Expenditure Report -** The ASES Program funds the establishment of local after school education and enrichment programs. These programs are created through partnerships between schools and local community resources to provide literacy, academic enrichment and safe constructive alternatives for students in kindergarten through ninth grade (K-9). | Charter Impact or After School Provider | No | No | http://www.cde.ca.gov/ls/ba/as/ |
| DATA TEAM | Oct-31 | **Complete 20-Day Attendance Report -** Charter schools in their first year of operation that begin instruction by September 30th, and continuing charter schools that are expanding by adding one or more grade levels, may apply for a special advance on their funding for LCFF State Aid and EPA State Aid. The special advance is based on actual ADA and pupil demographic data for the first 20 days of student instruction. | Client | No | Yes | https://www.cde.ca.gov/fg/aa/pa/csfunding.asp?tabsection=2 |
| FINANCE | Nov-01 | **Low Performing Student Block Grant Report #2-** LEAs that have accepted LPSBG funds are required to report to the State Superintendent regarding the implementation of the plan, the strategies used, and whether those strategies increased the academic performance of the pupils identified, pursuant to EC Section 41570(d). | Client | No | Yes | https://www.cde.ca.gov/fg/aa/ca/lpsbgprginfo.asp#reportingreq |
| DATA TEAM | Nov-01 | **Kindergarten Immunization Assessment** - To review and submit required vaccine doses and report on permanent medical exemptions. | Client | No | No | https://www.shotsforschool.org/reporting/kindergarten/# |
| FINANCE | Nov-01 | **Mental Health Plans due to SELPA** - Schools requesting Level 2 and Level 3 mental health funding must file their annual plan with their SELPA by this date. Specific due dates may vary by SELPA. | Client | No | Yes | https://www.cde.ca.gov/fg/aa/se/sep1appnform04.asp |
| DATA TEAM | Nov-15 | **Complete Nutrition Verification process (requirement of School Nutrition Program) -** Verification is the annual, mandatory process that confirms the eligibility of a sample of completed household meal eligibility applications in the National School Lunch and School Breakfast Programs. Each LEA must select and verify a sample of applications approved for free and reduced-price meal benefits. The required sample size of applications to be verified is based on the number of approved applications on file on October 1. | Client | No | Yes | https://www.cde.ca.gov/ls/nu/sn/verificationreport.asp |
| FINANCE | Nov-15 | **Review and/or Update Non-Profit IRS Form 990 Policies -** The IRS Form 990 is the annual information return filed by most non-profit charter schools. The IRS Form 990 includes a Governance, Management and Disclosure section. Charter Schools are required to disclose the following policies: Conflict of Interest Policy, Whistleblower Policy, Document Retention and Destruction Policy, Expense Reimbursement Policy, Gift Receiving Policy, and Compensation Approval Policy. A Form 990 must be filed by the 15th day of the 5th month after the close of the NPO's fiscal year. **Most schools extend this deadline to the following May 15th.** | Client | Yes | No | http://www.publiccounsel.org/useful_materials?id=0025 |
| FINANCE | Set by Authorizer (by Dec 15) | **1st Interim Financial Report -** Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report for the period ending October 31 is due by the date set by the charter authorizer (no later than December 15th). | Charter Impact | Yes | Yes | https://www.cde.ca.gov/fg/fi/ir/interimstatus.asp |

# CLARKSVILLE - Appendix

- Monthly Cash Flow / Forecast 21-22
- Budget vs. Actual- September
- Statement of Financial Position- September
- Statement of Cash Flows- September
- Check Register
- AP Aging
- Due-To/Due-From Balance

**Clarksville Charter School**

***Accounts Payable Aging***

**September 30, 2021**

| Vendor Name | Invoice/Credit Number | Invoice Date | Date Due | Current | 1 - 30 Days Past Due | 31 - 60 Days Past Due | 61 - 90 Days Past Due | Over 90 Days Past Due | Total |
|---|---|---|---|---|---|---|---|---|---|
| A Brighter Child | 59300 | 9/9/2021 | 10/9/2021 | $ 24.74 | $ - | $ - | $ - | $ - | $ 24.74 |
| A Brighter Child | 59326 | 9/13/2021 | 10/13/2021 | 333.40 | - | - | - | - | 333.40 |
| A Brighter Child | 59382 | 9/17/2021 | 10/17/2021 | 147.24 | - | - | - | - | 147.24 |
| A Brighter Child | 59383 | 9/16/2021 | 10/16/2021 | 145.99 | - | - | - | - | 145.99 |
| A Brighter Child | 59420 | 9/14/2021 | 10/14/2021 | 240.61 | - | - | - | - | 240.61 |
| A Brighter Child | 59501 | 9/17/2021 | 10/17/2021 | 304.19 | - | - | - | - | 304.19 |
| A Brighter Child | 59607 | 9/14/2021 | 10/14/2021 | 74.57 | - | - | - | - | 74.57 |
| A Brighter Child | 59646 | 9/9/2021 | 10/9/2021 | 60.34 | - | - | - | - | 60.34 |
| A Brighter Child | 59647 | 9/14/2021 | 10/14/2021 | 36.61 | - | - | - | - | 36.61 |
| A Brighter Child | 59813 | 9/16/2021 | 10/16/2021 | 142.28 | - | - | - | - | 142.28 |
| Academics In A Box Inc | 14855 | 9/14/2021 | 10/14/2021 | 167.70 | - | - | - | - | 167.70 |
| Alecia Rohde | JLL-01-2021/22 | 9/23/2021 | 10/23/2021 | 175.00 | - | - | - | - | 175.00 |
| All About Learning Press, Inc. | 908592 | 9/13/2021 | 11/12/2021 | 74.85 | - | - | - | - | 74.85 |
| All About Learning Press, Inc. | 908729 | 9/20/2021 | 11/19/2021 | 208.75 | - | - | - | - | 208.75 |
| All About Learning Press, Inc. | 908733 | 9/21/2021 | 11/20/2021 | 77.85 | - | - | - | - | 77.85 |
| All About Learning Press, Inc. | 908742 | 9/21/2021 | 11/20/2021 | 181.75 | - | - | - | - | 181.75 |
| All About Learning Press, Inc. | 908760 | 9/22/2021 | 11/21/2021 | 67.75 | - | - | - | - | 67.75 |
| All About Learning Press, Inc. | 908768 | 9/22/2021 | 11/21/2021 | 112.26 | - | - | - | - | 112.26 |
| All About Learning Press, Inc. | 908781 | 9/22/2021 | 11/21/2021 | 192.17 | - | - | - | - | 192.17 |
| All About Learning Press, Inc. | 908794 | 9/23/2021 | 11/22/2021 | 111.79 | - | - | - | - | 111.79 |
| All About Learning Press, Inc. | 908795 | 9/23/2021 | 11/22/2021 | 155.36 | - | - | - | - | 155.36 |
| All About Learning Press, Inc. | 908796 | 9/23/2021 | 11/22/2021 | 50.80 | - | - | - | - | 50.80 |
| All About Learning Press, Inc. | 908797 | 9/23/2021 | 11/22/2021 | 18.84 | - | - | - | - | 18.84 |
| All About Learning Press, Inc. | 908798 | 9/23/2021 | 11/22/2021 | 18.84 | - | - | - | - | 18.84 |
| All About Learning Press, Inc. | 908799 | 9/23/2021 | 11/22/2021 | 24.23 | - | - | - | - | 24.23 |
| All About Learning Press, Inc. | 908800 | 9/23/2021 | 11/22/2021 | 98.09 | - | - | - | - | 98.09 |
| All About Learning Press, Inc. | 908801 | 9/23/2021 | 11/22/2021 | 59.12 | - | - | - | - | 59.12 |
| All About Learning Press, Inc. | 908802 | 9/23/2021 | 11/22/2021 | 56.16 | - | - | - | - | 56.16 |
| All About Learning Press, Inc. | 908803 | 9/23/2021 | 11/22/2021 | 170.77 | - | - | - | - | 170.77 |
| All About Learning Press, Inc. | 908805 | 9/23/2021 | 11/22/2021 | 170.77 | - | - | - | - | 170.77 |
| All About Learning Press, Inc. | 908806 | 9/23/2021 | 11/22/2021 | 156.71 | - | - | - | - | 156.71 |
| Amazon Capital Services | 113R-VF16-FPMJ | 9/27/2021 | 11/11/2021 | 90.74 | - | - | - | - | 90.74 |
| Amazon Capital Services | 113R-VF16-GM4K | 9/27/2021 | 11/11/2021 | 26.93 | - | - | - | - | 26.93 |
| Amazon Capital Services | 11C1-RH6K-9MV4 | 9/23/2021 | 11/7/2021 | 42.56 | - | - | - | - | 42.56 |
| Amazon Capital Services | 11D1-G3H1-HNCV | 9/24/2021 | 11/8/2021 | 76.08 | - | - | - | - | 76.08 |
| Amazon Capital Services | 11FQ-LT69-L4NR | 9/20/2021 | 11/4/2021 | 176.86 | - | - | - | - | 176.86 |
| Amazon Capital Services | 11LJ-TKQX-HXMY | 9/27/2021 | 11/11/2021 | 225.54 | - | - | - | - | 225.54 |
| Amazon Capital Services | 11TQ-YNNF-WKCP | 9/22/2021 | 11/6/2021 | 46.33 | - | - | - | - | 46.33 |
| Amazon Capital Services | 11W3-JQ7V-6TCV | 9/23/2021 | 11/7/2021 | 3.01 | - | - | - | - | 3.01 |
| Amazon Capital Services | 11W3-JQ7V-HQ6M | 9/24/2021 | 11/8/2021 | 50.35 | - | - | - | - | 50.35 |
| Amazon Capital Services | 11W3-JQ7V-MFCF | 9/24/2021 | 11/8/2021 | 105.04 | - | - | - | - | 105.04 |
| Amazon Capital Services | 133P-DWRY-KJML | 9/15/2021 | 10/30/2021 | 150.12 | - | - | - | - | 150.12 |
| Amazon Capital Services | 133P-DWRY-WH9N | 9/15/2021 | 10/30/2021 | 28.02 | - | - | - | - | 28.02 |
| Amazon Capital Services | 133P-DWRY-WNT9 | 9/15/2021 | 10/30/2021 | 322.27 | - | - | - | - | 322.27 |
| Amazon Capital Services | 1371-4JP9-M1CQ | 9/26/2021 | 11/10/2021 | 31.98 | - | - | - | - | 31.98 |
| Amazon Capital Services | 1371-4JP9-R43Q | 9/26/2021 | 11/10/2021 | 51.47 | - | - | - | - | 51.47 |
| Amazon Capital Services | 13MD-MRVC-FXPM | 9/20/2021 | 11/19/2021 | 55.85 | - | - | - | - | 55.85 |
| Amazon Capital Services | 13MD-MRVC-H1KP | 9/20/2021 | 11/4/2021 | 41.56 | - | - | - | - | 41.56 |

**Clarksville Charter School**

***Accounts Payable Aging***

**September 30, 2021**

| Vendor Name | Invoice/Credit Number | Invoice Date | Date Due | Current | 1 - 30 Days Past Due | 31 - 60 Days Past Due | 61 - 90 Days Past Due | Over 90 Days Past Due | Total |
|---|---|---|---|---|---|---|---|---|---|
| Amazon Capital Services | 13MD-MRVC-PPHP | 9/21/2021 | 11/5/2021 | 10.70 | - | - | - | - | 10.70 |
| Amazon Capital Services | 13NY-TFM3-QTRQ | 9/11/2021 | 10/26/2021 | 171.66 | - | - | - | - | 171.66 |
| Amazon Capital Services | 13NY-TFM3-RWWD | 9/11/2021 | 10/26/2021 | 84.30 | - | - | - | - | 84.30 |
| Amazon Capital Services | 13QW-W6WV-1RFP | 9/17/2021 | 11/1/2021 | 37.73 | - | - | - | - | 37.73 |
| Amazon Capital Services | 13QW-W6WV-6VGC | 9/17/2021 | 11/1/2021 | 94.36 | - | - | - | - | 94.36 |
| Amazon Capital Services | 13T3-1H79-6MVT | 9/21/2021 | 11/5/2021 | 11.65 | - | - | - | - | 11.65 |
| Amazon Capital Services | 13T3-1H79-K7CN | 9/22/2021 | 11/6/2021 | 122.66 | - | - | - | - | 122.66 |
| Amazon Capital Services | 13T3-1H79-QRRM | 9/22/2021 | 11/6/2021 | 202.20 | - | - | - | - | 202.20 |
| Amazon Capital Services | 13TN-DHQC-1K4F | 9/23/2021 | 11/7/2021 | 17.36 | - | - | - | - | 17.36 |
| Amazon Capital Services | 13TN-DHQC-GMWW | 9/24/2021 | 11/8/2021 | 70.47 | - | - | - | - | 70.47 |
| Amazon Capital Services | 13TN-DHQC-MGLD | 9/24/2021 | 11/23/2021 | 36.10 | - | - | - | - | 36.10 |
| Amazon Capital Services | 13X4-3FP6-M7LM | 9/13/2021 | 10/28/2021 | 6.90 | - | - | - | - | 6.90 |
| Amazon Capital Services | 14J3-FDGR-67CM | 9/6/2021 | 11/5/2021 | (17.15) | - | - | - | - | (17.15) |
| Amazon Capital Services | 14VJ-V3CG-D1Q4 | 9/13/2021 | 10/28/2021 | 9.59 | - | - | - | - | 9.59 |
| Amazon Capital Services | 14XQ-P4GX-7LXJ | 9/23/2021 | 11/7/2021 | 12.86 | - | - | - | - | 12.86 |
| Amazon Capital Services | 164T-QRLT-H1TF | 9/24/2021 | 11/8/2021 | 33.45 | - | - | - | - | 33.45 |
| Amazon Capital Services | 164T-QRLT-HD9C | 9/24/2021 | 11/8/2021 | 38.81 | - | - | - | - | 38.81 |
| Amazon Capital Services | 164T-QRLT-NFHF | 9/24/2021 | 11/8/2021 | 68.58 | - | - | - | - | 68.58 |
| Amazon Capital Services | 164T-QRLT-YFJM | 9/25/2021 | 11/9/2021 | 20.37 | - | - | - | - | 20.37 |
| Amazon Capital Services | 167J-DGM6-49HM | 9/12/2021 | 10/27/2021 | 151.07 | - | - | - | - | 151.07 |
| Amazon Capital Services | 167J-DGM6-FP3G | 9/12/2021 | 11/11/2021 | (67.68) | - | - | - | - | (67.68) |
| Amazon Capital Services | 16DK-4RX4-G6CL | 9/18/2021 | 11/2/2021 | 35.37 | - | - | - | - | 35.37 |
| Amazon Capital Services | 16DK-4RX4-JWWF | 9/19/2021 | 11/3/2021 | 6.51 | - | - | - | - | 6.51 |
| Amazon Capital Services | 16GM-JJNH-3PJT | 9/16/2021 | 10/31/2021 | 53.21 | - | - | - | - | 53.21 |
| Amazon Capital Services | 16GM-JJNH-G4XR | 9/16/2021 | 10/31/2021 | 339.43 | - | - | - | - | 339.43 |
| Amazon Capital Services | 16K9-DVNG-4PHW | 9/16/2021 | 10/31/2021 | 10.86 | - | - | - | - | 10.86 |
| Amazon Capital Services | 16K9-DVNG-6Y64 | 9/16/2021 | 10/31/2021 | 26.93 | - | - | - | - | 26.93 |
| Amazon Capital Services | 16K9-DVNG-7XHJ | 9/16/2021 | 10/31/2021 | 50.82 | - | - | - | - | 50.82 |
| Amazon Capital Services | 16K9-DVNG-7XL7 | 9/16/2021 | 10/31/2021 | 189.12 | - | - | - | - | 189.12 |
| Amazon Capital Services | 16K9-DVNG-MGQK | 9/16/2021 | 10/31/2021 | 33.80 | - | - | - | - | 33.80 |
| Amazon Capital Services | 16K9-DVNG-VHN6 | 9/17/2021 | 11/1/2021 | 16.60 | - | - | - | - | 16.60 |
| Amazon Capital Services | 16L4-JJHT-JQWC | 9/14/2021 | 10/29/2021 | 11.91 | - | - | - | - | 11.91 |
| Amazon Capital Services | 16TR-7CTN-1F9X | 9/20/2021 | 11/4/2021 | 64.98 | - | - | - | - | 64.98 |
| Amazon Capital Services | 16TR-7CTN-L7JJ | 9/20/2021 | 11/4/2021 | 28.95 | - | - | - | - | 28.95 |
| Amazon Capital Services | 16XH-NLQ4-Q1XW | 9/22/2021 | 11/6/2021 | 47.40 | - | - | - | - | 47.40 |
| Amazon Capital Services | 16XH-NLQ4-VK4V | 9/22/2021 | 11/6/2021 | 63.46 | - | - | - | - | 63.46 |
| Amazon Capital Services | 16XH-NLQ4-WWC3 | 9/22/2021 | 11/6/2021 | 26.92 | - | - | - | - | 26.92 |
| Amazon Capital Services | 16XH-NLQ4-XWHN | 9/22/2021 | 11/6/2021 | 12.81 | - | - | - | - | 12.81 |
| Amazon Capital Services | 174Q-R9YK-JYYX | 9/10/2021 | 11/9/2021 | (38.76) | - | - | - | - | (38.76) |
| Amazon Capital Services | 177L-N6Q3-6PXC | 9/25/2021 | 11/9/2021 | 16.08 | - | - | - | - | 16.08 |
| Amazon Capital Services | 177L-N6Q3-CLPN | 9/25/2021 | 11/9/2021 | 125.34 | - | - | - | - | 125.34 |
| Amazon Capital Services | 177L-N6Q3-NM7V | 9/26/2021 | 11/10/2021 | 379.87 | - | - | - | - | 379.87 |
| Amazon Capital Services | 177L-N6Q3-TYQ1 | 9/26/2021 | 11/10/2021 | 126.01 | - | - | - | - | 126.01 |
| Amazon Capital Services | 17JG-FYGW-1NPD | 9/14/2021 | 10/29/2021 | 93.38 | - | - | - | - | 93.38 |
| Amazon Capital Services | 17JG-FYGW-L1MY | 9/15/2021 | 10/30/2021 | 7.42 | - | - | - | - | 7.42 |
| Amazon Capital Services | 17JG-FYGW-N9JW | 9/15/2021 | 10/30/2021 | 268.03 | - | - | - | - | 268.03 |
| Amazon Capital Services | 17JG-FYGW-R46H | 9/15/2021 | 10/30/2021 | 55.02 | - | - | - | - | 55.02 |
| Amazon Capital Services | 17QJ-F13Q-9WHF | 9/4/2021 | 11/3/2021 | (10.67) | - | - | - | - | (10.67) |
| Amazon Capital Services | 17WR-DGVQ-9VNG | 9/23/2021 | 11/7/2021 | 21.52 | - | - | - | - | 21.52 |

**Clarksville Charter School**

***Accounts Payable Aging***

**September 30, 2021**

| Vendor Name | Invoice/Credit Number | Invoice Date | Date Due | Current | 1 - 30 Days Past Due | 31 - 60 Days Past Due | 61 - 90 Days Past Due | Over 90 Days Past Due | Total |
|---|---|---|---|---|---|---|---|---|---|
| Amazon Capital Services | 191D-HDTK-DFM6 | 9/25/2021 | 11/9/2021 | 84.97 | - | - | - | - | 84.97 |
| Amazon Capital Services | 191D-HDTK-NGQ6 | 9/26/2021 | 11/10/2021 | 46.31 | - | - | - | - | 46.31 |
| Amazon Capital Services | 19QJ-CKF9-MML4 | 9/11/2021 | 10/26/2021 | 36.57 | - | - | - | - | 36.57 |
| Amazon Capital Services | 19TX-RGJC-9KM3 | 9/25/2021 | 11/9/2021 | 28.90 | - | - | - | - | 28.90 |
| Amazon Capital Services | 19TX-RGJC-GX4F | 9/26/2021 | 11/10/2021 | 231.65 | - | - | - | - | 231.65 |
| Amazon Capital Services | 19XL-YVMP-41LH | 9/20/2021 | 11/4/2021 | 35.16 | - | - | - | - | 35.16 |
| Amazon Capital Services | 1C7L-X733-CJG1 | 9/13/2021 | 10/28/2021 | 34.47 | - | - | - | - | 34.47 |
| Amazon Capital Services | 1C9Q-4H46-PFX7 | 9/11/2021 | 10/26/2021 | 73.55 | - | - | - | - | 73.55 |
| Amazon Capital Services | 1C9Y-NGHT-6PPT | 9/13/2021 | 10/28/2021 | 45.78 | - | - | - | - | 45.78 |
| Amazon Capital Services | 1C9Y-NGHT-GR97 | 9/13/2021 | 10/28/2021 | 147.49 | - | - | - | - | 147.49 |
| Amazon Capital Services | 1CH7-DDV9-19R9 | 9/27/2021 | 11/11/2021 | 214.03 | - | - | - | - | 214.03 |
| Amazon Capital Services | 1CKL-JD37-3JDM | 9/16/2021 | 10/31/2021 | 87.24 | - | - | - | - | 87.24 |
| Amazon Capital Services | 1CKL-JD37-6JKY | 9/16/2021 | 10/31/2021 | 57.04 | - | - | - | - | 57.04 |
| Amazon Capital Services | 1CKL-JD37-D4J6 | 9/16/2021 | 10/31/2021 | 40.59 | - | - | - | - | 40.59 |
| Amazon Capital Services | 1CKL-JD37-DLND | 9/16/2021 | 10/31/2021 | 59.21 | - | - | - | - | 59.21 |
| Amazon Capital Services | 1CKL-JD37-MM6P | 9/16/2021 | 10/31/2021 | 10.54 | - | - | - | - | 10.54 |
| Amazon Capital Services | 1CKL-JD37-WGWR | 9/17/2021 | 11/1/2021 | 74.34 | - | - | - | - | 74.34 |
| Amazon Capital Services | 1CL1-RFNW-1494 | 9/13/2021 | 10/28/2021 | 87.56 | - | - | - | - | 87.56 |
| Amazon Capital Services | 1CL1-RFNW-DXTJ | 9/13/2021 | 10/28/2021 | 22.65 | - | - | - | - | 22.65 |
| Amazon Capital Services | 1CL1-RFNW-FVNT | 9/13/2021 | 10/28/2021 | 12.82 | - | - | - | - | 12.82 |
| Amazon Capital Services | 1CL1-RFNW-JCDV | 9/14/2021 | 10/29/2021 | 74.00 | - | - | - | - | 74.00 |
| Amazon Capital Services | 1CYG-HD1T-69QM | 9/23/2021 | 11/7/2021 | 37.76 | - | - | - | - | 37.76 |
| Amazon Capital Services | 1CYG-HD1T-G1LN | 9/24/2021 | 11/8/2021 | 63.07 | - | - | - | - | 63.07 |
| Amazon Capital Services | 1CYG-HD1T-JXJR | 9/24/2021 | 11/8/2021 | 118.51 | - | - | - | - | 118.51 |
| Amazon Capital Services | 1D3W-1Q1X-1LKL | 9/20/2021 | 11/4/2021 | 50.35 | - | - | - | - | 50.35 |
| Amazon Capital Services | 1D3W-1Q1X-3TCR | 9/20/2021 | 11/4/2021 | 11.79 | - | - | - | - | 11.79 |
| Amazon Capital Services | 1D3W-1Q1X-DCQV | 9/21/2021 | 11/5/2021 | 102.54 | - | - | - | - | 102.54 |
| Amazon Capital Services | 1D3W-1Q1X-HGW6 | 9/21/2021 | 11/5/2021 | 15.60 | - | - | - | - | 15.60 |
| Amazon Capital Services | 1D3W-1Q1X-RYHT | 9/22/2021 | 11/6/2021 | 97.63 | - | - | - | - | 97.63 |
| Amazon Capital Services | 1D3W-1Q1X-TRQD | 9/22/2021 | 11/6/2021 | 52.30 | - | - | - | - | 52.30 |
| Amazon Capital Services | 1D3W-RVK7-7XDF | 9/23/2021 | 11/7/2021 | 142.42 | - | - | - | - | 142.42 |
| Amazon Capital Services | 1DPJ-TQF9-7YP1 | 9/13/2021 | 10/28/2021 | 173.16 | - | - | - | - | 173.16 |
| Amazon Capital Services | 1DRG-QT3L-3RFH | 9/14/2021 | 10/29/2021 | 12.82 | - | - | - | - | 12.82 |
| Amazon Capital Services | 1DRG-QT3L-43MK | 9/14/2021 | 10/29/2021 | 14.98 | - | - | - | - | 14.98 |
| Amazon Capital Services | 1DRR-GN39-DMP9 | 9/14/2021 | 10/29/2021 | 13.40 | - | - | - | - | 13.40 |
| Amazon Capital Services | 1DRR-GN39-FK6F | 9/14/2021 | 10/29/2021 | 32.16 | - | - | - | - | 32.16 |
| Amazon Capital Services | 1DTH-GQV1-71XD | 9/18/2021 | 11/2/2021 | 33.18 | - | - | - | - | 33.18 |
| Amazon Capital Services | 1DTH-GQV1-W11Q | 9/19/2021 | 11/3/2021 | 127.51 | - | - | - | - | 127.51 |
| Amazon Capital Services | 1DTH-GQV1-YLCK | 9/20/2021 | 11/4/2021 | 25.48 | - | - | - | - | 25.48 |
| Amazon Capital Services | 1F4R-NYG1-D63Y | 9/13/2021 | 10/28/2021 | 27.75 | - | - | - | - | 27.75 |
| Amazon Capital Services | 1FDH-PCG6-NFYM | 9/5/2021 | 11/4/2021 | (5.39) | - | - | - | - | (5.39) |
| Amazon Capital Services | 1FFX-7666-FQJY | 9/27/2021 | 11/11/2021 | 73.08 | - | - | - | - | 73.08 |
| Amazon Capital Services | 1FFX-7666-FTF6 | 9/27/2021 | 11/11/2021 | 34.47 | - | - | - | - | 34.47 |
| Amazon Capital Services | 1FJ4-NHTW-F4C9 | 9/14/2021 | 10/29/2021 | 18.54 | - | - | - | - | 18.54 |
| Amazon Capital Services | 1FJ4-NHTW-H6YL | 9/14/2021 | 10/29/2021 | 34.72 | - | - | - | - | 34.72 |
| Amazon Capital Services | 1FJ4-NHTW-JLGC | 9/15/2021 | 10/30/2021 | 53.57 | - | - | - | - | 53.57 |
| Amazon Capital Services | 1FJ4-NHTW-VXF7 | 9/15/2021 | 11/14/2021 | (17.15) | - | - | - | - | (17.15) |
| Amazon Capital Services | 1FJ4-NHTW-X6RX | 9/15/2021 | 10/30/2021 | 25.20 | - | - | - | - | 25.20 |
| Amazon Capital Services | 1FMT-R17C-769P | 9/14/2021 | 10/29/2021 | 90.09 | - | - | - | - | 90.09 |

**Clarksville Charter School**

***Accounts Payable Aging***

**September 30, 2021**

| Vendor Name | Invoice/Credit Number | Invoice Date | Date Due | Current | 1 - 30 Days Past Due | 31 - 60 Days Past Due | 61 - 90 Days Past Due | Over 90 Days Past Due | Total |
|---|---|---|---|---|---|---|---|---|---|
| Amazon Capital Services | 1FMT-R17C-7FPK | 9/14/2021 | 10/29/2021 | 161.62 | - | - | - | - | 161.62 |
| Amazon Capital Services | 1FMT-R17C-CVCQ | 9/14/2021 | 10/29/2021 | 21.13 | - | - | - | - | 21.13 |
| Amazon Capital Services | 1FMT-R17C-KD36 | 9/15/2021 | 10/30/2021 | 43.49 | - | - | - | - | 43.49 |
| Amazon Capital Services | 1FMT-R17C-LWFW | 9/15/2021 | 10/30/2021 | 37.01 | - | - | - | - | 37.01 |
| Amazon Capital Services | 1FPF-RPJ1-H6RF | 9/12/2021 | 11/11/2021 | (10.70) | - | - | - | - | (10.70) |
| Amazon Capital Services | 1FPF-RPJ1-KYPJ | 9/13/2021 | 10/28/2021 | 113.07 | - | - | - | - | 113.07 |
| Amazon Capital Services | 1FV9-Q7GD-3H4H | 9/19/2021 | 11/3/2021 | 182.92 | - | - | - | - | 182.92 |
| Amazon Capital Services | 1FV9-Q7GD-KQ9X | 9/20/2021 | 11/4/2021 | 91.48 | - | - | - | - | 91.48 |
| Amazon Capital Services | 1FV9-Q7GD-Q6RY | 9/20/2021 | 11/4/2021 | 42.66 | - | - | - | - | 42.66 |
| Amazon Capital Services | 1FY9-YKN4-DM4F | 9/20/2021 | 11/4/2021 | 13.72 | - | - | - | - | 13.72 |
| Amazon Capital Services | 1FY9-YKN4-HR9P | 9/21/2021 | 11/5/2021 | 55.90 | - | - | - | - | 55.90 |
| Amazon Capital Services | 1FYC-3FV9-H37X | 9/13/2021 | 10/28/2021 | 105.11 | - | - | - | - | 105.11 |
| Amazon Capital Services | 1FYC-3FV9-JGLQ | 9/14/2021 | 10/29/2021 | 14.75 | - | - | - | - | 14.75 |
| Amazon Capital Services | 1G3P-QGVY-D4LM | 9/18/2021 | 11/2/2021 | 140.59 | - | - | - | - | 140.59 |
| Amazon Capital Services | 1G69-6PXF-1XDL | 9/20/2021 | 11/4/2021 | 125.22 | - | - | - | - | 125.22 |
| Amazon Capital Services | 1GHJ-D9H3-4JGD | 9/21/2021 | 11/5/2021 | 81.18 | - | - | - | - | 81.18 |
| Amazon Capital Services | 1GHJ-D9H3-RPYK | 9/22/2021 | 11/6/2021 | 103.68 | - | - | - | - | 103.68 |
| Amazon Capital Services | 1GJ7-71KT-1GPN | 9/14/2021 | 10/29/2021 | 289.56 | - | - | - | - | 289.56 |
| Amazon Capital Services | 1GJ7-71KT-WQX1 | 9/15/2021 | 11/14/2021 | (67.34) | - | - | - | - | (67.34) |
| Amazon Capital Services | 1GRF-3L6J-6CJ1 | 9/25/2021 | 11/9/2021 | 32.14 | - | - | - | - | 32.14 |
| Amazon Capital Services | 1GRF-3L6J-DLQV | 9/25/2021 | 11/9/2021 | 35.52 | - | - | - | - | 35.52 |
| Amazon Capital Services | 1GRF-3L6J-N76Q | 9/26/2021 | 11/10/2021 | 248.52 | - | - | - | - | 248.52 |
| Amazon Capital Services | 1GRF-3L6J-YPW1 | 9/27/2021 | 11/11/2021 | 43.69 | - | - | - | - | 43.69 |
| Amazon Capital Services | 1GRJ-4T7Y-PG6G | 9/5/2021 | 11/4/2021 | (67.08) | - | - | - | - | (67.08) |
| Amazon Capital Services | 1GYJ-RRMV-NLWC | 9/13/2021 | 11/12/2021 | (26.76) | - | - | - | - | (26.76) |
| Amazon Capital Services | 1H6X-4JW3-KGR1 | 9/13/2021 | 10/28/2021 | 19.32 | - | - | - | - | 19.32 |
| Amazon Capital Services | 1H6X-4JW3-M6LK | 9/13/2021 | 10/29/2021 | 79.59 | - | - | - | - | 79.59 |
| Amazon Capital Services | 1HJ7-F1KQ-R6GP | 9/11/2021 | 10/26/2021 | 227.82 | - | - | - | - | 227.82 |
| Amazon Capital Services | 1HKV-4MQF-6RHF | 9/23/2021 | 11/7/2021 | 52.39 | - | - | - | - | 52.39 |
| Amazon Capital Services | 1HKV-4MQF-DN4T | 9/24/2021 | 11/7/2021 | 36.74 | - | - | - | - | 36.74 |
| Amazon Capital Services | 1HKV-4MQF-GYHN | 9/24/2021 | 11/8/2021 | 8.61 | - | - | - | - | 8.61 |
| Amazon Capital Services | 1HKV-4MQF-QGL9 | 9/24/2021 | 11/8/2021 | 36.98 | - | - | - | - | 36.98 |
| Amazon Capital Services | 1HKV-4MQF-VCYC | 9/25/2021 | 11/9/2021 | 253.31 | - | - | - | - | 253.31 |
| Amazon Capital Services | 1HKV-4MQF-VP6L | 9/25/2021 | 11/9/2021 | 21.74 | - | - | - | - | 21.74 |
| Amazon Capital Services | 1HKV-4MQF-X7TK | 9/25/2021 | 11/9/2021 | 69.66 | - | - | - | - | 69.66 |
| Amazon Capital Services | 1HML-9F7F-3NT4 | 9/16/2021 | 10/31/2021 | 52.85 | - | - | - | - | 52.85 |
| Amazon Capital Services | 1HML-9F7F-KNYT | 9/16/2021 | 10/31/2021 | 27.86 | - | - | - | - | 27.86 |
| Amazon Capital Services | 1HNG-NXWC-6WQ4 | 9/23/2021 | 11/7/2021 | 80.81 | - | - | - | - | 80.81 |
| Amazon Capital Services | 1J14-YHNW-VHT7 | 9/11/2021 | 10/26/2021 | 31.22 | - | - | - | - | 31.22 |
| Amazon Capital Services | 1JDY-46PC-4W7Q | 9/20/2021 | 11/4/2021 | 55.19 | - | - | - | - | 55.19 |
| Amazon Capital Services | 1JDY-46PC-9NFG | 9/20/2021 | 11/4/2021 | 61.05 | - | - | - | - | 61.05 |
| Amazon Capital Services | 1JDY-46PC-Q63H | 9/21/2021 | 11/5/2021 | 38.87 | - | - | - | - | 38.87 |
| Amazon Capital Services | 1JJ1-K6FL-6LTV | 9/25/2021 | 11/9/2021 | 14.13 | - | - | - | - | 14.13 |
| Amazon Capital Services | 1JJ1-K6FL-9J1G | 9/25/2021 | 11/9/2021 | 245.66 | - | - | - | - | 245.66 |
| Amazon Capital Services | 1JJ1-K6FL-H14C | 9/26/2021 | 11/10/2021 | 379.28 | - | - | - | - | 379.28 |
| Amazon Capital Services | 1JJ1-K6FL-NYRJ | 9/26/2021 | 11/10/2021 | 131.91 | - | - | - | - | 131.91 |
| Amazon Capital Services | 1JJ1-K6FL-T1Q7 | 9/26/2021 | 11/10/2021 | 101.76 | - | - | - | - | 101.76 |
| Amazon Capital Services | 1JJ1-K6FL-TFWK | 9/26/2021 | 11/10/2021 | 73.27 | - | - | - | - | 73.27 |
| Amazon Capital Services | 1JJ1-K6FL-W9FM | 9/26/2021 | 11/10/2021 | 11.84 | - | - | - | - | 11.84 |

