

APPROVED



Liberation Academy

Minutes

Board Meeting

Date and Time

Tuesday July 11, 2023 at 6:00 PM

Directors Present

C. Clark (remote), K. Scott (remote), L. Spann (remote), M. Mehta (remote), N. Long (remote), R. Oglesby (remote)

Directors Absent

B. Gwaltney

Guests Present

Takisha Anderson (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

N. Long called a meeting of the board of directors of Liberation Academy to order on Tuesday Jul 11, 2023 at 6:05 PM.

C. Approve Minutes

C. Clark made a motion to approve the minutes from Board Meeting on 06-13-23.

K. Scott seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Executive Director Report

A. Enrollment Update

Takisha Anderson, Director of Operations, filled in for the ED, Brian King.

- 110 enrolled
 - Approximately 55 5th grade and 55 6th grade

Hiring

- Still looking for a 5th grade teacher and a special ed teacher
 - We are actively interviewing for the special ed teacher
 - We are still recruiting for the 5th grade teacher
- Still looking for front desk staff person

B. Upcoming Events

- Planning Back to School Bash at Greenbriar Mall
- Planning to continue canvassing after school starts. Will need assistance with canvassing.
- Ribbon cutting
 - July 29
 - 11 a.m.
- Back to School Bash
 - After the ribbon cutting
 - July 29
 - 12 p.m. - 2 p.m.
- School begins August 2

III. Facility

A. Facility Status

- The landlord is
 - Replacing AC units
 - Painting and cleaning
 - Replacing the floors in the restrooms
- We don't yet have a certificate of occupancy. Fire department will do walkthrough on July 25.
- In the process of getting exterior signage.

IV. Finance Committee

A. Balance Sheet Review

No discussion - Brian didn't share balance sheet.

But there are no major concerns as we prepare to start the school year.

B. Pending Large Obligations

- Furniture

V. Governance

A. Board Recruitment

- Looking for HR, legal and fundraising experience.
 - Rae will reach out to United Way VIP
 - Asking board members to please reach out to their network

VI. Other Business

A. In Person Board Meetings

- We are allowed to meet virtually because we are statewide, but we can still meet in-person meeting each quarter.
 - It should still have a virtual option for people who cannot attend
 - Start in September with in person on Saturdays, mid morning
 - September
 - December
 - March
 - June
- Board Chair Nicole Long will talk to Brian about this recommendation and will get confirmation about if we need to vote on it.

B. Board Packet

- Board Chair Nicole Long will take to ED Brian King to ensure we have the necessary documents ahead of each meeting to allow us to prepare.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:55 PM.

Respectfully Submitted,
R. Oglesby