APPROVED

Palisades Charter High School

Minutes

Board Meeting (Budget)

Date and Time
Tuesday June 11, 2024 at 5:00 PM

Location
Gilbert Hall, Palisades Charter High School
15777 Bowdoin Street, Pacific Palisades, CA 90272

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

SUPPORTING DOCUMENTATION:
Supporting documentation is available at the Main Office of the School, located at 15777 Bowdoin Street, Pacific Palisades, CA 90272, (Tel: 310- 230-6623) and may also be accessible on the PCHS website at http://palihigh.org/boardrecords.aspx.

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY:
Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

Trustees Present

Andrew Paris, Karen Ellis, Kiumars Arzani, Rustin Kharrazi, Saken Sherkhanov, Sara Margiotta, Tyler Farrell

Trustees Absent
David Pickard IV, Kristina Irwin, Maggie Nance, Melissa Schilling, Robert Rene

Ex Officio Members Present
Dr. Pam Magee, Juan Pablo Herrera

I. Opening Items

A. Call the Meeting to Order

Sara Margiotta called a meeting of the board of trustees of Palisades Charter High School to order on Tuesday Jun 11, 2024 at 5:05 PM.

B. Record Attendance and Guests

C. Public Comment

No public comment made

II. Finance

A. 2024-2025 Local Control & Accountability Plan (LCAP)

Juan Pablo Hererra presented the 2024-25 LCAP. Highlights include:

- This is the beginning of a 3-year LCAP.
- WASC Action plan has been integrated into the LCAP so the documents work hand-in-hand.
- Same 4 LCAP goals from the previous LCAP cycles in alignment with recommendations from the CDE to consolidate goals to work more efficiently.
- The 4 LCAP goals are:
    - 1. Increase Proficiency & Academic Achievement
    - 2. Prepare graduates for post-secondary experiences
    - 3. Safe & Positive School Environment
    - 4. Modernization
- Biggest areas for growth: increasing Average Daily Attendance and decreasing the rate of chronic absenteeism. There are additional expenditures associated with these growth items.
- The budget presented later is reflected in the LCAP.

Karen Ellis made a motion to approve the 2024-2025 LCAP.
Kiumars Arzani seconded the motion.
Students voiced support.

The board **VOTED** unanimously to approve the motion.

B. 2024-2025 Local Indicators

Juan Pablo Hererra presented the 2024-25 Local Indicators.

This is a self-reflection each school is required to complete and present at the same meeting as the LCAP. The CDE has data on the 8 priorities. The final two priorities only apply to County Offices of Education, so they do not apply to PCHS. Ratings and narratives reflected in the report were collected and compiled by Longterm Strategic Planning, PCHS faculty, and academic administrators. We submit this to the CDE each year and it reflects on the CA Dashboard under the Local Indicators tool. This is due to the CDE by July 31, 2024.

Kiumars Arzani made a motion to approve the 2024-2025 Local Indicators.
Tyler Farrell seconded the motion.
Students voice support
The board **VOTED** unanimously to approve the motion.

C. 2024-2025 Proposed Budget

Juan Pablo Hererra and Joseph Lin presented the 2024-2025 Budget.

The presented budget assumes and includes:

- an ADA rate of 93%
- a 1.07% COLA projection
- Utilization of A-G completion grant to purchase textbooks and included this in the 2023/2024 expenses which increased the ending balance.

Recommendations/Updates from the Finance Team:

- Review subscriptions as much as possible for usage and effectiveness
- Develop a facilities master plan before allocating funds for future capital projects.
- Adopt a furniture adoption cycle

The presented budget reflects a positive ending balance of $595,178.

The Budget & Finance Committee recommended the Board of Trustees vote to approve the budget as presented.
Kiumars Arzani made a motion to approve the 2024-2025 proposed budget.
Saken Sherkhanov seconded the motion.
Students voice support
The board **VOTED** unanimously to approve the motion.

III. New Business / Announcements

A. Announcements / New Business

The next meeting of the PCHS Board of Trustees is June 18, 2024 at 5:00pm.

B. Announce items for closed session, if any.

IV. Open Session

A. Return to Open Session

Return to open session at 6:35pm.

B. Report Out on Action Taken In Closed Session, If Any.

There was nothing to report out from closed session.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:38 PM.

Respectfully Submitted,
Sara Margiotta