**Clarksville Charter School**

***Accounts Payable Aging***

**September 30, 2021**

| Vendor Name | Invoice/Credit Number | Invoice Date | Date Due | Current | 1 - 30 Days Past Due | 31 - 60 Days Past Due | 61 - 90 Days Past Due | Over 90 Days Past Due | Total |
|---|---|---|---|---|---|---|---|---|---|
| Amazon Capital Services | 1JJ1-K6FL-WVHT | 9/26/2021 | 11/10/2021 | 159.81 | - | - | - | - | 159.81 |
| Amazon Capital Services | 1K3K-GDW4-GFTD | 9/26/2021 | 11/10/2021 | 125.88 | - | - | - | - | 125.88 |
| Amazon Capital Services | 1K3K-GDW4-K94M | 9/26/2021 | 11/10/2021 | 81.25 | - | - | - | - | 81.25 |
| Amazon Capital Services | 1K3K-GDW4-VQ6F | 9/26/2021 | 11/10/2021 | 132.63 | - | - | - | - | 132.63 |
| Amazon Capital Services | 1KFN-19G3-6PRR | 9/18/2021 | 11/2/2021 | 120.29 | - | - | - | - | 120.29 |
| Amazon Capital Services | 1KFN-19G3-KRP3 | 9/19/2021 | 11/3/2021 | 41.64 | - | - | - | - | 41.64 |
| Amazon Capital Services | 1KGF-QPKV-7WRP | 9/23/2021 | 11/7/2021 | 153.53 | - | - | - | - | 153.53 |
| Amazon Capital Services | 1KGT-FTDG-4DHC | 9/21/2021 | 11/5/2021 | 29.03 | - | - | - | - | 29.03 |
| Amazon Capital Services | 1KGT-FTDG-4LH1 | 9/21/2021 | 11/5/2021 | 47.05 | - | - | - | - | 47.05 |
| Amazon Capital Services | 1KGT-FTDG-X9KH | 9/22/2021 | 11/6/2021 | 130.10 | - | - | - | - | 130.10 |
| Amazon Capital Services | 1LDQ-7QCW-7JQK | 9/6/2021 | 11/5/2021 | (31.02) | - | - | - | - | (31.02) |
| Amazon Capital Services | 1LHL-9V7R-XJ67 | 9/17/2021 | 11/1/2021 | 8.83 | - | - | - | - | 8.83 |
| Amazon Capital Services | 1LLY-7RQW-3R4Y | 9/12/2021 | 10/27/2021 | 21.01 | - | - | - | - | 21.01 |
| Amazon Capital Services | 1LP9-CXK7-1PJP | 9/27/2021 | 11/11/2021 | 41.65 | - | - | - | - | 41.65 |
| Amazon Capital Services | 1LP9-CXK7-JN1Q | 9/27/2021 | 11/11/2021 | 61.65 | - | - | - | - | 61.65 |
| Amazon Capital Services | 1LQL-FNW1-1Y91 | 9/21/2021 | 11/5/2021 | 68.87 | - | - | - | - | 68.87 |
| Amazon Capital Services | 1LQL-FNW1-6LYN | 9/21/2021 | 11/5/2021 | 108.20 | - | - | - | - | 108.20 |
| Amazon Capital Services | 1LQL-FNW1-DKCT | 9/21/2021 | 11/5/2021 | 12.86 | - | - | - | - | 12.86 |
| Amazon Capital Services | 1LQL-FNW1-NQQX | 9/22/2021 | 11/6/2021 | 88.41 | - | - | - | - | 88.41 |
| Amazon Capital Services | 1LR1-JDGY-QWD4 | 9/14/2021 | 10/29/2021 | 47.17 | - | - | - | - | 47.17 |
| Amazon Capital Services | 1LR1-JDGY-TP9D | 9/15/2021 | 10/30/2021 | 50.64 | - | - | - | - | 50.64 |
| Amazon Capital Services | 1LTW-FLGW-7QCM | 9/23/2021 | 11/7/2021 | 27.55 | - | - | - | - | 27.55 |
| Amazon Capital Services | 1LTW-FLGW-GHDG | 9/24/2021 | 11/8/2021 | 144.74 | - | - | - | - | 144.74 |
| Amazon Capital Services | 1LTW-FLGW-N9WV | 9/24/2021 | 11/8/2021 | 103.21 | - | - | - | - | 103.21 |
| Amazon Capital Services | 1LYG-WJKX-NK9Q | 9/11/2021 | 10/26/2021 | 106.09 | - | - | - | - | 106.09 |
| Amazon Capital Services | 1LYG-WJKX-XY31 | 9/12/2021 | 10/27/2021 | 8.51 | - | - | - | - | 8.51 |
| Amazon Capital Services | 1M6N-QYG7-HYQY | 9/16/2021 | 10/31/2021 | 58.19 | - | - | - | - | 58.19 |
| Amazon Capital Services | 1M6N-QYG7-JXYH | 9/16/2021 | 10/31/2021 | 87.87 | - | - | - | - | 87.87 |
| Amazon Capital Services | 1M6N-QYG7-PRMW | 9/17/2021 | 11/1/2021 | 88.28 | - | - | - | - | 88.28 |
| Amazon Capital Services | 1M6N-QYG7-QLNX | 9/17/2021 | 11/1/2021 | 31.09 | - | - | - | - | 31.09 |
| Amazon Capital Services | 1M6N-QYG7-WQ4L | 9/17/2021 | 11/1/2021 | 58.39 | - | - | - | - | 58.39 |
| Amazon Capital Services | 1MHM-4PXQ-WD94 | 9/25/2021 | 11/9/2021 | 66.35 | - | - | - | - | 66.35 |
| Amazon Capital Services | 1MHM-4PXQ-WJTQ | 9/25/2021 | 11/9/2021 | 130.76 | - | - | - | - | 130.76 |
| Amazon Capital Services | 1MHQ-JM6Q-JRML | 9/10/2021 | 10/25/2021 | 97.65 | - | - | - | - | 97.65 |
| Amazon Capital Services | 1MHQ-JM6Q-LW67 | 9/10/2021 | 10/25/2021 | 2.66 | - | - | - | - | 2.66 |
| Amazon Capital Services | 1MHQ-JM6Q-X1P7 | 9/11/2021 | 10/26/2021 | 152.23 | - | - | - | - | 152.23 |
| Amazon Capital Services | 1MJ1-XXD6-NW9H | 9/21/2021 | 11/5/2021 | 33.03 | - | - | - | - | 33.03 |
| Amazon Capital Services | 1MJ1-XXD6-PK4Y | 9/21/2021 | 11/5/2021 | 15.25 | - | - | - | - | 15.25 |
| Amazon Capital Services | 1MP7-FGC9-T4GP | 9/19/2021 | 11/3/2021 | 19.28 | - | - | - | - | 19.28 |
| Amazon Capital Services | 1MTN-P7HM-JXYH | 9/15/2021 | 10/30/2021 | 181.07 | - | - | - | - | 181.07 |
| Amazon Capital Services | 1MTN-P7HM-P6KP | 9/15/2021 | 10/30/2021 | 197.20 | - | - | - | - | 197.20 |
| Amazon Capital Services | 1NHW-TMPY-DN9K | 9/18/2021 | 11/2/2021 | 161.89 | - | - | - | - | 161.89 |
| Amazon Capital Services | 1NHW-TMPY-GV1L | 9/18/2021 | 11/2/2021 | 19.38 | - | - | - | - | 19.38 |
| Amazon Capital Services | 1NHW-TMPY-KWYC | 9/19/2021 | 11/3/2021 | 23.79 | - | - | - | - | 23.79 |
| Amazon Capital Services | 1NHW-TMPY-M6NK | 9/19/2021 | 11/3/2021 | 83.51 | - | - | - | - | 83.51 |
| Amazon Capital Services | 1NHW-TMPY-Y4LY | 9/19/2021 | 11/3/2021 | 97.57 | - | - | - | - | 97.57 |
| Amazon Capital Services | 1NMG-4Q6K-CT9J | 9/15/2021 | 10/30/2021 | 43.09 | - | - | - | - | 43.09 |
| Amazon Capital Services | 1NMG-4Q6K-G6HJ | 9/16/2021 | 10/31/2021 | 21.70 | - | - | - | - | 21.70 |
| Amazon Capital Services | 1NND-K9RM-77CH | 9/6/2021 | 11/5/2021 | (195.10) | - | - | - | - | (195.10) |

**Clarksville Charter School**

***Accounts Payable Aging***

**September 30, 2021**

| Vendor Name | Invoice/Credit Number | Invoice Date | Date Due | Current | 1 - 30 Days Past Due | 31 - 60 Days Past Due | 61 - 90 Days Past Due | Over 90 Days Past Due | Total |
|---|---|---|---|---|---|---|---|---|---|
| Amazon Capital Services | 1NWW-NHX1-7NCP | 9/23/2021 | 11/7/2021 | 84.45 | - | - | - | - | 84.45 |
| Amazon Capital Services | 1NXW-91D4-71TM | 9/14/2021 | 10/29/2021 | 158.16 | - | - | - | - | 158.16 |
| Amazon Capital Services | 1NXW-91D4-JV4N | 9/15/2021 | 10/30/2021 | 48.38 | - | - | - | - | 48.38 |
| Amazon Capital Services | 1NXW-91D4-KR9F | 9/15/2021 | 10/30/2021 | 15.09 | - | - | - | - | 15.09 |
| Amazon Capital Services | 1NXW-91D4-LDVH | 9/15/2021 | 10/30/2021 | 88.64 | - | - | - | - | 88.64 |
| Amazon Capital Services | 1NXW-91D4-WWTC | 9/15/2021 | 10/30/2021 | 181.89 | - | - | - | - | 181.89 |
| Amazon Capital Services | 1P4T-63JM-WK9W | 9/19/2021 | 11/3/2021 | 83.87 | - | - | - | - | 83.87 |
| Amazon Capital Services | 1P67-JQWC-3XNY | 9/25/2021 | 11/9/2021 | 151.06 | - | - | - | - | 151.06 |
| Amazon Capital Services | 1P67-JQWC-QNL3 | 9/26/2021 | 11/10/2021 | 22.62 | - | - | - | - | 22.62 |
| Amazon Capital Services | 1PGQ-1NTV-4LGF | 9/23/2021 | 11/7/2021 | 14.00 | - | - | - | - | 14.00 |
| Amazon Capital Services | 1PPQ-319P-HG3T | 9/14/2021 | 10/29/2021 | 12.92 | - | - | - | - | 12.92 |
| Amazon Capital Services | 1PPQ-319P-JFF7 | 9/14/2021 | 10/29/2021 | 14.58 | - | - | - | - | 14.58 |
| Amazon Capital Services | 1PPQ-319P-KQ9X | 9/14/2021 | 10/29/2021 | 176.12 | - | - | - | - | 176.12 |
| Amazon Capital Services | 1PRX-4VFR-1T9C | 9/12/2021 | 10/27/2021 | 25.72 | - | - | - | - | 25.72 |
| Amazon Capital Services | 1PRX-4VFR-41VM | 9/12/2021 | 10/27/2021 | 93.65 | - | - | - | - | 93.65 |
| Amazon Capital Services | 1PRX-4VFR-7R73 | 9/12/2021 | 10/27/2021 | 144.23 | - | - | - | - | 144.23 |
| Amazon Capital Services | 1PRX-4VFR-GRPM | 9/12/2021 | 10/27/2021 | 117.65 | - | - | - | - | 117.65 |
| Amazon Capital Services | 1PY3-3P4K-FWLC | 9/13/2021 | 10/28/2021 | 19.28 | - | - | - | - | 19.28 |
| Amazon Capital Services | 1QKM-QPLC-LV36 | 9/24/2021 | 11/8/2021 | 348.16 | - | - | - | - | 348.16 |
| Amazon Capital Services | 1QKM-QPLC-PJKD | 9/24/2021 | 11/8/2021 | 38.73 | - | - | - | - | 38.73 |
| Amazon Capital Services | 1QMQ-DFF4-H6R9 | 9/18/2021 | 11/2/2021 | 28.88 | - | - | - | - | 28.88 |
| Amazon Capital Services | 1QMQ-DFF4-QDPM | 9/19/2021 | 11/3/2021 | 71.13 | - | - | - | - | 71.13 |
| Amazon Capital Services | 1QN9-HMRD-FMXH | 9/27/2021 | 11/11/2021 | 59.64 | - | - | - | - | 59.64 |
| Amazon Capital Services | 1QN9-HMRD-FTLY | 9/27/2021 | 11/11/2021 | 372.11 | - | - | - | - | 372.11 |
| Amazon Capital Services | 1QN9-HMRD-HRFD | 9/27/2021 | 11/11/2021 | 9.73 | - | - | - | - | 9.73 |
| Amazon Capital Services | 1QN9-HMRD-J4XP | 9/27/2021 | 11/11/2021 | 110.14 | - | - | - | - | 110.14 |
| Amazon Capital Services | 1QV3-KWMN-QCDK | 9/11/2021 | 10/26/2021 | 10.51 | - | - | - | - | 10.51 |
| Amazon Capital Services | 1QV3-KWMN-XKXL | 9/11/2021 | 10/26/2021 | 10.60 | - | - | - | - | 10.60 |
| Amazon Capital Services | 1QVT-XP4Q-1347 | 9/15/2021 | 10/30/2021 | 317.30 | - | - | - | - | 317.30 |
| Amazon Capital Services | 1QVT-XP4Q-KTJN | 9/16/2021 | 10/31/2021 | 8.57 | - | - | - | - | 8.57 |
| Amazon Capital Services | 1QVT-XP4Q-KTKK | 9/16/2021 | 10/31/2021 | 80.81 | - | - | - | - | 80.81 |
| Amazon Capital Services | 1QVT-XP4Q-WYPC | 9/17/2021 | 11/1/2021 | 9.64 | - | - | - | - | 9.64 |
| Amazon Capital Services | 1R3X-RC4N-WQXD | 9/22/2021 | 11/6/2021 | 143.01 | - | - | - | - | 143.01 |
| Amazon Capital Services | 1R4K-LDTG-6VLY | 9/16/2021 | 10/31/2021 | 64.05 | - | - | - | - | 64.05 |
| Amazon Capital Services | 1R4K-LDTG-9KK9 | 9/16/2021 | 10/31/2021 | 104.49 | - | - | - | - | 104.49 |
| Amazon Capital Services | 1R4K-LDTG-K3CM | 9/16/2021 | 10/31/2021 | 15.74 | - | - | - | - | 15.74 |
| Amazon Capital Services | 1RCG-RPG6-PDJQ | 9/22/2021 | 11/6/2021 | 27.78 | - | - | - | - | 27.78 |
| Amazon Capital Services | 1RCG-RPG6-QR4X | 9/22/2021 | 11/6/2021 | 158.90 | - | - | - | - | 158.90 |
| Amazon Capital Services | 1RN3-9V3K-16CJ | 9/22/2021 | 11/6/2021 | 39.46 | - | - | - | - | 39.46 |
| Amazon Capital Services | 1RN3-9V3K-6PWG | 9/23/2021 | 11/7/2021 | 4.28 | - | - | - | - | 4.28 |
| Amazon Capital Services | 1RN3-9V3K-6PXD | 9/23/2021 | 11/7/2021 | 17.36 | - | - | - | - | 17.36 |
| Amazon Capital Services | 1RN3-9V3K-734L | 9/23/2021 | 11/7/2021 | 66.26 | - | - | - | - | 66.26 |
| Amazon Capital Services | 1RPF-T97Y-7HYQ | 9/23/2021 | 11/7/2021 | 119.32 | - | - | - | - | 119.32 |
| Amazon Capital Services | 1RPF-T97Y-94NN | 9/23/2021 | 11/7/2021 | 282.86 | - | - | - | - | 282.86 |
| Amazon Capital Services | 1RPF-T97Y-NKLK | 9/24/2021 | 11/8/2021 | 102.57 | - | - | - | - | 102.57 |
| Amazon Capital Services | 1RPF-T97Y-W1WV | 9/25/2021 | 11/9/2021 | 139.23 | - | - | - | - | 139.23 |
| Amazon Capital Services | 1RPF-T97Y-XFJD | 9/25/2021 | 11/9/2021 | 13.98 | - | - | - | - | 13.98 |
| Amazon Capital Services | 1RWR-DHQN-9FLR | 9/14/2021 | 10/29/2021 | 46.02 | - | - | - | - | 46.02 |
| Amazon Capital Services | 1RWR-DHQN-NCWD | 9/15/2021 | 10/30/2021 | 54.42 | - | - | - | - | 54.42 |

**Clarksville Charter School**

***Accounts Payable Aging***

**September 30, 2021**

| Vendor Name | Invoice/Credit Number | Invoice Date | Date Due | Current | 1 - 30 Days Past Due | 31 - 60 Days Past Due | 61 - 90 Days Past Due | Over 90 Days Past Due | Total |
|---|---|---|---|---|---|---|---|---|---|
| Amazon Capital Services | 1RWR-DHQN-YF47 | 9/15/2021 | 10/30/2021 | 29.06 | - | - | - | - | 29.06 |
| Amazon Capital Services | 1RWR-DHQN-YL9Q | 9/15/2021 | 10/30/2021 | 35.55 | - | - | - | - | 35.55 |
| Amazon Capital Services | 1T3N-47F6-7W17 | 9/12/2021 | 10/27/2021 | 89.39 | - | - | - | - | 89.39 |
| Amazon Capital Services | 1T3N-47F6-MYWH | 9/13/2021 | 10/28/2021 | 41.81 | - | - | - | - | 41.81 |
| Amazon Capital Services | 1T3N-47F6-NN69 | 9/13/2021 | 11/12/2021 | (5.47) | - | - | - | - | (5.47) |
| Amazon Capital Services | 1TF6-DVMW-3JFQ | 9/12/2021 | 10/27/2021 | 123.97 | - | - | - | - | 123.97 |
| Amazon Capital Services | 1TGN-X6VM-CTK9 | 9/23/2021 | 11/7/2021 | 246.00 | - | - | - | - | 246.00 |
| Amazon Capital Services | 1TGN-X6VM-CVM1 | 9/23/2021 | 11/7/2021 | 60.86 | - | - | - | - | 60.86 |
| Amazon Capital Services | 1TGN-X6VM-NP6F | 9/24/2021 | 11/8/2021 | 298.14 | - | - | - | - | 298.14 |
| Amazon Capital Services | 1TGN-X6VM-V36L | 9/25/2021 | 11/9/2021 | 17.99 | - | - | - | - | 17.99 |
| Amazon Capital Services | 1TN4-GL13-CTM1 | 9/21/2021 | 11/5/2021 | 35.46 | - | - | - | - | 35.46 |
| Amazon Capital Services | 1TN4-GL13-NGV6 | 9/22/2021 | 11/6/2021 | 123.35 | - | - | - | - | 123.35 |
| Amazon Capital Services | 1TN4-GL13-PYPT | 9/22/2021 | 11/6/2021 | 5.35 | - | - | - | - | 5.35 |
| Amazon Capital Services | 1TN4-GL13-RT9R | 9/22/2021 | 11/6/2021 | 144.29 | - | - | - | - | 144.29 |
| Amazon Capital Services | 1V1G-GTPY-7H41 | 9/23/2021 | 11/7/2021 | 156.11 | - | - | - | - | 156.11 |
| Amazon Capital Services | 1V3T-V3WR-H414 | 9/14/2021 | 10/29/2021 | 28.65 | - | - | - | - | 28.65 |
| Amazon Capital Services | 1V3T-V3WR-NQ11 | 9/15/2021 | 10/30/2021 | 272.12 | - | - | - | - | 272.12 |
| Amazon Capital Services | 1V3T-V3WR-QXD3 | 9/15/2021 | 10/30/2021 | 7.96 | - | - | - | - | 7.96 |
| Amazon Capital Services | 1VDD-FJQ4-4NXY | 9/12/2021 | 10/27/2021 | 72.39 | - | - | - | - | 72.39 |
| Amazon Capital Services | 1VFY-CC7W-34WN | 9/17/2021 | 11/1/2021 | 199.81 | - | - | - | - | 199.81 |
| Amazon Capital Services | 1VFY-CC7W-6PT3 | 9/18/2021 | 11/2/2021 | 122.47 | - | - | - | - | 122.47 |
| Amazon Capital Services | 1VFY-CC7W-JHVL | 9/18/2021 | 11/2/2021 | 80.43 | - | - | - | - | 80.43 |
| Amazon Capital Services | 1VFY-CC7W-KHL1 | 9/18/2021 | 11/2/2021 | 308.00 | - | - | - | - | 308.00 |
| Amazon Capital Services | 1VFY-CC7W-QVDQ | 9/19/2021 | 11/3/2021 | 225.28 | - | - | - | - | 225.28 |
| Amazon Capital Services | 1WGH-91ML-71N7 | 9/16/2021 | 10/31/2021 | 162.27 | - | - | - | - | 162.27 |
| Amazon Capital Services | 1WGH-91ML-9RFY | 9/16/2021 | 10/31/2021 | 211.06 | - | - | - | - | 211.06 |
| Amazon Capital Services | 1WGH-91ML-Y7MJ | 9/17/2021 | 11/1/2021 | 120.62 | - | - | - | - | 120.62 |
| Amazon Capital Services | 1WQC-CYV1-7MCV | 9/21/2021 | 11/5/2021 | 2.65 | - | - | - | - | 2.65 |
| Amazon Capital Services | 1WQC-CYV1-KW9X | 9/22/2021 | 11/6/2021 | 18.12 | - | - | - | - | 18.12 |
| Amazon Capital Services | 1WQC-CYV1-N79G | 9/22/2021 | 11/6/2021 | 51.24 | - | - | - | - | 51.24 |
| Amazon Capital Services | 1WQC-CYV1-VGRN | 9/22/2021 | 11/6/2021 | 169.75 | - | - | - | - | 169.75 |
| Amazon Capital Services | 1WX7-3JRF-9GQH | 9/23/2021 | 11/22/2021 | 158.19 | - | - | - | - | 158.19 |
| Amazon Capital Services | 1WX7-3JRF-9KPG | 9/23/2021 | 11/7/2021 | 217.44 | - | - | - | - | 217.44 |
| Amazon Capital Services | 1WYR-H9RG-CM1G | 9/12/2021 | 10/27/2021 | 48.14 | - | - | - | - | 48.14 |
| Amazon Capital Services | 1WYR-H9RG-HNDH | 9/12/2021 | 11/11/2021 | (63.60) | - | - | - | - | (63.60) |
| Amazon Capital Services | 1WYR-H9RG-JDHH | 9/12/2021 | 10/27/2021 | 67.07 | - | - | - | - | 67.07 |
| Amazon Capital Services | 1XKY-NR3V-FM1W | 9/13/2021 | 11/12/2021 | (20.58) | - | - | - | - | (20.58) |
| Amazon Capital Services | 1XNX-R4CW-T417 | 9/11/2021 | 10/26/2021 | 144.76 | - | - | - | - | 144.76 |
| Amazon Capital Services | 1XTJ-1QQL-6K6D | 9/25/2021 | 11/9/2021 | 5.89 | - | - | - | - | 5.89 |
| Amazon Capital Services | 1XTJ-1QQL-CLNY | 9/25/2021 | 11/9/2021 | 56.55 | - | - | - | - | 56.55 |
| Amazon Capital Services | 1XTJ-1QQL-PG96 | 9/26/2021 | 11/10/2021 | 134.64 | - | - | - | - | 134.64 |
| Amazon Capital Services | 1XTJ-1QQL-VNLV | 9/26/2021 | 11/10/2021 | 15.54 | - | - | - | - | 15.54 |
| Amazon Capital Services | 1Y1N-Y1XX-N6HH | 9/26/2021 | 11/10/2021 | 46.00 | - | - | - | - | 46.00 |
| Amazon Capital Services | 1Y41-MWHV-HQFX | 9/20/2021 | 11/4/2021 | 20.37 | - | - | - | - | 20.37 |
| Amazon Capital Services | 1Y41-MWHV-JKNH | 9/20/2021 | 11/4/2021 | 244.81 | - | - | - | - | 244.81 |
| Amazon Capital Services | 1Y7D-QJNP-T9T4 | 9/22/2021 | 11/6/2021 | 105.54 | - | - | - | - | 105.54 |
| Amazon Capital Services | 1Y7D-QJNP-VD3J | 9/22/2021 | 11/6/2021 | 8.53 | - | - | - | - | 8.53 |
| Amazon Capital Services | 1Y96-63V1-PNKJ | 9/17/2021 | 11/1/2021 | 21.53 | - | - | - | - | 21.53 |
| Amazon Capital Services | 1YFY-7HLH-Y67Q | 9/3/2021 | 11/2/2021 | (52.18) | - | - | - | - | (52.18) |

**Clarksville Charter School**

***Accounts Payable Aging***

**September 30, 2021**

| Vendor Name | Invoice/Credit Number | Invoice Date | Date Due | Current | 1 - 30 Days Past Due | 31 - 60 Days Past Due | 61 - 90 Days Past Due | Over 90 Days Past Due | Total |
|---|---|---|---|---|---|---|---|---|---|
| Amazon Capital Services | 1YJW-GRR1-1C9L | 9/20/2021 | 11/4/2021 | 64.31 | - | - | - | - | 64.31 |
| Amazon Capital Services | 1YJW-GRR1-3JC7 | 9/20/2021 | 11/4/2021 | 151.47 | - | - | - | - | 151.47 |
| Amazon Capital Services | 1YJW-GRR1-9JWL | 9/20/2021 | 11/4/2021 | 26.80 | - | - | - | - | 26.80 |
| Amazon Capital Services | 1YJW-GRR1-MH97 | 9/21/2021 | 11/5/2021 | 25.71 | - | - | - | - | 25.71 |
| Amazon Capital Services | 1YWH-Q7RH-CHQW | 9/16/2021 | 10/31/2021 | 10.92 | - | - | - | - | 10.92 |
| Amazon Capital Services | 1YXX-N1GN-F9V1 | 9/21/2021 | 11/5/2021 | 24.14 | - | - | - | - | 24.14 |
| Amazon Capital Services | 1YXX-N1GN-LVFY | 9/22/2021 | 11/6/2021 | 24.42 | - | - | - | - | 24.42 |
| Art of Problem Solving | 221871 | 9/13/2021 | 10/13/2021 | 155.84 | - | - | - | - | 155.84 |
| Art of Problem Solving | 221872 | 9/13/2021 | 10/13/2021 | 96.00 | - | - | - | - | 96.00 |
| Ballet Rejoice School For The Arts | 0615 | 9/14/2021 | 9/14/2021 | 666.00 | - | - | - | - | 666.00 |
| Beautiful Feet Books, Inc. | 15584 | 9/10/2021 | 10/10/2021 | 194.26 | - | - | - | - | 194.26 |
| Beautiful Feet Books, Inc. | 15585 | 9/10/2021 | 10/10/2021 | 290.48 | - | - | - | - | 290.48 |
| Beautiful Feet Books, Inc. | 15648 | 9/14/2021 | 10/14/2021 | 90.23 | - | - | - | - | 90.23 |
| Beautiful Feet Books, Inc. | 15667 | 9/16/2021 | 10/16/2021 | 136.59 | - | - | - | - | 136.59 |
| Becker Music Studio, Inc. | 2109 HendA | 9/15/2021 | 10/15/2021 | 165.00 | - | - | - | - | 165.00 |
| BookShark | 31151644 | 8/6/2021 | 9/5/2021 | 136.21 | - | - | - | - | 136.21 |
| BookShark | 31151811 | 8/9/2021 | 9/8/2021 | 148.90 | - | - | - | - | 148.90 |
| BookShark | 31153441 | 8/11/2021 | 9/10/2021 | 331.56 | - | - | - | - | 331.56 |
| BookShark | 31153542 | 8/11/2021 | 9/10/2021 | 431.25 | - | - | - | - | 431.25 |
| BookShark | 31153574 | 8/12/2021 | 9/11/2021 | 905.09 | - | - | - | - | 905.09 |
| BookShark | 31153586 | 8/12/2021 | 9/11/2021 | 891.80 | - | - | - | - | 891.80 |
| BookShark | 31154109 | 8/12/2021 | 9/11/2021 | 733.59 | - | - | - | - | 733.59 |
| BookShark | 31154137 | 8/13/2021 | 9/12/2021 | 369.58 | - | - | - | - | 369.58 |
| BookShark | 31154259 | 8/13/2021 | 9/12/2021 | 324.71 | - | - | - | - | 324.71 |
| BookShark | 31154271 | 8/13/2021 | 9/12/2021 | 55.76 | - | - | - | - | 55.76 |
| BookShark | 31154292 | 8/13/2021 | 9/12/2021 | 785.30 | - | - | - | - | 785.30 |
| BookShark | 31156155 | 8/18/2021 | 9/17/2021 | 561.87 | - | - | - | - | 561.87 |
| BookShark | 31156245 | 8/18/2021 | 9/17/2021 | 34.39 | - | - | - | - | 34.39 |
| BookShark | 31156268 | 8/18/2021 | 9/17/2021 | 966.67 | - | - | - | - | 966.67 |
| BookShark | 31156425 | 8/18/2021 | 9/17/2021 | 873.00 | - | - | - | - | 873.00 |
| BookShark | 31156828 | 8/19/2021 | 9/18/2021 | 870.87 | - | - | - | - | 870.87 |
| BookShark | 31156835 | 8/19/2021 | 9/18/2021 | 742.69 | - | - | - | - | 742.69 |
| BookShark | 31156847 | 8/19/2021 | 9/18/2021 | 165.04 | - | - | - | - | 165.04 |
| BookShark | 31156902 | 8/19/2021 | 9/18/2021 | 158.77 | - | - | - | - | 158.77 |
| BookShark | 31156938 | 8/19/2021 | 9/18/2021 | 38.32 | - | - | - | - | 38.32 |
| BookShark | 31156939 | 8/19/2021 | 9/18/2021 | 35.27 | - | - | - | - | 35.27 |
| BookShark | 31156955 | 8/19/2021 | 9/18/2021 | 919.12 | - | - | - | - | 919.12 |
| BookShark | 31156981 | 8/19/2021 | 9/18/2021 | 77.22 | - | - | - | - | 77.22 |
| BookShark | 31157016 | 8/19/2021 | 9/18/2021 | 936.56 | - | - | - | - | 936.56 |
| BookShark | 31157101 | 8/19/2021 | 9/18/2021 | 1,028.53 | - | - | - | - | 1,028.53 |
| BookShark | 31157102 | 8/19/2021 | 9/18/2021 | 609.39 | - | - | - | - | 609.39 |
| BookShark | 31157159 | 8/19/2021 | 9/18/2021 | 345.23 | - | - | - | - | 345.23 |
| Brave Writer, LLC | 585051967 | 9/1/2021 | 9/1/2021 | 129.00 | - | - | - | - | 129.00 |
| Bright Thinker | SINV3586 | 9/10/2021 | 10/10/2021 | 124.49 | - | - | - | - | 124.49 |
| Bright Thinker | SINV3688 | 9/17/2021 | 10/17/2021 | 357.23 | - | - | - | - | 357.23 |
| Bright Thinker | SINV3690 | 9/17/2021 | 10/17/2021 | 124.49 | - | - | - | - | 124.49 |
| Bright Thinker | SINV3691 | 9/17/2021 | 10/17/2021 | 357.23 | - | - | - | - | 357.23 |
| Bright Thinker | SINV3692 | 9/17/2021 | 10/17/2021 | 124.49 | - | - | - | - | 124.49 |
| Bright Thinker | SINV3710 | 9/20/2021 | 10/20/2021 | 124.49 | - | - | - | - | 124.49 |

