



Clarksville Charter School

Special Board Meeting

Date and Time

Wednesday March 10, 2021 at 5:00 PM PST

Zoom Link: <https://zoom.us/j/96568347400>

Meeting ID: 965 6834 7400

Join by Phone: (669) 900-6833

Clarksville Mission Statement

Clarksville Charter School provides a flexible personalized learning experience, empowering families to tailor a program designed around the specific needs of each student. In collaboration with highly qualified credentialed teachers, students engage in diverse and dynamic learning pathways and unparalleled enrichment opportunities to achieve personal and academic success.

Agenda

- I. Opening Items**
 - A.** Record Attendance
 - B.** Call the Meeting to Order
 - C.** Approval of the Agenda (p. 1-2)
 - D.** Public Comments

II. Operations

- A.** 2021-2022 Calendar
- B.** 2021-2022 Open Enrollment Dates

III. Finance

- A.** 2021-2022 Compensation Policy
Updates
- B.** Student Funding Charts

IV. Governance

- A.** Board Calendar
- B.** Form 700

V. Closing Items

- A.** Board of Director's Comments & Requests
- B.** Announcement of Next Regular Scheduled Board Meeting
March 25, 2021 at 6:30 p.m.
- C.** Adjourn Meeting

Public Comment Rules: Members of the public may address the Board on agenda or non-agenda items through the teleconference platform, Zoom. Zoom does not require the members of the public to have an account or login. Please either utilize the chat option to communicate to the administrative team of your desire to address the Board or simply communicate orally your desire to address the Board when the Board asks for public comments. Speakers may be called in the order requests are received. Comments are limited to 2 minutes each, with no more than 15 minutes per single topic. If a member of the public utilizes a translator to address the Board, those individuals are allotted 4 minutes each. If the Board utilizes simultaneous translation equipment in a manner that allows the Board to hear the translated public testimony simultaneously, those individuals are allotted 2 minutes each. By law, the Board is allowed to take action only on items on the agenda. The Board may, at its discretion, refer a matter to school staff or calendar the issue for future discussion.

Note: The Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Governing Board Office at (562) 584-0427 at least 48 hours before the scheduled board meeting so every reasonable effort can be made to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132)).

Coversheet

2021-2022 Calendar

Section: II. Operations
Item: A. 2021-2022 Calendar
Purpose: Vote
Submitted by:
Related Material: APPROVED_21-22 School Calendar - Clarksville Calendar.pdf

BACKGROUND:

There was a typo found on the original calendar. This is the corrected calendar and we propose the board approve the new calendar with the allowance to correct typos and adjustments so long as the number of school days and the start and end dates remain unchanged.

RECOMMENDATION:

Approve the new calendar with the allowance to correct typos and adjustments so long as the number of school days and the start and end dates remain unchanged.

July 2021						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				22

September 2021						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		21

October 2021						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						21

November 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				15

December 2021						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	13

Events - Dates TBD	
Community Opportunities	
Field Trips	
190 teacher work days	

- School Closed
- LP



School Year Dates	
Aug 2	Teachers Back to Work
Aug 16	First Day of School
Jan 7	End of Semester 1
Jan 14	Report Cards Due
May 25	Last Day of School
May 31	Report Cards Due
Jun 2	Last Teacher Day

Holidays	
Sep 6	Labor Day
Nov 11	Veteran's Day
Nov 19-26	Thanksgiving Break
Dec 20-Jan 3	Winter Break
Jan 17	Martin Luther King, Jr. Day
Feb 11	Lincoln Day
Feb 21	Washington Day
Apr 11-18	Spring Break
May 30	Memorial Day

Learning Period Dates	
LP1	8/16-9/17
LP2	9/20-10/15
LP3	10/18-11/12
LP4	11/15-1/7
LP5	1/10-2/10
LP6	2/14-3/11
LP7	3/14-4/8
LP8	4/19-5/25

School Accountability	
Every LP	Attendance Logs
Every LP	Work Samples
Every 20 school days	Student Conference

