

APPROVED



# Delta STEAM Academy

## Minutes

### DSA Board of Directors February 2024 Meeting

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#### **Date and Time**

Wednesday February 21, 2024 at 6:30 PM

#### **Location**

Cafeteria Building D  
7131 Mt Vernon Rd, Lithia Springs, GA 30122

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#### **Directors Present**

Berneta Churchill, Dr. Natoshia Anderson, Ga'Von Harris, Kyera Perry, Shawanda Brown, Vanessa Mason

#### **Directors Absent**

Teyardia LeRoy

#### **Directors who arrived after the meeting opened**

Ga'Von Harris, Kyera Perry

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

Berneta Churchill called a meeting of the board of directors of Delta STEAM Academy to order on Wednesday Feb 21, 2024 at 6:30 PM.

#### **C.**

### **Approve Agenda**

Vanessa Mason made a motion to approve the agenda.

Shawanda Brown seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Approve Minutes**

Vanessa Mason made a motion to approve the minutes from DSA Board of Directors January 2024 Meeting on 01-24-24.

Shawanda Brown seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Public Comment**

### **A. Michelle Nelson - Parent**

Fundraising

Parent Association

### **B. Christina Dobbs - Parent**

Governance

Kyera Perry arrived at 6:35 PM.

## **III. School Report**

### **A. Principal's Report**

Updates:

Starting enrollment 387

Current enrollment 358

## **IV. School Updates**

### **A. Special Education Updates**

Requests:

Approve two certified staff members to participate in the dyslexia pilot program

Upgrade the school elevator for compliance

## **V. Budget / Finance**

### **A. Board of Directors Budget**

Ending balance \$16,408.65

### **B. Federal Grants**

Y2 expansion cohort funds \$50,000 spent on STEM lab and science lab

**C. CFO Report**

January financials presented by Peter Laub, EdTech

**VI. Human Resources**

**A. Lynneah Smith - HR Manager**

Updates:

1 new worker's compensation claim

Exit interview received from former employee

Exit interview will be updated to align with school's language

Ga'Von Harris arrived at 7:36 PM.

**B. Internal and External Candidate Hiring Policy**

Vanessa Mason made a motion to approve the Internal and External Candidate Hiring Policy.

Shawanda Brown seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Family and Medical Leave Policy**

Ga'Von Harris made a motion to approve the Family and Medical Leave Policy.

Vanessa Mason seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VII. Academics**

**A. Natoshia Anderson - Chair**

Goal of committee is to support STEAM accreditation

**VIII. Governance**

**A. Vanessa Mason - Chair**

SCSC Training Update

3 Directors (B. Churchill, V. Mason, N. Anderson) completed in-person SCSC

Governance Training on 06Feb24

Remaining 4 Directors will complete training in April

**IX. Operations**

**A. Ga'Von Harris - Chair**

No new updates

## **X. Board Chair Report**

### **A. Conflict of Interest Policy**

Shawanda Brown made a motion to adopt the updated Conflict of Interest Policy.

Vanessa Mason seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. McKinney Vento Policy**

Vanessa Mason made a motion to adopt the updated McKinney Vento Policy.

Shawanda Brown seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Family Student Handbook**

Dr. Natoshia Anderson made a motion to accept the updated Family Student Handbook.

Ga'Von Harris seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. DSA Student Enrollment Policy**

Shawanda Brown made a motion to accept the updates to the DSA Student Enrollment Policy.

Vanessa Mason seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **E. Personnel Handbook**

Vanessa Mason made a motion to accept the updates to the Personnel Handbook.

Kyera Perry seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **F. Student Reporting Acts of Alleged Sexual Abuse of Misconduct**

Shawanda Brown made a motion to accept the Student Reporting Acts of Alleged Sexual Abuse of Misconduct.

Vanessa Mason seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **G. Protect Students First**

Ga'Von Harris made a motion to approve the Protect Students First policy.

Shawanda Brown seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **H. Parents Bill of Rights**

Ga'Von Harris made a motion to approve the Parents Bill of Rights.  
Vanessa Mason seconded the motion.  
The board **VOTED** unanimously to approve the motion.

## **XI. Other Business**

### **A. Executive Session**

Vanessa Mason made a motion to enter into Executive Session at 7:54pm.  
Shawanda Brown seconded the motion.  
The board **VOTED** unanimously to approve the motion.  
Vanessa Mason made a motion to exit Executive Session at 9:03pm.  
Kyera Perry seconded the motion.  
The board **VOTED** unanimously to approve the motion.

## **XII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:08 PM.

Respectfully Submitted,  
Berneta Churchill