



## SC Whitmore School

### Minutes

#### SC Whitmore School Board of Directors Meeting

March 9th, 2023

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##### **Date and Time**

Thursday March 9, 2023 at 9:00 AM

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This public meeting will be held online here: [meet.google.com/dqt-mqqp-hhc](https://meet.google.com/dqt-mqqp-hhc)

Or dial: (US) +1 401-753-9662

PIN: 531 476 514#

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##### **Directors Present**

A. Simon (remote), E. Hursey (remote), M. Rogers (remote), S. Rasmussen (remote), T. Behling (remote), T. Bowers (remote)

##### **Directors Absent**

L. Crosby

##### **Guests Present**

A. Goff (remote), A. Havens (remote), A. Latta (remote), E. Adams (remote), Jaquette Gilbert (remote), Josie White (remote), K. Dunbar (remote), M. Head (remote)

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#### **I. Opening Items**

##### **A. Record Attendance**

**B. Call the Meeting to Order**

S. Rasmussen called a meeting of the board of directors of SC Whitmore School to order on Thursday Mar 9, 2023 at 9:00 AM.

**C. Public Comments**

**D. Approval of Minutes 2.7.2023**

E. Hursey made a motion to Approve the minutes from February 7, 2023 SC Whitmore School Board of Directors Meeting on 02-07-23.

T. Bowers seconded the motion.

Correction for 2A (TC )

The board **VOTED** unanimously to approve the motion.

**Roll Call**

L. Crosby	Absent
S. Rasmussen	Aye
E. Hursey	Aye
M. Rogers	Aye
T. Behling	Aye
T. Bowers	Aye
A. Simon	Aye

**E. Approve Minutes 12.13.2022**

T. Bowers made a motion to approve the minutes from December 13, 2022 SC Whitmore School Board of Directors Meeting on 12-13-22.

M. Rogers seconded the motion.

Under financial discussion "motion 2" is listed twice and needs to be corrected.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

A. Simon	Aye
L. Crosby	Absent
E. Hursey	Aye
S. Rasmussen	Aye
T. Behling	Aye
M. Rogers	Aye
T. Bowers	Aye

**F. Approve Minutes 12.8.2022**

M. Rogers made a motion to approve the minutes from December 8, 2022 Board Meeting: December 8th, 2022 on 12-08-22.

T. Bowers seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

M. Rogers	Aye
T. Bowers	Aye
T. Behling	Aye
A. Simon	Aye
S. Rasmussen	Aye
E. Hursey	Aye
L. Crosby	Absent

## **II. Finance**

### **A. February financials**

Maria Head discussed the February financials. Stig Rasmussen had a question about the \$97,076.24 amount at the bottom of the documentation. Maria Head explained that was from the original budget which we leave for reference but we would be looking at the revised budget columns.

### **B. 2023-2024 Budget First Reading**

M. Rogers made a motion to approve the 2023-2024 budget first reading.

A. Simon seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

E. Hursey	Aye
S. Rasmussen	Aye
M. Rogers	Aye
L. Crosby	Absent
T. Behling	Aye
A. Simon	Aye
T. Bowers	Aye

Maria Head explained the 2023-2024 budget and that it was based on an ADM of 430. We chose this number to be conservative, but feel we will exceed this. The building has been paid off which is a change to the budget for the principal and interest being at 0. The current bottom-line includes two new hires and a 2% salary increase for all.

## **III. Student Services**

### **A. Academics**

M. Rogers made a motion to Approve the LBA courses presented for the 2023-2024 school year.

E. Hursey seconded the motion.

Annette Havens presented the LBA courses. Matt Rogers asked her to enlarge it for better view. Stig Rasmussen asked her to explain how it can be best coordinated where there is a smaller gap between a student completing and EOC course and taking the

exam. Annette explained the timing to ensure they would receive the prep course to lower this gap.

Dr. Ericka Hursey agreed this is a great idea because students struggle with the EOC.

Annette Havens presented the elective courses that we used to have in our old curriculum provider and that we would like permission to offer these courses again. Stig Rasmussen mentioned public and private partnerships that he learned about during the TogetherSC Conference this week that could be tied into these electives. These electives and the job experience could help students have well paying jobs after graduation.

Currently students would find their own mentor for the Career Internship class, but the school would like to assist in this venture as we build partnerships.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

T. Behling	Aye
A. Simon	Aye
S. Rasmussen	Aye
T. Bowers	Aye
L. Crosby	Absent
E. Hursey	Aye
M. Rogers	Aye

**B. Proposed 2023-2024 School year Calendar**

T. Bowers made a motion to Approve the 2023-2024 Calendar.

M. Rogers seconded the motion.

Kim Dunbar presented the draft calendar and explained any changes from the current year calendar. She also mentioned feedback was received from all faculty/staff. Stig Rasmussen agreed with the board meeting date changes to give more time to gather an present financial documentation.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Rogers	Aye
L. Crosby	Absent
S. Rasmussen	Aye
E. Hursey	Aye
T. Behling	Aye
A. Simon	Aye
T. Bowers	Aye

**IV. Principal's Report**

**A. Principal's Report**

Ebone' Adams shared schoolwide data to inform the board where we currently stand with grad rate, course completion, reason for student withdrawal, etc.

Dr. Hursey asked how she is dealing with the tracking of students that have left because she understood that is difficult. Ebone' explained the procedures in place such as sending other virtual school information, GED information, etc when a student withdraws. Dr. Hursey asked how many students we are currently trying to locate out of the 237 graduates in the cohort and Ebone shared 60. Dr. Hursey also asked if we use Suns numbers in Powerschool and Ebone' explained that we did use that information to track students, but it can still be a difficult process.

## **V. Executive Director's Report**

### **A. Executive Director's Report**

Kim Dunbar shared updates regarding three school sponsored events; SCWS 5K, SCWS Prom, and SCWS DC trip. All events are on track and support via participation or social media advertising was asked of the board if they are able for the SCWS 5K.

Kim Dunbar received an email with an account number and more documentation to be filled out the morning of the board meeting so hopefully money can be placed in the account in the next week or two. Kim Dunbar shared the current interest rate (February 4.75%) and a few from the past two months (December 4.32% and January 4.57%).

Kim Dunbar announced the SCWS Teacher of the Year (Jason Rowe) and the SCWS Staff Member of the Year (Christine Featherstone). She shared that Jason will now compete for district teacher of the year and that Christine will be recognized at graduation. Kim also shared quotes from their colleagues praising their accomplishments.

Kim Dunbar invited the board to the graduation ceremony on June 3rd at the Metropolitan Convention Center in downtown Columbia. The ceremony will start at 11am. They should arrive no later than 10:30am. Stig encouraged the board members to attend graduation, he spoke about the great experience from last year.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:15 AM.

Respectfully Submitted,  
S. Rasmussen

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### **Documents used during the meeting**

- SCWS February Financial Reports.pdf
- SCWS FY24 Budget Draft.pdf
- SCWS Calendar 2023\_2024 Draft1 NEW March 3.pdf

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Next Board Meeting: Thursday, June 8th, 2023 at 9 am.

The Annual Conflict of Interest forms and the Completed Training may be uploaded into Board on Track. Documents>Board Documents>Permanent Board Documents>Board structure>folder for each form.