- Teacher In Service Days
- Report Cards

January 2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					19

February 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					18

March 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		23

April 2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
						15

May 2022						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				21

June 2022						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		2

Testing Windows	
Feb-Mar	PFT Testing for 5, 7, 9
Mar-May	SBAC Testing
Fall, Win, Spr	Assessments

- Last Day of Semester 1
- First & Last Day of School

Coversheet

2021-2022 Open Enrollment Dates

Section: II. Operations
Item: B. 2021-2022 Open Enrollment Dates
Purpose: Vote
Submitted by:
Related Material: Open Enrollment Dates 21-22_CV.pdf



CLARKSVILLE CHARTER SCHOOL

Enrollment Dates 2021-2022

Open Enrollment Period

March 22-April 30

Coversheet

2021-2022 Compensation Policy

Section: III. Finance
Item: A. 2021-2022 Compensation Policy
Purpose: Vote
Submitted by:
Related Material: 21_22_Proposed Salary Schedules_North.pdf

2021-2022

Salary Schedules

North Schools

North Charters
 Homeschool Teacher Salary Schedule
 Schedule A- 190 Days
 Pay Scale Level*

	CLASS A	CLASS B	CLASS C	CLASS D	CLASS E	CLASS F
	BA Degree Intern Credential**	BA + 30 Units	BA + 45 Semester Units	BA + 60 Semester Units	BA + 75 Semester Units	BA + 90 Semester Units
Steps	Annual	Annual	Annual	Annual	Annual	Annual
1	\$58,240	\$58,240	\$58,500	\$58,740	\$59,000	\$59,240
2	\$58,240	\$58,240	\$58,500	\$58,740	\$59,000	\$59,240
3		\$58,240	\$58,520	\$58,760	\$59,240	\$60,721
4		\$58,260	\$58,520	\$58,460	\$59,240	\$62,239
5		\$58,260	\$58,540	\$58,780	\$60,721	\$63,795
6		\$58,260	\$58,540	\$58,780	\$62,239	\$65,390
7		\$58,280	\$58,560	\$60,250	\$63,795	\$67,025
8		\$58,280	\$59,878	\$61,756	\$65,390	\$68,700
9		\$58,280	\$59,878	\$63,300	\$67,025	\$70,418
10		\$59,737	\$61,375	\$64,882	\$68,700	\$72,178
11		\$59,737	\$62,756	\$66,504	\$70,418	\$73,983
12		\$61,230	\$64,168	\$68,167	\$72,178	\$75,832
13		\$61,230	\$65,612	\$69,871	\$73,983	\$77,728
14		\$62,761	\$67,088	\$71,618	\$75,832	\$79,671
15		\$62,761	\$68,597	\$73,408	\$77,728	\$81,663
16				\$75,243	\$79,671	\$83,500
17					\$81,663	\$85,379
18						\$87,300
19						\$89,264
20						\$91,273

Educational Stipends	
Masters Degree	\$500
National Board Certification (documentation required)	\$2,500
Doctorate Degree (conferred, transcripts required)	\$5,000

Only one educational stipend will be paid per employee. The higher of the qualified stipends will be paid. All educational stipends require proof

Full time HSTs must hold a minimum of 28 students (unless specified differently in the job description) and with approval of their Charter Leader can support additional students at a \$100 stipend per student per month up to 35 students

*Annual salary is based on 190 work days. The 190 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar

** Staff holding alternative certification (intern or emergency) are restricted to Class A

Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the School Board

North Charters
Specialized Teacher Salary Schedule

High School Teacher, Virtual Teacher, Education Specialist, Speech Pathologist, Nurse, Occupational Therapist