**Clarksville Charter School**

***Accounts Payable Aging***

**September 30, 2021**

| Vendor Name | Invoice/Credit Number | Invoice Date | Date Due | Current | 1 - 30 Days Past Due | 31 - 60 Days Past Due | 61 - 90 Days Past Due | Over 90 Days Past Due | Total |
|---|---|---|---|---|---|---|---|---|---|
| Celia Frazer | 485 | 9/4/2021 | 10/4/2021 | 150.00 | - | - | - | - | 150.00 |
| Charter Impact, Inc. | 11436 | 8/31/2021 | 9/30/2021 | 100.00 | - | - | - | - | 100.00 |
| Communication Tools | 1505 | 9/20/2021 | 10/20/2021 | 1,940.00 | - | - | - | - | 1,940.00 |
| CybrSchool | 102383 | 9/1/2021 | 10/1/2021 | 34,500.00 | - | - | - | - | 34,500.00 |
| Discount School Supply | P40797200101 | 9/18/2021 | 10/18/2021 | 285.25 | - | - | - | - | 285.25 |
| eat2explore | 101090 | 9/16/2021 | 10/16/2021 | 89.25 | - | - | - | - | 89.25 |
| eat2explore | 101092 | 9/20/2021 | 10/20/2021 | 129.75 | - | - | - | - | 129.75 |
| Eaton Interpreting Services Inc | 313764 | 9/16/2021 | 10/16/2021 | 75.00 | - | - | - | - | 75.00 |
| Educational Development Corporation | DIR9954989 | 9/21/2021 | 10/21/2021 | 29.55 | - | - | - | - | 29.55 |
| Educational Development Corporation | DIR9954990 | 9/21/2021 | 10/21/2021 | 28.48 | - | - | - | - | 28.48 |
| Educational Development Corporation | DIR9954991 | 9/21/2021 | 10/21/2021 | 69.40 | - | - | - | - | 69.40 |
| Educational Development Corporation | DIR9954992 | 9/22/2021 | 10/22/2021 | 67.25 | - | - | - | - | 67.25 |
| Educational Development Corporation | DIR9962266 | 9/22/2021 | 10/22/2021 | 17.71 | - | - | - | - | 17.71 |
| Emily Allen | ROYE091621 | 9/16/2021 | 9/16/2021 | 300.00 | - | - | - | - | 300.00 |
| Emily Layher | 029 | 9/20/2021 | 10/20/2021 | 360.00 | - | - | - | - | 360.00 |
| Equine Unlimited, Inc. | 0208 | 9/15/2021 | 10/15/2021 | 65.00 | - | - | - | - | 65.00 |
| Ereflect Pty Ltd | INV-21563 | 9/15/2021 | 10/15/2021 | 67.00 | - | - | - | - | 67.00 |
| Ereflect Pty Ltd | INV-21564 | 9/15/2021 | 10/15/2021 | 67.00 | - | - | - | - | 67.00 |
| Evan-Moor | INV327828 | 9/23/2021 | 10/23/2021 | 99.99 | - | - | - | - | 99.99 |
| Galaxy Dance Arts, LLC | CC-EB-9-2021 | 9/12/2021 | 10/12/2021 | 145.00 | - | - | - | - | 145.00 |
| Galaxy Dance Arts, LLC | CC-JT-9-2021 | 9/12/2021 | 10/12/2021 | 208.00 | - | - | - | - | 208.00 |
| Growing Healthy Children Therapy Services, Inc. | CVCS_2108 | 8/31/2021 | 9/30/2021 | 3,207.85 | - | - | - | - | 3,207.85 |
| Hands 4 Building, LLC | 2623 | 9/18/2021 | 10/18/2021 | 147.99 | - | - | - | - | 147.99 |
| Hawkins School of Performing Arts | 10924 | 9/17/2021 | 10/17/2021 | 59.67 | - | - | - | - | 59.67 |
| Haynes Family of Programs | SAI1807-01 | 9/17/2021 | 10/17/2021 | 240.00 | - | - | - | - | 240.00 |
| Haynes Family of Programs | SAI1808-01 | 9/17/2021 | 10/17/2021 | 120.00 | - | - | - | - | 120.00 |
| Institute for Excellence in Writing | 768634 | 9/17/2021 | 4/8/2021 | 297.86 | - | - | - | - | 297.86 |
| Institute for Excellence in Writing | 829656 | 9/15/2021 | 10/15/2021 | 215.65 | - | - | - | - | 215.65 |
| Institute for Excellence in Writing | 830195 | 9/15/2021 | 10/15/2021 | 22.31 | - | - | - | - | 22.31 |
| Institute for Excellence in Writing | 832257 | 9/24/2021 | 10/24/2021 | 37.10 | - | - | - | - | 37.10 |
| Institute for Excellence in Writing | 832428 | 9/24/2021 | 10/24/2021 | 195.79 | - | - | - | - | 195.79 |
| Institute for Excellence in Writing | 832814 | 9/24/2021 | 10/24/2021 | 188.71 | - | - | - | - | 188.71 |
| Institute for Excellence in Writing | 833036 | 9/24/2021 | 10/24/2021 | 37.10 | - | - | - | - | 37.10 |
| JacKris Publishing, LLC | 585083975 | 9/13/2021 | 10/13/2021 | 90.82 | - | - | - | - | 90.82 |
| JacKris Publishing, LLC | 585083997 | 9/13/2021 | 10/13/2021 | 90.82 | - | - | - | - | 90.82 |
| JacKris Publishing, LLC | 585085155 | 9/13/2021 | 10/13/2021 | 80.45 | - | - | - | - | 80.45 |
| JacKris Publishing, LLC | 585093237 | 9/16/2021 | 10/16/2021 | 21.99 | - | - | - | - | 21.99 |
| JacKris Publishing, LLC | 585144072 | 9/27/2021 | 10/27/2021 | 24.99 | - | - | - | - | 24.99 |
| JacKris Publishing, LLC | 585145379 | 9/10/2021 | 10/10/2021 | 32.99 | - | - | - | - | 32.99 |
| Jennifer Steward | 100091001 | 9/27/2021 | 10/27/2021 | 5,475.00 | - | - | - | - | 5,475.00 |
| K3 Syncopation, LLC (Bach To Rock, Rocklin) | 100 | 9/21/2021 | 10/21/2021 | 280.00 | - | - | - | - | 280.00 |
| K3 Syncopation, LLC (Bach To Rock, Rocklin) | 101 | 9/21/2021 | 10/21/2021 | 175.00 | - | - | - | - | 175.00 |
| Kelly Laliberte | LALI091621 | 9/16/2021 | 9/16/2021 | 300.00 | - | - | - | - | 300.00 |
| Keri Dalebout | DALE091621 | 9/16/2021 | 9/16/2021 | 300.00 | - | - | - | - | 300.00 |
| Kovar's Laguna | EzraElijah1sept | 9/27/2021 | 10/27/2021 | 390.00 | - | - | - | - | 390.00 |
| Lakeshore | 102327091421 | 9/14/2021 | 10/14/2021 | 104.65 | - | - | - | - | 104.65 |
| Lakeshore | 129742092021 | 9/20/2021 | 10/20/2021 | 12.14 | - | - | - | - | 12.14 |
| Lakeshore | 134212092221 | 9/22/2021 | 10/22/2021 | 17.29 | - | - | - | - | 17.29 |
| Lakeshore | 539703091021 | 9/10/2021 | 10/10/2021 | 188.17 | - | - | - | - | 188.17 |

**Clarksville Charter School**

***Accounts Payable Aging***

**September 30, 2021**

| Vendor Name | Invoice/Credit Number | Invoice Date | Date Due | Current | 1 - 30 Days Past Due | 31 - 60 Days Past Due | 61 - 90 Days Past Due | Over 90 Days Past Due | Total |
|---|---|---|---|---|---|---|---|---|---|
| Law Offices of Jennifer McQuarrie | 3218 | 9/13/2021 | 9/13/2021 | 205.33 | - | - | - | - | 205.33 |
| Learning Without Tears | INV124959 | 9/10/2021 | 10/10/2021 | 9.99 | - | - | - | - | 9.99 |
| Learning Without Tears | INV126010 | 9/17/2021 | 10/17/2021 | 37.51 | - | - | - | - | 37.51 |
| LEGO Education | 1190477948 | 9/18/2021 | 11/17/2021 | 307.71 | - | - | - | - | 307.71 |
| Lisa Jobe | JOBE091621 | 9/16/2021 | 9/16/2021 | 300.00 | - | - | - | - | 300.00 |
| Little Passports | 116710078 | 7/15/2021 | 8/14/2021 | 117.12 | - | - | - | - | 117.12 |
| Little Passports | 116712990 | 7/30/2021 | 8/29/2021 | 309.67 | - | - | - | - | 309.67 |
| Little Passports | 116837591 | 8/15/2021 | 9/14/2021 | 116.05 | - | - | - | - | 116.05 |
| Little Passports | 116840122 | 8/15/2021 | 9/14/2021 | 308.24 | - | - | - | - | 308.24 |
| Little Passports | 116911663 | 8/15/2021 | 9/14/2021 | 219.16 | - | - | - | - | 219.16 |
| Little Passports | 116913691 | 8/15/2021 | 9/14/2021 | 166.99 | - | - | - | - | 166.99 |
| Little Passports | 116913769 | 8/15/2021 | 9/14/2021 | 115.51 | - | - | - | - | 115.51 |
| Little Passports | 116914335 | 8/15/2021 | 9/14/2021 | 147.68 | - | - | - | - | 147.68 |
| Little Passports | 116918523 | 8/31/2021 | 9/30/2021 | 139.81 | - | - | - | - | 139.81 |
| Little Passports | 117039875 | 9/15/2021 | 10/15/2021 | 308.24 | - | - | - | - | 308.24 |
| Little Passports | 117039879 | 9/15/2021 | 10/15/2021 | 270.88 | - | - | - | - | 270.88 |
| Little Passports | 117039901 | 9/15/2021 | 10/15/2021 | 117.12 | - | - | - | - | 117.12 |
| Little Passports | 117042574 | 9/15/2021 | 10/15/2021 | 116.05 | - | - | - | - | 116.05 |
| Little Passports | 117117855 | 9/15/2021 | 10/15/2021 | 167.77 | - | - | - | - | 167.77 |
| Little Passports | 117117943 | 9/15/2021 | 10/15/2021 | 141.10 | - | - | - | - | 141.10 |
| Live Education! | 10063 | 9/24/2021 | 10/24/2021 | 613.24 | - | - | - | - | 613.24 |
| Math-U-See Inc | 0728730-IN | 8/24/2021 | 10/23/2021 | 123.00 | - | - | - | - | 123.00 |
| Math-U-See Inc | 0728735-IN | 8/24/2021 | 10/23/2021 | 125.00 | - | - | - | - | 125.00 |
| Math-U-See Inc | 0728736-IN | 8/24/2021 | 10/23/2021 | 174.00 | - | - | - | - | 174.00 |
| Math-U-See Inc | 0728737-IN | 8/24/2021 | 10/23/2021 | 199.00 | - | - | - | - | 199.00 |
| Math-U-See Inc | 0728738-IN | 8/24/2021 | 10/23/2021 | 174.00 | - | - | - | - | 174.00 |
| Math-U-See Inc | 0728740-IN | 8/24/2021 | 10/23/2021 | 174.00 | - | - | - | - | 174.00 |
| Math-U-See Inc | 0728742-IN | 8/24/2021 | 10/23/2021 | 174.00 | - | - | - | - | 174.00 |
| Math-U-See Inc | 0728743-IN | 8/24/2021 | 10/23/2021 | 119.00 | - | - | - | - | 119.00 |
| Math-U-See Inc | 0728746-IN | 8/24/2021 | 10/23/2021 | 199.00 | - | - | - | - | 199.00 |
| Math-U-See Inc | 0728805-IN | 8/24/2021 | 10/23/2021 | 61.00 | - | - | - | - | 61.00 |
| Math-U-See Inc | 0734883-IN | 9/13/2021 | 11/12/2021 | 173.00 | - | - | - | - | 173.00 |
| Math-U-See Inc | 0735455-IN | 9/14/2021 | 11/13/2021 | 224.00 | - | - | - | - | 224.00 |
| Math-U-See Inc | 0736351-IN | 9/17/2021 | 11/16/2021 | 49.00 | - | - | - | - | 49.00 |
| Math-U-See Inc | 0737928-IN | 9/27/2021 | 11/26/2021 | 58.00 | - | - | - | - | 58.00 |
| Math-U-See Inc | 0737941-IN | 9/27/2021 | 11/26/2021 | 299.00 | - | - | - | - | 299.00 |
| MEL Science U.S., LLC | KH2021091406 | 9/14/2021 | 10/14/2021 | 300.84 | - | - | - | - | 300.84 |
| Mercurius | 99762 | 9/27/2021 | 11/26/2021 | 165.41 | - | - | - | - | 165.41 |
| Miaplaza, Inc | 3335 | 9/21/2021 | 10/21/2021 | 198.00 | - | - | - | - | 198.00 |
| Nicole the Math Lady, LLC | 3775 | 9/24/2021 | 10/24/2021 | 99.00 | - | - | - | - | 99.00 |
| Nicole the Math Lady, LLC | 3776 | 9/24/2021 | 10/24/2021 | 79.00 | - | - | - | - | 79.00 |
| Nicole the Math Lady, LLC | 3777 | 9/24/2021 | 10/24/2021 | 79.00 | - | - | - | - | 79.00 |
| Oak Meadow Inc. | 126001 | 9/23/2021 | 10/23/2021 | 1,069.19 | - | - | - | - | 1,069.19 |
| Oak Meadow Inc. | 126080 | 9/24/2021 | 10/24/2021 | 56.26 | - | - | - | - | 56.26 |
| Oak Meadow Inc. | 126178 | 9/27/2021 | 10/27/2021 | 659.95 | - | - | - | - | 659.95 |
| On The GO Academy | Fall 2021-1 | 9/25/2021 | 10/25/2021 | 600.00 | - | - | - | - | 600.00 |
| On The GO Academy | Fall 2021-30 | 9/25/2021 | 10/25/2021 | 600.00 | - | - | - | - | 600.00 |
| On The GO Academy | Fall 2021-8 | 9/25/2021 | 10/25/2021 | 1,500.00 | - | - | - | - | 1,500.00 |
| On The GO Academy | Fall 2021-9 | 9/25/2021 | 10/25/2021 | 1,500.00 | - | - | - | - | 1,500.00 |

**Clarksville Charter School**

***Accounts Payable Aging***

**September 30, 2021**

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|---|---|---|---|---|---|---|---|---|---|
| Outside the Box Creation | 3330 - B | 7/26/2021 | 8/25/2021 | 21.00 | - | - | - | - | 21.00 |
| Pearson Education Inc. | 6001561057 | 1/22/2020 | 2/21/2020 | (189.95) | - | - | - | - | (189.95) |
| PresenceLearning, Inc. | INV45953 | 9/10/2021 | 10/10/2021 | 7,516.00 | - | - | - | - | 7,516.00 |
| Provenance | 5015 | 5/13/2021 | 6/14/2021 | 82,985.99 | - | - | - | - | 82,985.99 |
| Provenance | 5040 | 5/27/2021 | 5/27/2021 | 10,500.00 | - | - | - | - | 10,500.00 |
| Provenance | 5041 | 5/27/2021 | 5/27/2021 | 2,100.00 | - | - | - | - | 2,100.00 |
| Rainbow Resource Center | 4607855 | 9/13/2021 | 10/13/2021 | 224.30 | - | - | - | - | 224.30 |
| Rainbow Resource Center | 4608219 | 9/13/2021 | 10/13/2021 | 255.28 | - | - | - | - | 255.28 |
| Rainbow Resource Center | 4608226 | 9/13/2021 | 10/13/2021 | 210.74 | - | - | - | - | 210.74 |
| Rainbow Resource Center | 4608243 | 9/13/2021 | 10/13/2021 | 335.02 | - | - | - | - | 335.02 |
| Rainbow Resource Center | 4608263 | 9/13/2021 | 10/13/2021 | 63.77 | - | - | - | - | 63.77 |
| Rainbow Resource Center | 4608271 | 9/13/2021 | 10/13/2021 | 212.34 | - | - | - | - | 212.34 |
| Rainbow Resource Center | 4608312 | 9/13/2021 | 10/13/2021 | 58.54 | - | - | - | - | 58.54 |
| Rainbow Resource Center | 4608397 | 9/13/2021 | 10/13/2021 | 24.12 | - | - | - | - | 24.12 |
| Rainbow Resource Center | 4608583 | 9/13/2021 | 10/13/2021 | 44.24 | - | - | - | - | 44.24 |
| Rainbow Resource Center | 4610584 | 9/14/2021 | 10/14/2021 | 25.79 | - | - | - | - | 25.79 |
| Rainbow Resource Center | 4610739 | 9/14/2021 | 10/14/2021 | 77.27 | - | - | - | - | 77.27 |
| Rainbow Resource Center | 4610746 | 9/14/2021 | 10/14/2021 | 22.53 | - | - | - | - | 22.53 |
| Rainbow Resource Center | 4610810 | 9/14/2021 | 10/14/2021 | 129.52 | - | - | - | - | 129.52 |
| Rainbow Resource Center | 4611350 | 9/15/2021 | 10/15/2021 | 25.76 | - | - | - | - | 25.76 |
| Rainbow Resource Center | 4611355 | 9/15/2021 | 10/15/2021 | 79.14 | - | - | - | - | 79.14 |
| Rainbow Resource Center | 4611358 | 9/15/2021 | 10/15/2021 | 23.12 | - | - | - | - | 23.12 |
| Rainbow Resource Center | 4611374 | 9/15/2021 | 10/15/2021 | 93.17 | - | - | - | - | 93.17 |
| Rainbow Resource Center | 4611451 | 9/15/2021 | 10/15/2021 | 220.49 | - | - | - | - | 220.49 |
| Rainbow Resource Center | 4611476 | 9/15/2021 | 10/15/2021 | 79.88 | - | - | - | - | 79.88 |
| Rainbow Resource Center | 4611579 | 9/15/2021 | 10/15/2021 | 23.76 | - | - | - | - | 23.76 |
| Rainbow Resource Center | 4611592 | 9/15/2021 | 10/15/2021 | 41.32 | - | - | - | - | 41.32 |
| Rainbow Resource Center | 4613499 | 9/17/2021 | 10/17/2021 | 212.76 | - | - | - | - | 212.76 |
| Rainbow Resource Center | 4616044 | 9/21/2021 | 10/21/2021 | 77.27 | - | - | - | - | 77.27 |
| Rainbow Resource Center | 4616062 | 9/21/2021 | 10/21/2021 | 144.33 | - | - | - | - | 144.33 |
| Rainbow Resource Center | 4616234 | 9/21/2021 | 10/21/2021 | 48.44 | - | - | - | - | 48.44 |
| Rainbow Resource Center | 4616253 | 9/21/2021 | 10/21/2021 | 17.85 | - | - | - | - | 17.85 |
| Rainbow Resource Center | 4616323 | 9/21/2021 | 10/21/2021 | 33.19 | - | - | - | - | 33.19 |
| Rainbow Resource Center | 4616339 | 9/21/2021 | 10/21/2021 | 445.72 | - | - | - | - | 445.72 |
| Rainbow Resource Center | 4616340 | 9/21/2021 | 10/21/2021 | 61.07 | - | - | - | - | 61.07 |
| Rainbow Resource Center | 4616485 | 9/22/2021 | 10/22/2021 | 222.72 | - | - | - | - | 222.72 |
| Rainbow Resource Center | 4616532 | 9/22/2021 | 10/22/2021 | 90.35 | - | - | - | - | 90.35 |
| Rainbow Resource Center | 4616738 | 9/22/2021 | 10/22/2021 | 143.26 | - | - | - | - | 143.26 |
| Rainbow Resource Center | 4616740 | 9/22/2021 | 10/22/2021 | 147.81 | - | - | - | - | 147.81 |
| Rainbow Resource Center | 4616753 | 9/22/2021 | 10/22/2021 | 541.07 | - | - | - | - | 541.07 |
| Rainbow Resource Center | 4618103 | 9/24/2021 | 10/24/2021 | 83.13 | - | - | - | - | 83.13 |
| Rainbow Resource Center | 4618115 | 9/24/2021 | 10/24/2021 | 107.52 | - | - | - | - | 107.52 |
| Rainbow Resource Center | 4618122 | 9/24/2021 | 10/24/2021 | 45.95 | - | - | - | - | 45.95 |
| Rainbow Resource Center | 4618129 | 9/24/2021 | 10/24/2021 | 50.39 | - | - | - | - | 50.39 |
| Rainbow Resource Center | 4618640 | 9/24/2021 | 10/24/2021 | 300.51 | - | - | - | - | 300.51 |
| Rainbow Resource Center | 4618648 | 9/24/2021 | 10/24/2021 | 73.59 | - | - | - | - | 73.59 |
| Rainbow Resource Center | 4618666 | 9/24/2021 | 10/24/2021 | 97.37 | - | - | - | - | 97.37 |
| Roseville Community School | 6512 | 9/10/2021 | 9/10/2021 | 156.00 | - | - | - | - | 156.00 |
| Roseville Community School | 6518 | 9/14/2021 | 9/14/2021 | 456.00 | - | - | - | - | 456.00 |

**Clarksville Charter School**

***Accounts Payable Aging***

**September 30, 2021**

| Vendor Name | Invoice/Credit Number | Invoice Date | Date Due | Current | 1 - 30 Days Past Due | 31 - 60 Days Past Due | 61 - 90 Days Past Due | Over 90 Days Past Due | Total |
|---|---|---|---|---|---|---|---|---|---|
| Sacramento Spark | 126 | 9/24/2021 | 10/24/2021 | 1,100.00 | - | - | - | - | 1,100.00 |
| Sara Schneider | 100 | 9/15/2021 | 10/15/2021 | 480.00 | - | - | - | - | 480.00 |
| Sequoia Grove Charter Alliance | 6108 | 8/26/2021 | 8/26/2021 | 3,040.00 | - | - | - | - | 3,040.00 |
| Sequoia Grove Charter Alliance | 6112 | 9/14/2021 | 9/14/2021 | 4,881.65 | - | - | - | - | 4,881.65 |
| Sequoia Grove Charter Alliance | 6123 | 9/16/2021 | 9/16/2021 | 2,701.49 | - | - | - | - | 2,701.49 |
| Sequoia Grove Charter Alliance | 6126 | 9/15/2021 | 9/15/2021 | 40,252.25 | - | - | - | - | 40,252.25 |
| Sequoia Grove Charter Alliance | 6130 | 9/15/2021 | 9/15/2021 | 524.30 | - | - | - | - | 524.30 |
| Singapore Math Inc. | 439169 | 9/14/2021 | 10/14/2021 | 66.80 | - | - | - | - | 66.80 |
| Singapore Math Inc. | 440893 | 9/22/2021 | 10/22/2021 | 66.80 | - | - | - | - | 66.80 |
| TalkBox.Mom, Inc. | 556950 | 9/27/2021 | 10/27/2021 | 384.97 | - | - | - | - | 384.97 |
| Teacher Synergy, LLC | 165839531 | 9/21/2021 | 10/12/2021 | 25.50 | - | - | - | - | 25.50 |
| Teacher Synergy, LLC | 165840097 | 9/21/2021 | 10/12/2021 | 36.00 | - | - | - | - | 36.00 |
| Teacher Synergy, LLC | 166366086 | 9/24/2021 | 10/15/2021 | 67.09 | - | - | - | - | 67.09 |
| Teacher Synergy, LLC | 166603434 | 9/27/2021 | 10/18/2021 | 53.94 | - | - | - | - | 53.94 |
| Teacher Synergy, LLC | 166658045 | 9/27/2021 | 10/18/2021 | 32.00 | - | - | - | - | 32.00 |
| Teaching Textbooks | 40059 | 9/15/2021 | 10/15/2021 | 67.08 | - | - | - | - | 67.08 |
| Teaching Textbooks | 40149 | 9/16/2021 | 10/16/2021 | 67.08 | - | - | - | - | 67.08 |
| Teaching Textbooks | 40170 | 9/16/2021 | 10/16/2021 | 67.08 | - | - | - | - | 67.08 |
| Teaching Textbooks | 40225 | 9/17/2021 | 10/17/2021 | 67.08 | - | - | - | - | 67.08 |
| Teaching Textbooks | 40274 | 9/20/2021 | 10/20/2021 | 55.08 | - | - | - | - | 55.08 |
| Teaching Textbooks | 40300 | 9/21/2021 | 10/21/2021 | 199.08 | - | - | - | - | 199.08 |
| Teaching Textbooks | 40301 | 9/21/2021 | 10/21/2021 | 55.08 | - | - | - | - | 55.08 |
| Teaching Textbooks | 40313 | 9/21/2021 | 10/21/2021 | 200.40 | - | - | - | - | 200.40 |
| Teaching Textbooks | 40321 | 9/6/2021 | 10/6/2021 | 67.08 | - | - | - | - | 67.08 |
| Teaching Textbooks | 40388 | 9/23/2021 | 10/23/2021 | 200.40 | - | - | - | - | 200.40 |
| Teaching Textbooks | 40396 | 9/23/2021 | 10/23/2021 | 199.08 | - | - | - | - | 199.08 |
| Teaching Textbooks | 40397 | 9/23/2021 | 10/23/2021 | 43.08 | - | - | - | - | 43.08 |
| Teaching Textbooks | 40400 | 9/23/2021 | 10/23/2021 | 55.08 | - | - | - | - | 55.08 |
| Teaching Textbooks | 40401 | 9/23/2021 | 10/23/2021 | 43.08 | - | - | - | - | 43.08 |
| Teaching Textbooks | 40402 | 9/23/2021 | 10/23/2021 | 43.08 | - | - | - | - | 43.08 |
| Teaching Textbooks | 40403 | 9/23/2021 | 10/23/2021 | 55.08 | - | - | - | - | 55.08 |
| The Critical Thinking Co. | 179037A | 9/22/2021 | 10/22/2021 | 42.49 | - | - | - | - | 42.49 |
| The Critical Thinking Co. | 179091A | 9/23/2021 | 10/23/2021 | 42.49 | - | - | - | - | 42.49 |
| Vanessa Shaw | 18 | 9/13/2021 | 10/13/2021 | 690.00 | - | - | - | - | 690.00 |
| Well-Trained Mind Academy | 1061 | 9/17/2021 | 10/17/2021 | 685.00 | - | - | - | - | 685.00 |
| Well-Trained Mind Academy | 1063 | 9/17/2021 | 10/17/2021 | 685.00 | - | - | - | - | 685.00 |
| WriteAtHome, Inc | 314427678 | 9/13/2021 | 10/13/2021 | 499.00 | - | - | - | - | 499.00 |
| **Total Outstanding Payables in September** | | | | **$ 275,911** | **$ -** | **$ -** | **$ -** | **$ -** | **$ 275,911** |

**Clarksville Charter School**

***Check Register***

**For the period ended September 30, 2021**

| Check Number | Vendor Name | Check Date | Check Amount |
|---|---|---|---|
| 12143 | Janna McKnight | 9/17/2021 | VOID |
| 12204 | Little Passports | 9/17/2021 | VOID |
| 12228 | Voice Academy | 9/17/2021 | VOID |
| 12717 | Megapixels LLC | 9/24/2021 | VOID |
| 12859 | El Dorado County Office of Education | 9/1/2021 | 124,365.73 |
| 12860 | A Brighter Child | 9/3/2021 | 627.12 |
| 12861 | Academics In A Box Inc | 9/3/2021 | 634.80 |
| 12862 | Ashlee Ashba | 9/3/2021 | 200.00 |
| 12863 | Beautiful Feet Books, Inc. | 9/3/2021 | 357.11 |
| 12864 | Bitsbox | 9/3/2021 | 128.85 |
| 12865 | BookShark | 9/3/2021 | 4,598.88 |
| 12866 | Brandy Ruscica | 9/3/2021 | 245.00 |
| 12867 | Bright Thinker | 9/3/2021 | 1,204.17 |
| 12868 | Broadstone Sports Club | 9/3/2021 | 280.00 |
| 12869 | Charter Impact, Inc. | 9/3/2021 | 781.75 |
| 12870 | eat2explore | 9/3/2021 | 565.35 |
| 12871 | Elemental Science | 9/3/2021 | 468.58 |
| 12872 | Evan-Moor | 9/3/2021 | 135.06 |
| 12873 | Hands 4 Building, LLC | 9/3/2021 | 399.97 |
| 12874 | History Unboxed LLC | 9/3/2021 | 2,016.49 |
| 12875 | Homeschool Planet | 9/3/2021 | 74.95 |
| 12876 | Institute for Excellence in Writing | 9/3/2021 | 1,718.40 |
| 12877 | JacKris Publishing, LLC | 9/3/2021 | 415.75 |
| 12878 | Lakeshore | 9/3/2021 | 100.74 |
| 12879 | Moving Beyond the Page | 9/3/2021 | 1,214.75 |
| 12880 | MoxieBox Art, Inc. | 9/3/2021 | 589.88 |
| 12881 | Nicole the Math Lady, LLC | 9/3/2021 | 228.00 |
| 12882 | Oak Meadow Inc. | 9/3/2021 | 1,831.90 |
| 12883 | VOID | VOID | VOID |
| 12884 | Rainbow Resource Center | 9/3/2021 | 3,069.48 |
| 12885 | SchoolMate | 9/3/2021 | 7,515.20 |
| 12886 | Singapore Math Inc. | 9/3/2021 | 194.05 |
| 12887 | Studies Weekly | 9/3/2021 | 128.93 |
| 12888 | Well Trained Mind Press | 9/3/2021 | 64.60 |
| 12889 | WriteShop | 9/3/2021 | 131.70 |
| 12890 | Yosemite Valley Charter School | 9/3/2021 | 3,431.26 |
| 12891 | A Brighter Child | 9/10/2021 | 4,800.63 |
| 12892 | All About Learning Press, Inc. | 9/10/2021 | 207.80 |
| 12893 | VOID | VOID | VOID |
| 12894 | VOID | VOID | VOID |
| 12895 | VOID | VOID | VOID |
| 12896 | VOID | VOID | VOID |
| 12897 | VOID | VOID | VOID |
| 12898 | VOID | VOID | VOID |
| 12899 | Amazon Capital Services | 9/10/2021 | 10,734.52 |
| 12900 | Ballet Rejoice School For The Arts | 9/10/2021 | 346.00 |
| 12901 | Brave Writer, LLC | 9/10/2021 | 358.70 |
| 12902 | Bright Thinker | 9/10/2021 | 822.71 |
| 12903 | Broadstone Sports Club | 9/10/2021 | 280.00 |
| 12904 | CONFIDENTIAL | 9/10/2021 | 361.78 |
| 12905 | Charter Impact, Inc. | 9/10/2021 | 26,368.00 |
| 12906 | Charter Schools Development Center | 9/10/2021 | 3,160.00 |
| 12907 | Charter Schools Development Center | 9/10/2021 | 4,686.00 |
| 12908 | Department of Justice | 9/10/2021 | 128.00 |

**Clarksville Charter School**

***Check Register***

**For the period ended September 30, 2021**

| Check Number | Vendor Name | Check Date | Check Amount |
|---|---|---|---|
| 12909 | Equine Unlimited, Inc. | 9/10/2021 | 100.00 |
| 12910 | Evan-Moor | 9/10/2021 | 123.67 |
| 12911 | History Unboxed LLC | 9/10/2021 | 829.57 |
| 12912 | Hooked on Phonics | 9/10/2021 | 241.01 |
| 12913 | Institute for Excellence in Writing | 9/10/2021 | 312.12 |
| 12914 | KiwiCo, Inc. | 9/10/2021 | 3,310.78 |
| 12915 | Kline Music | 9/10/2021 | 209.89 |
| 12916 | Learning Without Tears | 9/10/2021 | 128.39 |
| 12917 | Math-U-See Inc | 9/10/2021 | 554.00 |
| 12918 | Miaplaza, Inc | 9/10/2021 | 427.80 |
| 12919 | Nicole the Math Lady, LLC | 9/10/2021 | 356.00 |
| 12920 | VOID | VOID | VOID |
| 12921 | Rainbow Resource Center | 9/10/2021 | 2,477.87 |
| 12922 | Ringgerstudios | 9/10/2021 | 1,723.00 |
| 12923 | Singapore Math Inc. | 9/10/2021 | 364.90 |
| 12924 | Studies Weekly | 9/10/2021 | 515.27 |
| 12925 | Teacher Synergy, LLC | 9/10/2021 | 154.86 |
| 12926 | Teaching Textbooks | 9/10/2021 | 1,467.61 |
| 12927 | Well-Trained Mind Academy | 9/10/2021 | 735.00 |
| 12928 | A Brighter Child | 9/16/2021 | 322.74 |
| 12929 | Academics In A Box Inc | 9/16/2021 | 86.85 |
| 12930 | All About Learning Press, Inc. | 9/16/2021 | 2,141.90 |
| 12931 | VOID | VOID | VOID |
| 12932 | VOID | VOID | VOID |
| 12933 | VOID | VOID | VOID |
| 12934 | VOID | VOID | VOID |
| 12935 | VOID | VOID | VOID |
| 12936 | VOID | VOID | VOID |
| 12937 | VOID | VOID | VOID |
| 12938 | Amazon Capital Services | 9/16/2021 | 9,223.97 |
| 12939 | American River Speech Therapy | 9/16/2021 | 250.00 |
| 12940 | Beautiful Feet Books, Inc. | 9/16/2021 | 131.90 |
| 12941 | Biobox Labs | 9/16/2021 | 497.48 |
| 12942 | Bowman Martial Arts | 9/16/2021 | 117.50 |
| 12943 | Carrie Morris | 9/16/2021 | 278.00 |
| 12944 | Celia Frazer | 9/16/2021 | 150.00 |
| 12945 | Chappell Ranch, LLC | 9/16/2021 | 800.00 |
| 12946 | Charter Impact, Inc. | 9/16/2021 | 2,337.25 |
| 12947 | CharterSAFE | 9/16/2021 | 8,882.32 |
| 12948 | CONFIDENTIAL | 9/16/2021 | 154.00 |
| 12949 | Equine Unlimited, Inc. | 9/16/2021 | 1,700.00 |
| 12950 | Gina Illingworth | 9/16/2021 | 385.00 |
| 12951 | Institute for Excellence in Writing | 9/16/2021 | 193.25 |
| 12952 | JacKris Publishing, LLC | 9/16/2021 | 21.99 |
| 12953 | Katie Royer | 9/16/2021 | 45.05 |
| 12954 | Learning Without Tears | 9/16/2021 | 29.16 |
| 12955 | Math-U-See Inc | 9/16/2021 | 1,867.00 |
| 12956 | MEL Science U.S., LLC | 9/16/2021 | 1,617.00 |
| 12957 | Moving Beyond the Page | 9/16/2021 | 1,093.61 |
| 12958 | Oak Meadow Inc. | 9/16/2021 | 2,196.02 |
| 12959 | VOID | VOID | VOID |
| 12960 | VOID | VOID | VOID |
| 12961 | VOID | VOID | VOID |
| 12962 | Rainbow Resource Center | 9/16/2021 | 10,138.95 |
| 12963 | Rebecca Stroup | 9/16/2021 | 1,200.00 |
| 12964 | Sabado School Of Music Inc. | 9/16/2021 | 390.00 |

