

APPROVED



## Liberation Academy

# Minutes

## Board Meeting

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### Date and Time

Tuesday July 11, 2023 at 6:00 PM

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### Directors Present

C. Clark (remote), K. Scott (remote), L. Spann (remote), M. Mehta (remote), N. Long (remote), R. Oglesby (remote)

### Directors Absent

B. Gwaltney

### Guests Present

Takisha Anderson (remote)

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

N. Long called a meeting of the board of directors of Liberation Academy to order on Tuesday Jul 11, 2023 at 6:05 PM.

### C. Approve Minutes

C. Clark made a motion to approve the minutes from Board Meeting on 06-13-23.

K. Scott seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Executive Director Report

### A. Enrollment Update

Takisha Anderson, Director of Operations, filled in for the ED, Brian King.

- 110 enrolled
  - Approximately 55 5th grade and 55 6th grade

### Hiring

- Still looking for a 5th grade teacher and a special ed teacher
  - We are actively interviewing for the special ed teacher
  - We are still recruiting for the 5th grade teacher
- Still looking for front desk staff person

### B. Upcoming Events

- Planning Back to School Bash at Greenbriar Mall
- Planning to continue canvassing after school starts. Will need assistance with canvassing.
- Ribbon cutting
  - July 29
  - 11 a.m.
- Back to School Bash
  - After the ribbon cutting
  - July 29
  - 12 p.m. - 2 p.m.
- School begins August 2

## III. Facility

### A. Facility Status

- The landlord is
  - Replacing AC units
  - Painting and cleaning
  - Replacing the floors in the restrooms
- We don't yet have a certificate of occupancy. Fire department will do walkthrough on July 25.
- In the process of getting exterior signage.

## IV. Finance Committee

#### **A. Balance Sheet Review**

No discussion - Brian didn't share balance sheet.

But there are no major concerns as we prepare to start the school year.

#### **B. Pending Large Obligations**

- Furniture

### **V. Governance**

#### **A. Board Recruitment**

- Looking for HR, legal and fundraising experience.
  - Rae will reach out to United Way VIP
  - Asking board members to please reach out to their network

### **VI. Other Business**

#### **A. In Person Board Meetings**

- We are allowed to meet virtually because we are statewide, but we can still meet in-person meeting each quarter.
  - It should still have a virtual option for people who cannot attend
  - Start in September with in person on Saturdays, mid morning
    - September
    - December
    - March
    - June
- Board Chair Nicole Long will talk to Brian about this recommendation and will get confirmation about if we need to vote on it.

#### **B. Board Packet**

- Board Chair Nicole Long will take to ED Brian King to ensure we have the necessary documents ahead of each meeting to allow us to prepare.

### **VII. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:55 PM.

Respectfully Submitted,  
R. Oglesby