Schedule B- 190 Days

Pay Scale Level*

	CLASS A	CLASS B	CLASS C	CLASS D	CLASS E	CLASS F
	BA Degree Intern Credential **	BA + 30 Units	BA + 45 Semester Units	BA + 60 Semester Units	BA + 75 Semester Units	BA + 90 Semester Units
Steps	Annual	Annual	Annual	Annual	Annual	Annual
1	\$58,240	\$59,950	\$60,240	\$60,500	\$60,740	\$61,000
2	\$58,240	\$59,950	\$60,240	\$60,500	\$60,740	\$61,000
3		\$59,950	\$60,260	\$60,520	\$60,760	\$62,525
4		\$59,970	\$60,260	\$60,520	\$62,279	\$64,088
5		\$59,970	\$60,280	\$60,540	\$63,836	\$65,690
6		\$59,970	\$60,280	\$62,054	\$65,432	\$67,333
7		\$59,990	\$61,787	\$63,605	\$67,068	\$69,016
8		\$59,990	\$63,332	\$65,195	\$68,744	\$70,741
9		\$59,990	\$64,915	\$66,825	\$70,463	\$72,510
10		\$61,490	\$66,538	\$68,495	\$72,225	\$74,323
11		\$63,027	\$68,201	\$70,208	\$74,030	\$76,181
12		\$64,603	\$69,906	\$71,963	\$75,881	\$78,085
13		\$66,218	\$71,654	\$73,762	\$77,778	\$80,037
14		\$67,873	\$73,445	\$75,606	\$79,722	\$82,038
15		\$69,570	\$75,281	\$77,496	\$81,715	\$84,089
16				\$79,434	\$83,758	\$85,981
17					\$85,852	\$87,916
18						\$89,894
19						\$91,916
20						\$93,985

Contract Stipends	
All Education Specialist (Teacher) contracts	\$1,000
Occupational Therapist (with credential)***	\$3,000
Nurse (with Credential)***	\$4,000
Speech and Language Pathologist (with Credential)***	\$5,000

Educational Stipends	
National Board Certification (documentation required)	\$2,500
Doctorate Degree (conferred, transcripts required)	\$5,000
Masters Degree	\$500

Only one educational stipend will be paid per employee. The higher of the qualified stipends will be paid. All educational stipends require proof

*Annual salary is based on 190 work days. The 190 work days is a minimum number of work days, and team members may need to work additional days beyond the work calendar

** Staff holding alternative certification (intern or emergency) are restricted to Class A

*** Travel is a requirement of the assessment positions, travel will be reimbursed based on the reimbursement policy

Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the School Board

North Charters
 Leadership Salary Schedule
 Schedule C
 Pay Scale Level*

	Educational Services Coordinator	Coordinator I***	Coordinator II***	High School Counselor	School Counselor/ SST Coordinator
	215 Days**	207 Days**	200 Days**	207 Days**	195 Days**
Steps	Annual	Annual	Annual	Annual	Annual
1	\$91,000	\$81,000	\$78,000	\$70,000	\$63,000
2	\$93,000	\$83,000	\$80,000	\$72,000	\$65,000
3	\$95,000	\$85,000	\$82,000	\$74,000	\$67,000
4	\$97,000	\$87,000	\$84,000	\$76,000	\$69,000
5	\$99,000	\$89,000	\$86,000	\$78,000	\$71,000
6	\$101,000	\$91,000	\$88,000	\$80,000	\$73,000
7	\$103,000	\$93,000	\$90,000	\$82,000	\$75,000
8	\$105,000	\$95,000	\$92,000	\$84,000	\$77,000
9	\$107,000	\$97,000	\$94,000	\$86,000	\$79,000
10	\$109,000	\$99,000	\$96,000	\$88,000	\$81,000
11	\$111,000	\$101,000	\$98,000	\$90,000	\$83,000
12	\$113,000	\$103,000	\$100,000	\$92,000	\$85,000
13	\$115,000	\$105,000	\$102,000	\$94,000	\$87,000
14	\$117,000	\$107,000	\$104,000	\$96,000	\$89,000
15	\$119,000	\$109,000	\$106,000	\$98,000	\$91,000

Educational Stipends	
Masters Degree	\$500
Doctorate Degree (conferred, transcripts required)	\$5,000

Only one educational stipend will be paid per employee. The higher of the qualified stipends will be paid. All educational stipends require proof