**Clarksville Charter School**

***Check Register***

**For the period ended September 30, 2021**

| Check Number | Vendor Name | Check Date | Check Amount |
|---|---|---|---|
| 12965 | Studies Weekly | 9/16/2021 | 321.95 |
| 12966 | Teacher Synergy, LLC | 9/16/2021 | 1,201.44 |
| 12967 | Teaching Textbooks | 9/16/2021 | 266.16 |
| 12968 | Timberdoodle.com | 9/16/2021 | 2,277.84 |
| 12969 | Time4Learning.com | 9/16/2021 | 1,392.50 |
| 12970 | Voice Academy | 9/16/2021 | 165.00 |
| 12971 | Well-Trained Mind Academy | 9/16/2021 | 685.00 |
| 12972 | PenServ Plan Services, Inc. | 9/16/2021 | 5,399.50 |
| 12973 | Janna McKnight | 9/20/2021 | 21.00 |
| 12974 | Little Passports | 9/20/2021 | 1,163.79 |
| 12975 | Voice Academy | 9/20/2021 | 160.00 |
| 12976 | A Brighter Child | 9/23/2021 | 1,962.90 |
| 12977 | Academics In A Box Inc | 9/23/2021 | 86.85 |
| 12978 | All Star Gymnastics | 9/23/2021 | 225.62 |
| 12979 | Art of Problem Solving | 9/23/2021 | 1,382.69 |
| 12980 | Beautiful Feet Books, Inc. | 9/23/2021 | 0.00 |
| 12981 | Bitsbox | 9/23/2021 | 107.70 |
| 12982 | Bright Thinker | 9/23/2021 | 2,035.13 |
| 12983 | CBC Theapeudic Horseback Riding Academy LLC | 9/23/2021 | 30.00 |
| 12984 | Celia Frazer | 9/23/2021 | 450.00 |
| 12985 | Crafty School Crates | 9/23/2021 | 241.53 |
| 12986 | Dino Lingo Inc | 9/23/2021 | 95.20 |
| 12987 | Elemental Science | 9/23/2021 | 73.70 |
| 12988 | Equine Unlimited, Inc. | 9/23/2021 | 2,080.00 |
| 12989 | Eureka! Education by Cynthia | 9/23/2021 | 1,632.00 |
| 12990 | Fran Hubbard | 9/23/2021 | 1,170.00 |
| 12991 | Generation Genius, Inc. | 9/23/2021 | 175.00 |
| 12992 | Hawkins School of Performing Arts | 9/23/2021 | 264.48 |
| 12993 | Honest History Co | 9/23/2021 | 75.06 |
| 12994 | Jabbergym | 9/23/2021 | 354.00 |
| 12995 | JacKris Publishing, LLC | 9/23/2021 | 21.99 |
| 12996 | Kimberly Malta | 9/23/2021 | 900.00 |
| 12997 | KiwiCo, Inc. | 9/23/2021 | 96.36 |
| 12998 | Lakeshore | 9/23/2021 | 405.78 |
| 12999 | Law Offices of Young, Minney & Corr, LLP | 9/23/2021 | 1,758.68 |
| 13000 | Math-U-See Inc | 9/23/2021 | 162.00 |
| 13001 | MEL Science U.S., LLC | 9/23/2021 | 300.84 |
| 13002 | Moving Beyond the Page | 9/23/2021 | 6,309.43 |
| 13003 | MoxieBox Art, Inc. | 9/23/2021 | 165.97 |
| 13004 | Next Level Dance Center | 9/23/2021 | 800.00 |
| 13005 | Priscilla Lowery M.A.T. | 9/23/2021 | 350.00 |
| 13006 | Rachel Baker | 9/23/2021 | 1,738.00 |
| 13007 | Ramsey Solutions | 9/23/2021 | 29.99 |
| 13008 | Shannon Draper's Music Studio | 9/23/2021 | 488.26 |
| 13009 | Singapore Math Inc. | 9/23/2021 | 105.10 |
| 13010 | Starfall Education Foundation | 9/23/2021 | 35.00 |
| 13011 | Studies Weekly | 9/23/2021 | 321.80 |
| 13012 | Tahoe Speech Therapy LLC | 9/23/2021 | 50.00 |
| 13013 | Teaching Textbooks | 9/23/2021 | 67.08 |
| 13014 | The Critical Thinking Co. | 9/23/2021 | 86.42 |
| 13015 | Timberdoodle.com | 9/23/2021 | 7,560.50 |
| 13016 | Well Trained Mind Press | 9/23/2021 | 25.00 |
| 13017 | Well-Trained Mind Academy | 9/23/2021 | 735.00 |
| 13018 | WriteShop | 9/23/2021 | 438.94 |
| 13019 | Megapixels LLC | 9/24/2021 | 750.00 |
| 13020 | FJM Palms Associates, LLC | 9/27/2021 | 4,907.00 |

**Clarksville Charter School**

***Check Register***

**For the period ended September 30, 2021**

| Check Number | Vendor Name | Check Date | Check Amount |
|---|---|---|---|
| 13021 | James Daniel MacKinnon | 9/27/2021 | 750.00 |
| 13022 | PenServ Plan Services, Inc. | 9/30/2021 | 10,813.21 |
| 13023 | Beautiful Feet Books, Inc. | 9/30/2021 | 684.03 |
| ACH | Sequoia Grove Charter Alliance | 9/2/2021 | 42,008.22 |
| ACH | Sequoia Grove Charter Alliance | 9/3/2021 | 19,138.71 |
| ACH | Sequoia Grove Charter Alliance | 9/3/2021 | 613.73 |
| ACH | Sequoia Grove Charter Alliance | 9/3/2021 | 200.00 |
| ACH | Sequoia Grove Charter Alliance | 9/3/2021 | 2,033.52 |
| ACH | Feather River Charter School | 9/9/2021 | 221.39 |
| ACH | Feather River Charter School | 9/9/2021 | 201.73 |
| ACH | Feather River Charter School | 9/9/2021 | 122.69 |
| ACH | Feather River Charter School | 9/9/2021 | 200.00 |
| ACH | Feather River Charter School | 9/9/2021 | 77.70 |
| ACH | Feather River Charter School | 9/9/2021 | 54.36 |
| ACH | Sequoia Grove Charter Alliance | 9/10/2021 | 57,014.50 |
| ACH | Sequoia Grove Charter Alliance | 9/10/2021 | 57,014.50 |
| ACH | Sequoia Grove Charter Alliance | 9/10/2021 | 3,809.62 |
| ACH | Sequoia Grove Charter Alliance | 9/10/2021 | 722.47 |
| ACH | Sequoia Grove Charter Alliance | 9/10/2021 | 1,683.05 |
| ACH | Sequoia Grove Charter Alliance | 9/10/2021 | 765.90 |
| ACH | Sequoia Grove Charter Alliance | 9/10/2021 | 249.64 |
| ACH | Sequoia Grove Charter Alliance | 9/10/2021 | 257.49 |
| ACH | Sequoia Grove Charter Alliance | 9/10/2021 | 102.11 |
| ACH | Sequoia Grove Charter Alliance | 9/10/2021 | 3,885.00 |
| ACH | Sequoia Grove Charter Alliance | 9/10/2021 | 12,934.94 |
| ACH | Sequoia Grove Charter Alliance | 9/10/2021 | 468.66 |
| ACH | Sequoia Grove Charter Alliance | 9/10/2021 | 10,404.57 |
| ACH | Sequoia Grove Charter Alliance | 9/10/2021 | 128.76 |
| ACH | Sequoia Grove Charter Alliance | 9/10/2021 | 3,487.07 |
| ACH | Sequoia Grove Charter Alliance | 9/14/2021 | 1,485.82 |
| ACH | Sequoia Grove Charter Alliance | 9/14/2021 | 18,225.96 |
| ACH | Sequoia Grove Charter Alliance | 9/16/2021 | 1,446.55 |
| ACH | The Advantage Group | 9/16/2021 | 831.90 |
| ACH | Sequoia Grove Charter Alliance | 9/16/2021 | 238.65 |
| ACH | The Advantage Group | 9/16/2021 | 831.90 |
| ACH | Sequoia Grove Charter Alliance | 9/16/2021 | 34.78 |
| ACH | The Advantage Group | 9/16/2021 | 831.90 |
| ACH | Sequoia Grove Charter Alliance | 9/16/2021 | 740.00 |
| ACH | The Advantage Group | 9/16/2021 | 831.90 |
| ACH | Amazon Capital Services | 9/23/2021 | 162.24 |
| ACH | Amazon Capital Services | 9/23/2021 | 80.43 |
| ACH | Amazon Capital Services | 9/23/2021 | 103.60 |
| ACH | Amazon Capital Services | 9/23/2021 | 35.45 |
| ACH | Amazon Capital Services | 9/23/2021 | 81.56 |
| ACH | Amazon Capital Services | 9/23/2021 | 56.82 |
| ACH | Amazon Capital Services | 9/23/2021 | 13.89 |
| ACH | Amazon Capital Services | 9/23/2021 | 42.36 |
| ACH | Amazon Capital Services | 9/23/2021 | 208.77 |
| ACH | Amazon Capital Services | 9/23/2021 | 266.70 |
| ACH | Amazon Capital Services | 9/23/2021 | 89.13 |
| ACH | Amazon Capital Services | 9/23/2021 | 17.16 |
| ACH | Amazon Capital Services | 9/23/2021 | 154.21 |
| ACH | Amazon Capital Services | 9/23/2021 | 6.96 |
| ACH | Amazon Capital Services | 9/23/2021 | 87.71 |
| ACH | Amazon Capital Services | 9/23/2021 | 143.05 |
| ACH | Amazon Capital Services | 9/23/2021 | 90.15 |

**Clarksville Charter School**

***Check Register***

**For the period ended September 30, 2021**

| Check Number | Vendor Name | Check Date | Check Amount |
|---|---|---|---|
| ACH | Amazon Capital Services | 9/23/2021 | 8.04 |
| ACH | Amazon Capital Services | 9/23/2021 | 50.49 |
| ACH | Amazon Capital Services | 9/23/2021 | 77.47 |
| ACH | Amazon Capital Services | 9/23/2021 | 16.13 |
| ACH | Amazon Capital Services | 9/23/2021 | 6.92 |
| ACH | Amazon Capital Services | 9/23/2021 | 166.90 |
| ACH | Amazon Capital Services | 9/23/2021 | 94.11 |
| ACH | Amazon Capital Services | 9/23/2021 | 128.94 |
| ACH | Amazon Capital Services | 9/23/2021 | 160.40 |
| ACH | Amazon Capital Services | 9/23/2021 | 16.00 |
| ACH | Amazon Capital Services | 9/23/2021 | 26.69 |
| ACH | Amazon Capital Services | 9/23/2021 | 41.83 |
| ACH | Amazon Capital Services | 9/23/2021 | 227.21 |
| ACH | Amazon Capital Services | 9/23/2021 | 124.65 |
| ACH | Amazon Capital Services | 9/23/2021 | 58.82 |
| ACH | Amazon Capital Services | 9/23/2021 | 376.59 |
| ACH | Amazon Capital Services | 9/23/2021 | 7.45 |
| ACH | Amazon Capital Services | 9/23/2021 | 233.41 |
| ACH | Amazon Capital Services | 9/23/2021 | 26.52 |
| ACH | Amazon Capital Services | 9/23/2021 | 98.62 |
| ACH | Amazon Capital Services | 9/23/2021 | 17.15 |
| ACH | Amazon Capital Services | 9/23/2021 | 123.10 |
| ACH | Amazon Capital Services | 9/23/2021 | 135.91 |
| ACH | Amazon Capital Services | 9/23/2021 | 106.18 |
| ACH | Amazon Capital Services | 9/23/2021 | 38.60 |
| ACH | Amazon Capital Services | 9/23/2021 | 11.84 |
| ACH | Amazon Capital Services | 9/23/2021 | 203.45 |
| ACH | Amazon Capital Services | 9/23/2021 | 36.28 |
| ACH | Amazon Capital Services | 9/23/2021 | 139.05 |
| ACH | Amazon Capital Services | 9/23/2021 | 141.48 |
| ACH | Amazon Capital Services | 9/23/2021 | 146.60 |
| ACH | Amazon Capital Services | 9/23/2021 | 39.11 |
| ACH | Amazon Capital Services | 9/23/2021 | 6.31 |
| ACH | Amazon Capital Services | 9/23/2021 | 249.36 |
| ACH | Amazon Capital Services | 9/23/2021 | 12.86 |
| ACH | Amazon Capital Services | 9/23/2021 | 100.62 |
| ACH | Amazon Capital Services | 9/23/2021 | 134.52 |
| ACH | Amazon Capital Services | 9/23/2021 | 98.26 |
| ACH | Amazon Capital Services | 9/23/2021 | 333.10 |
| ACH | Amazon Capital Services | 9/23/2021 | 40.76 |
| ACH | Amazon Capital Services | 9/23/2021 | 85.45 |
| ACH | Amazon Capital Services | 9/23/2021 | 5.35 |
| ACH | Amazon Capital Services | 9/23/2021 | 38.78 |
| ACH | Amazon Capital Services | 9/23/2021 | 26.71 |
| ACH | Amazon Capital Services | 9/23/2021 | 199.23 |
| ACH | Amazon Capital Services | 9/23/2021 | 32.16 |
| ACH | Amazon Capital Services | 9/23/2021 | 70.87 |
| ACH | Amazon Capital Services | 9/23/2021 | 27.08 |
| ACH | Amazon Capital Services | 9/23/2021 | 79.38 |
| ACH | Amazon Capital Services | 9/23/2021 | 18.77 |
| ACH | Amazon Capital Services | 9/23/2021 | 139.78 |
| ACH | Amazon Capital Services | 9/23/2021 | 16.03 |
| ACH | Amazon Capital Services | 9/23/2021 | 79.05 |
| ACH | Amazon Capital Services | 9/23/2021 | 61.59 |
| ACH | Amazon Capital Services | 9/23/2021 | 158.25 |
| ACH | Amazon Capital Services | 9/23/2021 | 26.88 |

**Clarksville Charter School**

***Check Register***

**For the period ended September 30, 2021**

| Check Number | Vendor Name | Check Date | Check Amount |
|---|---|---|---|
| ACH | Amazon Capital Services | 9/23/2021 | 103.98 |
| ACH | Amazon Capital Services | 9/23/2021 | 56.69 |
| ACH | Amazon Capital Services | 9/23/2021 | 71.72 |
| ACH | Amazon Capital Services | 9/23/2021 | 57.64 |
| ACH | Amazon Capital Services | 9/23/2021 | 10.81 |
| ACH | Amazon Capital Services | 9/23/2021 | 77.98 |
| ACH | Amazon Capital Services | 9/23/2021 | 16.67 |
| ACH | Amazon Capital Services | 9/23/2021 | 189.35 |
| ACH | Amazon Capital Services | 9/23/2021 | 49.16 |
| ACH | Amazon Capital Services | 9/23/2021 | 130.80 |
| ACH | Amazon Capital Services | 9/23/2021 | 75.41 |
| ACH | Amazon Capital Services | 9/23/2021 | 33.08 |
| ACH | Amazon Capital Services | 9/23/2021 | 21.31 |
| ACH | Amazon Capital Services | 9/23/2021 | 151.81 |
| ACH | Amazon Capital Services | 9/23/2021 | 214.49 |
| ACH | Amazon Capital Services | 9/23/2021 | 61.73 |
| ACH | Amazon Capital Services | 9/23/2021 | 38.32 |
| ACH | Amazon Capital Services | 9/23/2021 | 26.96 |
| ACH | Amazon Capital Services | 9/23/2021 | 27.91 |
| ACH | Amazon Capital Services | 9/23/2021 | 138.11 |
| ACH | Amazon Capital Services | 9/23/2021 | 52.50 |
| ACH | Amazon Capital Services | 9/23/2021 | 12.86 |
| ACH | Amazon Capital Services | 9/23/2021 | 346.87 |
| ACH | Amazon Capital Services | 9/23/2021 | 236.69 |
| ACH | Amazon Capital Services | 9/23/2021 | 186.75 |
| ACH | Amazon Capital Services | 9/23/2021 | 17.21 |
| ACH | Amazon Capital Services | 9/23/2021 | 148.05 |
| ACH | Amazon Capital Services | 9/23/2021 | 108.20 |
| ACH | Amazon Capital Services | 9/23/2021 | 49.41 |
| ACH | Amazon Capital Services | 9/23/2021 | 36.56 |
| ACH | Amazon Capital Services | 9/23/2021 | 65.38 |
| ACH | Charter Impact, Inc. | 9/23/2021 | 143.60 |
| ACH | Charter Impact, Inc. | 9/23/2021 | 567.96 |
| ACH | Amazon Capital Services | 9/23/2021 | 126.61 |
| ACH | Amazon Capital Services | 9/23/2021 | 32.16 |
| ACH | Amazon Capital Services | 9/23/2021 | 22.11 |
| ACH | Amazon Capital Services | 9/23/2021 | 41.82 |
| ACH | Amazon Capital Services | 9/23/2021 | 9.70 |
| ACH | Amazon Capital Services | 9/23/2021 | 301.88 |
| ACH | Amazon Capital Services | 9/23/2021 | 11.25 |
| ACH | Amazon Capital Services | 9/23/2021 | 102.60 |
| ACH | Amazon Capital Services | 9/23/2021 | 109.89 |
| ACH | Amazon Capital Services | 9/23/2021 | 311.16 |
| ACH | Amazon Capital Services | 9/23/2021 | 108.67 |
| ACH | Amazon Capital Services | 9/23/2021 | 19.80 |
| ACH | Amazon Capital Services | 9/23/2021 | 26.69 |
| ACH | Amazon Capital Services | 9/23/2021 | 7.45 |
| ACH | Amazon Capital Services | 9/23/2021 | 174.77 |
| ACH | Amazon Capital Services | 9/23/2021 | 18.03 |
| ACH | Amazon Capital Services | 9/23/2021 | 186.66 |
| ACH | Amazon Capital Services | 9/23/2021 | 126.36 |
| ACH | Amazon Capital Services | 9/23/2021 | 133.87 |
| ACH | Amazon Capital Services | 9/23/2021 | 58.27 |
| ACH | Amazon Capital Services | 9/23/2021 | 23.58 |
| ACH | Amazon Capital Services | 9/23/2021 | 58.30 |
| ACH | Amazon Capital Services | 9/23/2021 | 38.78 |

**Clarksville Charter School**

***Check Register***

**For the period ended September 30, 2021**

| Check Number | Vendor Name | Check Date | Check Amount |
|---|---|---|---|
| ACH | Amazon Capital Services | 9/23/2021 | 222.76 |
| ACH | Amazon Capital Services | 9/23/2021 | 38.04 |
| ACH | Amazon Capital Services | 9/23/2021 | 12.37 |
| ACH | Amazon Capital Services | 9/23/2021 | 50.95 |
| ACH | Amazon Capital Services | 9/23/2021 | 31.02 |
| ACH | Amazon Capital Services | 9/23/2021 | 147.44 |
| ACH | Amazon Capital Services | 9/23/2021 | 240.42 |
| ACH | Amazon Capital Services | 9/23/2021 | 22.16 |
| ACH | Amazon Capital Services | 9/23/2021 | 142.15 |
| ACH | Amazon Capital Services | 9/23/2021 | 82.81 |
| ACH | Amazon Capital Services | 9/23/2021 | 16.08 |
| ACH | Amazon Capital Services | 9/23/2021 | 185.59 |
| ACH | Amazon Capital Services | 9/23/2021 | 250.33 |
| ACH | Amazon Capital Services | 9/23/2021 | 135.79 |
| ACH | Amazon Capital Services | 9/23/2021 | 219.60 |
| ACH | Amazon Capital Services | 9/23/2021 | 69.98 |
| ACH | Amazon Capital Services | 9/23/2021 | 16.08 |
| ACH | Amazon Capital Services | 9/23/2021 | 113.51 |
| ACH | Amazon Capital Services | 9/23/2021 | 93.58 |
| ACH | Amazon Capital Services | 9/23/2021 | 12.61 |
| ACH | Amazon Capital Services | 9/23/2021 | 179.70 |
| ACH | Amazon Capital Services | 9/23/2021 | 19.28 |
| ACH | Amazon Capital Services | 9/23/2021 | 8.57 |
| ACH | Amazon Capital Services | 9/23/2021 | 125.78 |
| ACH | Amazon Capital Services | 9/23/2021 | 153.61 |
| ACH | Amazon Capital Services | 9/23/2021 | 54.31 |
| ACH | Amazon Capital Services | 9/23/2021 | 198.06 |
| ACH | Amazon Capital Services | 9/23/2021 | 68.60 |
| ACH | Amazon Capital Services | 9/23/2021 | 27.85 |
| ACH | Amazon Capital Services | 9/23/2021 | 148.46 |
| ACH | Amazon Capital Services | 9/23/2021 | 36.03 |
| ACH | Amazon Capital Services | 9/23/2021 | 141.97 |
| ACH | Amazon Capital Services | 9/23/2021 | 20.46 |
| ACH | Amazon Capital Services | 9/23/2021 | 20.37 |
| ACH | Amazon Capital Services | 9/23/2021 | 48.25 |
| ACH | Amazon Capital Services | 9/23/2021 | 29.90 |
| ACH | Amazon Capital Services | 9/23/2021 | 222.16 |
| ACH | Amazon Capital Services | 9/23/2021 | 152.81 |
| ACH | Amazon Capital Services | 9/23/2021 | 13.98 |
| ACH | Amazon Capital Services | 9/23/2021 | 6.45 |
| ACH | Amazon Capital Services | 9/23/2021 | 182.89 |
| ACH | Amazon Capital Services | 9/23/2021 | 73.92 |
| ACH | Amazon Capital Services | 9/23/2021 | 3.85 |
| ACH | Amazon Capital Services | 9/23/2021 | 47.48 |
| ACH | Amazon Capital Services | 9/23/2021 | 204.89 |
| ACH | Amazon Capital Services | 9/23/2021 | 183.77 |
| ACH | Amazon Capital Services | 9/23/2021 | 16.00 |
| ACH | Amazon Capital Services | 9/23/2021 | 15.88 |
| ACH | Amazon Capital Services | 9/23/2021 | 30.00 |
| ACH | Amazon Capital Services | 9/23/2021 | 15.54 |
| ACH | Amazon Capital Services | 9/23/2021 | 18.31 |
| ACH | Amazon Capital Services | 9/23/2021 | 129.76 |
| ACH | Amazon Capital Services | 9/23/2021 | 7.28 |
| ACH | Amazon Capital Services | 9/23/2021 | 67.08 |
| ACH | Amazon Capital Services | 9/23/2021 | 68.90 |
| ACH | Amazon Capital Services | 9/23/2021 | 95.71 |

**Clarksville Charter School**

***Check Register***

**For the period ended September 30, 2021**

| Check Number | Vendor Name | Check Date | Check Amount |
|---|---|---|---|
| ACH | Amazon Capital Services | 9/23/2021 | 36.44 |
| ACH | Amazon Capital Services | 9/23/2021 | 25.86 |
| ACH | The Advantage Group | 9/30/2021 | 834.40 |
| | | **Total Disbursements in September** | **$ 598,088.87** |

## Clarksville Charter School

***Due (To)/From All Inspire Charter School Locations***

**For the period ended September 30, 2021**

| Account | Account Description | Account Balance |
|---|---|---|
| 9180 | Due (to)/from Inspire Charter Service | $ 780,413.48 |
| 9199 | Bad Debt Allowance - IFR | (780,413.48) |
| | **Total Due (to)/from Balance** | **$ -** |

## Clarksville Charter School

*Budget vs Actual*

**For the period ended September 30, 2021**

| | Current Period Actual | Current Period Budget | Current Period Variance | Current Year Actual | YTD Budget | YTD Budget Variance | Total Budget |
|---|---|---|---|---|---|---|---|
| **Revenues** | | | | | | | |
| State Aid - Revenue Limit | | | | | | | |
| LCFF State Aid | $ 413,912 | $ 413,662 | $ 250 | $ 827,824 | $ 827,324 | $ 500 | $ 11,457,489 |
| Education Protection Account | - | - | - | - | - | - | 320,000 |
| In Lieu of Property Taxes | 298,098 | 298,304 | (206) | 447,147 | 447,456 | (309) | 3,442,640 |
| Total State Aid - Revenue Limit | 712,010 | 711,966 | 44 | 1,274,971 | 1,274,780 | 191 | 15,220,129 |
| Federal Revenue | | | | | | | |
| Special Education - Entitlement | - | 6,990 | (6,990) | - | 13,980 | (13,980) | 193,600 |
| Title I, Part A - Basic Low Income | - | 34,676 | (34,676) | - | 34,676 | (34,676) | 138,703 |
| Title II, Part A - Teacher Quality | - | 6,403 | (6,403) | - | 6,403 | (6,403) | 25,612 |
| Other Federal Revenue | - | - | - | - | - | - | 447,034 |
| Prior Year Federal Revenue | 85,520 | - | 85,520 | 95,718 | - | 95,718 | - |
| Total Federal Revenue | 85,520 | 48,069 | 37,451 | 95,718 | 55,058 | 40,659 | 804,949 |
| Other State Revenue | | | | | | | |
| State Special Education | 71,917 | 35,526 | 36,391 | 151,825 | 71,053 | 80,772 | 984,000 |
| Mandated Cost | - | - | - | - | - | - | 26,198 |
| State Lottery | - | - | - | - | - | - | 318,400 |
| Prior Year Revenue | 152,395 | - | 152,395 | 191,021 | - | 191,021 | - |
| Other State Revenue | - | - | - | - | - | - | 731,637 |
| Total Other State Revenue | 224,312 | 35,526 | 188,785 | 342,846 | 71,053 | 271,793 | 2,060,235 |
| Other Local Revenue | | | | | | | - |
| Interest Revenue | - | - | - | 2,332 | - | 2,332 | - |
| Total Other Local Revenue | - | - | - | 2,332 | - | 2,332 | - |
| **Total Revenues** | **$ 1,021,841** | **$ 795,561** | **$ 226,281** | **$ 1,715,866** | **$ 1,400,891** | **$ 314,976** | **$ 18,085,313** |
| **Expenses** | | | | | | | |
| Certificated Salaries | | | | | | | |
| Teachers' Salaries | $ 399,423 | $ 389,076 | $ (10,347) | $ 1,076,331 | $ 1,167,227 | $ 90,897 | $ 4,668,910 |
| Teachers' Extra Duty/Stipends | 51,548 | 34,900 | (16,648) | 69,113 | 34,900 | (34,213) | 349,000 |
| Pupil Support Salaries | 13,792 | 19,833 | 6,041 | 41,219 | 59,500 | 18,281 | 238,000 |
| Administrators' Salaries | 97,265 | 77,333 | (19,932) | 272,956 | 232,000 | (40,956) | 928,000 |
| Other Certificated Salaries | 8,027 | 16,000 | 7,973 | 28,315 | 48,000 | 19,685 | 192,000 |
| Total Certificated Salaries | 570,056 | 537,142 | (32,913) | 1,487,933 | 1,541,627 | 53,694 | 6,375,910 |
| Classified Salaries | | | | | | | |
| Clerical and Office Staff Salaries | 14,462 | 12,752 | (1,711) | 40,638 | 38,255 | (2,383) | 153,020 |
| Other Classified Salaries | 15,988 | 24,570 | 8,582 | 54,289 | 73,710 | 19,421 | 294,841 |
| Total Classified Salaries | 30,451 | 37,322 | 6,871 | 94,927 | 111,965 | 17,038 | 447,861 |
| Benefits | | | | | | | |
| State Teachers' Retirement System, certificated positions | 92,142 | 86,050 | (6,091) | 242,548 | 246,969 | 4,421 | 1,021,421 |
| OASDI/Medicare/Alternative, certificated positions | 1,799 | 2,314 | 515 | 5,551 | 6,942 | 1,391 | 27,767 |
| Medicare/Alternative, certificated positions | 8,459 | 8,330 | (129) | 22,211 | 23,977 | 1,766 | 98,945 |
| Health and Welfare Benefits, certificated positions | 33,662 | 53,125 | 19,463 | 250,882 | 159,375 | (91,507) | 637,500 |
| State Unemployment Insurance, certificated positions | (1,005) | 2,775 | 3,780 | 7,081 | 8,326 | 1,246 | 55,507 |
| Workers' Compensation Insurance, certificated positions | 4,190 | 8,043 | 3,853 | 4,336 | 23,150 | 18,814 | 95,533 |
| Other Benefits, certificated positions | 1,786 | 1,885 | 99 | 6,578 | 5,426 | (1,151) | 22,393 |
| Total Benefits | 141,033 | 162,522 | 21,489 | 539,185 | 474,166 | (65,020) | 1,959,066 |
| Books & Supplies | | | | | | | |
| Textbooks and Core Materials | 3,487 | 12,778 | 9,290 | 25,268 | 38,333 | 13,065 | 153,330 |
| Books and Reference Materials | - | 3,673 | 3,673 | 18,457 | 11,020 | (7,437) | 44,080 |
| School Supplies | 172,758 | 174,933 | 2,175 | 315,554 | 500,742 | 185,188 | 3,044,569 |
| Software | 43,043 | 16,386 | (26,656) | 111,371 | 49,159 | (62,212) | 196,637 |
| Office Expense | 19 | 3,025 | 3,006 | 1,489 | 9,075 | 7,586 | 36,300 |
| Business Meals | - | 92 | 92 | 67 | 275 | 208 | 1,100 |
| Noncapitalized Equipment | 2,540 | 25,155 | 22,615 | 145,380 | 72,005 | (73,376) | 437,797 |
| Total Books & Supplies | 221,846 | 236,042 | 14,196 | 617,587 | 680,608 | 63,021 | 3,913,813 |
| Subagreement Services | | | | | | | |
| Special Education | 11,738 | 70,142 | 58,404 | 18,702 | 210,425 | 191,723 | 841,700 |
| Other Educational Consultants | 20,163 | 42,166 | 22,003 | (20,733) | 120,699 | 141,432 | 733,866 |
| Instructional Services | 57,015 | 57,075 | 61 | 171,044 | 171,226 | 183 | 684,906 |
| Total Subagreement Services | 88,915 | 169,383 | 80,468 | 169,013 | 502,351 | 333,337 | 2,260,472 |

