APPROVED

Palisades Charter High School

Minutes

Board Meeting

Date and Time
Tuesday December 12, 2023 at 5:00 PM

Location
Gilbert Hall, Palisades Charter High School
15777 Bowdoin Street, Pacific Palisades, CA 90272

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

SUPPORTING DOCUMENTATION:
Supporting documentation is available at the Main Office of the School, located at 15777 Bowdoin Street, Pacific Palisades, CA 90272, (Tel: 310- 230-6623) and may also be accessible on the PCHS website at http://palihigh.org/boardrecords.aspx.

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY:
Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

Trustees Present

Andrew Paris, David Pickard IV, Karen Ellis, Kiumars Arzani, Maggie Nance, Rustin Kharrazi, Saken Sherkhanov, Sara Margiotta, Tyler Farrell

Trustees Absent
Kristina Irwin, Melissa Schilling, Robert Rene

Ex Officio Members Present
Dr. Pam Magee, Juan Pablo Herrera

Guests Present
Jeff Roepel, Martha Monahan

I. Opening Items

A. Call the Meeting to Order

Sara Margiotta called a meeting of the board of trustees of Palisades Charter High School to order on Tuesday Dec 12, 2023 at 5:10 PM.

B. Record Attendance and Guests

Saken Sherkhanov arrived at 5:17 p.m.

C. Public Comment

No public comment.

D. Approve Minutes

Kiumars Arzani made a motion to approve the minutes from Board Meeting on 11-14-23.
Sara Margiotta seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Sara Margiotta	Aye
David Pickard IV	Aye
Rustin Kharrazi	Aye
Andrew Paris	Aye
Melissa Schilling	Absent
Karen Ellis	Aye
Maggie Nance	Aye
Tyler Farrell	Aye
Saken Sherkhanov	Absent
Robert Rene	Absent
Kiumars Arzani	Aye
Kristina Irwin	Absent

II. Organizational Reports

A. Student Report

Rustin Kharrazi:
- ASB is winding down for the end of the semester.
- We had holiday spirit week and had a lot of participation and had a lot of fun during our lunch events.
- Senior Fall Fest has been moved to January.
- Just had annual ASB secret Santa.
- Palipalooza is in the works for Spring Semester.

B. Parent Report

Saken Sherkhanov: Nothing to report at this time.

C. Represented Classified Staff Report

Andy Paris: Nothing to report at this time.

D. Unrepresented Classified Staff Report

Karen Ellis: Nothing to report at this time.

E. Faculty Report

Maggie Nance, Tyler Farrell, David Pickard IV: Report stands as submitted.

F. Human Resources Director (HR) Report

Martha Monahan: Report stands as submitted.
- We have hired a security lead, Cesar Gomez.
- We are in the process of hiring for management positions. They have been flown and will have more information at the January meeting.

G. Director of Operations Report

Report stands as submitted.

H. Admin. Safety and Security Team

Brooke King:
- I just wanted to give credit to our campus aides and security team. Many of them have been here a long time and many of them have great relationships with our students. We have an amazing Allied staff, who will be joining us soon. They build rapport with our students, track about 20,000 steps a day, and I want to give credit to their great work.
- There is an update to our safety plan coming in January.

- We surveyed our student population and one of the questions we asked was if students felt safe on campus. The average response was a 3.8/5. We have done a lot of great work, but have more to do to bring the campus together to ensure everyone feels safe and welcome on Pali's campus.

I. Director of Development Report

Report stands as submitted.

J. Chief Business Officer (CBO) Report

Juan Pablo Herrera: Report stands as submitted.

Sara Margiotta: Did we get the month for attendance submitted?

Juan Pablo Herrera: It was presented at Budget and Finance and our month for attendance was not as good as the first 2 months. 2,780 was the average for months 3 and 4.

K. Executive Director/Principal (EDP) Report

Dr. Pam Magee:
- I want to commend some people that are taking on some responsibilities. The operations and facilities staff has done a wonderful job keeping things flowing smoothly. Many of our administrators have taken on some additional roles and we are very appreciative of that.
- LAUSD Charter Division Compliance Monitoring Sheet, so we are looking at a lot of policies and updating things. We also have some operational policies that need to be reviewed and decide if they are right for our school.

Kiumars Arzani: Do we have our oversight dates?

Dr. Pam Magee: It is in March right around our WASC visit and I will let you all know closer to the date.

III. Board Committees (Stakeholder Board Level Committees)

A. Academic Accountability Committee Update

Tyler Farrell:
- Update from Pali Period task force
- Dr. Ngo put together the proposed schedule of departments that will be reviewed by the Academic Accountability Committee.

B. Budget & Finance Committee Update

Sara Margiotta:

- Reviewed and approved the 2022-2023 First Interim Report and the revised LCAP.

C. Election Committee Update

David Pickard IV: No updates as of now, we will begin meeting in January.

D. Charter Committee Update

Sara Margiotta: No updates as of now.

IV. Board Committees (Board Members Only)

A. Board Members Only- Committee Updates

Grade Appeal Committee: 1 still pending, 2 were denied, 2 were upheld.

Audit Committee: Will meet in January.

Risk Management Committee: Will meet in January.

Survey Committee: Will meet in January.

V. Academic Excellence

A. State Testing Data

Lisa Saxon and Monica Iannessa: Presented the 2022-2023 CAASPP testing data, which can be found in the board materials.
Entered recess at 5:42 p.m.
Returned to open session at 5:50 p.m.

