APPROVED

Palisades Charter High School

Minutes

Board Meeting

Date and Time
Tuesday February 20, 2024 at 5:00 PM

Location
Gilbert Hall, Palisades Charter High School
15777 Bowdoin Street, Pacific Palisades, CA 90272

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

SUPPORTING DOCUMENTATION:
Supporting documentation is available at the Main Office of the School, located at 15777 Bowdoin Street, Pacific Palisades, CA 90272, (Tel: 310- 230-6623) and may also be accessible on the PCHS website at http://palihigh.org/boardrecords.aspx.

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY:
Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

Trustees Present

Karen Ellis, Kiumars Arzani, Maggie Nance, Melissa Schilling, Robert Rene, Rustin Kharrazi, Saken Sherkhanov, Sara Margiotta, Tyler Farrell

Trustees Absent
Andrew Paris, David Pickard IV, Kristina Irwin

Trustees who arrived after the meeting opened
Robert Rene

Trustees who left before the meeting adjourned
Robert Rene

Ex Officio Members Present
Dr. Pam Magee

I. Opening Items

A. Call the Meeting to Order

Sara Margiotta called a meeting of the board of trustees of Palisades Charter High School to order on Tuesday Feb 20, 2024 at 5:07 PM.

B. Record Attendance and Guests

II. Closed Session

A. Conference with Legal Counsel - Anticipated Litigation

Board moved into closed session at 5:07 pm.
Robert Rene arrived at 5:18 PM.

B. Employee complaint/Assignment/Discipline/Dismissal/Release

In closed session, the Board took action to issue notices of non-reelection to probationary certificated employee(s), identified by Employee ##s 71392, 110691, 51522, pursuant to Education Code Section 44929.21(b), effective at the end of the 2023-2024 school year, and directed the Executive Director/Principal or designee to send out appropriate legal notices. Resolution passed with 5 Ayes, 0 Nays, 1 Abstention.

C. Potential Litigation

III. Open Session

A.

Return to Open Session

Returned into open session @ 5:55 pm.

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B. Report Out on Action Taken In Closed Session, If Any.

IV. Opening Items (Continued)

A. Public Comment

B. Approve Minutes

Melissa Schilling made a motion to approve the minutes from Board Meeting on 01-23-24.
Karen Ellis seconded the motion.
Student voices support.
The board **VOTED** to approve the motion.

Roll Call	
Karen Ellis	Aye
Rustin Kharrazi	Absent
Maggie Nance	Absent
Tyler Farrell	Aye
Sara Margiotta	Aye
Kristina Irwin	Absent
David Pickard IV	Absent
Saken Sherkhanov	Abstain
Kiumars Arzani	Aye
Robert Rene	Aye
Melissa Schilling	Aye
Andrew Paris	Absent

V. Organizational Reports

A. Student Report

Valentines Day was successful with many events.
Palipallooza 2/29 - Pali Music Festival coming up
ASB elections coming up - 3/15 is election week
St. Patrick's Day is coming up
Spirit Week 3/15

B. Parent Report

Nothing to report

C. Represented Classified Staff Report

Nothing to report

D. Unrepresented Classified Staff Report

Nothing to report

E. Faculty Report

Faculty input on SARC report.
Feeling that the SARC report is not necessarily representative of things that are happening on the ground.

F. Human Resources Director (HR) Report

Stands as submitted.

G. Director of Operations Report

Stands as submitted.

H. Admin. Safety and Security Team

Earthquake Drill tomorrow.

I. Director of Development Report

Nothing to report.

J. Chief Business Officer (CBO) Report

Stands as submit.
Change on page 31.
3 RFPs, transportation, security and custodial. Due 4/2, transportation due 3/15.
700 forms need to be done. Has been to us and we need to do it.

K. Executive Director/Principal (EDP) Report

Stands as submitted.

We are in accreditation month.
LAUSD, WASC, SARC - we are being looked at closely.
Present ourselves in the best way possible, but data is data.

Thank you to everyone who has aggregated data and worked so hard to get ready for these visits and analyses.

VI. Board Committees (Stakeholder Board Level Committees)

A. Academic Accountability Committee Update

Voted to approve UTLA calendar.

B. Budget & Finance Committee Update

Stands as submitted.

C. Election Committee Update

Have met and have begun decision of officers of committee.
Have begun reviewing packets.

D. Charter Committee Update

VII. Board Committees (Board Members Only)

A. Board Members Only- Committee Updates

Updates on various committees and whether or not they have met.

VIII. Academic Excellence

A. WASC Report

-Report is done.
It was a lot of work done by many people.
It's on our website live.
Palihigh->about us->WASC report
March 17 is the visit.

