

DRAFT



## Delta STEAM Academy

### Minutes

#### Finance Meeting

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##### **Date and Time**

Monday September 18, 2023 at 8:00 PM

##### **Location**

Shawanda Brown is inviting you to a scheduled Zoom meeting.

Topic: Finance Committee Meeting

Time: Sep 18, 2023 08:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us05web.zoom.us/j/86996030479?pwd=hZXxjV9La6ObM0RD1vHgnXZGurTntY.1>

Meeting ID: 869 9603 0479

Passcode: SDMJ10

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##### **Committee Members Present**

Rotesha Harris, Shawanda Brown, Vanessa Mason

##### **Committee Members Absent**

*None*

##### **Guests Present**

Berneta Churchill

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#### **I. Opening Items**

##### **A. Record Attendance**

##### **B.**

### **Call the Meeting to Order**

Shawanda Brown called a meeting of the Budget / Finance Committee of Delta STEAM Academy to order on Monday Sep 18, 2023 at 8:01 PM.

### **C. Approve Minutes**

## **II. Budget / Finance**

### **A. Budget Meetings - Chair Churchill attended the meeting to discuss topics to be discussed during the budget hearings**

The finance committee will meet with Candace Ramsey about appearing at the budget meeting to discuss the Audit results

### **B. Financial Handbook**

The finance committee to review the financial handbook to determine if any amendments will be recommended and presented to the Board

### **C. 2023-2024 Budget**

Finance Committee will meet with Candace Ramsey to determine if any amendments should be made to the 2023-2024 budget due to number of students enrolled.

### **D. EdTech Meetings**

- Finance Committe members Shawanda Brown and Vanessa Mason attended August financial review with EdTech.
- EdTech sent August financials on September 18th.
- Finance Committee will schedule a meeting with Candace to review agenda for the budget hearings and to discuss Mrs. Ramsey's and the finance committee's roles and responsibilities.

## **III. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:36 PM.

Respectfully Submitted,  
Shawanda Brown