



Boston Preparatory Charter Public School

SY26 Governance Committee Meeting #3

Published on January 22, 2026 at 2:55 PM EST

Date and Time

Monday January 26, 2026 at 11:00 AM EST

Location

<https://bostonprep-org.zoom.us/j/7171526696>

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Agenda

	Purpose	Presenter	Time
I. Opening Items			11:00 AM
A. Record Attendance		Sarah James	1 m
B. Call the Meeting to Order		Sarah James	1 m

		Purpose	Presenter	Time
C.	Approve Minutes	Approve Minutes	Sarah James	1 m
	Approve minutes for SY26 January Additional Governance Meeting on January 21, 2026			
II.	Board Planning			11:03 AM
A.	New Trustee Recruitment	Discuss	Sarah James	4 m
	Purpose: Review and advance proposed trustee candidate(s).			
	Materials: Candidate profile(s), interview summary.			
	Action: Vote to recommend candidate(s) to the full Board.			
B.	Vote to Recommend Trustees	Vote	Sarah James	1 m
III.	Governance			11:08 AM
A.	Trustee Onboarding System Approval	Vote	Lily Jewell	5 m
	Purpose: Ensure consistent, high-quality onboarding for new trustees.			
	Materials: Draft Trustee Onboarding Checklist.			
	Action: Vote to approve onboarding checklist.			
B.	Trustee Roles & Responsibilities Update	Vote	Sarah James	5 m
	Purpose: Clarify expectations and reinforce strong governance norms.			
	Materials: Revised Trustee Roles & Responsibilities document.			
	Action: Vote to approve updated roles and responsibilities			
C.	Previewing 2.6 Board Meeting Agenda	FYI	Sarah James	8 m
	Purpose: Lock agenda flow, time allocations, and decision items			
	Confirm:			
	<ul style="list-style-type: none"> • Required votes vs. discussion items • Presenters/owners per agenda item • Pre-read expectations and deadlines 			
	Output: final Board agenda ready for BoardOnTrack upload			
D.	Preview Board Retreat Agenda & Desired Outcomes	Discuss	Sarah James	20 m
	Purpose: Align on retreat objectives, themes, and draft run-of-show			

	Purpose	Presenter	Time
Confirm:			
<ul style="list-style-type: none"> • Primary outcomes (e.g., strategic alignment, board development, priorities) • Proposed agenda blocks + timing • Any pre-work required from trustees 			
Output: refined retreat agenda direction + next iteration owner			
E. Preview DESE Visit	FYI	Meekerley Sanon/Sarah James/Lily Jewell	10 m

Purpose: Ensure Governance is aligned on visit priorities, trustee roles, and visit pre-work.

Action: Decide on Board representatives for DESE Focus Group

IV. Closing Items	11:56 AM
A. Adjourn Meeting	Vote Sarah James 1 m