



# Delta STEAM Academy

## DSA Board of Directors August 2023 Meeting

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### Date and Time

Wednesday August 16, 2023 at 6:30 PM EDT

### Location

Cafeteria Building D  
7131 Mt Vernon Rd, Lithia Springs, GA 30122

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### Agenda

Purpose Presenter

#### I. Opening Items

- A. Record Attendance
- B. Call the Meeting to Order
- C. Approve Agenda
- D. Approve Minutes

Vote

Approve  
Minutes

June 13, 2023 Board Meeting  
July 19, 2023 Special Called Meeting

#### II. Public Comment

#### III. School Leader Report

	Purpose	Presenter
<b>A.</b> Principal's Report	FYI	Nikki Grier
<b>B.</b> School Updates	FYI	Ms. Hammond
<b>IV. Academics</b>		
<b>V. Budget / Finance</b>		
<b>A.</b> Board of Directors Budget	FYI	Shawanda Brown
<b>VI. Evaluations</b>		
<b>VII. Fundraising</b>		
<b>VIII. Governance</b>		
<b>A.</b> Board of Directors Composition	Vote	Vanessa Mason
Review CV of Potential Board of Directors member Ga'Von Harris		
Review of CV of HR Specialist Lynneah Smith		
<b>IX. Operations</b>		
<b>X. Other Business</b>		
<b>A.</b> Executive Session	Discuss	
To discuss or deliberate upon the appointment, employment, compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a public officer or employee; (OCGA 50-14-3(6))		
<b>XI. Closing Items</b>		
<b>A.</b> Adjourn Meeting	Vote	

# Coversheet

## Approve Minutes

**Section:** I. Opening Items  
**Item:** D. Approve Minutes  
**Purpose:** Approve Minutes  
**Submitted by:**  
**Related Material:** 13Jun23\_DSA BOD June Meeting Minutes\_Draft.pdf  
19Jul23\_DSA BOD Special Called Meeting\_Draft.pdf



**Board Meeting | June 13, 2023 | 7:00pm – 8:30pm**  
**Meeting Minutes**  
**7131 Mt Vernon, Lithia Springs, GA 30122**  
**Cafeteria in Building D**

**Invitees**

Nikki Grey (NG)	Chair	Present	Ray James (RJ)	Member	Absent
Vacant	Vice-Chair		Vanessa Mason (VM)	Member	Present
Berneta Churchill (BC)	Secretary	Present	Jamye Royster (JR)	Member	Present
Shawanda Brown (SB)	Treasurer	Present	Teyardia Leroy	Member	Present
Mary Jackson	Member	Present	Kyera Perry	Member	Present
Natoshia Anderson	Member	Present	Nikki Grier (NGr)*	Member	Present

\* (Non-voting Member)

Presiding – Nikki Grey

Call to order 7:00 pm

Motion by MJ approve June 13, 2023 meeting agenda. Motion seconded by JR. No opposition. Motion carried unanimously.

Motion by JR to approve April 11 budget hearing minutes. Motion seconded by SB. No opposition. Motion carried unanimously.

Motion by MJ to approve May 9, 2023 meeting minutes. Motion seconded by JR. With the following correction:

7:03: KP – Board Member arrives

7:07: TL – Board Member arrives

No opposition. Motion carried unanimously.

Public Comment

- None

D.E.L.T.A. STEAM Academy Board of Directors Meeting

**Committee Reports:**

**School Leader Report** – Reported by NGr

Amendment / Updates

- One new candidate for kindergarten paraprofessional position interviewed

**Academics Report** – Reported by JR

Amendment / Updates

- End of the year report completed

**Finance Committee** – Board finances Reported by SB

Amendments / Updates

- \$14771.21 in current board account

School finances reported by SB

- \$1.7 million projected ending cash balance

School update reported by NGr

- Summer renovations will incur \$300,000 cost for improvements
- \$50,000 expansion grant funds must be spent by September 2023

**7:12pm Board Member KP arrives**

Motion by SB to approve additional teacher contracts. Motion seconded by VM. No opposition. Motion carried unanimously.

Motion by VM to hire Tenisha Robinson as part-time HR Manager starting July 3, 2023. Motion seconded by JR. No opposition. Motion carried unanimously.

**Bylaws Committee** – Reported by BC

Motion by VM to approve bylaws amendments. Motion seconded by TL. No opposition. Motion carried unanimously.

**Board Development Committee** – Reported by BC

Amendments / Updates

- There was no June meeting of the committee
- SY23-24 Board of Directors who have completed all required confidential documents (Confidentiality Agreement, Give/Get Commitment Letter, Board Commitment Letter, Conflict of Interest Policy): Berneta Churchill, Vanessa Mason, Natoshia Anderson, Shawanda Brown; BOD are at 50% compliance for document completion
- BOD who have completed SY 22-23 financial obligations: Natoshia Anderson, Shawanda Brown, Berneta Churchill, Nikki Grey, Mary Jackson, Vanessa Mason, Jamye Royster, Kyera Perry, Teyardia LeRoy. Current number of delinquent Directors is 1. Total of outstanding funds is \$600.

**Board Chair Report** – Reported by NG

D.E.L.T.A. STEAM Academy Board of Directors Meeting

Motion by JR to accept the Principal contract (salary omitted) for the SY 23-24. Motion seconded by VM. No objections. Motion carried unanimously.

Motion by JR to approve to use Bamo Sonaike, CPA as the auditor. Motion seconded by MJ. No objections. Motion carried unanimously.

Motion by VM to move to executive session to discuss human resource issues. Motion seconded by SB. No objections. Motion carried unanimously.

Board moved to executive session at 7:32 pm.