*Travel is a requirement of the School Psychologist position, travel will be reimbursed based on the reimbursement policy
 **Annual salary is based on the minimum number of work days. The work days listed for each position is a minimum number of work days, and team members may need to work additional days beyond the work calendar
 ***Please refer to the job description for the minimum number of rostered students and/or classes to be taught. With approval of their Director these positions can support additional students

Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the School Board

North Charters
 Administrator Salary Schedule
 Schedule D
 Pay Scale Level*

	Director I	Director II	Assistant Director**	Program Administrator**
	215 Days*	215 Days*	215 Days*	215 Days*
Steps	Annual	Annual	Annual	Annual
1	\$145,000	\$125,000	\$110,000	\$110,000
2	\$147,000	\$127,000	\$112,000	\$112,000
3	\$149,000	\$129,000	\$114,000	\$114,000
4	\$151,000	\$131,000	\$116,000	\$116,000
5	\$153,000	\$133,000	\$118,000	\$118,000
6	\$155,000	\$135,000	\$120,000	\$120,000
7	\$157,000	\$137,000	\$122,000	\$122,000
8	\$159,000	\$139,000	\$124,000	\$124,000
9	\$161,000	\$141,000	\$126,000	\$126,000
10	\$163,000	\$143,000	\$128,000	\$128,000
11	\$165,000	\$145,000	\$130,000	\$130,000
12	\$165,000	\$145,000	\$130,000	\$130,000
13	\$165,500	\$145,500	\$130,500	\$130,500
14	\$165,500	\$145,500	\$130,500	\$130,500
15	\$166,000	\$146,000	\$131,000	\$131,000

Contract Stipends	
CBO Certificate	\$2,500

Approved by Executive Director for specific positions that supports CBO duties

Educational Stipends	
Masters Degree	\$500
Doctorate Degree (conferred, transcripts required)	\$5,000

Only one educational stipend will be paid per employee. The higher of the qualified stipends will be paid. All educational stipends require proof

*Annual salary is based on the minimum number of work days. The work day listed for each position is a minimum number of work days, and team members may need to work additional days beyond the work calendar
 ***Must hold a minimum number of students or teach a class specified on job description and with approval of their Director can support additional students

Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the School Board

North Charters
 Classified Salary Schedule
 Schedule E- 260 Days
 Pay Scale Level*

Steps	OFFICE TECH 1		OFFICE TECH 2		OFFICE TECH 3		OFFICE TECH 4	
	260 Days	2080 Hours	260 Days	2080 Hours	260 Days	2080 Hours	260 Days	2080 Hours
	Annual	Hourly	Annual	Hourly	Annual	Hourly	Annual	Hourly
1	\$31,250	\$15.03	\$37,502	\$18.03	\$40,019	\$19.24	\$50,003	\$24.04
2	\$32,200	\$15.48	\$38,627	\$18.57	\$41,220	\$19.82	\$51,503	\$24.76
3	\$33,166	\$15.95	\$39,786	\$19.13	\$42,456	\$20.41	\$53,048	\$25.50
4	\$34,161	\$16.42	\$40,980	\$19.70	\$43,730	\$21.02	\$54,640	\$26.27
5	\$35,186	\$16.92	\$42,209	\$20.29	\$45,042	\$21.65	\$56,279	\$27.06
6	\$36,242	\$17.42	\$43,476	\$20.90	\$46,393	\$22.30	\$57,967	\$27.87
7	\$37,329	\$17.95	\$44,780	\$21.53	\$47,785	\$22.97	\$59,706	\$28.71
8	\$38,449	\$18.49	\$46,123	\$22.17	\$49,219	\$23.66	\$61,498	\$29.57
9	\$39,602	\$19.04	\$47,507	\$22.84	\$50,695	\$24.37	\$63,343	\$30.45
10	\$40,790	\$19.61	\$48,932	\$23.53	\$52,216	\$25.10	\$65,243	\$31.37
11	\$42,014	\$20.20	\$50,400	\$24.23	\$53,782	\$25.86	\$67,200	\$32.31
12	\$43,274	\$20.81	\$51,912	\$24.96	\$55,396	\$26.63	\$69,216	\$33.28
13	\$44,573	\$21.43	\$53,469	\$25.71	\$57,058	\$27.43	\$71,293	\$34.28
14	\$45,910	\$22.07	\$55,074	\$26.48	\$58,770	\$28.25	\$73,431	\$35.30
15	\$47,287	\$22.73	\$56,726	\$27.27	\$60,533	\$29.10	\$75,634	\$36.36