VI. Education for Homeless Children and Youth Policy

A. Education for Homeless Children and Youth Policy

Dr. Pam Magee presented the PCHS Education for Homeless Children and Youth Policy, which can be found in the board materials.
Karen Ellis made a motion to approve the Education for Homeless Children and Youth Policy.
Kiumars Arzani seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Sara Margiotta	Aye
Melissa Schilling	Absent
Karen Ellis	Aye

Roll Call	
Maggie Nance	Aye
Tyler Farrell	Aye
Andrew Paris	Aye
Kristina Irwin	Absent
Rustin Kharrazi	Aye
Saken Sherkhanov	Aye
Robert Rene	Absent
David Pickard IV	Aye
Kiumars Arzani	Aye

VII. Survey Results

A. One Time Grant Allocation Priorities

Juan Pablo Herrera presented the One Time Grant Allocation Priorities, which can be found in the board materials.

VIII. PESPU Collective Bargaining Agreement

A. PESPU Collective Bargaining Agreement

Dr. Martha Monahan presented the PESPU Collective Bargaining Agreement, which can be found in the board materials.
Kiumars Arzani made a motion to approve the Tentative Agreement between Palisades Charter High School and Palisades Educational Support Personnel United for the 2023-2026 Fiscal Years effective July 1, 2023.
Sara Margiotta seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Maggie Nance	Abstain
Rustin Kharrazi	Aye
Karen Ellis	Aye
Tyler Farrell	Abstain
Melissa Schilling	Absent
Robert Rene	Absent
Kiumars Arzani	Aye
David Pickard IV	Abstain
Andrew Paris	Abstain
Saken Sherkhanov	Aye
Kristina Irwin	Absent
Sara Margiotta	Aye

IX. Finance

A. 2023-24 First Interim Financial Report

Juan Pablo Herrera presented the 2023-2024 First Interim Financial Report, which can be found in the board materials.
Maggie Nance made a motion to approve the 2023-2024 First Interim Financial Report.
Kiumars Arzani seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
David Pickard IV	Aye
Kiumars Arzani	Aye
Kristina Irwin	Absent
Rustin Kharrazi	Aye
Andrew Paris	Aye
Melissa Schilling	Absent
Tyler Farrell	Aye
Maggie Nance	Aye
Karen Ellis	Aye
Robert Rene	Absent
Sara Margiotta	Aye
Saken Sherkhanov	Aye

B. 2023-24 Revised LCAP

Juan Pablo Herrera presented the 2023-2024 Revised LCAP, which can be found in the board materials.
Sara Margiotta made a motion to approve the 2023-2024 revised LCAP.
Karen Ellis seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Sara Margiotta	Aye
Rustin Kharrazi	Aye
Robert Rene	Absent
Saken Sherkhanov	Aye
David Pickard IV	Aye
Tyler Farrell	Aye
Melissa Schilling	Absent
Kiumars Arzani	Aye
Kristina Irwin	Absent
Andrew Paris	Aye
Maggie Nance	Aye
Karen Ellis	Aye

X. Governance

A. 2023-2024 Compliance Monitoring and Certification of Board Compliance Review

Dr. Pam Magee presented the 2023-2024 Compliance Monitoring and Certification of Board Compliance Review, which can be found in the board materials.

XI. Consent Agenda: Finance Items

A. School Organized Conferences/Trips

David Pickard IV made a motion to approve the following school organized conferences/trips: Feb 16 - Feb 19 | University of Chicago - Moot Court Competition | Supervising Teacher: Mr. Rauschuber Mar 1 - Mar 3 | UC Santa Barbara - Moot Court Competition | Supervising Teacher: Mr. Rauschuber.
Karen Ellis seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Melissa Schilling	Absent
Sara Margiotta	Aye
Saken Sherkhanov	Aye
Kristina Irwin	Absent
Kiumars Arzani	Aye
Andrew Paris	Aye
David Pickard IV	Aye
Karen Ellis	Aye
Robert Rene	Absent
Tyler Farrell	Aye
Maggie Nance	Aye
Rustin Kharrazi	Aye

B. PCHS Self-Initiated Conference and Professional Development Requests

Sara Margiotta: Agenda item tabled pending further information from the requesting teacher.

XII. New Business / Announcements

A. Announcements / New Business

Entered closed session at 7:06 p.m.

B. Announce items for closed session, if any.

XIII. Open Session

A. Return to Open Session

Returned into open session at 8:01. There was nothing to report out from closed session and meeting was adjourned at 8:02.

B. Report Out on Action Taken In Closed Session, If Any.

XIV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:02 PM.

Respectfully Submitted,
David Pickard IV

Documents used during the meeting

- Faculty Board Report 12_12_2023.pdf
- HR Board Report 12_12_2023.pdf
- Operations Board Report 12_12_2023.pdf
- Development Board Report 12_12_2023.pdf
- CBO Board Report 12_12_2023.pdf
- EDP Board Report 12_12_2023.pdf
- PCHS Sexual Harassment Prevention Policy.pdf
- Education_for_Homeless_Students_Policy.pdf
- AAC Board Report 12_12_2023.pdf
- Budget Com Meeting Minutes 12_04_2023.pdf
- Education for Homeless Students Policy.pdf
- PCHS Block Grant - Survey Feedback.pdf
- Board Motion - PESPU CB Agreement 12_12_2023.pdf
- PESPU Signed TA 2023-2026.pdf
- Classified Longevity Pay Revision 2023.pdf
- 2023-24 First Interim - Motion, Presentation & Materials.pdf
- 2023-24 First Interim - SACS Form.pdf
- 2023-24 PCHS LCAP - REVISED ON 11_17_2023.pdf
- 23_24 Compliance Monitoring and Certification.pdf
- School Organized Trips.pdf
- Self-Initiated Conference and Professional Development Requests.pdf