



Boston Preparatory Charter Public School

SY26 January Additional Governance Meeting

Published on January 20, 2026 at 11:04 AM EST

Amended on January 27, 2026 at 8:54 AM EST

Date and Time

Wednesday January 21, 2026 at 10:00 AM EST

Location

<https://bostonprep-org.zoom.us/j/6842807314>

The public is welcome to attend any meeting of Boston Prep's Board of Trustees or its subcommittees. If communication assistance or any other accommodations are needed to ensure equal participation, please contact Lily Jewell at ljewell@bostonprep.org at least two (2) business days prior to the meeting. Any changes in the agenda will be posted on Boston Prep's website and will be electronically filed with the secretary of state at least forty-eight (48) hours in advance of the meeting.

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Agenda

| | Purpose | Presenter | Time |
|--------------------------------|---------|-------------|-----------------|
| I. Opening Items | | | 10:00 AM |
| A. Record Attendance | | Sarah James | 1 m |
| B. Call the Meeting to Order | | Sarah James | 1 m |

| | | Purpose | Presenter | Time |
|----|--|-----------------|-------------|------|
| C. | Approve Minutes | Approve Minutes | Sarah James | 1 m |
| | Approve minutes for SY26 Additional Governance Meeting on September 17, 2025 | | | |
| D. | Approve December Governance Minutes | Approve Minutes | Sarah James | 1 m |

II. Board Planning 10:04 AM

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|---|---|---------|-------------|------|
| A. | Board Composition Analysis & Trustee Pipeline | Discuss | Sarah James | 20 m |
| Purpose: Assess current Board composition against strategic and governance needs. Materials: Board Composition Matrix; Skills & Demographics Snapshot. Discussion: Gaps, overrepresentation, succession risks. Action: Align on priority profiles for recruitment. | | | | |
| B. | New Trustee Recruitment | Discuss | Sarah James | 15 m |
| Purpose: Review and advance proposed trustee candidate(s). Materials: Candidate profile(s), interview summary. Action: Vote to recommend candidate(s) to the full Board. | | | | |

III. Governance 10:39 AM

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|--|---|---------|-------------|------|
| A. | Trustee Onboarding System Approval | Vote | Lily Jewell | 5 m |
| Purpose: Ensure consistent, high-quality onboarding for new trustees. Materials: Draft Trustee Onboarding Checklist. Action: Vote to approve onboarding checklist. | | | | |
| B. | Trustee Roles & Responsibilities Update | Vote | Sarah James | 5 m |
| Purpose: Clarify expectations and reinforce strong governance norms. Materials: Revised Trustee Roles & Responsibilities document. Action: Vote to approve updated roles and responsibilities | | | | |
| C. | Trustee Accountability Framework | Discuss | Sarah James | 10 m |
| Purpose: Establish a clear structure for trustee engagement, follow-up, and accountability. Materials: Trustee Accountability Matrix. Discussion: Role of Board Chair and Governance Chair in monitoring and follow-up. | | | | |

| | Purpose | Presenter | Time |
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Action: Vote to adopt accountability framework.

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| IV. Closing Items | | | 10:59 AM |
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|---------------------------|------|-------------|-----|
| A. Adjourn Meeting | Vote | Sarah James | 1 m |
|---------------------------|------|-------------|-----|