

DRAFT



Delta STEAM Academy

Minutes

DSA Evaluations Committee October 2023 Meeting

Date and Time

Wednesday October 11, 2023 at 6:00 PM

Location

This meeting will occur virtually

Committee Members Present

Berneta Churchill (remote), Mary Jackson (remote)

Committee Members Absent

None

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Berneta Churchill called a meeting of the Evaluations Committee of Delta STEAM Academy to order on Wednesday Oct 11, 2023 at 6:00 PM.

C. Approve Minutes

Mary Jackson made a motion to approve the minutes from DSA Evaluations Committee September 2023 Meeting on 09-13-23.

Berneta Churchill seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Evaluations

A. Parent Satisfaction Survey

Recap that survey will include a maximum of 15 questions.
One survey per family will be sent.

B. Faculty and Staff Feedback

Recap that survey will include a maximum of 15 questions.
One survey for each staff member.

III. Other Business

A. Actions

ACTION:

1. Request number of families from Principal and/or AP.
2. Gather email addresses for families from Principal and/or AP.
3. Gather email addresses for staff from Principal and/or AP.
4. Create survey.
5. Determine a survey platform.
6. Look into possibility of using a QR code for survey access.
7. Create or locate template for charitable giving.

B. MAP Testing Score Review

MAP baseline scores were received via email from AP D. Bailey on Oct 6, 2023.
Scores require additional clarification to make a comparison to last year's testing.
Follow-up will occur via email.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:21 PM.

Respectfully Submitted,
Berneta Churchill