## Clarksville Charter School

***Budget vs Actual***

**For the period ended September 30, 2021**

| | Current Period Actual | Current Period Budget | Current Period Variance | Current Year Actual | YTD Budget | YTD Budget Variance | Total Budget |
|---|---|---|---|---|---|---|---|
| Operations & Housekeeping | | | | | | | |
| Auto and Travel | 296 | 8 | (287) | 737 | 25 | (712) | 100 |
| Dues & Memberships | 4,686 | 842 | (3,844) | 10,781 | 2,525 | (8,256) | 10,100 |
| Insurance | 12,297 | 14,617 | 2,320 | 35,833 | 43,850 | 8,017 | 175,400 |
| Utilities | - | 583 | 583 | - | 1,750 | 1,750 | 7,000 |
| Janitorial Services | 750 | 883 | 133 | 2,350 | 2,650 | 300 | 10,600 |
| Communications | 1,072 | 3,583 | 2,512 | 2,178 | 10,750 | 8,572 | 43,000 |
| Postage and Shipping | 147 | 658 | 511 | 617 | 1,975 | 1,358 | 7,900 |
| Total Operations & Housekeeping | 19,247 | 21,175 | 1,928 | 52,496 | 63,525 | 11,029 | 254,100 |
| Facilities, Repairs & Other Leases | | | | | | | |
| Rent | 3,910 | 3,760 | (150) | 11,731 | 11,280 | (451) | 45,120 |
| Additional Rent | 1,147 | 1,683 | 536 | 3,441 | 5,050 | 1,609 | 20,200 |
| Equipment Leases | - | 300 | 300 | - | 900 | 900 | 3,600 |
| Other Leases | - | - | - | (2,584) | - | 2,584 | - |
| Repairs and Maintenance | - | 100 | 100 | 115 | 300 | 185 | 1,200 |
| Total Facilities, Repairs & Other Leases | 5,057 | 5,843 | 786 | 12,703 | 17,530 | 4,827 | 70,120 |
| Professional/Consulting Services | | | | | | | |
| Audit & Taxes | - | - | - | - | - | - | 8,700 |
| Legal | 1,964 | 8,992 | 7,028 | 4,910 | 26,975 | 22,066 | 107,900 |
| Professional Development | 3,215 | 3,770 | 555 | 3,789 | 11,310 | 7,521 | 45,240 |
| General Consulting | 1,200 | 2,750 | 1,550 | 1,600 | 8,250 | 6,650 | 33,000 |
| Special Activities/Field Trips | 3,193 | 12,014 | 8,821 | 4,849 | 34,390 | 29,541 | 209,093 |
| Bank Charges | 768 | 925 | 157 | 2,110 | 2,775 | 665 | 11,100 |
| Printing | - | - | - | - | - | - | - |
| Other Taxes and Fees | 293 | 1,117 | 824 | 1,407 | 3,350 | 1,943 | 13,400 |
| Payroll Service Fee | 982 | 1,808 | 826 | 2,277 | 5,425 | 3,148 | 21,700 |
| Management Fee | 83,626 | 83,450 | (176) | 251,166 | 250,350 | (816) | 1,001,399 |
| District Oversight Fee | 14,240 | 14,239 | (1) | 25,499 | 25,496 | (4) | 304,403 |
| Public Relations/Recruitment | - | 8 | 8 | - | 25 | 25 | 100 |
| Total Professional/Consulting Services | 109,482 | 129,073 | 19,591 | 297,607 | 368,345 | 70,738 | 1,756,035 |
| Depreciation | | | | | | | |
| Depreciation Expense | 342 | 250 | (92) | 1,026 | 750 | (276) | 3,000 |
| Total Depreciation | 342 | 250 | (92) | 1,026 | 750 | (276) | 3,000 |
| Interest | | | | | | | |
| Interest Expense | 8,212 | 93,938 | 85,726 | 33,880 | 195,202 | 161,322 | 412,645 |
| Total Interest | 8,212 | 93,938 | 85,726 | 33,880 | 195,202 | 161,322 | 412,645 |
| **Total Expenses** | **$ 1,194,641** | **$ 1,392,691** | **$ 198,050** | **$ 3,306,358** | **$ 3,956,070** | **$ 649,712** | **$ 17,453,021** |
| **Change in Net Assets** | **(172,800)** | **(597,130)** | **424,331** | **(1,590,492)** | **(2,555,179)** | **964,687** | **632,291** |
| Net Assets, Beginning of Period | (1,293,645) | | | 124,047 | | | |
| **Net Assets, End of Period** | **$ (1,466,445)** | | | **$ (1,466,445)** | | | |

# Clarksville Charter School

## *Statement of Financial Position*

**September 30, 2021**

| | Current Balance | Beginning Year Balance | YTD Change | YTD % Change |
|---|---|---|---|---|
| **Assets** | | | | |
| **Current Assets** | | | | |
| Cash & Cash Equivalents | $ 1,231,363 | $ 672,372 | $ 558,991 | 83% |
| Accounts Receivable | 4,671 | 138,846 | (134,175) | -97% |
| Public Funding Receivables | 236,890 | 3,305,658 | (3,068,767) | -93% |
| Factored Receivables | (2,237,400) | (2,391,322) | 153,922 | -6% |
| Prepaid Expenses | 223,841 | 316,168 | (92,328) | -29% |
| **Total Current Assets** | **(540,635)** | **2,041,721** | **(2,582,357)** | **-126%** |
| **Long-Term Assets** | | | | |
| Property & Equipment, Net | 13,208 | 14,234 | (1,026) | -7% |
| Deposits | 105,500 | 105,500 | - | 0% |
| **Total Long Term Assets** | **118,708** | **119,734** | **(1,026)** | **-1%** |
| **Total Assets** | **$ (421,927)** | **$ 2,161,455** | **$ (2,583,382)** | **-120%** |
| **Liabilities** | | | | |
| **Current Liabilities** | | | | |
| Accounts Payable | $ 275,911 | $ 474,019 | $ (198,108) | -42% |
| Accrued Liabilities | 528,939 | 389,771 | 139,168 | 36% |
| Deferred Revenue | 239,668 | 1,173,619 | (933,951) | -80% |
| **Total Current Liabilities** | **1,044,518** | **2,037,409** | **(992,890)** | **-49%** |
| **Total Liabilities** | **1,044,518** | **2,037,409** | **(992,890)** | **-49%** |
| **Total Net Assets** | **(1,466,445)** | **124,047** | **(1,590,492)** | **-1282%** |
| **Total Liabilities and Net Assets** | **$ (421,927)** | **$ 2,161,455** | **$ (2,583,382)** | **-120%** |

# Clarksville Charter School

## *Statement of Cash Flows*

**For the period ended September 30, 2021**

| | Month Ended 09/30/21 | YTD Ended 09/30/21 |
|---|---|---|
| **Cash Flows from Operating Activities** | | |
| Change in Net Assets | $ (172,800) | $ (1,590,492) |
| Adjustments to reconcile change in net assets to net cash flows from operating activities: | | |
| Depreciation | 342 | 1,026 |
| Decrease/(Increase) in Operating Assets: | | |
| Public Funding Receivables | 1,746,743 | 3,068,767 |
| Grants, Contributions & Pledges Receivable | (1,387,522) | (19,747) |
| Prepaid Expenses | 2,005 | 92,328 |
| (Decrease)/Increase in Operating Liabilities: | | |
| Accounts Payable | 111,363 | (198,108) |
| Accrued Expenses | (26,626) | 139,168 |
| Deferred Revenue | (163,749) | (933,951) |
| **Total Cash Flows from Operating Activities** | **109,754** | **558,991** |
| | | |
| Change in Cash & Cash Equivalents | 109,754 | 558,991 |
| Cash & Cash Equivalents, Beginning of Period | 1,121,608 | 672,372 |
| **Cash and Cash Equivalents, End of Period** | **$ 1,231,363** | **$ 1,231,363** |

## Clarksville Charter School

**Monthly Cash Flow/Forecast FY21-22**

*Revised 10/7/2021*

**ADA = 1492.21**

CHARTER IMPACT

| | Jul-21 | Aug-21 | Sep-21 | Oct-21 | Nov-21 | Dec-21 | Jan-22 | Feb-22 | Mar-22 | Apr-22 | May-22 | Jun-22 | Year-End Accruals | Annual Forecast | Original Budget Total | Favorable / (Unfav.) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Revenues** | | | | | | | | | | | | | | | ADA = 1600.00 | |
| **State Aid - Revenue Limit** | | | | | | | | | | | | | | | | |
| 8011 LCFF State Aid | - | 413,912 | 413,912 | 745,041 | 745,041 | 745,041 | 745,041 | 745,041 | 1,220,515 | 1,220,515 | 1,220,515 | 1,220,515 | 1,220,518 | **10,655,608** | 11,457,489 | (801,881) |
| 8012 Education Protection Account | - | - | - | 74,611 | - | - | 74,611 | - | - | 74,611 | - | - | 74,611 | **298,443** | 320,000 | (21,557) |
| 8019 State Aid - Prior Year | - | - | - | - | - | - | - | - | - | - | - | - | - | **-** | - | - |
| 8096 In Lieu of Property Taxes | - | 149,049 | 298,098 | 198,248 | 198,248 | 198,248 | 198,248 | 198,248 | 587,435 | 293,718 | 293,718 | 293,718 | 293,718 | **3,200,693** | 3,442,640 | (241,947) |
| | - | 562,961 | 712,010 | 1,017,900 | 943,289 | 943,289 | 1,017,900 | 943,289 | 1,807,950 | 1,588,843 | 1,514,233 | 1,514,233 | 1,588,846 | **14,154,744** | **15,220,129** | **(1,065,385)** |
| **Federal Revenue** | | | | | | | | | | | | | | | | |
| 8181 Special Education - Entitlement | - | - | - | 12,582 | 12,582 | 12,582 | 12,582 | 12,582 | 23,530 | 23,530 | 23,530 | 23,530 | 23,530 | **180,558** | 193,600 | (13,042) |
| 8290 Title I, Part A - Basic Low Income | - | - | - | - | - | 104,027 | - | - | - | - | - | - | 34,676 | **138,703** | 138,703 | - |
| 8291 Title II, Part A - Teacher Quality | - | - | - | - | - | 19,209 | - | - | - | - | - | - | 6,403 | **25,612** | 25,612 | - |
| 8296 Other Federal Revenue | - | - | - | - | - | 436,836 | - | - | - | - | - | - | - | **436,836** | 447,034 | (10,198) |
| 8299 Prior Year Federal Revenue | - | 10,198 | 85,520 | - | - | - | - | - | - | - | - | - | - | **95,718** | - | 95,718 |
| | - | 10,198 | 85,520 | 12,582 | 12,582 | 572,654 | 12,582 | 12,582 | 23,530 | 23,530 | 23,530 | 23,530 | 64,609 | **877,427** | **804,949** | **72,478** |
| **Other State Revenue** | | | | | | | | | | | | | | | | |
| 8311 State Special Education | 39,954 | 39,954 | 71,917 | 71,746 | 71,746 | 71,746 | 71,746 | 71,746 | 103,814 | 103,814 | 103,814 | 103,814 | 103,814 | **1,029,627** | 984,000 | 45,627 |
| 8550 Mandated Cost | - | - | - | - | - | 26,198 | - | - | - | - | - | - | - | **26,198** | 26,198 | - |
| 8560 State Lottery | - | - | - | - | - | - | 57,478 | - | - | 57,478 | - | - | 181,995 | **296,950** | 318,400 | (21,450) |
| 8598 Prior Year Revenue | - | 38,626 | 152,395 | - | - | - | - | - | - | - | - | - | - | **191,021** | - | 191,021 |
| 8599 Other State Revenue | - | - | - | - | - | 693,011 | - | - | - | - | - | - | - | **693,011** | 731,637 | (38,626) |
| | 39,954 | 78,580 | 224,312 | 71,746 | 71,746 | 790,954 | 129,224 | 71,746 | 103,814 | 161,292 | 103,814 | 103,814 | 285,810 | **2,236,807** | **2,060,235** | **176,572** |
| **Other Local Revenue** | | | | | | | | | | | | | | | | |
| 8660 Interest Revenue | - | 2,332 | - | - | - | - | - | - | - | - | - | - | - | **2,332** | - | 2,332 |
| | - | 2,332 | - | - | - | - | - | - | - | - | - | - | - | **2,332** | **-** | **2,332** |
| **Total Revenue** | **39,954** | **654,071** | **1,021,841** | **1,102,227** | **1,027,617** | **2,306,897** | **1,159,705** | **1,027,617** | **1,935,295** | **1,773,666** | **1,641,577** | **1,641,577** | **1,939,265** | **17,271,309** | **18,085,312** | **(814,004)** |
| **Expenses** | | | | | | | | | | | | | | | | |
| **Certificated Salaries** | | | | | | | | | | | | | | | | |
| 1100 Teachers' Salaries | 332,045 | 344,862 | 399,423 | 384,389 | 384,389 | 384,389 | 384,389 | 384,389 | 384,389 | 384,389 | 384,389 | 384,389 | - | **4,535,835** | 4,668,910 | 133,075 |
| 1170 Teachers' Substitute Hours | - | - | - | - | - | - | - | - | - | - | - | - | - | **-** | - | - |
| 1175 Teachers' Extra Duty/Stipends | 8,935 | 8,630 | 51,548 | 43,400 | 43,400 | 43,400 | 43,400 | 43,400 | 43,400 | 43,400 | 43,400 | 43,400 | - | **459,713** | 349,000 | (110,713) |
| 1200 Pupil Support Salaries | 13,713 | 13,713 | 13,792 | 13,713 | 13,713 | 13,713 | 13,713 | 13,713 | 13,713 | 13,713 | 13,713 | 13,713 | - | **164,639** | 238,000 | 73,361 |
| 1300 Administrators' Salaries | 85,462 | 90,228 | 97,265 | 90,228 | 90,228 | 90,228 | 90,228 | 90,228 | 90,228 | 90,228 | 90,228 | 90,228 | - | **1,085,011** | 928,000 | (157,011) |
| 1900 Other Certificated Salaries | 12,339 | 7,948 | 8,027 | 16,730 | 16,730 | 16,730 | 16,730 | 16,730 | 16,730 | 16,730 | 16,730 | 16,730 | - | **178,885** | 192,000 | 13,115 |
| | 452,495 | 465,382 | 570,056 | 548,461 | 548,461 | 548,461 | 548,461 | 548,461 | 548,461 | 548,461 | 548,461 | 548,461 | - | **6,424,082** | **6,375,910** | **(48,172)** |
| **Classified Salaries** | | | | | | | | | | | | | | | | |
| 2100 Instructional Salaries | - | - | - | - | - | - | - | - | - | - | - | - | - | **-** | - | - |
| 2200 Support Salaries | - | - | - | - | - | - | - | - | - | - | - | - | - | **-** | - | - |
| 2300 Classified Administrators' | - | - | - | - | - | - | - | - | - | - | - | - | - | **-** | - | - |
| 2400 Clerical and Office Staff Salaries | 13,264 | 12,912 | 14,462 | 13,264 | 13,264 | 13,264 | 13,264 | 13,264 | 13,264 | 13,264 | 13,264 | 13,264 | - | **160,013** | 153,020 | (6,993) |
| 2900 Other Classified Salaries | 19,641 | 18,660 | 15,988 | 18,937 | 18,937 | 18,937 | 18,937 | 18,937 | 18,937 | 18,937 | 18,937 | 18,937 | - | **224,719** | 294,841 | 70,122 |
| | 32,905 | 31,572 | 30,451 | 32,200 | 32,200 | 32,200 | 32,200 | 32,200 | 32,200 | 32,200 | 32,200 | 32,200 | - | **384,731** | **447,861** | **63,130** |
| **Benefits** | | | | | | | | | | | | | | | | |
| 3101 STRS | 74,456 | 75,950 | 92,142 | 88,830 | 88,830 | 88,830 | 88,830 | 88,830 | 88,830 | 88,830 | 88,830 | 88,830 | - | **1,042,015** | 1,021,421 | (20,595) |
| 3202 PERS | - | - | - | - | - | - | - | - | - | - | - | - | - | **-** | - | - |
| 3301 OASDI | 1,917 | 1,835 | 1,799 | 2,005 | 2,005 | 2,005 | 2,005 | 2,005 | 2,005 | 2,005 | 2,005 | 2,005 | - | **23,597** | 27,767 | 4,171 |
| 3311 Medicare | 6,792 | 6,960 | 8,459 | 8,509 | 8,509 | 8,509 | 8,509 | 8,509 | 8,509 | 8,509 | 8,509 | 8,509 | - | **98,792** | 98,945 | 153 |
| 3401 Health and Welfare | 61,524 | 155,695 | 33,662 | 51,250 | 51,250 | 51,250 | 51,250 | 51,250 | 51,250 | 51,250 | 51,250 | 51,250 | - | **712,132** | 637,500 | (74,632) |
| 3501 State Unemployment | 4,409 | 3,676 | (1,005) | 2,744 | 2,744 | 2,744 | 13,722 | 10,977 | 5,489 | 2,744 | 2,744 | 2,744 | - | **53,735** | 55,507 | 1,772 |
| 3601 Workers' Compensation | 3,561 | (3,415) | 4,190 | 8,216 | 8,216 | 8,216 | 8,216 | 8,216 | 8,216 | 8,216 | 8,216 | 8,216 | - | **78,277** | 95,533 | 17,256 |
| 3901 Other Benefits | 1,841 | 2,950 | 1,786 | 1,648 | 1,648 | 1,648 | 1,648 | 1,648 | 1,648 | 1,648 | 1,648 | 1,648 | - | **21,406** | 22,393 | 987 |
| | 154,500 | 243,652 | 141,033 | 163,202 | 163,202 | 163,202 | 174,179 | 171,435 | 165,946 | 163,202 | 163,202 | 163,202 | - | **2,029,954** | **1,959,066** | **(70,888)** |
| **Books and Supplies** | | | | | | | | | | | | | | | | |
| 4100 Textbooks and Core Materials | 14,627 | 7,154 | 3,487 | 12,778 | 12,778 | 12,778 | 12,778 | 12,778 | 12,778 | 12,778 | 12,778 | 12,778 | - | **140,266** | 153,330 | 13,065 |
| 4200 Books and Reference Materials | 5,470 | 12,988 | - | 3,673 | 3,673 | 3,673 | 3,673 | 3,673 | 3,673 | 3,673 | 3,673 | 3,673 | - | **51,517** | 44,080 | (7,437) |
| 4302 School Supplies | 45,525 | 97,271 | 172,758 | 222,827 | 146,315 | 265,577 | 238,486 | 295,084 | 503,516 | 481,451 | 154,928 | 210,550 | - | **2,834,290** | 3,044,569 | 210,279 |
| 4305 Software | 11,427 | 56,901 | 43,043 | 16,040 | 16,040 | 16,040 | 16,040 | 16,040 | 16,040 | 16,040 | 16,040 | 16,040 | - | **255,732** | 196,637 | (59,096) |
| 4310 Office Expense | 525 | 946 | 19 | 15,067 | 15,067 | 15,067 | 15,067 | 15,067 | 15,067 | 15,067 | 15,067 | 15,067 | - | **137,089** | 36,300 | (100,789) |
| 4311 Business Meals | - | 67 | - | 2,833 | 2,833 | 2,833 | 2,833 | 2,833 | 2,833 | 2,833 | 2,833 | 2,833 | - | **25,567** | 1,100 | (24,467) |
| 4312 School Fundraising Expense | - | - | - | 75 | 75 | 75 | 75 | 75 | 75 | 75 | 75 | 75 | - | **675** | - | (675) |
| 4400 Noncapitalized Equipment | 3,438 | 139,402 | 2,540 | 24,687 | 16,210 | 29,423 | 26,422 | 32,692 | 55,784 | 53,340 | 17,164 | 23,327 | - | **424,429** | 437,797 | 13,369 |
| 4700 Food Services | - | - | - | - | - | - | - | - | - | - | - | - | - | **-** | - | - |
| | 81,012 | 314,729 | 221,846 | 297,980 | 212,992 | 345,466 | 315,374 | 378,242 | 609,766 | 585,257 | 222,558 | 284,343 | - | **3,869,565** | **3,913,813** | **44,248** |

## Clarksville Charter School

**Monthly Cash Flow/Forecast FY21-22**

*Revised 10/7/2021*

**ADA = 1492.21**

| | Jul-21 | Aug-21 | Sep-21 | Oct-21 | Nov-21 | Dec-21 | Jan-22 | Feb-22 | Mar-22 | Apr-22 | May-22 | Jun-22 | Year-End Accruals | Annual Forecast | Original Budget Total | Favorable / (Unfav.) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| **Subagreement Services** | | | | | | | | | | | | | | | | |
| 5101 Nursing | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| 5102 Special Education | 554 | 6,411 | 11,738 | 75,458 | 75,458 | 75,458 | 75,458 | 75,458 | 75,458 | 75,458 | 75,458 | 75,458 | - | **697,827** | 841,700 | 143,873 |
| 5103 Substitute Teacher | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| 5104 Transportation | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| 5105 Security | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| 5106 Other Educational Consultants | - | (40,895) | 20,163 | 62,120 | 40,790 | 74,038 | 66,485 | 82,264 | 140,371 | 134,220 | 43,191 | 58,698 | - | **681,443** | 733,866 | 52,422 |
| 5107 Instructional Services | 57,015 | 57,015 | 57,015 | 53,080 | 53,080 | 53,080 | 53,080 | 53,080 | 53,080 | 53,080 | 53,080 | 53,080 | - | **648,766** | 684,906 | 36,140 |
| | 57,569 | 22,530 | 88,915 | 190,659 | 169,329 | 202,576 | 195,024 | 210,803 | 268,909 | 262,758 | 171,730 | 187,236 | - | **2,028,037** | **2,260,472** | **232,435** |
| **Operations and Housekeeping** | | | | | | | | | | | | | | | | |
| 5201 Auto and Travel | - | 442 | 296 | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 8 | - | **812** | 100 | (712) |
| 5300 Dues & Memberships | 4,995 | 1,100 | 4,686 | 842 | 842 | 842 | 842 | 842 | 842 | 842 | 842 | 842 | - | **18,356** | 10,100 | (8,256) |
| 5400 Insurance | 10,453 | 13,083 | 12,297 | 14,617 | 14,617 | 14,617 | 14,617 | 14,617 | 14,617 | 14,617 | 14,617 | 14,617 | - | **167,383** | 175,400 | 8,017 |
| 5501 Utilities | - | - | - | 583 | 583 | 583 | 583 | 583 | 583 | 583 | 583 | 583 | - | **5,250** | 7,000 | 1,750 |
| 5502 Janitorial Services | - | 1,600 | 750 | 883 | 883 | 883 | 883 | 883 | 883 | 883 | 883 | 883 | - | **10,300** | 10,600 | 300 |
| 5516 Miscellaneous Expense | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| 5531 ASB Fundraising Expense | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| 5900 Communications | 331 | 775 | 1,072 | 3,583 | 3,583 | 3,583 | 3,583 | 3,583 | 3,583 | 3,583 | 3,583 | 3,583 | - | **34,428** | 43,000 | 8,572 |
| 5901 Postage and Shipping | 26 | 443 | 147 | 658 | 658 | 658 | 658 | 658 | 658 | 658 | 658 | 658 | - | **6,542** | 7,900 | 1,358 |
| | 15,805 | 17,443 | 19,247 | 21,175 | 21,175 | 21,175 | 21,175 | 21,175 | 21,175 | 21,175 | 21,175 | 21,175 | - | **243,071** | **254,100** | **11,029** |
| **Facilities, Repairs and Other Leases** | | | | | | | | | | | | | | | | |
| 5601 Rent | 3,910 | 3,910 | 3,910 | 3,760 | 3,760 | 3,760 | 3,760 | 3,760 | 3,760 | 3,760 | 3,760 | 3,760 | - | **45,571** | 45,120 | (451) |
| 5602 Additional Rent | 1,147 | 1,147 | 1,147 | 1,683 | 1,683 | 1,683 | 1,683 | 1,683 | 1,683 | 1,683 | 1,683 | 1,683 | - | **18,591** | 20,200 | 1,609 |
| 5603 Equipment Leases | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 3,600 | 3,600 |
| 5604 Other Leases | (2,584) | - | - | - | - | - | - | - | - | - | - | - | - | **(2,584)** | - | 2,584 |
| 5605 Real/Personal Property Taxes | - | - | - | 17 | 17 | 17 | 17 | 17 | 17 | 17 | 17 | 17 | - | **150** | - | (150) |
| 5610 Repairs and Maintenance | - | 115 | - | - | - | - | - | - | - | - | - | - | - | **115** | 1,200 | 1,085 |
| | 2,473 | 5,172 | 5,057 | 5,460 | 5,460 | 5,460 | 5,460 | 5,460 | 5,460 | 5,460 | 5,460 | 5,460 | - | **61,843** | **70,120** | **8,277** |
| **Professional/Consulting Services** | | | | | | | | | | | | | | | | |
| 5801 IT | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| 5802 Audit & Taxes | - | - | - | - | - | - | - | - | - | - | - | - | - | - | 8,700 | 8,700 |
| 5803 Legal | - | 2,945 | 1,964 | 8,992 | 8,992 | 8,992 | 8,992 | 8,992 | 8,992 | 8,992 | 8,992 | 8,992 | - | **85,835** | 107,900 | 22,066 |
| 5804 Professional Development | - | 575 | 3,215 | 3,770 | 3,770 | 3,770 | 3,770 | 3,770 | 3,770 | 3,770 | 3,770 | 3,770 | - | **37,719** | 45,240 | 7,521 |
| 5805 General Consulting | - | 400 | 1,200 | 2,750 | 2,750 | 2,750 | 2,750 | 2,750 | 2,750 | 2,750 | 2,750 | 2,750 | - | **26,350** | 33,000 | 6,650 |
| 5806 Special Activities/Field Trips | - | 1,656 | 3,193 | 16,786 | 11,022 | 20,007 | 17,966 | 22,230 | 37,932 | 36,269 | 11,671 | 15,862 | - | **194,595** | 209,093 | 14,499 |
| 5807 Bank Charges | 639 | 703 | 768 | 10,917 | 10,917 | 10,917 | 10,917 | 10,917 | 10,917 | 10,917 | 10,917 | 10,917 | - | **100,360** | 11,100 | (89,260) |
| 5808 Printing | - | - | - | 908 | 908 | 908 | 908 | 908 | 908 | 908 | 908 | 908 | - | **8,175** | - | (8,175) |
| 5809 Other taxes and fees | 632 | 482 | 293 | - | - | - | - | - | - | - | - | - | - | **1,407** | 13,400 | 11,993 |
| 5810 Payroll Service Fee | 290 | 1,006 | 982 | 1,808 | 1,808 | 1,808 | 1,808 | 1,808 | 1,808 | 1,808 | 1,808 | 1,808 | - | **18,552** | 21,700 | 3,148 |
| 5811 Management Fee | 83,383 | 84,158 | 83,626 | 78,268 | 78,268 | 78,268 | 78,268 | 78,268 | 78,268 | 78,268 | 78,268 | 78,268 | - | **955,575** | 1,001,399 | 45,824 |
| 5812 District Oversight Fee | - | 11,259 | 14,240 | 20,358 | 18,866 | 18,866 | 20,358 | 18,866 | 36,159 | 31,777 | 30,285 | 30,285 | 31,777 | **283,095** | 304,403 | 21,308 |
| 5813 County Fees | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| 5814 SPED Encroachment | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - | - |
| 5815 Public Relations/Recruitment | - | - | - | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 8 | - | **75** | 100 | 25 |
| | 84,942 | 103,183 | 109,482 | 144,565 | 137,309 | 146,294 | 145,745 | 148,517 | 181,512 | 175,467 | 149,377 | 153,567 | 31,777 | **1,711,737** | **1,756,035** | **44,298** |
| **Depreciation** | | | | | | | | | | | | | | | | |
| 6900 Depreciation Expense | 342 | 342 | 342 | 333 | 333 | 333 | 333 | 333 | 333 | 333 | 333 | 333 | - | **4,026** | 3,000 | (1,026) |
| | 342 | 342 | 342 | 333 | 333 | 333 | 333 | 333 | 333 | 333 | 333 | 333 | - | **4,026** | **3,000** | **(1,026)** |
| **Interest** | | | | | | | | | | | | | | | | |
| 7438 Interest Expense | 9,897 | 15,771 | 8,212 | - | 41,498 | 41,498 | 41,498 | - | - | 30,000 | - | - | - | **188,373** | 412,645 | 224,273 |
| | 9,897 | 15,771 | 8,212 | - | 41,498 | 41,498 | 41,498 | - | - | 30,000 | - | - | - | **188,373** | **412,645** | **224,273** |
| **Total Expenses** | **891,941** | **1,219,776** | **1,194,641** | **1,404,035** | **1,331,958** | **1,506,665** | **1,479,449** | **1,516,626** | **1,833,763** | **1,824,313** | **1,314,496** | **1,395,978** | **31,777** | **16,945,418** | **17,453,021** | **507,603** |
| **Monthly Surplus (Deficit)** | **(851,987)** | **(565,705)** | **(172,800)** | **(301,808)** | **(304,341)** | **800,233** | **(319,744)** | **(489,009)** | **101,532** | **(50,648)** | **327,081** | **245,599** | **1,907,488** | **325,891** | **632,291** | **(306,401)** |

## Clarksville Charter School

**Monthly Cash Flow/Forecast FY21-22**

*Revised 10/7/2021*

**ADA = 1492.21**

CHARTER IMPACT

| | Jul-21 | Aug-21 | Sep-21 | Oct-21 | Nov-21 | Dec-21 | Jan-22 | Feb-22 | Mar-22 | Apr-22 | May-22 | Jun-22 | Year-End Accruals | Annual Forecast | Original Budget Total | Favorable / (Unfav.) |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | | | | | 1.9% | | |
| **Cash Flow Adjustments** | | | | | | | | | | | | | | | | |
| Monthly Surplus (Deficit) | (851,987) | (565,705) | (172,800) | (301,808) | (304,341) | 800,233 | (319,744) | (489,009) | 101,532 | (50,648) | 327,081 | 245,599 | 1,907,488 | **325,891** | | |
| Cash flows from operating activities | | | | | | | | | | | | | | | | |
| Depreciation/Amortization | 342 | 342 | 342 | 333 | 333 | 333 | 333 | 333 | 333 | 333 | 333 | 333 | - | **4,026** | | |
| Public Funding Receivables | 1,125,160 | 196,864 | 1,746,743 | - | - | - | 236,890 | - | - | - | - | - | (1,939,265) | **1,366,393** | | |
| Grants and Contributions Rec. | 916,507 | 25,668 | - | - | - | - | - | - | - | - | - | - | - | **942,175** | | |
| Due To/From Related Parties | - | - | - | - | - | - | - | - | - | - | - | - | - | **-** | | |
| Prepaid Expenses | 71,422 | 18,901 | 2,005 | - | - | - | - | - | - | - | - | - | - | **92,328** | | |
| Other Assets | - | - | - | - | - | - | - | - | - | - | - | - | - | **-** | | |
| Accounts Payable | (296,491) | (12,980) | 111,363 | - | - | - | - | - | - | - | - | - | 31,777 | **(166,331)** | | |
| Accrued Expenses | 111,280 | 54,514 | (26,626) | - | - | - | - | - | - | - | - | - | - | **139,168** | | |
| Deferred Revenue | (727,781) | (42,420) | (163,749) | | | | | | | | | | | | | |
| Other Liabilities | - | - | - | - | - | | - | - | - | - | - | - | - | **-** | | |
| Cash flows from investing activities | | | | | | | | | | | | | | | | |
| Purchases of Prop. And Equip. | - | - | - | - | - | - | - | - | - | - | - | - | - | **-** | | |
| Notes Receivable | - | - | - | - | - | - | - | - | - | - | - | - | - | **-** | | |
| Cash flows from financing activities | | | | | | | | | | | | | | | | |
| Proceeds from Factoring | 633,200 | 971,000 | 633,200 | | 1,037,438 | 1,037,438 | 1,037,438 | | | 750,000 | | | - | **6,099,714** | | |
| Payments on Factoring | (849,400) | (329,200) | (2,020,722) | (633,200) | (971,000) | (633,200) | (1,037,438) | | | (1,037,438) | | | - | **(7,511,598)** | | |
| Proceeds(Payments) on Debt | - | - | - | - | - | - | - | - | - | - | - | - | - | **-** | | |
| Total Change in Cash | 132,253 | 316,984 | 109,754 | (934,675) | (237,570) | 1,204,804 | (82,521) | (488,676) | 101,865 | (337,752) | 327,415 | 245,933 | | | | |
| Cash, Beginning of Month | 672,372 | 804,624 | 1,121,608 | 1,231,363 | 296,688 | 59,118 | 1,263,922 | 1,181,401 | 692,725 | 794,591 | 456,838 | 784,253 | | | | |
| **Cash, End of Month** | **804,624** | **1,121,608** | **1,231,363** | **296,688** | **59,118** | **1,263,922** | **1,181,401** | **692,725** | **794,591** | **456,838** | **784,253** | **1,030,186** | | | | |

| Cert. | Instr. |
|---|---|
| 44.5% | 83.9% |
| 769,080 | 673,362 |

| Pupil:Teacher Ratio |
|---|
| 23.32 :1 |

# Coversheet

## Brown Act Training

**Section:** III. Governance Training
**Item:** A. Brown Act Training
**Purpose:** Discuss
**Submitted by:**
**Related Material:** Brown Act 2021 J. McQuarrie.ppt

# Brown Act Training

1

**PRESENTED BY: JENNIFER MCQUARRIE**

**THE LAW OFFICES OF JENNIFER MCQUARRIE**

**MCQUARRIELAW@GMAIL.COM**

**805-252-1080**



# What is the Brown Act?



- **Ralph M. Brown Act (CA Gov. Code sections 54950, et seq.)**
- **Open meeting requirement for local legislative bodies**
- **Includes, among other things:**
  - **Notice**
  - **Agenda**
  - **Public comment**
  - **Many other rules**

# Competing Policy Interests



- **Brown Act**
  - **Encourage public participation in local government decisions**
  - **Deter secret legislation by public bodies**
- **Charter School**
  - **Confidential information re students/employees**
  - **Candor in decision-making and debate**
  - **Efficient decision-making**

# Brown Act Triggers



- **Who: Local agencies and legislative bodies**
  - **Charter School Board of Directors**
- **What: "Meetings"**

# Who Must Comply



- **Legislative body means:**
  - **Committee, commission, etc., of the charter school governing board**
    - ✓ **Permanent or temporary**
    - ✓ **Decision-making or advisory**
    - ✓ **Created by formal action of a legislative body**
  - **Standing committees of charter school governing board:**
    - ✓ **Continuing subject matter jurisdiction or**
    - ✓ **Meeting schedule fixed by formal action**
  - **Not included:**
    - ✓ **Advisory committees whose entire membership are board members (but cannot be a standing committee)**
    - ✓ **Less than quorum of board**

# What is a Meeting?



- **Broadly defined**
  - **Congregation of board majority at the same time and place to hear, discuss or deliberate upon any item within its subject matter jurisdiction**
  - **Includes collective acquisition and exchange of facts before making a decision**
  - **Includes informal and inadvertent meetings**

# What is a Meeting?



- **Serial meetings prohibited**
  - **Board majority uses**
    - ✓ **direct communication**
    - ✓ **personal intermediaries**
    - ✓ **technology and social media**
  - **To discuss, deliberate or take action or develop collective concurrence for an item to be decided by the board**
  - **Prohibition does not prevent employee/official from engaging in separate conversations or communications with board members to answer questions/provide information**
    - ✓ **So long as does not communicate to members the comments or position of other board members**

