



Boston Preparatory Charter Public School

SY26 Governance Committee Meeting #3

Published on January 22, 2026 at 2:55 PM EST

Date and Time

Monday January 26, 2026 at 11:00 AM EST

Location

<https://bostonprep-org.zoom.us/j/7171526696>

The public is welcome to attend any meeting of Boston Prep's Board of Trustees or its subcommittees. If communication assistance or any other accommodations are needed to ensure equal participation, please contact Lily Jewell at ljewell@bostonprep.org at least two (2) business days prior to the meeting. Any changes in the agenda will be posted on Boston Prep's website and will be electronically filed with the secretary of state at least forty-eight (48) hours in advance of the meeting.

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Agenda

	Purpose	Presenter	Time
I. Opening Items			11:00 AM
A.	Record Attendance	Sarah James	1 m
B.	Call the Meeting to Order	Sarah James	1 m

	Purpose	Presenter	Time
C. Approve Minutes Approve minutes for SY26 January Additional Governance Meeting on January 21, 2026	Approve Minutes	Sarah James	1 m
II. Board Planning			11:03 AM
A. New Trustee Recruitment Purpose: Review and advance proposed trustee candidate(s). Materials: Candidate profile(s), interview summary. Action: Vote to recommend candidate(s) to the full Board.	Discuss	Sarah James	4 m
B. Vote to Recommend Trustees	Vote	Sarah James	1 m
III. Governance			11:08 AM
A. Trustee Onboarding System Approval Purpose: Ensure consistent, high-quality onboarding for new trustees. Materials: Draft Trustee Onboarding Checklist. Action: Vote to approve onboarding checklist.	Vote	Lily Jewell	5 m
B. Trustee Roles & Responsibilities Update Purpose: Clarify expectations and reinforce strong governance norms. Materials: Revised Trustee Roles & Responsibilities document. Action: Vote to approve updated roles and responsibilities	Vote	Sarah James	5 m
C. Previewing 2.6 Board Meeting Agenda Purpose: Lock agenda flow, time allocations, and decision items Confirm: <ul style="list-style-type: none"> • Required votes vs. discussion items • Presenters/owners per agenda item • Pre-read expectations and deadlines Output: final Board agenda ready for BoardOnTrack upload	FYI	Sarah James	8 m
D. Preview Board Retreat Agenda & Desired Outcomes Purpose: Align on retreat objectives, themes, and draft run-of-show	Discuss	Sarah James	20 m

	Purpose	Presenter	Time
Confirm:			
<ul style="list-style-type: none"> • Primary outcomes (e.g., strategic alignment, board development, priorities) • Proposed agenda blocks + timing • Any pre-work required from trustees 			
Output: refined retreat agenda direction + next iteration owner			
E.	Preview DESE Visit	FYI Meekerley Sanon/Sarah James/Lily Jewell	10 m
Purpose: Ensure Governance is aligned on visit priorities, trustee roles, and visit pre-work.			
Action: Decide on Board representatives for DESE Focus Group			
IV.	Closing Items		11:56 AM
A.	Adjourn Meeting	Vote Sarah James	1 m