Motion by NA to exit executive session. Motion seconded by VM. No objections. Motion carried unanimously. Board exited executive session at 8:41 pm.

**Amendment to Board Development Committee Report: Presented by BC**

Motion by VM to accept contract for Board on Track board document management system. Motion seconded by MJ. No objections. Motion carried unanimously.

Motion by SB to rescind contract for Jackie Wade and Tenisha Austin. Motion seconded by VM. No opposition. Motion carried.

Motion by SB to accept the salary for the principal contract as presented. Motion seconded by BC. Seven Directors for the motion. Two abstentions; KP and NA. Motion carried.

Motion by SB to provide a financial bonus of up to \$10,000 to the Principal, based on performance metrics agreed upon by the Board. Motion seconded by VM. Eight Directors for the motion. One abstention: NA.

Motion to adjourn the meeting by JR. Motion seconded by SB. No objections. Motion carried unanimously. Meeting adjourned at 8:48 pm.



**Board Meeting | July 19, 2023 | 9:00am – 9:30am**  
**Meeting Minutes**  
**Foxhall Resort, Juliet Boardroom**  
**8000 Capps Ferry Rd**  
**Douglasville, GA 30135**

**Invitees**

Berneta Churchill (BC)	Chair	Present	Mary Jackson	Member	Present
Vanessa Mason (VM)	Vice-Chair	Present	Teyardia LeRoy	Member	Absent
Shawanda Brown (SB)	Treasurer	Present	Kyera Perry	Member	Absent
Natoshia Anderson (NA)	Member	Absent	Nikki Grier (NG)*	Member	Present
Ray James (RJ)	Member	Absent			

\* (Non-voting Member)

Presiding – Berneta Churchill

Guests – 1

- Call to order 9:00 am
- No public comment
- Quorum Not Met
- Meeting adjourned at 9:05 am

# Coversheet

## Principal's Report

**Section:** III. School Leader Report  
**Item:** A. Principal's Report  
**Purpose:** FYI  
**Submitted by:**  
**Related Material:** PrincipalsReport\_August2023.pdf





**Principal's Report – August 2023**  
**Submitted to DSA Board of Directors**  
**By: Principal Grier**

**Purpose:**

The Principal's Report is designed to provide the Board of Directors of DSA with a current snapshot of the state of the school. Monthly, at least one week in advance of board meetings, I will provide information related to Academic Performance, Operational Health, and progress towards charter contract goals of the school. Board Members are expected to read the report prior to the monthly board meeting and come prepared with any questions or items for discussion that can be addressed at the meeting. Note that information presented is a snapshot of that current month and is subject to change rapidly depending on the season of the school year (ex. enrollment numbers during the summer or academic data prior to the end of the quarter).

**Academic Updates:**

- Baseline testing was conducted for incoming 1<sup>st</sup> and 2<sup>nd</sup> graders to determine placements in accelerated homerooms as well as to provide teacher a starting point for their planning early on.
- Baseline testing for Kinder and 3<sup>rd</sup> – 5<sup>th</sup> new students will be conducted during the first week of school.
- Summer PD is halfway completed and teachers have been trained on the following:
  - EL Education curriculum
  - Singapore Math curriculum
  - Small Group Instruction
  - Project-Based Learning
  - Engineering Design Process
  - Cross-curricular planning
  - Deconstruction of standards

**Operational Updates:**

- **Enrollment Updates Fall 2023:**
  - We have now held all orientations except 6<sup>th</sup> grade and the enrollment numbers are trending in the right direction. Attendance for returning students was high. New student attendance for K-2 was lower than expected. Glitches in the SchoolMint enrollment system were discovered that cost us momentum with students that were intending to enroll. In about a week's time, we have recovered 80% of these students. New student attendance for 3<sup>rd</sup> – 5<sup>th</sup> was as expected.
  - 6<sup>th</sup> grade enrollment to date is lower than expected. We have 30 open seats available at this time. A recruitment campaign has been launched to get the numbers up. I'm not opposed to smaller middle school classes with this being our inaugural class.
- **Current Staffing:**
  - DSA is fully staffed on all content positions. The only outstanding positions are below:
    - Spanish Teacher – there is 1 candidate currently under consideration
    - Kinder para – there are 3 applicants currently under consideration
- **Resignations:**
  - Resignation of Sharon Graves – floating paraprofessional. Details to be discussed in executive session.
  - Resignation received from Dennis Byrd – Chorus Teacher. Details to be discussed in executive session.
- **Terminations:**
  - No new terminations
- **Hiring:** All of the below new hires need to be ratified.
- **Resumes of candidates are here:** [https://drive.google.com/drive/folders/1QS-TOn5mHobX08sX-rciHpj9-lzct1Hw?usp=share\\_link](https://drive.google.com/drive/folders/1QS-TOn5mHobX08sX-rciHpj9-lzct1Hw?usp=share_link)

Staff Member	Position for 2023-2024 School Year	Notes
Chasity Lewis	Kindergarten Teacher	
Jacqueline Anderson	Kindergarten Para	
Keynija Bowman	Kindergarten Para	
Nicole Shelkop	1 <sup>st</sup> Grade Teacher	
Nicholas Brooks	3 <sup>rd</sup> Grade Math Teacher	

Cassandra Rose	5 <sup>th</sup> Grade Science/SS Teacher	
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- **Staff PDs on Operations:**

- Sexual Harassment Training
- McKenney Vento Act Training
- Mandated Reporter Training
- Staff Handbook

- **Upcoming important dates:**

- August 14 – 18: 6<sup>th</sup> Grade Summer Bridge
- August 16 – 18: Kindergarten Runway
- August 21 – 1<sup>st</sup> Day of School!!!
- September 8: Purple Coat Ceremony
- September 11: Grandparents Day Luncheon