# Social Media



- Board members not prevented from engaging in separate conversations or communications on an internet-based social media platforms to answer questions, provide information to the public, or to solicit information from the public
  - Majority of members do not use the social media platform to discuss among themselves business of a specific nature that is within the subject matter jurisdiction
  - Board member shall not respond directly to any communication on social media within subject matter jurisdiction that is made, posted or shared by another board member

# What is a Meeting?



- **Exceptions:**
  - **Individual conversations between a board member and another individual**
  - **Attendance of a majority members at:**
    - ✓ **Open conferences (or similar meetings)**
    - ✓ **Open meetings of other organizations**
    - ✓ **Open meetings of other legislative bodies**
    - ✓ **Purely social or ceremonial gatherings**

# What is a Meeting?



- **Exceptions continued:**
  - **Provided they don't discuss amongst selves school business, other than as part of a program**

# Compliance - Notice



- **Three types of meetings:**
  - **Regular meetings**
    - ✓ **Usually designated by resolution or bylaws**
    - ✓ **72-hours notice**
  - **Special meetings**
    - ✓ **Called at any time (presiding officer or board majority)**
    - ✓ **24-hours notice**
  - **Emergency meetings**
    - ✓ **Very rare**
    - ✓ **1-hour notice to media outlets that previously requested notice**

# Compliance - Agenda



- **Regular and Special Meetings: Content**
  - **Time/location, including any teleconference locations (not during COVID-19)**
  - **Brief general description of each item of business to be transacted or discussed**
    - ✓ **Including closed session matters (further discussion later in slides)**
    - ✓ **Need not exceed 20 words**
  - **Rules on how to access the agenda and meeting if needing an accommodation under the ADA**
  - **Public comment rules**
    - **If it's not on the agenda, the board cannot discuss the item**

# Compliance - Agenda

13

- **Cannot discuss items not appearing on the agenda, exceptions:**
  - **Member, on own initiative or in response to a question, may ask for clarification, may make a brief announcement or report on his/her own activities**
  - **Make a reference to staff or other resources for factual information, request a report back at a subsequent meeting or direct staff to place an item on the agenda**
  - **2/3rds vote of members or unanimous vote if less than 2/3rds present that there is a need to take immediate action**
    - **Came to the attention of the of the school subsequent to the agenda being posted**
  - **Majority vote that an emergency exists**

# Compliance – Limits at Special Meetings



- **Salaries, salary schedules, compensation in the form of fringe benefits of high level employees may not be discussed in special meetings**
  - **Does not preclude discussion of the budget in a special meeting**
- **At regular meetings, must orally announce summary of salary recommendations for high level employees**

# Compliance - Posting

15

- **Post in a location that is freely accessible to the public 24-hours a day and compliant with ADA**
  - **Cannot be behind locked gates**
- **Website**
  - **Post to homepage through prominent direct link in a certain format**
  - **Integrated agenda management platform ok**
- **If teleconference participation, at each teleconference location (not during COVID-19/AB 361)**

# Minutes

16

- No specific mention of minutes, but must record how each board member voted, including any recusals
- Corporations code requires minutes for nonprofits
- Many authorizers require that the school post on the website, but not required by law

# AB 361 – COVID Teleconferencing

17

- **School may use teleconferencing without complying with teleconferencing rules if follows certain procedures**
  - **Notice and posting as usual**
  - **Agenda shall provide opportunity for the public to address the board directly**
  - **Agenda shall identify and include options for persons to attend via call-in or an internet-based service (no physical location required)**

# AB 361 – COVID Teleconferencing



- **Only allowed if a proclaimed state of emergency exists and:**
  - **State or local officials have imposed or recommended measures to promote social distancing**
  - **Meeting held for the purpose of determining, by majority vote, whether meeting in person would present imminent risks to the health or safety of attendees**
  - **The board has determined, by majority vote, that meeting in person would present imminent risks to the health or safety of attendees**

# AB 361 – COVID Teleconferencing

19

- **Cannot require public comments to be submitted in advance of the meeting, must offer public comment in real time**
- **If no timed public comment period, but the board takes comment separately on each agenda item, board shall allow a reasonable amount of time per agenda item to allow public comment, including time for members to register if required**

# AB 361 – COVID Teleconferencing

20

- **In order to continue using COVID teleconferencing rules, the board must:**
  - **Within 30 days of the first teleconferenced meeting, and every 30 days thereafter, make the following findings by majority vote:**
    - **The board has reconsidered the circumstances of the state of emergency**
    - **Any of the following circumstances exist:**
      - **The state of emergency continues to directly impact the ability of the members to meet safely in person**
      - **State or local officials continue to impose or recommend measures to promote social distancing**
- **Expires 1/1/24**

# Compliance - Teleconferencing

21

- **Votes taken by roll call**
- **Agendas posted at each teleconferenced location (not during COVID-19/AB 361)**
- **Each location must meet the ADA**
- **Quorum must be located within geographical boundaries of school (not during COVID-19/AB 361)**
- **Public may participate from each location (not during COVID-19/AB 361)**

# Meeting Locations

22

- **Nonclassroom based programs without a facility or that operate one or more resource centers**
  - **County where the greatest number of students enrolled reside**
- **During AB 361, not required to meet physically**

# Compliance – Public Participation



- **Regular meetings:**
  - **Options**
    - ✓ **One public comment period for items not on the agenda; public comment before each item**
    - ✓ **One public comment period for all public comment at one time in the beginning of the meeting, including agenda items and non-agenda items**
- **Special meetings**
  - **Testimony only for items described in the agenda**
    - **Before or during consideration of the item**
    - **Including before closed session**

# Compliance – Rights of the Public

24

- **Participate at each teleconferenced location**
- **Reasonable accommodations per ADA**
  - **For the agenda as well as at the meeting**
  - **Agenda must identify how to request accommodations**
- **Cannot be required to sign in (unless speaking)**
- **May record or broadcast meetings**
- **May have access to board materials (with limited exceptions)**
- **May not be censored**
- **If no simultaneous translation provided, provide at least twice the allotted time for persons utilizing a translator**

# Compliance – Closed Session

25

- **Closed Sessions Generally**
  - **Sessions must be expressly authorized by statute**
  - **Narrowly construed**
  - **Strong bias in favor of open meetings**
    - ✓ **Sensitive, embarrassing or controversial content does not justify application unless expressly allowed**
  - **Semi-closed meetings not allowed**
- **Confidentiality of Closed Sessions**
  - **Person attending may not disclose to a non-attendee**

# Compliance – Closed Session



- **Agenda detail**
  - **Government Code section 54954.5 provides agenda descriptions for all permissible closed session meetings, except for student discipline**
  - **Before convening into closed session, announce what will be discussed – only read the agenda description**
  - **After returning from closed session, may be required to report out action taken**

# Compliance – Permissible Closed Session

27

- **Personnel**
- **Litigation**
- **Real property negotiations**
- **Labor negotiations**
- **Public security**
- **Student discipline**
- **Others likely not applicable**

# Coversheet

## ESSER III Funding

**Section:** IV. Finances
**Item:** A. ESSER III Funding
**Purpose:** Vote
**Submitted by:**
**Related Material:** CCS ESSER III Plan 10_7_21.docx (1).pdf

California Department of Education
July 2021

# ESSER III Expenditure Plan

| Local Educational Agency (LEA) Name | Contact Name and Title | Email and Phone |
|---|---|---|
| Clarksville Charter School | Jenell Sherman<br>Executive Director | jenell.sherman@clarksvillecharter.com<br>916-526-3794 |

School districts, county offices of education, or charter schools, collectively known as LEAs, that receive Elementary and Secondary School Emergency Relief (ESSER) funds under the American Rescue Plan Act, referred to as ESSER III funds, are required to develop a plan for how they will use their ESSER III funds. In the plan, an LEA must explain how it intends to use its ESSER III funds to address students' academic, social, emotional, and mental health needs, as well as any opportunity gaps that existed before, and were worsened by, the COVID-19 pandemic. An LEA may also use its ESSER III funds in other ways, as detailed in the Fiscal Requirements section of the Instructions. In developing the plan, the LEA has flexibility to include community input and/or actions included in other planning documents, such as the Local Control and Accountability Plan (LCAP), provided that the input and actions are relevant to the LEA's Plan to support students.

For more information please see the Instructions.

## Other LEA Plans Referenced in this Plan

| Plan Title | Where the Plan May Be Accessed |
|---|---|
| Expanded Learning Opportunities | The Expanded Learning Opportunities plan may be found on our school website under school Accountability a link to the plan has been provided below,<br>https://www.clarksvillecharter.org/fs/resource-manager/view/8be50964-9122-48a2-b385-0e349ecb266d |
| LCAP | The LCAP was submitted to the County Office of Education on June 18, 2021 (please see link below).<br>https://www.clarksvillecharter.org/fs/resource-manager/view/93976210-3a0a-4041-88f6-691bd4430c3b |

# Summary of Planned ESSER III Expenditures

Below is a summary of the ESSER III funds received by the LEA and how the LEA intends to expend these funds in support of students.

**Total ESSER III funds received by the LEA**

$1,001,943.00

| Plan Section | Total Planned ESSER III Expenditures |
|---|---|
| Strategies for Continuous and Safe In-Person Learning | $100,000.00 |
| Addressing Lost Instructional Time (a minimum of 20 percent of the LEAs ESSER III funds) | $480,943.00 |
| Use of Any Remaining Funds | $421,000.00 |

**Total ESSER III funds included in this plan**

$1,001,943.00

# Community Engagement

An LEA's decisions about how to use its ESSER III funds will directly impact the students, families, and the local community. The following is a description of how the LEA meaningfully consulted with its community members in determining the prevention and mitigation strategies, strategies to address the academic impact of lost instructional time, and any other strategies or activities to be implemented by the LEA. In developing the plan, the LEA has flexibility to include input received from community members during the development of other LEA Plans, such as the LCAP, provided that the input is relevant to the development of the LEA's ESSER III Expenditure Plan.

For specific requirements, including a list of the community members that an LEA is required to consult with, please see the Community Engagement section of the Instructions.

A description of the efforts made by the LEA to meaningfully consult with its required community members and the opportunities provided by the LEA for public input in the development of the plan.

Clarksville Charter School believes in putting the community we serve first and addressing their individual needs as actions. Our proposed ESSER III plan was developed based on previously identified areas of needs for our school through our annual LCAP process.

Our administrative team, community, staff, students, and family aided in providing input on their identifying areas of need and priorities. The administrative team identified priorities that were not able to be funded from other funding sources and prioritized based on needs identified in the current school year. On September 15th, 2021 we had a virtual meeting where we presented the survey at our governing board meeting. The online survey was shared in our weekly bulletin to our teachers and staff on September 20, 2021. On September 21, 2021 and September 28, 2021 we provided an online Grant funding survey to our families to receive feedback. On September 27th, 2021 we provided the Chair of the Education Committee the online grant funding survey to present to the United Auburn Indian Community (UAIC). On October 13, 2021, the ESSER III plan and survey were presented to the Parental Advisory Committee. These community groups, who represent traditionally underserved populations, previously reviewed highlights of our proposed plan and provided feedback and suggestions on areas of concern they see with the student and family populations they serve.

A description of how the development of the plan was influenced by community input.

Clarksville Charter School focuses on prioritizing the needs of the community and using their feedback as planned action items on our school accountability plans. We received a lot of feedback from our community and areas which they felt should be addressed and added as action items to our ESSER III plan, which include: the implementation of an Extended School Year Learning during summer, Virtual Learning Technology and Program Supports, and Social Emotional Learning and Mental Health Supports and Services. The Extended School Year Learning action item will address the communities concerns of credit recovery and any learning loss which occurred during the pandemic. Providing technology and internet accessibility was another top priority that we included in our plan. Additionally an area of identified need from our community input was Virtual Learning Technology and Program Supports which we added to provide the technology, software, and wifi for our students and families. Another area of focus for our community was Mental health, we added the action item of Social Emotional Learning and Mental Health Supports and Services. This action item will address mental health needs by creating programs to support our students and families. We are proactively striving to address any concerns or needs from our staff, students, families, and community and hope to continuously be able to provide them all the support they need.

# Actions and Expenditures to Address Student Needs

The following is the LEA's plan for using its ESSER III funds to meet students' academic, social, emotional, and mental health needs, as well as how the LEA will address the opportunity gaps that existed before, and were exacerbated by, the COVID-19 pandemic. In

developing the plan, the LEA has the flexibility to include actions described in existing plans, including the LCAP and/or Expanded Learning Opportunity (ELO) Grant Plan, to the extent that the action(s) address the requirements of the ESSER III Expenditure Plan.

For specific requirements, please refer to the Actions and Expenditures to Address Student Needs section of the Instructions.

## Strategies for Continuous and Safe In-Person Learning

A description of how the LEA will use funds to continuously and safely operate schools for in-person learning in a way that reduces or prevents the spread of the COVID-19 virus.

**Total ESSER III funds being used to implement strategies for continuous and safe in-person learning**

$100,000.00

| Plan Alignment (if applicable) | Action Title | Action Description | Planned ESSER III Funded Expenditures |
|---|---|---|---|
| ELO, Integrated Student Support | Nursing services | Increase Nurse services to ensure local, state, and federal compliance as well as COVID support | $ 40,000.00 |
| N/A | COVID PPE Equipment and safety measures | COVID PPE equipment, supplies, and COVID tests as required by CDPH | $ 60,000.00 |

## Addressing the Impact of Lost Instructional Time

A description of how the LEA will use funds to address the academic impact of lost instructional time.

**Total ESSER III funds being used to address the academic impact of lost instructional time**

$480,943.00

| Plan Alignment (if applicable) | Action Title | Action Description | Planned ESSER III Funded Expenditures |
|---|---|---|---|
| ELO, Credit Recovery and Increased Instructional Time | Extended School Year Learning | Provide summer and extended school year learning opportunities to address learning loss and credit recovery | $ 40,000.00 |

| | | | |
|---|---|---|---|
| LCAP 1.6 | Intervention & Learning Loss Instructional Opportunities | Increase intervention staffing and stipends to support providing additional intervention and learning loss/ acceleration programs to all students | $ 260,943.00 |
| ELO, Accelerating Progress<br><br>or LCAP 1.7 | Intervention and learning loss/ recovery supplemental curriculum & supports | Research based programs, supports, and services to recover/ accelerate pupil academic proficiency for in-person and virtual learning. Focus will be on closing the achievement gap in Reading and Math and credit recovery for students impacted by COVID. | $ 100,000.00 |
| LCAP 1.5 | Virtual Learning Technology and Program Supports | Purchase of laptops, chromebooks, software, and hotspots/mifis/ cradle points to ensure staff and students have the capability and connectivity for daily instruction, support, and services. | $ 80,000.00 |

## Use of Any Remaining Funds

A description of how the LEA will use any remaining ESSER III funds, as applicable.

**Total ESSER III funds being used to implement additional actions**

$421,000.000

| Plan Alignment (if applicable) | Action Title | Action Description | Planned ESSER III Funded Expenditures |
|---|---|---|---|
| N/A | Services for students with disabilities | Increase staffing to support identifying and serving students with disabilities | $ 356,000.00 |
| LCAP 2.3 | Social Emotional Learning and Mental Health Supports and Services | Increase opportunities and support for mental health offerings and social emotional learning | $ 65,000.00 |

# Ensuring Interventions are Addressing Student Needs

The LEA is required to ensure its interventions will respond to the academic, social, emotional, and mental health needs of all students, and particularly those students most impacted by the COVID–19 pandemic. The following is the LEA's plan for ensuring that the actions and expenditures in the plan are addressing the identified academic, social, emotional, and mental health needs of its students, and particularly those students most impacted by the COVID–19 pandemic.

| Action Title(s) | How Progress will be Monitored | Frequency of Progress Monitoring |
|---|---|---|
| Intervention & Learning Loss Instructional Opportunities | Attendance will be tracked to show the number of students served in each program.<br>Pre/post assessments and weekly class data | Program service numbers will be monitored monthly<br>Intervention and classes will be monitored throughout pre/post. |
| Extended School Year Learning | Pre & post assessments, weekly class data | Classes will be monitored throughout pre/post. |
| Services for students with disabilities | Student IEP goal progress will be monitored by the IEP team | Progress monitoring and reports occur twice per year. |
| Social Emotional Learning and Mental Health Supports and Services | Attendance will be tracked to show the number of students served in each program. | Program service numbers will be monitored monthly |

# ESSER III Expenditure Plan Instructions

### Introduction

School districts, county offices of education (COEs), or charter schools, collectively known as local educational agencies (LEAs), that receive Elementary and Secondary School Emergency Relief (ESSER) funds under the American Rescue Plan (ARP) Act, referred to as ESSER III funds, are required to develop a plan for how they will use ESSER III funds to, at a minimum, address students' academic, social, emotional, and mental health needs, as well as the opportunity gaps that existed before, and were exacerbated by, the COVID-19 pandemic.

The plan must be adopted by the local governing board or body of the LEA at a public meeting on or before October 29, 2021 and must be submitted for review and approval within five days of adoption. A school district must submit its ESSER III Expenditure Plan to its COE for review and approval; a COE must submit its plan to the California Department of Education for review and approval. A charter school must submit its plan to its chartering authority for review and to the COE of the county in which the charter school operates for review and approval.

In addition, consistent with the requirements of the ARP, Volume 86, *Federal Register*, page 21201, April 22, 2021, the ESSER III Expenditure Plan must be:

- Written in an understandable and uniform format;
- Written in a language that parents can understand, to the extent practicable;
    - If it is not practicable to provide written translations to a parent with limited English proficiency, the plan must be orally translated for parents
- Provided in an alternative format to a parent who is an individual with a disability as defined by the Americans with Disabilities Act, upon request; and
- Be made publicly available on the LEA's website.

For additional information regarding ESSER III funding please see the ARP Act Funding web page at https://www.cde.ca.gov/fg/cr/arpact.asp.

*For technical assistance related to the ESSER III Expenditure Plan template and instructions, please contact LCFF@cde.ca.gov. For all other questions related to ESSER III, please contact EDReliefFunds@cde.ca.gov.*

## Fiscal Requirements

- The LEA must use at least 20 percent (20%) of its ESSER III apportionment for expenditures related to addressing the academic impact of lost instructional time through the implementation of evidence-based interventions, such as summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs.
    - For purposes of this requirement, “evidence-based interventions” include practices or programs that have evidence to show that they are effective at producing results and improving outcomes when implemented. This kind of evidence has generally been produced through formal studies and research. There are four tiers, or levels, of evidence:
        - **Tier 1 – Strong Evidence**: the effectiveness of the practices or programs is supported by one or more well-designed and well-implemented randomized control experimental studies.
        - **Tier 2 – Moderate Evidence**: the effectiveness of the practices or programs is supported by one or more well-designed and well-implemented quasi-experimental studies.
        - **Tier 3 – Promising Evidence**: the effectiveness of the practices or programs is supported by one or more well-designed and well-implemented correlational studies (with statistical controls for selection bias).
        - **Tier 4 – Demonstrates a Rationale**: practices that have a well-defined logic model or theory of action, are supported by research, and have some effort underway by a State Educational Agency, LEA, or outside research organization to determine their effectiveness.
    - For additional information please see the Evidence-Based Interventions Under the ESSA web page at https://www.cde.ca.gov/re/es/evidence.asp.
- The LEA must use the remaining ESSER III funds consistent with section 2001(e)(2) of the ARP Act, including for:
    - Any activity authorized by the Elementary and Secondary Education Act (ESEA) of 1965;
    - Any activity authorized by the Individuals with Disabilities Education Act (IDEA);
    - Any activity authorized by the Adult Education and Family Literacy Act;
    - Any activity authorized by the Carl D. Perkins Career and Technical Education Act of 2006;
    - Coordination of preparedness and response efforts of LEAs with State, local, Tribal, and territorial public health departments, and other relevant agencies, to improve coordinated responses among such entities to prevent, prepare for, and respond to COVID-19;

- Activities to address the unique needs of low-income students, students with disabilities, English learners, racial and ethnic minorities, homeless students, and foster youth, including how outreach and service delivery will meet the needs of each population;
- Developing and implementing procedures and systems to improve the preparedness and response efforts of LEAs;
- Training and professional development for staff of the LEA on sanitation and minimizing the spread of infectious diseases;
- Purchasing supplies to sanitize and clean the facilities of an LEA, including buildings operated by such agency;
- Planning for, coordinating, and implementing activities during long-term closures, including providing meals to eligible students, providing technology for online learning to all students, providing guidance for carrying out requirements under IDEA, and ensuring other educational services can continue to be provided consistent with all Federal, State, and local requirements;
- Purchasing education technology (including hardware, software, and connectivity) for students who are served by the LEA that aids in regular and substantive educational interaction between students and their classroom instructors, including low-income students and children with disabilities, which may include assistive technology or adaptive equipment;
- Providing mental health services and supports, including through the implementation of evidence-based full-service community schools;
- Planning and implementing activities related to summer learning and supplemental after school programs, including providing classroom instruction or online learning during the summer months and addressing the needs of underserved students;
- Addressing learning loss among students, including underserved students, by:
    - Administering and using high-quality assessments that are valid and reliable, to accurately assess students' academic progress and assist educators in meeting students' academic needs, including through differentiated instruction,
    - Implementing evidence-based activities to meet the comprehensive needs of students,
    - Providing information and assistance to parents and families of how they can effectively support students, including in a distance learning environment, and
    - Tracking student attendance and improving student engagement in distance education;

  **Note:** A definition of "underserved students" is provided in the Community Engagement section of the instructions.
- School facility repairs and improvements to enable operation of schools to reduce risks of virus transmission and exposure to environmental health hazards, and to support student health needs;

- Inspection, testing, maintenance, repair, replacement, and upgrade projects to improve the indoor air quality in school facilities, including mechanical and nonmechanical heating, ventilation, and air conditioning systems, filtering, purification and other air cleaning, fans, control systems, and window and door replacement;
- Developing strategies and implementing public health protocols including, to the greatest extent practicable, policies in line with guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities to effectively maintain the health and safety of students, educators, and other staff;
- Other activities that are necessary to maintain the operation of and continuity of services in LEAs and continuing to employ existing staff of the LEA.

## Other LEA Plans Referenced in this Plan

In developing the plan, the LEA has flexibility to include community input and/or actions included in other planning documents, such as the Local Control and Accountability Plan (LCAP) and/or the Expanded Learning Opportunities (ELO) Grant Plan, provided that the input and/or actions address the requirements of the ESSER III Expenditure Plan.

An LEA that chooses to utilize community input and/or actions from other planning documents must provide the name of the plan(s) referenced by the LEA and a description of where the plan(s) may be accessed by the public (such as a link to a web page or the street address of where the plan(s) are available) in the table. The LEA may add or delete rows from the table as necessary.

An LEA that chooses not to utilize community input and/or actions from other planning documents may provide a response of “Not Applicable” in the table.

## Summary of Expenditures

The Summary of Expenditures table provides an overview of the ESSER III funding received by the LEA and how the LEA plans to use its ESSER III funds to support the strategies and interventions being implemented by the LEA.

**Instructions**

For the ‘Total ESSER III funds received by the LEA,’ provide the total amount of ESSER III funds received by the LEA.

In the Total Planned ESSER III Expenditures column of the table, provide the amount of ESSER III funds being used to implement the actions identified in the applicable plan sections.

For the ‘Total ESSER III funds included in this plan,’ provide the total amount of ESSER III funds being used to implement actions in the plan.

# Community Engagement

### Purpose and Requirements

An LEA's decisions about how to use its ESSER III funds will directly impact the students, families, and the local community, and thus the LEA's plan must be tailored to the specific needs faced by students and schools. These community members will have significant insight into what prevention and mitigation strategies should be pursued to keep students and staff safe, as well as how the various COVID–19 prevention and mitigation strategies impact teaching, learning, and day-to-day school experiences.

An LEA must engage in meaningful consultation with the following community members, as applicable to the LEA:

- Students;
- Families, including families that speak languages other than English;
- School and district administrators, including special education administrators;
- Teachers, principals, school leaders, other educators, school staff, and local bargaining units, as applicable.

"Meaningful consultation" with the community includes considering the perspectives and insights of each of the required community members in identifying the unique needs of the LEA, especially related to the effects of the COVID-19 pandemic. Comprehensive strategic planning will utilize these perspectives and insights to determine the most effective strategies and interventions to address these needs through the programs and services the LEA implements with its ESSER III funds.

Additionally, an LEA must engage in meaningful consultation with the following groups to the extent that they are present or served in the LEA:

- Tribes;
- Civil rights organizations, including disability rights organizations (e.g. the American Association of People with Disabilities, the American Civil Liberties Union, National Association for the Advancement of Colored People, etc.); and
- Individuals or advocates representing the interests of children with disabilities, English learners, homeless students, foster youth, migratory students, children who are incarcerated, and other underserved students.
    - For purposes of this requirement "underserved students" include:
        - Students who are low-income;
        - Students who are English learners;
        - Students of color;
        - Students who are foster youth;

- Homeless students;
- Students with disabilities; and
- Migratory students.

LEAs are also encouraged to engage with community partners, expanded learning providers, and other community organizations in developing the plan.

Information and resources that support effective community engagement may be found under *Resources* on the following web page of the CDE's website: https://www.cde.ca.gov/re/lc.

## Instructions

In responding to the following prompts, the LEA may reference or include input provided by community members during the development of existing plans, including the LCAP and/or the ELO Grant Plan, to the extent that the input is applicable to the requirements of the ESSER III Expenditure Plan. Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broad understanding among the LEA's local community.

**A description of the efforts made by the LEA to meaningfully consult with its required community members and the opportunities provided by the LEA for public input in the development of the plan.**

A sufficient response to this prompt will describe how the LEA sought to meaningfully consult with its required community members in the development of the plan, how the LEA promoted the opportunities for community engagement, and the opportunities that the LEA provided for input from the public at large into the development of the plan.

As noted above, a description of "meaningful consultation" with the community will include an explanation of how the LEA has considered the perspectives and insights of each of the required community members in identifying the unique needs of the LEA, especially related to the effects of the COVID-19 pandemic.

**A description of the how the development of the plan was influenced by community input.**

A sufficient response to this prompt will provide clear, specific information about how input from community members and the public at large was considered in the development of the LEA's plan for its use of ESSER III funds. This response must describe aspects of the ESSER III Expenditure Plan that were influenced by or developed in response to input from community members.

- For the purposes of this prompt, "aspects" may include:
    - Prevention and mitigation strategies to continuously and safely operate schools for in-person learning;

- Strategies to address the academic impact of lost instructional time through implementation of evidence-based interventions (e.g. summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs);
- Any other strategies or activities implemented with the LEA's ESSER III fund apportionment consistent with section 2001(e)(2) of the ARP Act; and
- Progress monitoring to ensure interventions address the academic, social, emotional, and mental health needs for all students, especially those students disproportionately impacted by COVID-19

For additional information and guidance, please see the U.S. Department of Education's Roadmap to Reopening Safely and Meeting All Students' Needs Document, available here: https://www2.ed.gov/documents/coronavirus/reopening-2.pdf.

# Planned Actions and Expenditures

### Purpose and Requirements

As noted in the Introduction, an LEA receiving ESSER III funds is required to develop a plan to use its ESSER III funds to, at a minimum, address students' academic, social, emotional, and mental health needs, as well as the opportunity gaps that existed before, and were exacerbated by, the COVID-19 pandemic.

## Instructions

An LEA has the flexibility to include actions described in existing plans, including the LCAP and/or ELO Grant Plan, to the extent that the action(s) address the requirements of the ESSER III Expenditure Plan. When including action(s) from other plans, the LEA must describe how the action(s) included in the ESSER III Expenditure Plan supplement the work described in the plan being referenced. The LEA must specify the amount of ESSER III funds that it intends to use to implement the action(s); these ESSER III funds must be in addition to any funding for those action(s) already included in the plan(s) referenced by the LEA. Descriptions of actions provided should include sufficient detail yet be sufficiently succinct to promote a broad understanding among the LEA's local community.

### Strategies for Continuous and Safe In-Person Learning

Provide the total amount of funds being used to implement actions related to Continuous and Safe In-Person Learning, then complete the table as follows:

- If the action(s) are included in another plan, identify the plan and provide the applicable goal and/or action number from the plan. If the action(s) are not included in another plan, write "N/A".
- Provide a short title for the action(s).

- Provide a description of the action(s) the LEA will implement using ESSER III funds for prevention and mitigation strategies that are, to the greatest extent practicable, in line with the most recent CDC guidance, in order to continuously and safely operate schools for in-person learning.
- Specify the amount of ESSER III funds the LEA plans to expend to implement the action(s); these ESSER III funds must be in addition to any funding for those action(s) already included in the plan(s) referenced by the LEA.

**Addressing the Impact of Lost Instructional Time**

As a reminder, the LEA must use not less than 20 percent of its ESSER III funds to address the academic impact of lost instructional time. Provide the total amount of funds being used to implement actions related to addressing the impact of lost instructional time, then complete the table as follows:

- If the action(s) are included in another plan, identify the plan and provide the applicable goal and/or action number from the plan. If the action(s) are not included in another plan, write “N/A”.
- Provide a short title for the action(s).
- Provide a description of the action(s) the LEA will implement using ESSER III funds to address the academic impact of lost instructional time through the implementation of evidence-based interventions, such as summer learning or summer enrichment, extended day, comprehensive afterschool programs, or extended school year programs.
- Specify the amount of ESSER III funds the LEA plans to expend to implement the action(s); these ESSER III funds must be in addition to any funding for those action(s) already included in the plan(s) referenced by the LEA.

**Use of Any Remaining Funds**

After completing the Strategies for Continuous and Safe In-Person Learning and the Addressing the Impact of Lost Instructional Time portions of the plan, the LEA may use any remaining ESSER III funds to implement additional actions to address students’ academic, social, emotional, and mental health needs, as well as to address opportunity gaps, consistent with the allowable uses identified above in the Fiscal Requirements section of the Instructions. LEAs choosing to use ESSER III funds in this manner must provide the total amount of funds being used to implement actions with any remaining ESSER III funds, then complete the table as follows:

- If the action(s) are included in another plan, identify the plan and provide the applicable goal and/or action number from the plan. If the action(s) are not included in another plan, write “N/A”.
- Provide a short title for the action(s).
- Provide a description of any additional action(s) the LEA will implement to address students’ academic, social, emotional, and mental health needs, as well as to address opportunity gaps, consistent with the allowable uses identified above in the Fiscal Requirements section of the Instructions. If an LEA has allocated its entire apportionment of ESSER III funds to strategies for

continuous and safe in-person learning and/or to addressing the impact of lost instructional time, the LEA may indicate that it is not implementing additional actions.

- Specify the amount of ESSER III funds the LEA plans to expend to implement the action(s); these ESSER III funds must be in addition to any funding for those action(s) already included in the plan(s) referenced by the LEA. If the LEA it is not implementing additional actions the LEA must indicate “$0”.

## Ensuring Interventions are Addressing Student Needs

The LEA is required to ensure its interventions will respond to the academic, social, emotional, and mental health needs of all students, and particularly those students most impacted by the COVID–19 pandemic, including students from low-income families, students of color, English learners, children with disabilities, students experiencing homelessness, children in foster care, and migratory students.

The LEA may group actions together based on how the LEA plans to monitor the actions’ progress. For example, if an LEA plans to monitor the progress of two actions in the same way and with the same frequency, the LEA may list both actions within the same row of the table. Each action included in the ESSER III Expenditure Plan must be addressed within the table, either individually or as part of a group of actions.

Complete the table as follows:

- Provide the action title(s) of the actions being measured.
- Provide a description of how the LEA will monitor progress of the action(s) to ensure that they are addressing the needs of students.
- Specify how frequently progress will be monitored (e.g. daily, weekly, monthly, every 6 weeks, etc.).

California Department of Education
June 2021



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# Coversheet

## Salary Schedule with Nurse Salary

**Section:** IV. Finances
**Item:** B. Salary Schedule with Nurse Salary
**Purpose:** Vote
**Submitted by:**
**Related Material:** 21_22 Leadership Salary Schedule_Clarksville.pdf

BACKGROUND:
There is an update to the previously approved salary schedule. The Nurse Salary was moved from Specialized Teacher Salary Schedule to the High School Counselor column.

RECOMMENDATION:
Recommended for Board approval.