Annual salary advancements for longevity are not guaranteed and are subject to the school's operational needs and/or budget approved by the School Board

North Charters
 Part Time HST Pre-Approved Teaching Hours
 Schedule F- 190 Days
 Pre-Approved Hours*

Pre-Approved Part Time Teaching Hours																			
Number of Students	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
Number of Approved Weekly Hours	1.5	3	4.5	6	7.5	9	10.5	12	13.5	15	16.5	18	19.5	21	22.5	24	25.5	27	28.5

Hourly rate = \$35.00
Part Time Teachers follow the HST 190 day Work Calendar
These hours are pre-approved hours based on the number of students served. Any hours that need to be worked above and beyond these hours need to be approved by your direct supervisor.
Timecard hours need to be actual hours worked
Hours for required staff meetings and adjunct duties are in addition to the above hours, should be pre-approved by your supervisor, and should be noted as such on the employee timecard
All unpaid meal periods need to be noted on the employee timecard

North Charters Stipend Chart	
<i>Stipends are a fixed sum of money paid as an allowance in addition to regular pay for performing additional duties above and beyond the job description. In order to offer the stipend pay, the additional duties must be defined and outside of the job description scope of work.</i>	
Stipend Position	Amount per Year/Semester
Elective Class (min 15 students) 1 day/week	\$1500/semester
Elective Class (min 15 students) 2 days/week	\$2500/semester
WASC (Self-Study) Lead	\$2,500
WASC Year Lead per school	\$500
California Healthy Youth Act Coach	\$2,500
NJHS & NHS Advisor	\$1,000
Academic Decathlon Stipend	\$5,000
New Teacher Mentor Teachers	\$500/teacher/semester
Extended School Year (ESY)	\$3,500
Induction Coach Stipend	\$500/teacher/semester
Curriculum Pacing Guide Development	\$1,000
Diversity and Inclusion Advisor	\$3,500
Vendor Liason	\$1,000
Testing	\$200-\$1000
Special Projects	\$500-\$3000

* Stipends are subject to budget and Charter need

Coversheet

Student Funding Charts

Section: III. Finance
Item: B. Student Funding Charts
Purpose: Vote
Submitted by:
Related Material: 2021-2022 FUNDING CHARTS_CV.pdf



CLARKSVILLE
CHARTER SCHOOL

2021-2022	TK			K-8		
ENROLLMENT DATE (SIGNED MA REQUIRED)	TOTAL FUNDS	FUNDS UPON ENROLLMENT	DECEMBER 1ST FUNDS DROP	TOTAL FUNDS	FUNDS UPON ENROLLMENT	DECEMBER 1ST FUNDS DROP
7/1 - 10/15/21	1000	700	300	2600	1500	1100
10/18 - 11/12/21	750	450	300	1950	850	1100
11/15 - 1/7/22	500	500	-	1300	1300	-
1/10 - 3/11/22	250	250	-	650	650	-

2021-2022	9-12		
ENROLLMENT DATE (SIGNED MA REQUIRED)	TOTAL FUNDS	FUNDS UPON ENROLLMENT	DECEMBER 1ST FUNDS DROP
7/1 - 10/1/21	3000	1900	1100
10/4 - 10/29/21	2250	1150	1100
11/1 - 1/31/22*	1500	1500	-
2/1 - 3/1/22**	750	750	-

*High School students enrolling after November 1, 2021 will start January 10, 2022, at the beginning of the second semester.

**High School enrollment closes March 1, 2022. This allows for adequate time for students to complete their courses.