

APPROVED



## Delta STEAM Academy

### Minutes

#### DSA Board of Directors November 2023 Meeting

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##### **Date and Time**

Wednesday November 15, 2023 at 6:30 PM

##### **Location**

Cafeteria Building D  
7131 Mt Vernon Rd, Lithia Springs, GA 30122

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##### **Directors Present**

Berneta Churchill, Dr. Natoshia Anderson (remote), Ga'Von Harris, Kyera Perry, Shawanda Brown, Teyardia LeRoy, Vanessa Mason

##### **Directors Absent**

Mary Jackson

##### **Directors who left before the meeting adjourned**

Dr. Natoshia Anderson

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#### **I. Opening Items**

##### **A. Record Attendance**

##### **B. Call the Meeting to Order**

Berneta Churchill called a meeting of the board of directors of Delta STEAM Academy to order on Wednesday Nov 15, 2023 at 6:30 PM.

##### **C.**

### **Approve Agenda**

Teyardia LeRoy made a motion to approve the agenda.

Vanessa Mason seconded the motion.

The board **VOTED** to approve the motion.

### **D. Approve Minutes**

Vanessa Mason made a motion to approve the minutes from DSA Board of Directors October 2023 Meeting on 10-18-23.

Shawanda Brown seconded the motion.

The board **VOTED** to approve the motion.

## **II. School Report**

### **A. Principal's Report**

- There is an implementation of mentoring group for students to discourage "mean girl and mean boy behavior"
- Due to the low test scores in grades 4-6 study hall and intervention has been implemented. There will be 5 hours of instruction added.
- MAP assessments will be done again February 2024.

### **B. School Updates**

Presented by Dr. Battle, Director of Student Services

IEP updates

Recommendation is to add 1 special education teacher and 1 paraprofessional

## **III. HR Report**

### **A. Presented by Lynneah Smith, HR Manager**

2 current leave of absences

There is a priority to implement an Unpaid Leave Policy as well as a Parental Policy.

Dr. Natoshia Anderson left at 7:10 PM.

## **IV. Budget / Finance**

### **A. Board of Directors Budget**

Current Balance \$14,958.61

Pending Transfer \$683.62

### **B. Federal Grants**

No new updates or changes

## **V. Governance**

### **A. Board Training**

One member outstanding with training on Governing Basics

## **VI. Operations**

### **A. Fundraising Policy**

Shawanda Brown made a motion to approve the fundraising policy as presented.

Vanessa Mason seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Current Policies**

Ga'Von Harris made a motion to approve all current DSA policies.

Shawanda Brown seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Enrollment Management Software**

Vanessa Mason made a motion to approve FinalSite as the Enrollment Management System.

Teyardia LeRoy seconded the motion.

DSA will enroll in a two year contract at a rate of \$16k the first year and \$10k the second year.

The board **VOTED** unanimously to approve the motion.

## **VII. Board Chair Report**

### **A. Amendment**

Additional EPICC Win: fall Festival was a success with over 250 in attendance and 40 volunteers.

## **VIII. Other Business**

### **A. Executive Session**

Vanessa Mason made a motion to enter into executive session.

Ga'Von Harris seconded the motion.

Entered into executive session at 7:33pm.

The board **VOTED** unanimously to approve the motion.

Discussion of staff oversight and adherence to financial policy.

Review of reduction in force.

Discussion of Board Composition

Teyardia LeRoy made a motion to exit executive session.

Vanessa Mason seconded the motion.

Exited executive session at 8:10pm.

The board **VOTED** unanimously to approve the motion.

Shawanda Brown made a motion to accept the resignation of Board Member Mary Jackson.

Ga'Von Harris seconded the motion.

The board **VOTED** unanimously to approve the motion.

Vanessa Mason made a motion to accept the voluntary and involuntary reduction in force.

Teyardia LeRoy seconded the motion.

Affected Staff:

C. Arline

D. Grant

C. Rose

The board **VOTED** unanimously to approve the motion.

## **IX. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:12 PM.

Respectfully Submitted,  
Berneta Churchill