Clarksville Charter School

Leadership Salary Schedule

Schedule C

Pay Scale Level*

| | Educational Services Coordinator | Coordinator I*** | Coordinator II*** | High School Counselor/ Nurse | School Counselor/ SST Coordinator |
|---|---|---|---|---|---|
| | 215 Days** | 207 Days** | 200 Days** | 200 Days** | 195 Days** |
| **Steps** | **Annual** | **Annual** | **Annual** | **Annual** | **Annual** |
| **1** | $91,000 | $81,000 | $78,000 | $70,000 | $63,000 |
| **2** | $93,000 | $83,000 | $80,000 | $72,000 | $65,000 |
| **3** | $95,000 | $85,000 | $82,000 | $74,000 | $67,000 |
| **4** | $97,000 | $87,000 | $84,000 | $76,000 | $69,000 |
| **5** | $99,000 | $89,000 | $86,000 | $78,000 | $71,000 |
| **6** | $101,000 | $91,000 | $88,000 | $80,000 | $73,000 |
| **7** | $103,000 | $93,000 | $90,000 | $82,000 | $75,000 |
| **8** | $105,000 | $95,000 | $92,000 | $84,000 | $77,000 |
| **9** | $107,000 | $97,000 | $94,000 | $86,000 | $79,000 |
| **10** | $109,000 | $99,000 | $96,000 | $88,000 | $81,000 |
| **11** | $111,000 | $101,000 | $98,000 | $90,000 | $83,000 |
| **12** | $113,000 | $103,000 | $100,000 | $92,000 | $85,000 |
| **13** | $115,000 | $105,000 | $102,000 | $94,000 | $87,000 |
| **14** | $117,000 | $107,000 | $104,000 | $96,000 | $89,000 |
| **15** | $119,000 | $109,000 | $106,000 | $98,000 | $91,000 |

| Educational Stipends | |
|---|---|
| Masters Degree | $500 |
| Doctorate Degree (conferred, transcripts required) | $5,000 |

*Only one educational stipend will be paid per employee. The higher of the qualified stipends will be paid. All educational stipends require proof*

*Travel is a requirment of the School Psychologist position, travel will be reimbursed based on the reimbursement policy

**Annual salary is based on the minimum number of work days. The work days listed for each position is a minimum number of work days, and team members may need to work additional days beyond the work calendar

***Please refer to the job description for the minimum number of rostered students and/or classes to be taught. With approval of their Director these positions can support additional students

Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the School Board

# Coversheet

## Facility Inspection Tool

**Section:** V. Operations
**Item:** A. Facility Inspection Tool
**Purpose:** FYI
**Submitted by:**
**Related Material:** FIT_Worksheet_ADA_Clarksville_Charter_School (1).pdf

BACKGROUND:
Facility Inspection Tool (FIT) is provided by the Office of Public School Construction as an evaluation of facilities. The FIT is used to determine whether a facility is in "good repair," as defined by being clean, safe, and functional. Our school annually completes the FIT.

## GENERAL INFORMATION

The Facility Inspection Tool (FIT) has been developed by the Office of Public School Construction to determine if a school facility is in "good repair" as defined by Education Code (EC) Section 17002(d)(1) and to rate the facility pursuant to EC Section 17002(d)(2). The tool is designed to identify areas of a school site that are in need of repair based upon a visual inspection of the site. In addition, the EC specifies the tool should not be used to require capital enhancements beyond the standards to which the facility was designed and constructed.

Good repair is defined to mean that the facility is maintained in a manner that ensures that it is clean, safe, and functional. As part of the school accountability report card, school districts and county offices of education are required to make specified assessments of school conditions including the safety, cleanliness, and adequacy of school facilities and needed maintenance to ensure good repair. In addition, beginning with the 2005/2006 fiscal year, school districts and county offices of education must certify that a facility inspection system has been established to ensure that each of its facilities is maintained in good repair in order to participate in the School Facility Program and the Deferred Maintenance Program. This tool is intended to assist school districts and county offices of education in that determination.

County superintendents are required to annually visit the schools in the county of his or her office as determined by EC Section 1240. Further, EC Section 1240(c)(2)(I), states the priority objective of the visits made shall be to determine the status of the condition of a facility that poses an emergency or urgent threat to the health or safety of pupils or staff as defined in district policy, or as defined by EC Section 17592.72(c) and the accuracy of data reported on the school accountability report card with the respect to the safety, cleanliness, and adequacy of school facilities, including good repair as required by EC Sections 17014, 17032.5, 17070.75, and 17089. This tool is also intended to assist county offices of education in performing these functions.

The EC also allows individual entities to adopt a local evaluation instrument to be used in lieu of the FIT provided the local instrument meets the criteria specified in EC Section 17002(d) and as implemented in the FIT. Any evaluation instrument adopted by the local educational agency for purpose of determining whether a school facility is maintained in good repair may include any number of additional items but must minimally include the criteria and rating scheme contained in the FIT.

## USER INSTRUCTIONS

**The FIT is comprised of three parts as follows:**

**Part I, Good Repair Standard** outlines the school facility systems and components, as specified in EC Section 17002(d)(1), that should be considered in the inspection of a school facility to ensure it is maintained in a manner that assures it is clean, safe and functional. Each of the 15 sections in the Good Repair Standard provides a description of a minimum standard of good repair for various school facility categories. Each section also provides examples of clean, safe and functional conditions. The list of examples is not exhaustive. If an evaluator notes a condition that is not mentioned in the examples but constitutes a deficiency, the evaluator can note such deficiency in the applicable category as "other."

Some of the conditions cited in the Good Repair Standard represent items that are critical to the health and safety of pupils and staff. Any deficiencies in these items require immediate attention and, if left unmitigated, could cause severe and immediate injury, illness or death of the occupants. They constitute extreme deficiencies and indicate that the particular building system evaluated failed to meet the standard of good repair at that school site. These critical conditions are identified with underlined text followed by an (X) on the Good Repair Standard. If the underlined statement is not true, then there is an extreme deficiency (to be marked as an "X" on the Evaluation Detail) resulting in a "poor" rating for the applicable category. It is important to note that the list of extreme deficiencies noted in the Good Repair Standard is not exhaustive. Any other deficiency not included in the criteria but meeting the definition above can be noted by the evaluator and generate a poor rating.

**Part II, Evaluation Detail** is a site inspection template to be used to evaluate the areas of a school on a category by category basis. The design of the inspection template allows for the determination of the scope of conditions across campus. In evaluating each area or space, the user should review each of the 15 categories identified in the Good Repair Standard and make a determination of whether a particular area is in good repair. Once the determination is made, it should be recorded on the Evaluation Detail, as follows:

| | |
|---|---|
| **OK** | **No Deficiency - Good Repair:** Mark "OK" if all statements in the Good Repair Standard are true, and there is no indication of a deficiency in the specific category. |
| **D** | **Deficiency:** Mark "D" if one or more statement(s) in the Good Repair Standard for the specific category is not true, or if there is other clear evidence of the need for repair. |
| **X** | **Extreme Deficiency**: Indicate "X" if the area has a deficiency that is considered an "Extreme Deficiency" in the Good Repair Standard or there is a condition that qualifies as an extreme deficiency but is not noted in the Good Repair Standard. |
| **NA** | **Not Applicable:** If the Good Repair Standard category (building system or component) does not exist in the area evaluated, mark "NA". |

Below are suggested methods for evaluating various systems and areas:

- **Gas** and **Sewer** are major building systems that may span the entire school campus but may not be evident as applicable building systems in each classroom or common areas. However, because a deficiency in either of these systems could become evident and present a health and safety threat anywhere on campus, the user should not mark “NA” and should instead include an evaluation of these systems in each building space.
- **Roofs** can be easily evaluated for stand alone areas, such as portable classrooms. For permanent buildings containing several areas to be evaluated, roofs should be considered as parts of individual areas in order to accurately account for a scope of any roofing deficiency. For example, a 10 classroom building contains damaged gutters on one side of the building, spanning across five classrooms. Therefore, an evaluator should mark five classrooms as deficient in the roof category and the other five classrooms as in good repair, assuming there are no other visible deficiencies related to roofing.
- **Overall Cleanliness** is intended to be used to evaluate the cleanliness of each space. For example, a user should note a deficiency due to dirty surfaces in Overall Cleanliness, rather than **Interior Surfaces**. At the same time, the user should note such deficiency only in Overall Cleanliness in order to avoid accounting for such deficiency twice, i.e. in two sections.
- The tool is designed to evaluate stand-alone restrooms as separate areas. However, restrooms contained within other spaces, such as a kindergarten classroom or a library, can be evaluated as part of that area under Restrooms. If the area evaluated does not contain a restroom, Restrooms should be marked “NA.”
- **Drinking fountains** can exist within individual classrooms or areas, right outside of classrooms or restrooms or other areas, or as stand alone fixtures on playgrounds and sports fields. If a drinking fountain or a set of fountains is located inside a building or immediately outside the area being evaluated, it should be included in the evaluation of that area under Drinking Fountains. If a fountain is located on the school grounds, it should be evaluated as part of that outside space. If there is no drinking fountain in the area evaluated, Drinking Fountains should be marked “NA.”
- **Playgrounds/School Grounds**, should be evaluated as separate areas by dividing a campus into sections with defined borders. In this case, several sections of the good repair criteria would not apply to the evaluation, as they do not exist outside of physical building areas, such as **Structural Damage** and **Fire Safety**, for example.

**Part III** includes the **Category Totals and Ranking**, the **Overall Rating**, and a section for **Comments and Rating Explanation**.

Once the inspector completes the site inspection, he or she must total the number of areas evaluated. The inspector must also count all of the spaces deemed in good repair, deficient, extremely deficient, or not applicable under each of the 15 sections. Next, the evaluator must determine the condition of each section by taking the ratio of the number of areas deemed in good repair to the number of areas being evaluated (after subtracting non-applicable spaces from the total number of areas evaluated). If any of the 15 sections received a rating of extreme deficiency, the ratio (i.e., the percentage of good repair) for that section and the category the section is in should default to zero. The total percent per category (A through H) is determined by the total of all percentages of systems in good repair divided by the number of sections in that category. For example, to determine the total percent for the Structural category, add the percentages for the Structural Damage and Roof sections and divide the result by two.

Next, the overall school site score is determined by computing the average percentage rating of the eight categories (i.e., the total of all percentages divided by eight). Finally, the rater should determine the overall School Rating by applying the Percentage Range in the table provided in Part III to the average percentage calculated and taking into consideration the Rating Description provided in the same table.

*Although the FIT is designed to evaluate each school site within a reasonable range of facility conditions, it is possible that an evaluator may identify critical facility conditions that result in an Overall School Rating that does not reflect the urgency and severity of those deficiencies and/or does not match the rating’s Description in Part III. In such instances, the evaluator may reduce the resulting school score by one or more grade categories and describe the reasons for the reduction in the space provided for Comments and Rating Explanation.

When completing Part III of the FIT, the instructor should note the date and time of the inspection as well as weather conditions and any other pertinent inspection information in the specific areas provided and utilize the Comments and Rating Explanation Section if needed.

## PART I: GOOD REPAIR STANDARD

(X): If underlined statement is not true, then this is an extreme deficiency (marked as an "X") on the Evaluation Detail resulting in a "poor" rating for the applicable category.

**Gas Leaks**
*Gas systems and pipes appear safe, functional, and free of leaks. Examples include but are not limited to the following:*

a. There is no odor that would indicate a gas leak. (X)
b. Gas pipes are not broken and appear to be in good working order. (X)
c. Other

**Mechanical Systems**
*Heating, ventilation, and air conditioning systems (HVAC) as applicable are functional and unobstructed. Examples include but are not limited to the following:*

a. The HVAC system is operable. (X)
b. The facilities are ventilated (via mechanical or natural ventilation).
c. The ventilation units are unobstructed and vents and grills are without evidence of excessive dirt or dust.
d. There appears to be an adequate air supply to all classrooms, work spaces, and facilities (i.e. no strong odor is present, air is not stuffy)
e. Interior temperatures appear to be maintained within normally accepted ranges.
f. The ventilation units are not generating any excessive noise or vibrations.
g. Other

**Sewer**

*Sewer line stoppage is not evident. Examples include but are not limited to the following:*

a. There are no obvious signs of flooding caused by sewer line back-up in the facilities or on the school grounds. (X)
b. The sanitary system controls odors as designed.
c. Other

**Interior Surfaces (Floors, Ceilings, Walls, and Window Casings)**
*Interior surfaces appear to be clean, safe, and functional. Examples include but are not limited to the following:*

a. Walls are free of hazards from tears and holes.
b. Flooring is free of hazards from torn carpeting, missing floor tiles, holes.
c. Ceiling is free of hazards from missing ceiling tiles and holes.
d. There is no evidence of water damage (e.g. no condensation, dampness, staining, warping, peeling, mineral deposits, etc.)
e. Other

**Overall Cleanliness**
*School grounds, buildings, common areas, and individual rooms appear to have been cleaned regularly. Examples include but are not limited to the following:*

a. Area(s) evaluated is free of accumulated refuse, dirt, and grime.
b. Area(s) evaluated is free of unabated graffiti.
c. Restrooms, drinking fountains, and food preparation or serving areas appear to have been cleaned each day that school is in session.
d. Other

**Pest/Vermin Infestation**
*Pest or vermin infestation are not evident. Examples include but are not limited to the following:*

a. There is no evidence of a major pest or vermin infestation. (X)
b. There are no holes in the walls, floors, or ceilings.
c. Rodent droppings or insect skins are not evident.
d. Odor caused by a pest or vermin infestation is not evident.
e. There are no live rodents observed.
f. Other

**Electrical (Interior and Exterior)**
*1. There is no evidence that any portion of the school has a power failure. (X)*

*2. Electrical systems, components, and equipment appear to be working properly. Examples include but are not limited to the following:*

a. There are no exposed electrical wires. Electrical equipment is properly covered and secured from pupil access. (X)
b. Outlets, access panels, switch plates, junction boxes and fixtures are properly covered and secured from pupil access.
c. Other

*3. Lighting appears to be adequate and working properly, including exterior lights. Examples include but are not limited to the following:*

a. Lighting appears to be adequate.
b. Lighting is not flickering.
c. There is no unusual hum or noise from the light fixtures.
d. Other

**Restrooms**
*Restrooms in the vicinity of the area being evaluated appear to be accessible during school hours, clean, functional and in compliance with SB 892 (EC Section 35292.5). The following are examples of compliance with SB 892:*

a. Restrooms are maintained and cleaned regularly.
b. Restrooms are fully operational.
c. Restrooms are stocked with toilet paper, soap, and paper towels.
d. Restrooms are open during school hours.
e. Other

**Sinks/Fountains (Inside and Outside)**
*Drinking fountains appear to be accessible and functioning as intended.*
*Examples include but are not limited to the following:*

a. Drinking fountains are accessible.
b. Water pressure is adequate.
c. A leak is not evident.
d. There is no moss, mold, or excessive staining on the fixtures.
e. The water is clear and without unusual taste or odor.
f. Other

**Fire Safety**
*The fire equipment and emergency systems appear to be functioning properly. Examples include but are not limited to the following:*

a. The fire sprinklers appear to be in working order (e.g., there are no missing or damaged sprinkler heads). (X)
b. Emergency alarms appear to be functional. (X)
c. Emergency exit signs function as designed, exits are unobstructed. (X)
d. Fire extinguishers are current and placed in all required areas.
e. Fire alarms pull stations are clearly visible.
f. Other

**Hazardous Materials (Interior and Exterior)**
*There does not appear to be evidence of hazardous materials that may pose a threat to pupils or staff. Examples include but are not limited to the following:*

a. Hazardous chemicals, chemical waste, and flammable materials are stored properly (e.g. locked and labeled properly). (X)
b. Paint is not peeling, chipping, or cracking.
c. There does not appear to be damaged tiles or other circumstances that may indicate asbestos exposure.
d. Surfaces (including floors, ceilings, walls, window casings, HVAC grills) appear to be free of mildew, mold odor and visible mold.
e. Other

**Structural Damage**

*There does not appear to be structural damage that has created or could create hazardous or uninhabitable conditions. Examples include but are not limited to the following:*

a. Severe cracks are not evident. (X)
b. Ceilings & floors are not sloping or sagging beyond their intended design. (X)
c. Posts, beams, supports for portable classrooms, ramps, and other structural building members appear to be intact, secure and functional as designed. (X)
d. There is no visible evidence of severe cracks, dry rot, mold, or damage that undermines the structural components. (X)
e. Other

**Roofs (observed from the ground, inside/outside the building)**
*Roof systems appear to be functioning properly.*
*Examples include but are not limited to the following:*

a. Roofs, gutters, roof drains, and down spouts are free of visible damage.
b. Roofs, gutters, roof drains, and down spouts are intact.
c. Other

**Playground/School Grounds**
*The playground equipment and school grounds in the vicinity of the area being evaluated appear to be clean, safe, and functional.*
*Examples include but are not limited to the following:*

a. Significant cracks, trip hazards, holes and deterioration are not found.
b. Open “S” hooks, protruding bolt ends, and sharp points/edges are not found in the playground equipment.
c. Seating, tables, and equipment are functional and free of significant cracks.
d. There are no signs of drainage problems, such as flooded areas, eroded soil, water damage to asphalt, or clogged storm drain inlets.
e. Other

**Windows/Doors/Gates/Fences (Interior and exterior)**
*Conditions that pose a safety and/or security risk are not evident.*
*Examples include but are not limited to the following:*

a. There is no exposed broken glass accessible to pupils and staff. (X)
b. Exterior doors and gates are functioning and do not pose a security risk. (X)
c. Windows are intact and free of cracks.
d. Windows are functional and open, close, and lock as designed, unless there is a valid reason they should not function as designed.
e. Doors are intact.
f. Doors are functional and open, close, and lock as designed, unless there is a valid reason they should not function as designed.
g. Gates and fences appear to be functional.
h. Gates and fences are intact and free of holes and other conditions that could present a safety hazard to pupils, staff, or others.
i. Other

**PART II: EVALUATION DETAIL** Date of Inspection: 10/05/21 School Name: Clarksville Charter School

| CATEGORY / AREA | 1 GAS LEAKS | 2 MECH/HVAC | 3 SEWER | 4 INTERIOR SURFACES | 5 OVERALL CLEANLINESS | 6 PEST/VERMIN INFESTATION | 7 ELECTRICAL | 8 RESTROOM | 9 SINKS/ FOUNTAINS | 10 FIRE SAFETY | 11 HAZARDOUS MATERIALS | 12 STRUCTURAL DAMAGE | 13 ROOFS | 14 PLAYGROUND/SCHOOL GROUNDS | 15 WINDOWS/ DOORS/ GATES/FENCES |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| ***Lending Library*** | OK | OK | OK | OK | OK | OK | OK | OK | OK | OK | OK | OK | OK | NA | OK |
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Marks: **OK** = Good Repair; **D** = Deficiency; **X** = Extreme Deficiency; **NA** = Not Applicable
Use additional Area Lines as necessary.

STATE OF CALIFORNIA
**FACILITY INSPECTION TOOL(FIT)**
**SCHOOL FACILITY CONDITIONS EVALUATION**
(REV 05/09)

STATE ALLOCATION BOARD
OFFICE OF PUBLIC SCHOOL CONSTRUCTION



| SCHOOL DISTRICT/COUNTY OFFICE OF EDUCATION | | COUNTY | |
|---|---|---|---|
| Buckeye Union | | El Dorado | |
| SCHOOL SITE | | SCHOOL TYPE (GRADE LEVELS) | NUMBER OF CLASSROOMS ON SITE |
| Clarksville Charter School Resource Center | | K-12 | 0 |
| INSPECTOR'S NAME | INSPECTOR'S TITLE | NAME OF DISTRICT REPRESENTATIVE ACCOMPANYING THE INSPECTOR(S) (IF APPLICABLE) | |
| Royce Gough | Facilities Director | | |
| TIME OF INSPECTION | WEATHER CONDITION AT TIME OF INSPECTION | | |
| 11:00 AM | sunny/clear | | |

**PART III: CATEGORY TOTALS AND RANKING** (round all calculations to two decimal places)

| TOTAL NUMBER OF AREAS EVALUATED | CATEGORY TOTALS | A. SYSTEMS | | | B. INTERIOR | C. CLEANLINESS | | D. ELECTRICAL | E. RESTROOMS/FOUNTAINS | | F. SAFETY | | G. STRUCTURAL | | H. EXTERNAL | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | GAS LEAKS | MECH/HVAC | SEWER | INTERIOR SURFACES | OVERALL CLEANLINESS | PEST/VERMIN INFESTATION | ELECTRICAL | RESTROOMS | SINKS/ FOUNTAINS | FIRE SAFETY | HAZARDOUS MATERIALS | STRUCTURAL DAMAGE | ROOFS | PLAYGROUND/ SCHOOL GROUNDS | WINDOWS/DOORS/ GATES/FENCES |
| ↓ | Number of "OK"s: | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | | 1 |
| | Number of "D"s: | | | | | | | | | | | | | | | |
| | Number of "X"s: | | | | | | | | | | | | | | | |
| | Number of N/As: | | | | | | | | | | | | | | 1 | |
| Percent of System in Good Repair Number of "OK"s divided by (Total Areas - "NA"s)* | | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | 100.00% | | 100.00% |
| **Total Percent per Category (average of above)*** | | 100.00% | | | 100.00% | 100.00% | | 100.00% | 100.00% | | 100.00% | | 100.00% | | 100.00% | |
| **Rank (Circle one)** GOOD = 90%-100% FAIR = 75%-89.99% POOR = 0%-74.99% | | Good | | | Good | Good | | Good | Good | | Good | | Good | | Good | |

*Note: An extreme deficiency in any area automatically results in a "poor" ranking for that category and a zero for "Total Percent per Category".

| **OVERALL RATING:** | **DETERMINE AVERAGE PERCENTAGE OF 8 CATEGORIES ABOVE** → | 100.00% | **SCHOOL RATING**** → | Exemplary |
|---|---|---|---|---|

**For School Rating, apply the Percentage Range below to the average percentage determined above, taking into account the rating Description below.

| PERCENTAGE | DESCRIPTION | RATING |
|---|---|---|
| 99%-100% | The school meets most or all standards of good repair. Deficiencies noted, if any, are not significant and/or impact a very small area of the school. | EXEMPLARY |
| 90%-98.99% | The school is maintained in good repair with a number of non-critical deficiencies noted. These deficiencies are isolated, and/or resulting from minor wear and tear, and/or in the process of being mitigated. | GOOD |
| 75.%-89.99% | The school is not in good repair. Some deficiencies noted are critical and/or widespread. Repairs and/or additional maintenance are necessary in several areas of the school site. | FAIR |
| 0%-74.99% | The school facilities are in poor condition. Deficiencies of various degrees have been noted throughout the site. Major repairs and maintenance are necessary throughout the campus. | POOR |

**COMMENTS AND RATING EXPLANATION:**

This is a lending library facility for a homeschool charter school. This is the only facility this school operates.

# Coversheet

## COVID-19 Schoolwide Health and Safety Policy Revised

**Section:** V. Operations
**Item:** B. COVID-19 Schoolwide Health and Safety Policy Revised
**Purpose:** Vote
**Submitted by:** Jenell Sherman
**Related Material:**
Clarksville_COVID-19_Schoolwide_Health___Safety_Policy_21-22,v.2.docx

BACKGROUND:
Adjusted self-screening
Medical Letter for Alternative Diagnosis or Chronic Condition
Image for COVID-19 Symptom And Quarantine Decision Forest
Clarified School sponsored activities
Clarified Unvaccinated (both wore masks with Modified Quarantine)

RECOMMENDATION:
Board approval

CLARKSVILLE
CHARTER SCHOOL

# COVID-19 Schoolwide Health & Safety Policy
# 2021-2022

## Introduction

It is the policy of Clarksville Charter School ("Charter School") to take all reasonable measures necessary to prevent the spread of the novel coronavirus disease ("COVID-19") among students and staff in school-sponsored activities. In accordance with this COVID-19 Schoolwide Health & Safety Policy ("Policy"), the Charter School is implementing health and safety measures to mitigate the spread of COVID-19 at school-sponsored and staffed in-person activities consistent with federal, state, and localguidance.

Although Charter School is a non-classroom-based program, the school recognizes that there are circumstances when staff, students, and parents/guardians may interact in-person as part of the educational program. This can include in-person instruction between staff and students, parent-teacher meetings, field trips, park days, and individualized services ("in-personactivities").

This Policy recognizes that these safety measures are each designed to provide some protection against COVID-19. While there may be times when one measure may not be feasible, implementing alternative measures can provide backup layers of safety. This Policy includes both mandatory measures (using terms "shall" or "will") as well as recommended measures intended to guide decisions in light of practical limitations.

This Policy is based on guidance provided by the U.S. Centers for Disease Control and Prevention ("CDC"), the California Division of Occupational Safety and Health Administration ("Cal/OSHA"), the California Department of Education ("CDE"), and the California Department of Public Health ("CDPH"). Charter School will, as necessary, consult with the respective county health officer, or designated staff, to monitor and provide advice on local conditions to individually determine whether more or less stringent measures are necessary to align with the applicable public health guidelines.

Charter School will fully cooperate with county public health officials regarding the screening, monitoring, and documentation that will be required to permit careful scrutiny of health outcomes associated with conducting in-person activities. To the extent any mandatory public health guidance is revised to materially conflict with this Policy, Charter School will follow such guidance and not this Policy.

## COVID-19 Compliance Officer

State and local public health orders require that schools designate a liaison to be responsible for receiving and sharing information on COVID-19 policies, positive cases, and exposures.

The following individual is designated as the Charter School's COVID-19 Compliance Officer:

Name: Darcy Belleza Email: darcy.belleza@sequoiagrove.org

The COVID-19 Compliance Officer acts as a liaison between the local county public health department and the Charter School. The COVID-19 Compliance Officer shall be the point of contact responsible for sharing information on positive cases and exposures to relevant state and local health departments. If you have any questions about this Policy, please use the contact information above.

## COVID-19 Testing

Pursuant to the CDPH Order mandating that all public and private schools serving students in transitional kindergarten through grade 12 verify the vaccination status of school workers and establish diagnostic screening testing of unvaccinated workers to minimize the risk that they will transmit COVID-19 while on school facilities ("CDPH Order"), Charter School has adopted the COVID-19 employee testing policy ("Testing Policy") which is included as **Appendix A**. Per the Charter School's COVID-19 Testing policy, Charter School will provide diagnostic screening testing to workers who are not fully vaccinated.

Per Cal/OSHA Emergency Temporary Standards, the Charter School will also provide testing at no cost to employees during paid time for:

- Symptomatic unvaccinated employees, regardless of whether there is a known exposure
- Unvaccinated employees after an exposure
- Vaccinated employees after an exposure if they develop symptoms
- Unvaccinated employees in an outbreak (three or more employee cases)
- All employees in a major outbreak (20 or more employee cases)

Requests for Accommodations

Employees who are unable to comply with the testing requirement under the Testing Policy due to a qualifying disability or sincerely held religious belief must contact HR Department (shelli.ninke@sequoiagrove.org) to request a reasonable accommodation in writing. If requested, Charter School will engage in an interactive process with that individual, and work to identify any possible accommodations as appropriate (e.g., unpaid leave of absence). Charter School cannot guarantee the availability of either remote work as an accommodation and will process all requests for accommodation consistent with its policies and applicable law. Charter School may not provide an accommodation should it result in a direct threat to health and safety of others or to the individual, and/or if the accommodation will cause an undue hardship for the Charter School.

## General Rules of Attendance for In-Person Activities

Charter School recognizes that participation in in-person activities provides various benefits, including engagement in the educational program.

When engaging in in-person activities, the Charter School wants to promote the health and safety of its students, staff, and accompanying family members. As such, any staff member, student, or accompanying family member **must not** participate in an in-person activity or **must leave** an in-person activity if any of the following occur:

1. The individual exhibits COVID-19 symptoms within 10 days of in-person activity or at an in-person activity;

2. The individual was in "close contact" with an individual who tested positive for COVID-19 and has not completed the required quarantine/isolation requirements; OR

3. The individual has tested positive for COVID-19 and has not completed the required isolation requirements.

Reporting symptoms, close contact status, COVID-19 positive tests, and similar information is critical to promote health and safety and reduce risk of COVID-19 transmission. Guidance about family and staff reporting is provided below.

Charter School encourages families and staff to contact their healthcare provider if they have health care questions regarding COVID-19 or otherwise.

## COVID-19 Symptom Screening

All staff, students, and/or accompanying family members who will be participating in in-person activities must conduct a symptom self-screening for COVID-19 before participating in any in-person activity (e.g., conduct temperature check). An individual must not attend any in-person activity if they are experiencing any of the following symptoms within 10 days of the in-person activity: If a student has a medical condition or alternate diagnosis or chronic illness that would exhibit COVID-19 like symptoms, please refer to the Medical Letter **(Appendix B)** for medical conditions for alternate diagnosis/chronic illness. Once completed, please submit the letter to the COVID-19 Compliance Officer.

This list does not include all possible symptoms. CDC regularly updates this list, so please visit the following website to confirm whether your symptoms may be symptoms of COVID-19:

- Fever over 100 degrees
- Chills
- Persistent cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html.

Staff, students, or accompanying family members who exhibit COVID-19 symptoms must not attend an in-person activity unless all of the following criteria are met:

1. At least 24 hours have passed since resolution of fever without the use of fever-reducing medications;

2. Other symptoms have improved; AND

3. One of the following is true:

    a. The individual has a negative test for COVID-19;
    b. At least 10 days have passed since symptom onset;
    c. A healthcare provider has provided documentation that the symptoms are typical of their underlying chronic condition (e.g., allergies or asthma); OR
    d. A healthcare provider has confirmed an alternative named diagnosis (e.g., Streptococcal pharyngitis, Coxsackie virus).

Charter School encourages individuals to get tested for COVID-19 when they exhibit symptoms consistent with COVID-19. COVID-19 testing is available for free at multiple locations throughout California. Please contact your healthcare provider, local county public health department, or the Charter School for more information.

Reporting COVID-19 Symptoms

- If a student or accompanying family member cannot attend an in-person activity due to experiencing the symptoms described above within 10 days of the in-person activity, please contact your Homeschool Teacher. Charter School may be able to help determine if the individual can attend the in-person activity (e.g., student provides proof of negative test as described above).

- Staff members who are scheduled to participate in an in-person activity, but have symptoms on the day of the activity or within 10 days of the activity must contact their direct supervisor, complete the Covid Exposure Report, and then await further instruction.

## Exposure to COVID-19 (Close Contacts)

An individual who is a "close contact" of an individual who tested positive for COVID-19, regardless of whether the individual has COVID-19 symptoms or not, generally must not attend any in-person activity until at least 14 days have passed since the last contact with the positive COVID-19 case and the individual is fever-free and symptom free. There are some exemptions to this rule, described below.

A person is considered a "close contact" if he/she was within 6 feet of someone who has COVID-19 for a total of 15 minutes or more over a 24-hour period.

Quarantine Requirements for Close Contacts: Quarantine requirements for close contacts will depend on whether the individual is fully vaccinated. An individual may participate in an in-person activity if the requirements below are met:

1. Vaccinated Individuals: If the individual who is a close contact is fully vaccinated OR has recovered from COVID-19 within the last 90 days with evidence of lab-confirmed diagnosis, the individual may participate in in-person activities and does not need to quarantine. These individuals are recommended to get a COVID-19 test on Day 3, 4, OR 5 following the last contact with the COVID-19 positive case.

2. Unvaccinated Individuals (Individual and Close Contact Were Not Both Wearing Masks): Individuals who are unvaccinated and asymptomatic may return to in-person activities only if ALL of the following criteria are met:

   i. The individual is asymptomatic (i.e., is fever-free and does not exhibit any COVID-19 symptoms);

   ii. The individual completes:
   - 10 days of quarantine from the date of last exposure; OR
   - 7 days of quarantine if the individual receives a negative COVID-19 test collected after Day 5 from the date of last exposure. Charter School would need to see this negative test to allow an individual to join in-person activities.

   iii. The individual:

   - Continues daily self-monitoring for symptoms through Day 14 from last known exposure; AND
   - Follows all recommended non-pharmaceutical interventions (e.g., wearing a mask when around others, hand washing, avoiding crowds) through Day 14 from last known exposure.

   If, at any time during the 14-day period, the individual exhibits COVID-19 symptoms, the individual must not attend in-person activities and should consider contacting their healthcare provider.

3. Unvaccinated Individuals (Individual and Close Contact Both Wore Masks): If the close contact individual is unvaccinated, but both the close contact and the COVID-19 positive individual were both wearing a mask during last contact, the individual may attend in-person activities and ~~does not need to~~ under a modified quarantine~~, but perfom a modified quarantine~~ if the individual:
   Modified Quarantine:
   i. Is asymptomatic
   ii. Continues to appropriately wear a mask, as required;
   iii. Undergoes at least twice weekly testing ~~during the 10-day quarantine; and~~ for 10 days after exposure; and
   iv. Continues to quarantine for all other ~~extracurricular~~ school sponsored~~l~~ activities.

~~R~~eporting Close Contacts

- If an asymptomatic student or accompanying family member was a close contact within 14 days of a scheduled in-person activity and they wish to attend the in-person activity, please contact the Home School Teacher. Charter School will help determine if the individual can attend the in-person activity.

- If a staff member was a close contact within 14 days of a scheduled in-person activity, they must contact their direct supervisor, complete the Covid Exposure Report, and then await further instruction.

## Exposure Management for Positive COVID-19 Cases

If individuals test positive for COVID-19:

- Symptomatic: Individuals who test positive for COVID-19 and exhibit COVID-19 symptoms must self-isolate in their homes and not attend in-person activities until ALL of the following criteria are met:

    1. At least 10 days have passed since the symptom onset;

    2. At least 24 hours have passed since resolution of fever without the use of fever-reducing medications; AND

    3. Other symptoms improved.

- Asymptomatic: Individuals who test positive for COVID-19 and do not exhibit COVID-19 symptoms must self-isolate in their homes until the at least 10 days have passed since the date of the first COVID-19 test. If the individual develops symptoms, then the individual must self-isolate as described above for symptomatic individuals.

Reporting COVID-19 Case to Charter School

- Students/family members who received a positive test for COVID-19 and were considered infectious (defined below) when participating in a Charter School activity must contact their Homeschool Teacher so the Charter School can appropriately notify close contacts and local public health departments for support.

    - Definition of Infectious for Asymptomatic Individual: An asymptomatic individual with a positive test is considered infectious from two days before their test was taken until 10 days after their test.

    - Definition of Infectious for Symptomatic Individual: A symptomatic individual with a positive test is infectious from two days before their symptoms first appeared until the time they are longer required to be isolated (i.e., no fever for at least 24 hours, without the use of medicine that reduce fevers AND other symptoms have improved AND at least 10 days have passed since symptoms first appeared).

