



## SC Whitmore School

### Minutes

#### SC Whitmore School Board of Directors Meeting

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**Date and Time**

Thursday June 8, 2023 at 9:00 AM

**Location**

Public meeting will be held online here: [meet.google.com/roh-szgb-vyj](https://meet.google.com/roh-szgb-vyj) or dial (US) +1 401-594-0881 Pin: 186 280 094#

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**Directors Present**

A. Simon (remote), L. Crosby (remote), S. Rasmussen (remote), T. Behling (remote), T. Bowers (remote)

**Directors Absent**

E. Hursey, M. Rogers

**Directors who arrived after the meeting opened**

T. Behling

**Directors who left before the meeting adjourned**

A. Simon, T. Behling

**Guests Present**

A. Goff (remote), A. Havens (remote), Blake Meharg (remote), E. Adams (remote), K. Dunbar (remote), K. Thomas (remote), M. Bishop (remote), S. Herring (remote), hannah.crowder@prestigeschoolsolutions.com (remote)

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**I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

S. Rasmussen called a meeting of the board of directors of SC Whitmore School to order on Thursday Jun 8, 2023 at 9:05 AM.

**C. Public Comments**

No public comments at this time.

**D. Approve Minutes**

T. Behling made a motion to approve the minutes from SC Whitmore School Board of Directors Meeting on 03-09-23.

L. Crosby seconded the motion.

Need to edit who made the motion to who adjourned and who 2nd the motion.

The board **VOTED** to approve the motion.

**E. Approve Minutes**

L. Crosby made a motion to approve the minutes from Special Board Meeting on 4/10/2023 Special Board Meeting on 04-10-23.

A. Simon seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Discuss Remaining Terms of Board Members**

Stig Rasmussen was reappointed to Chair.

A. Simon made a motion to to appoint Stig Rasmussen as Board Chair for an additional term.

L. Crosby seconded the motion.

The board **VOTED** unanimously to approve the motion.

**G. Annual Review of By-laws**

Need to update language used referring to how meetings are remote. Will need to remove names in the by-laws, and only refer to each individual as their position. The updated SC Whitmore School mission statement will need to be changed in the by-laws.

T. Bowers made a motion to To adopt the proposed changes to the by-laws.

L. Crosby seconded the motion.

The board **VOTED** to approve the motion.

**II. Financials**

**A. May Financials**

Hannah Crowder presented the May financials report with the Board.

School is awaiting several school grants funds. Profit/Loss statement, 11 months into the school year. Ideal percentage around 8%, several lines are above the 8%. Total revenue is at 4.88%. High school, staff training and supplies are coming over budget this is due to the FY22 Federal CSI. Even with the the over budget items, the 135th day ADM was above the budget ADM, which is contributing to the healthy bottom line.

## **B. FY24 Budget**

Hannah Crowder presented the FY 24 Budget for SC Whitmore School. She explained in more detail to the Board what the new budget entails.

T. Bowers made a motion to approve the FY24 budget.

T. Behling seconded the motion.

H. Crowder presented the 2nd reading of the FY24 budget. Answered questions concerning professional development. Will provide the board a copy of the handbook page for what is included in PD. The FY24 budget reflects the payoff of the building, increased bonuses, and made changes to the budget sheet to clean up the coding.

The board **VOTED** unanimously to approve the motion.

## **III. Mutual of America**

### **A. Mutual of America Retirement Presentation**

L. Crosby made a motion to Move SCWS Employee 401K from TransAmerica to Mutual of America.

T. Bowers seconded the motion.

Blake Meharg, from Mutual of America for South Carolina, presented to the Board the updates to the retirement plannings for staff and faculty, as well as offering his services. The request to move from TransAmerica to Mutual of America to lower the fees for employees and employer, give more guidance for investments, and access to local and personal meetings with MOA representative.

The board **VOTED** unanimously to approve the motion.

A. Simon left at 9:54 AM.

T. Behling left at 9:59 AM.

T. Behling arrived at 10:10 AM.

## **IV. Principal's Report**

### **A. Principal's Report**

Ebone Adams presented the Academic Update from graduation. This was our largest graduation class in the history of the school. They generated \$1.1 million in scholarships.

## **V. Executive Director's Report**

### **A.**

## **Executive Director's Report**

Kim Dunbar presented the Executive Director's report:

Some of the first ever events at SCWS this year: Author visit: e.E. Charlton-Trujilo, DC Senior Trip, Prom, and 5K.

Rebranding that was released in January with the new logo after renewing the school's charter.

Fundraising this year with Books A Million, goodies and Gifts, Krispy Kreme, Groucho's Spirit Night, Donations from businesses.

Schoolwide Events: Midway Physics Day, College info sessions, Segway tour, virtual talent show, Student Council food drive, painting class, Adopt-A-Highway, to name a few.

Speaking engagements: The Point 100.7 WQXL, Performance framework for district participant, Leadership Columbia Education Panel, speaker at Chapin small business networking meeting.

Awards and Recognitions: 2nd place in the Free Times Best Charter School, Best Charter School in the Irmo Chapin Life Magazine and one of the Top Workplaces in SC.

## **VI. Other Business**

### **A. Other Business**

None

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:34 AM.

Respectfully Submitted,  
L. Crosby

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## **Documents used during the meeting**

- SCWS May Financial Reports.pdf
- SCWS FY24 Budget Draft -HC.pdf