B. Math Achievement: Comparison Presentation

The BOT asked the admin to provide information about breakdown of grades versus CAASP scores and how closely they aligned to the grades given.

Any correlation has to take into account whether or not the CAASP is necessarily a reflection of their knowledge. The kids didn't always take the test seriously. How can we motivate students to do their best?

The kids in the higher-level classes did better on the test as you would expect.

Grades in math were not reliably predictive of scores.

English scores were more reliable and the kids did better overall.

A lengthy discussion ensued about how we can ensure that this data informs our decision making processes and what exactly we can glean from it.

C. 2022-2023 SARC Report

SARC report is done. It is available on website.

D. Annual Performance-Based Oversight Visit

LAUSD comes and looks at school. It is thorough and comprehensive. They look at everything. They will examine every aspect of the school to make sure everything is as it should be. They meet with people and examine files about every aspect of the school.

IX. Finance

A. 2023-24 Budget vs Actuals

Same report as last month.

Next month we will present through 1/31. We have to submit it on Monday 1/26, but this month is no different.

We're about 50% through the school year and we have gone through about 44% of our expected expenditures.

B. 2023-24 LCAP Mid-Year Update

First time CDE has required this. We do not have a template. No vote necessary. It's just making sure that we are on track for our end of year LCAP.

We provided updates on all of the goals.

For example #1 - fully credentialed teachers. We have 100% fully credentialed teachers who are properly assigned.

Everything else is in progress or on track.

Mr. Herrera went through the various goals and clarified how we're doing with our various goals.

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Everything else is in progress or on track.

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Kiumars Arzani made a motion to approve the 2023/24 LCAP midyear update with the recommended revisions.
Melissa Schilling seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Karen Ellis	Aye
Kristina Irwin	Absent
Andrew Paris	Absent
Tyler Farrell	Aye
Saken Sherkhanov	Aye
Rustin Kharrazi	Aye
Maggie Nance	Aye
Kiumars Arzani	Aye
Sara Margiotta	Aye
Melissa Schilling	Aye
Robert Rene	Aye
David Pickard IV	Absent

C. Special Education Teacher Mod/Severe New-Hire Incentive

We have been struggling to fill the position of a moderate to severe special education teacher. This is a position to support our most vulnerable students. Admin would like to implement a signing and retention bonus. $15,000 is proposed. $5,000 signing and $5,000 each year for three years.

Extensive support needs credentials. Previously mod/severe disability credential. We have 11 kids.

Robert Rene made a motion to "To approve a $15,000 employment/retention stipend for a new employee holding the education specialist instruction: extensive support needs (ESN) or equivalent credential.".
Kiumars Arzani seconded the motion.

The board **VOTED** to approve the motion.

Roll Call

Kristina Irwin	Absent
Andrew Paris	Absent
Saken Sherkhanov	Aye
Kiumars Arzani	Aye
Robert Rene	Aye
Karen Ellis	Aye
Rustin Kharrazi	Aye
Sara Margiotta	Aye
David Pickard IV	Absent
Tyler Farrell	Abstain
Melissa Schilling	Aye
Maggie Nance	Abstain

D. Policies & Procedures Update

FYI - No vote necessary.

We are working on revised policies and procedures for risk mitigation. We are using templates from CharterSafe. This will be pushed to Risk Management and then we'll vote.

X. Consent Agenda: Finance Items

A. School Organized Conferences/Trips

Field trip to Carnegie Hall.
Kiumars Arzani made a motion to approve the consent agenda.
Robert Rene seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Robert Rene	Aye
Melissa Schilling	Aye
Rustin Kharrazi	Aye
Tyler Farrell	Aye
Saken Sherkhanov	Aye
Sara Margiotta	Aye
Maggie Nance	Abstain
Kiumars Arzani	Aye
Kristina Irwin	Absent
Karen Ellis	Aye
Andrew Paris	Absent
David Pickard IV	Absent

Kiumars Arzani made a motion to approve the consent agenda.
Robert Rene seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Melissa Schilling	Aye
Kristina Irwin	Absent
Maggie Nance	Abstain
Andrew Paris	Absent
Kiumars Arzani	Aye
Sara Margiotta	Aye
Karen Ellis	Aye
Tyler Farrell	Aye
David Pickard IV	Absent
Rustin Kharrazi	Aye
Saken Sherkhanov	Aye
Robert Rene	Aye

Robert Rene left at 7:15 PM.

XI. New Business / Announcements

A. Announcements / New Business

Next meeting is Tuesday, March 19, 2024 at 5:00PM.

B. Announce items for closed session, if any.

No additional closed session.

XII. Closing Items

A. Adjourn Meeting

7:23 meeting adjourned.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:23 PM.

Respectfully Submitted,
Maggie Nance