- Staff who interact with staff and/or students at any point during the school year must

report COVID-19 positive tests to their direct supervisor, complete the Covid Exposure Report, and then await further instruction..

Reporting COVID-19 Cases to Public Health Department

Upon learning that an individual (employee, student, or accompanying family member) has tested positive for COVID-19 and that individual was participating in Charter School-related in-person activities while infectious (see definition above), **the Charter School will notify the local public health department about the positive case no later than 24 hours after learning of the positive case.**

The notification to the local public health department will include (as may be required by local public health department):

1. The full name, address, telephone number, and date of birth of the individual who tested positive;

2. The date the individual tested positive, the location/event/facility at which the individual was present when participating in in-person activity, and the date the individual was last present at any relevant school activity; and

3. The full name, address, and telephone number of the person making the report.

Charter School's COVID-19 Compliance Officer will work with the local public health department to ensure appropriate contact tracing, investigation, and notifications to the community.

To the extent required by local public health guidelines, the Charter School will notify staff and families in the school community of any positive COVID-19 case while maintaining confidentiality as required by state and federal laws.

Charter School will provide information to employees regarding paid and unpaid time off, including sick leave and extended family and medical leave pursuant to federal and state laws to if an employee may need to take time off due to COVID-19 related illness or exposure.

## Use of Face Coverings

Individuals can help minimize the exposure and transmission of COVID-19 when cloth face coverings ("face coverings" or "masks") are worn properly (covering both nose and mouth). Charter School will follow CDPH, CDE, and CDC guidance and applicable public health orders regarding the use of face coverings. All staff and family members are encouraged to review the CDPH guidance on face coverings. Face coverings must be used in accordance with CDPH guidance and this Policy unless a person qualifies for an exemption.

Proper use of face coverings will be strictly enforced. Individuals who refuse to wear a proper face covering may be excluded from participating in in-person activities. If public health guidelines change from what is prescribed below, the Charter School will follow the public

health guidelines.

- Indoor settings: All individuals participating in in-person activities must wear a face covering when meeting indoors, regardless of vaccination status.

- Outdoor settings: Individuals are not required to wear a face covering in outdoor settings, but wearing a face covering is recommended, particularly for unvaccinated individuals.

All individuals must comply with the applicable face covering and other health and safety requirements of the venue (e.g., museum, park, etc.). Staff will have extra face coverings if a student or accompanying family member forgets to bring a face covering.

Charter School will evaluate any student or employee's request for accommodation from the Charter School's face covering requirement consistent with applicable law.

Employees requesting an accommodation from the face covering policy/requirement must provide appropriate documentation and contact the HR department (shelli.ninke@sequoiagrove.org).

The following individuals are exempt from wearing a face covering:

- Children under the age of two.

- Persons with a medical condition, mental health condition, or disability that prevents wearing a mask. This includes persons with a medical condition for whom wearing a mask could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a mask without assistance.

- Persons who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication.

- Persons for whom wearing a mask would create a risk to the person related to their work, as determined by local, state, or federal regulators or workplace safety guidelines.

Persons exempted from wearing a face covering due to a medical condition, must wear a non-restrictive alternative, such as a face shield with a drape on the bottom edge, as long as their condition permits it.

In limited situations where a face covering cannot be used for pedagogical or developmental reasons (e.g., communicating or assisting young children or those with special needs), a face shield with a drape (per CDPH guidelines) can be used instead of a face covering as long as the wearer maintains physical distance from others. Staff must return to wearing a face covering once the activity has ceased.

Accommodations for Students

If a student cannot wear a mask due to a medical condition, mental health condition, or disability, the student should wear the next most effective alternative that can be tolerated, such

as a transparent face shield with a cloth draping sealing the bottom.

Parents/guardians who believe their child may need an accommodation or is otherwise exempt from the Charter School's face covering policy and requirement should contact their Homeschool Teacher. Upon receipt of appropriate documentation, the Charter School will evaluate requests for accommodation and determine what, if any accommodations the Charter School can provide.

For students with an individualized education program ("IEP") or Section 504 Plans, the Charter School will ensure that determinations are made by an IEP/504 Team as appropriate and as may be necessary or required by law.

Students exempted from wearing a mask or face shield are strongly encouraged to be vaccinated against COVID-19. If a student is exempt from wearing any type of face covering, the Charter School will implement appropriate health and safety mitigation strategies, including appropriate physical distancing, use of personal protective equipment, and other health and safety measures to the greatest degree feasible, to mitigate the risk of exposure to COVID-19.

## Physical Distancing

Recent evidence indicates that instruction/in-person interaction can occur safely without six feet of physical distancing when other mitigation strategies (e.g., masking) are implemented. As such, students and staff are not required to maintain physical distancing if interacting individuals are fully vaccinated.

If interacting individuals are not fully vaccinated, then three (3) feet of physical distancing should be maintained at all times to the extent possible and both individuals must wear a mask indoors and are recommended to wear a mask outdoors. If three (3) feet of physical distancing is not possible, individuals should try to keep as far apart as possible and continue to wear masks as discussed above.

## Healthy Hygiene and Personal Protective Equipment

To help minimize the transmission of COVID-19, staff, students, and accompanying family members who are participating in in-person activities should implement the following hygiene and cleaning practices:

- Frequently wash hands (at least 20 seconds) throughout the day, especially before and after eating, after using the restroom, after handling garbage, or after removing gloves.
- Avoid contacting with one's eyes, nose, and mouth.
- Cover coughs and sneezes.
- Limit sharing of supplies. Staff and students should have their own supplies to the extent possible.
- Charter School appropriately and routinely disinfects and cleans administrative office(s)

and similar spaces.

- Staff will endeavor to clean surfaces with sanitizing wipes if such surfaces (e.g., tables, chairs, desks, computers) will be used when participating in in-person activities.

The Charter School will evaluate the need for personal protective equipment ("PPE"), including, but not limited to, gloves, eye protection, and respiratory protection as required by Cal/OSHA standards. PPE may be used by a staff member when working with sick children or providing instruction to any students with a face covering exemption.

## Resource Center Guidelines

Staff, students, and visitors to a Charter School's Resource Center must comply with all health and safety protocols, including following the Policy's face covering requirements while inside the building. Signage shall be posted at all public entrances to the Resource Center reminding visitors of mask requirements and warning visitors not to enter if they have COVID-19 symptoms.

**Reminder:** If an individual exhibits COVID-19 symptom within last 10 days, was in "close contact" with an individual who tested positive for COVID-19 and has not completed the required quarantine/isolation requirements, or the individual has tested positive for COVID-19 and has not completed the required isolation requirements – the individual must not enter the Resource Center and participate in Charter School activities. These individuals may continue to participate in in-person activities once they complete the required quarantine/isolation described above.

Sanitizing/hygiene materials and practices

- Charter School will develop plans and routines to ensure that students and staff using the Resource Center will wash or sanitize hands frequently.

- Charter School will make soap, tissues, no-touch trashcans, face coverings, and water and paper towels or dryers for hand washing available.

- Charter School shall make available fragrance-free alcohol-based hand sanitizer at strategic locations throughout the Resource Center.

- Charter School will provide face coverings for students and staff who do not have face coverings.

- Routine cleaning and disinfecting: Charter School will maintain a high level of cleanliness throughout the year at the Resource Center to help reduce the risk of exposure to and spread of COVID-19. In general, cleaning once a day is usually enough to sufficiently remove potential virus that may be on surfaces.

- Charter School will optimize ventilation in indoor spaces, to the extent possible.

## Communications to the Charter School Community

Charter School will provide staff and parents/guardians with a copy of this Policy (e.g., distributing by email, posting on website, etc.). In addition, the Charter School will provide training to staff on the Policy to ensure appropriate and consistent implementation. Charter School will frequently communicate with parents/guardians regarding the Charter School's COVID-19 health and safety guidelines and provide supports and resources, as appropriate and necessary.

## Amendments to this Policy

The Executive Director or designee is authorized to revise this Policy in order to ensure compliance or consistency with new or revised orders or guidance from local, county, state or federal authorities ("Agencies"), to take any and all actions consistent with orders and guidance from the Agencies that is not specifically addressed by this Policy, and to ensure compliance with the Charter School's charter petition. The Executive Director or designee will provide the Charter School's Governing Board with updates as to actions taken pursuant to this section.

# APPENDIX A: COVID-19 Testing Policy
## Prioritizing Safety of Staff & Students

The Clarksville Charter School ("Charter School") adopts this COVID-19 Testing Policy ("Policy") in accordance with the California Department of Public Health Order "Vaccine Verification for Workers in Schools" issued on August 11, 2021 ("Order"). The Order **requires** all schools to:

- Verify vaccine status of all workers; and
- Conduct diagnostic screening testing for workers who are not fully vaccinated starting October 15, 2021.

Consistent with the Order, and for purposes of this Policy, "workers" are paid or unpaid adults who physically interact with Charter School students or staff in furtherance of Charter School functions (e.g., teachers who meet with students, staff interacting in administrative offices, etc.). Fully vaccinated workers do not have to undergo COVID-19 diagnostic screening testing.

**Vaccination Status Survey:**

- Charter School will survey all workers asking if they are fully vaccinated.
- An individual is considered "fully vaccinated" two weeks or more after they have received the second dose in a 2-dose series (Pfizer-BioNTech or Moderna or vaccine authorized by the World Health Organization), or two weeks or more after they have received a single-dose vaccine (Johnson and Johnson [J&J]/Janssen).

**Access to COVID-19 Vaccine:**

- Charter School is not requiring workers to become vaccinated. If you are interested in more information about the COVID-19 vaccine, locations of walk-in clinics, and opportunities to book an appointment for the COVID-19 vaccine, please visit https://myturn.ca.gov/ website.

**Acceptable Evidence of Full Vaccination:**

- A worker must provide acceptable evidence of vaccination to Charter School in order to be considered fully vaccinated. Per the Order, Charter School can accept one of the following as acceptable evidence of full vaccination:
    - COVID-19 Vaccination Record Card (issued by the Department of Health and Human Services Centers for Disease Control & Prevention or WHO Yellow Card)

- which includes name of person vaccinated, type of vaccine provided and date last dose administered; OR
- a photo of a Vaccination Record Card as a separate document; OR
- a photo of the individual's Vaccination Record Card stored on a phone or electronic device; OR
- documentation of COVID-19 vaccination from a health care provider; OR
- digital record that includes a QR code that when scanned by a SMART Health Card reader displays to the reader client name, date of birth, vaccine dates and vaccine type; OR
- documentation of vaccination from other contracted employers who follow CDPH vaccination records guidelines and standards.

- Workers can submit evidence of full vaccination through the secure jot form survey.
- When providing proof of vaccination, workers must not provide any other medical or genetic information to Charter School, including but not limited to underlying conditions or a diagnosis of a medical condition.

**COVID-19 Diagnostic Screening Testing for Workers Who Are Not Fully Vaccinated:**

- Consistent with the Order, and for purposes of this Policy, workers who are not fully vaccinated must undergo diagnostic screening testing for the weeks they physically interact with Charter School students or staff. For workers who physically interact with Charter School students or staff less frequently than once per week, they must undergo diagnostic screening testing no greater than one week in advance to obtain a test result before the interaction (preferably within 72 hours) or during the week of the interaction.
- This testing will be provided at no cost using a PCR or antigen test that has Emergency Use Authorization by the U.S. Food and Drug Administration or is operating per the Laboratory Developed Test requirements by the U.S. Centers for Medicare and Medicaid Services. Charter School will share information with workers regarding the specifics of testing administration.
- Fully remote employees or volunteers are not required to undergo diagnostic screening testing.
- Unvaccinated employees are not exempted from the testing requirement even if they have a medical contraindication to vaccination.

- Previous history of COVID-19 from which the individual recovered more than 90 days earlier, or a previous positive antibody test for COVID-19, does not waive this requirement.

- Consistent with the Order, if you have a confirmed diagnosis of COVID-19 within the last 90 days and recovered, Charter School may not require you to conduct diagnostic screening testing for the 90-day period after the diagnosis. Please contact the Human Resources Department if you are interested in seeking this limited exemption.

- Charter School will not discriminate, harass, or retaliate against any employee for receiving the COVID- 19 vaccine or for electing not to receive the COVID-19 vaccine.

- Charter School will establish a method for tracking weekly diagnostic testing results and will report any positive results to local public health departments.

- Employees with any questions regarding the Charter School's Testing Policy may contact the Human Resources Department.

**Enforcement:**

- Workers who do not comply with this Policy or who are not otherwise eligible for a reasonable accommodation to the testing requirement consistent with applicable law and this Policy may, depending on their position, be placed on unpaid/inactive status until compliance.

- If a worker believes they may be entitled to an accommodation consistent with applicable law and this Policy, they can contact the HR department (shelli.ninke@sequoiagrove.org)**.** If requested, Charter School will engage in an interactive process with that individual, and work to identify any possible accommodations as appropriate (e.g., unpaid leave of absence). Charter School may not provide an accommodation should it result in a direct threat to health and safety of others or to the individual, and/or if the accommodation will cause an undue hardship for Charter School.

- Charter School may modify enforcement options based on the specific circumstances.

**Future Revisions:**

- The Charter School drafted this policy in compliance with all applicable federal and state laws, including guidance from the Equal Employment Opportunity Commission ("EEOC"), Centers for Disease Control and Prevention ("CDC"), the California Department of Public Health ("CDPH"), and local health authorities.

- As public health and legal guidance regarding COVID-19 testing at schools evolves, Charter School administrative staff may revise this Policy accordingly. Upon any

revision to this Policy, Charter School will provide notice in writing to workers. This Policy shall be implemented in a manner that is consistent with current federal, state, and local law.

Please refer to APPENDIX C: Quarantine Decision Forest ~~for TK-12,8.19.21~~

APPENDIX B: Medical Letter for Alternative Diagnosis or Chronic Condition




**Medical Letter for Alternative Diagnosis or Chronic Condition**

Name of Child:_____ Date of Birth:_____

**Section 1: Health Care Provider**

To Whom It May Concern:

The named student received medical professional services on [date] _____. My clinical impression for the symptom(s) that he/she presented is due to [alternative diagnosis/chronic condition]

_____.

The symptom(s) associated with this condition that he/she typically presents with include the following:
**[List symptom(s) student experiences due to alternative diagnosis/chronic condition]**

_____

_____

Any other symptom(s) beyond what is listed above is not consistent with my clinical impression, and therefore, COVID-19 Public Health-guided school policy for on-campus/in-person learning exclusion should be implemented.

| | | |
|---|---|---|
| _____ | _____ | _____ |
| Medical Provider (Printed Name) | Signature | License# |
| _____ | _____ | _____ |
| Name & Address of Clinic/Medical Office | Phone | Date |

[STAMP of medical provider and/or clinic is also acceptable]

**Section 2: Authorization by Parent/Guardian**

I authorize the medical provider to conduct medical evaluation for my child in compliance with my child's school district COVID-19 protocols for safe return to school/on-campus/in-person learning.//*Autorizo al proveedor médico a realizar una evaluación médica de mi hijo/a de acuerdo con los protocolos de COVID-19 del distrito escolar de mi hijo/a para el regreso seguro a la escuela/en el campus/aprendizaje en persona.*

_____

Name of Parent/Guardian (Nombre del padre/tutor)

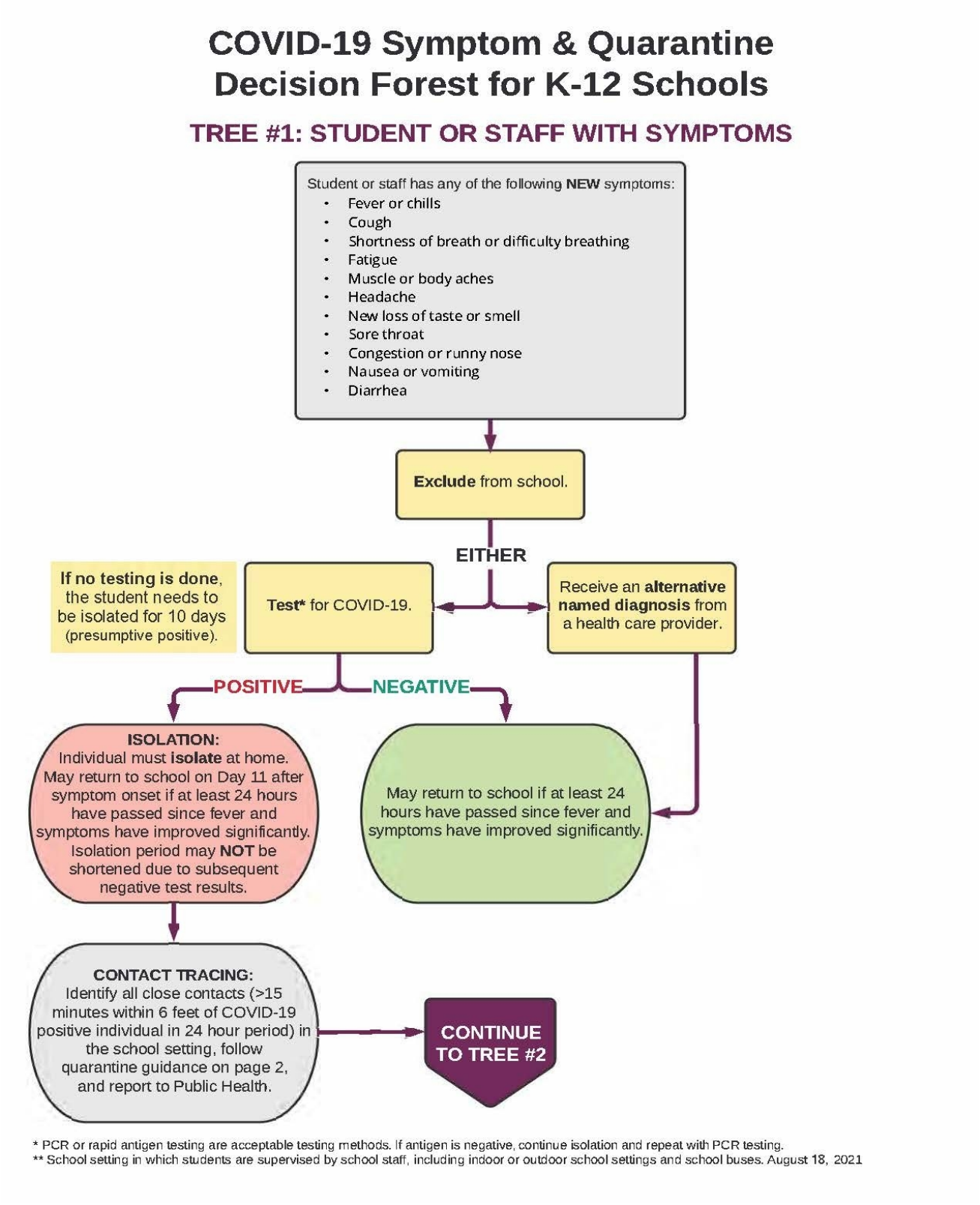
_____

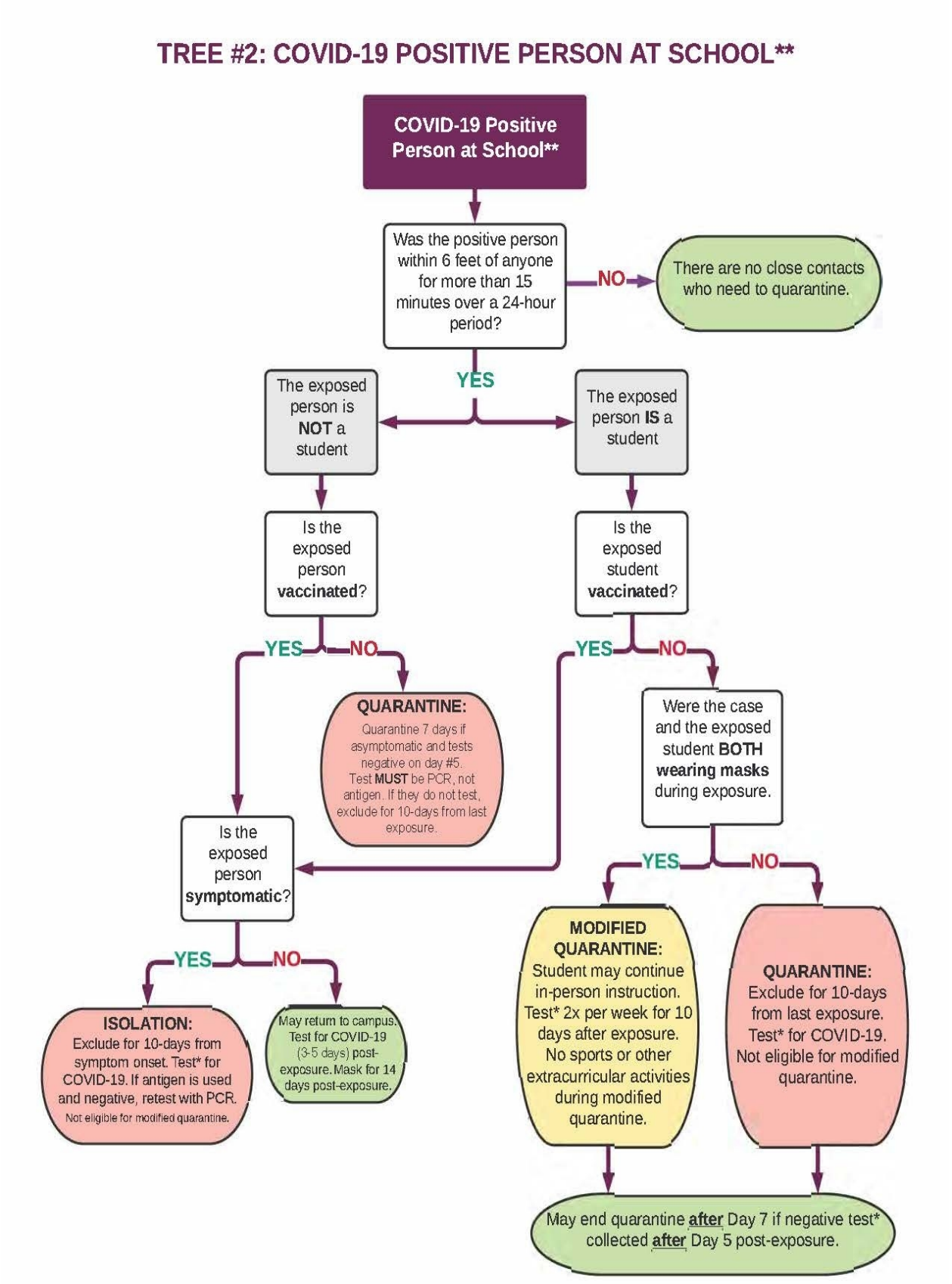
Parent/Guardian Signature (Firma de padre/tutor) Date (Fecha)

NOTE TO PARENT/GUARDIAN: This letter will be filed in the student's health folder and school site Med Binder. It will serve as a guide to navigate the decision tree provided by the California Department of Public Health (CDPH) on whether to exclude a student presenting/complaining of COVID-related symptom(s). You may email a copy to cynthiar@sutter.k12.ca.us or bring it to the student's school site. NOTA PARA LOS PADRES / TUTORES: Esta carta se archivará en la carpeta de salud del estudiante y en la Carpeta Médica de la escuela. Servirá como una guía para navegar por el árbol de decisiones proporcionado por el Departamento de Salud Pública de California (CDPH) sobre si excluir a un estudiante que presenta / se queja de síntomas relacionados con COVID. Puede enviar una copia por correo electrónico a cynthiar@sutter.k12.ca.us o traerla a la escuela del estudiante

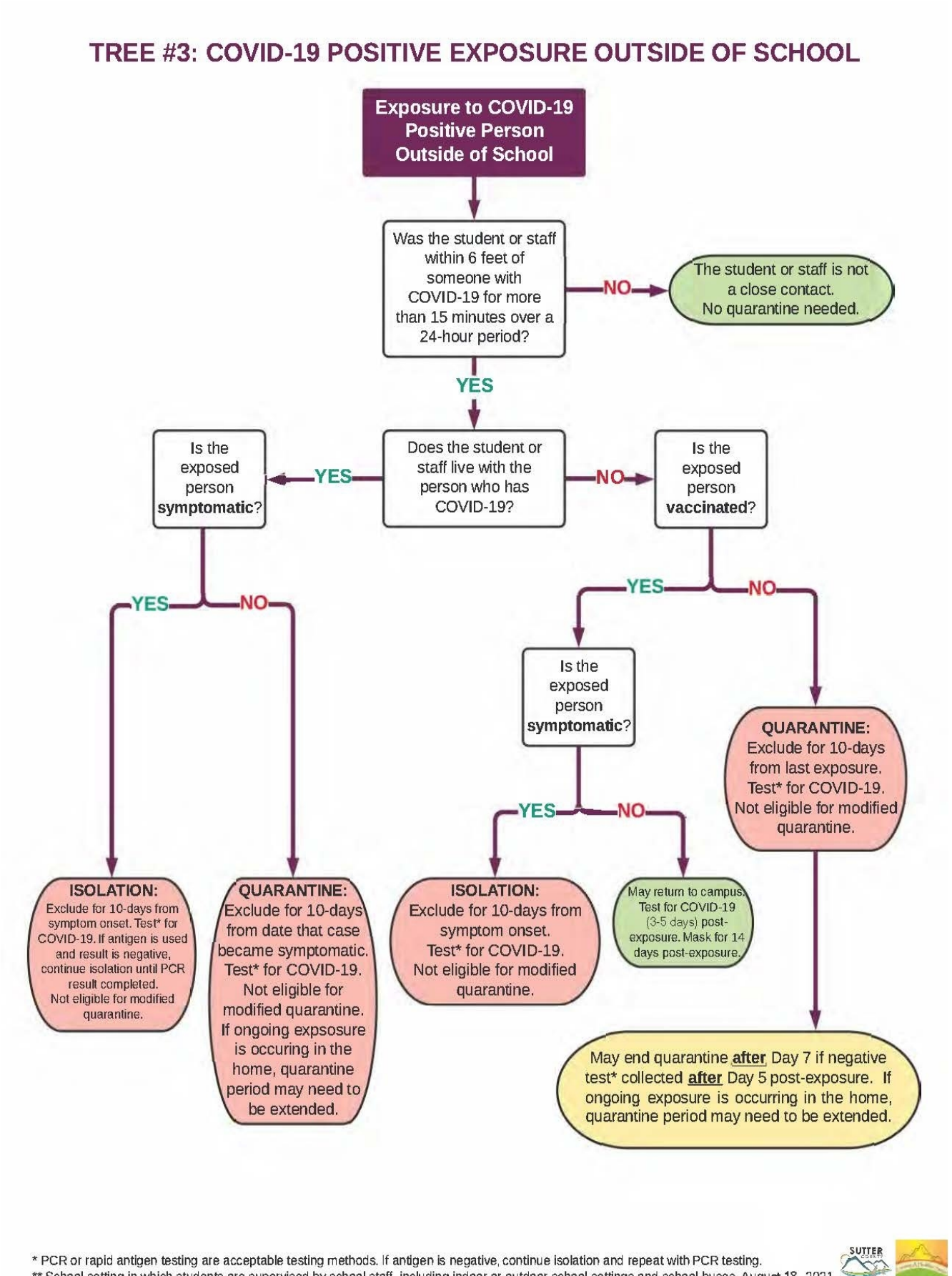
September 1, 2021

## APPENDIX C: Decision Forest






* PCR or rapid antigen testing are acceptable testing methods. If antigen is negative, continue isolation and repeat with PCR testing.
** School setting in which students are supervised by school staff, including indoor or outdoor school settings and school buses. August 18, 2021


TREE #3: COVID-19 POSITIVE EXPOSURE OUTSIDE OF SCHOOL
Exposure to COVID-19 Positive Person Outside of School
Was the student or staff within 6 feet of someone with COVID-19 for more than 15 minutes over a 24-hour period?
NO
The student or staff is not a close contact. No quarantine needed.
YES
Does the student or staff live with the person who has COVID-19?
YES
Is the exposed person symptomatic?
NO
Is the exposed person vaccinated?
YES
Is the exposed person symptomatic?
NO
QUARANTINE: Exclude for 10-days from last exposure. Test* for COVID-19. Not eligible for modified quarantine.
YES
NO
ISOLATION: Exclude for 10-days from symptom onset. Test* for COVID-19. If antigen is used and result is negative, continue isolation until PCR result completed. Not eligible for modified quarantine.
QUARANTINE: Exclude for 10-days from date that case became symptomatic. Test* for COVID-19. Not eligible for modified quarantine. If ongoing expsosure is occuring in the home, quarantine period may need to be extended.
YES
NO
ISOLATION: Exclude for 10-days from symptom onset. Test* for COVID-19. Not eligible for modified quarantine.
May return to campus. Test for COVID-19 (3-5 days) post-exposure. Mask for 14 days post-exposure.
May end quarantine after Day 7 if negative test* collected after Day 5 post-exposure. If ongoing exposure is occurring in the home, quarantine period may need to be extended.
* PCR or rapid antigen testing are acceptable testing methods. If antigen is negative, continue isolation and repeat with PCR testing.
** School setting in which students are supervised by school staff, including indoor or outdoor school settings and school buses. August 18, 2021
SUTTER COUNTY
County of Sutter Public Health

# Coversheet

## Public Comment Policy

**Section:** VI. Governance
**Item:** A. Public Comment Policy
**Purpose:** Vote
**Submitted by:**
**Related Material:** Public_Comments_Policyccs.pdf

BACKGROUND:
The purpose of adopting the Public Comments Policy is to ensure compliance of the Brown Act regarding public comments. The proposed policy outlines public comment rules for:

- In-person and teleconferenced board meetings during COVID-19
- Rules for emailing public comments
- Utilizing a translator to address the Board,
- Disability-related procedures

RECOMMENDATION:
Recommended for Board approval.

CLARKSVILLE
CHARTER SCHOOL

# Public Comments Policy

Clarksville Charter School recognizes its legal responsibility to comply with the Open Meeting Lawsunder the Ralph M. Brown Act (California Government Code sections 54950, *et seq.*).

The purpose of the Clarksville Charter School Governing Board adopting this Public Comments Policy isto do the following:

1. Outline the Public Comment Rules for All Board Meetings Held In-Person
2. Outline the Public Comment Rules for Board Meetings Held Via Teleconference during COVID-19
3. Outline the Public Comment Rules for Board Meetings Held with Some or All Board Members Participating Via Teleconference
4. Outline the Public Comment Rules for Members of the Public Who Wish to Email Their Public Comments to the Board to be Read at a Board Meeting.
5. Outline the Procedures for Members of the Public Utilizing a Translator to Address the Board
6. Outline the Procedures for Members of the Public In Need of a Disability-Related Modification or Accommodation, Including Auxiliary Aids or Services, to Participate in the Public Meeting.

1. **Public Comment Rules for Meetings Held In-Person:** Members of the public may address the Board on agenda or non-agenda items. Members of the public are to fill out the public comments card available at the entrance. Speakers may be called in the order that requests are received, or grouped by subject area. Public Comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to staff or calendar the issue for future discussion.

2. **Public Comment Rules for Meetings Held Via Teleconference During a Proclaimed State of Emergency in Accordance with Government Code section 54953:** Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom, during the public comment period. Zoom does not require the members of the public to have an account or login. Members of the public are to either utilize the chat option to communicate with the administrative team their desire to address the board or simply communicate orally their desire to address the board when the board asks for public comments. The board will keep public comment open for a reasonable amount of time to allow public members the opportunity to provide public comment, including time for members of the public to register, as needed, with a third-party website or online platform to participate. Speakers may be called in the order that requests are received. Public Comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to staff or calendar the issue for future discussion.

3. **Public Comment Rules for Meetings Held with Some or All Members Participating Via Teleconference:** Members of the public may address the Board on agenda or non-agenda items at each teleconferenced location or through the teleconference platform, Zoom, during the public comment period. Zoom does not require the members of the public to have an account or login. When using Zoom, members of the public are to either utilize the chat option to communicate with the administrative team their desire to address the board or simply communicate orally their desire to address the board when the board asks for public comments. Members of the public at a teleconferenced location may let the board chair know of their desire to speak during public comment and wait until called by the board chair. Speakers may be called in the order that requests are received. Public Comments are limited to 2 minutes each, with no more than 15 minutes per single topic so that as many people as possible may be heard. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to district staff or calendar the issue for future discussion.

4. **Members of the Public Who Wish to Email Their Public Comments to the Board to be Read at a Board Meeting:** Members of the public can send their public comments to the board email ccsboard@sequoiagrove.org Public comments that are received via the Board email will be read in the order they are received at the board meeting after the members of the public that are present at the board meeting speak. Emails can be received in any language and will be translated prior to the Board meeting for presentation to the Board in English. Public comments via email are limited to 2 minutes each, with no more than 15 minutes per single topic.If a member of the public's public comments is not read at the meeting due to the time restrictions, the member of the public can request that their public comments be read at the next board meeting. The public comments via email will be read by a designated staff member.
Public comments via email must be received by the board email no later than 1 business day before the board meeting.

5. **Members of the Public Utilizing a Translator to Address the Board:** If a member of the public utilizes a translator to address the board, those individuals are allotted 4 minutes each. If the board utilizes simultaneous translation equipment in a manner that allows the board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

6. **Members of the Public in Need of a Disability-Related Modification or Accommodation, Including Auxiliary Aids or Services, to Participate in the Public Meeting:** Clarksville Charter School Governing Board encourages those with disabilities to participate fully in the public meeting process. If someone needs a disability-related modification or accommodation, includingauxiliary aids or services, to participate in the public meeting or to access the board meeting agenda, please contact the Governing Board Office at 530.927.5137 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132))