APPROVED

Palisades Charter High School

Minutes

Board Meeting

Date and Time
Tuesday November 14, 2023 at 5:00 PM

Location
Gilbert Hall, Palisades Charter High School
15777 Bowdoin Street, Pacific Palisades, CA 90272

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

SUPPORTING DOCUMENTATION:
Supporting documentation is available at the Main Office of the School, located at 15777 Bowdoin Street, Pacific Palisades, CA 90272, (Tel: 310- 230-6623) and may also be accessible on the PCHS website at http://palihigh.org/boardrecords.aspx.

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY:
Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

Trustees Present

Andrew Paris, David Pickard IV, Karen Ellis, Kiumars Arzani, Maggie Nance, Melissa Schilling, Robert Rene, Rustin Kharrazi, Saken Sherkhanov, Sara Margiotta, Tyler Farrell

Trustees Absent
Kristina Irwin

Ex Officio Members Present
Dr. Pam Magee

Guests Present
Jeff Roepel, Juan Pablo Herrera, Martha Monahan

I. Opening Items

A. Call the Meeting to Order

Sara Margiotta called a meeting of the board of trustees of Palisades Charter High School to order on Tuesday Nov 14, 2023 at 5:07 PM.

B. Record Attendance and Guests

C. Public Comment

Kaela Tempest: My name is Kaela Tempest, I'm a senior, and my classmates and I think Pali High should consider switching our landscape gardening tools from gas-to electric.

According to the California Air Resources Board, using a gas-powered lawn mower for 1 hour produces as much smog-forming emissions in our neighborhood as driving a 2016 Toyota sedan 300 miles from LA to Las Vegas. The Pali grounds are managed on weekends, so neighbors, students, staff, and anyone else who might be around or on campus are susceptible to harmful air pollutants like VOCs such as benzene – which the EPA says is not safe at any level - and other as cancer-causing toxins like formaldehyde. They also emit high levels of particulate matter 2.5, which has been linked to lung cancer, dementia and even cardiac disease. The people driving or handling these vehicles are the most at risk to these health impacts and could potentially face long term effects. The wellbeing of our fellow human beings and Angelenos is at risk, but they will be protected if we make a switch to electric gardening equipment.

Furthermore, studies show that refueling this equipment results in spillage of gasoline and oil, which students then come into contact with. This also infiltrates into the soil, ruining the soil quality, water, and as a result, the ecosystem.

Multiple other schools have already taken the initiative to go gas free. LAUSD has begun transitioning all its campuses to gas-free maintenance. Universities, including USC and UCLA, have committed to working to eliminate gas tools. If schools that have over 30,000 students and stretch multiple acres, can make a change, our own school can surely make a difference. Additionally, on an even bigger scale, Washington DC, Miami Beach, and Evanston have banned gas-powered machines completely.

There are so many reasons why we should switch to electric gardening equipment, but most importantly, Pali would be leading by example, and standing for a better and greener future to others.

Thank you.

Eve May: My comment is in addition to the previous one. Exhaust from gas powered tools release carcinogens and there is much noise pollution from gas powered tools. The future is electric and Pali must lead an initiative toward an all electric campus.

D. Approve Minutes

Sara Margiotta made a motion to approve the minutes from Board Meeting on 10-17-23.
Kiumars Arzani seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

David Pickard IV	Aye
Saken Sherkhanov	Aye
Kiumars Arzani	Aye
Tyler Farrell	Aye
Melissa Schilling	Absent
Maggie Nance	Aye
Kristina Irwin	Aye
Rustin Kharrazi	Aye
Robert Rene	Abstain
Sara Margiotta	Aye
Karen Ellis	Aye
Andrew Paris	Aye

II. Organizational Reports

A. Student Report

Rustin Kharrazi: Frosh class president election week and we will select 2-3 representatives to start next semester. Winter Spirit week will be starting after Thanksgiving break and the leadership show will have a new show coming out on Friday. There will also be a wellness event during finals week to support students. ASB is winding down and have many great things in store for next semester.

B. Parent Report

Saken Sherkhanov, Melissa Schilling: Nothing to report at this time.

C. Represented Classified Staff Report

Andy Paris: Nothing to report at this time.

D. Unrepresented Classified Staff Report

Karen Ellis: Nothing to report at this time.

E. Faculty Report

Tyler Farrell, David Pickard IV, Maggie Nance: Report stands as submitted.

F. Human Resources Director (HR) Report

Dr. Martha Monahan: Report stands as submitted.

G. Director of Operations Report

Report stands as submitted.

H. Admin. Safety and Security Team

Brooke King: We are currently working on an updated safety and security plan, which will be ready for the January meeting. We had a power outage at the end of October and the school community worked together incredibly. We had a hold during that day and faculty, staff, and students were great at initiating that protocol. We have a hold activity tomorrow and we will talk about different scenarios for when that might be necessary. We are also looking at generators in case of emergencies. We are currently evaluating different options and will have updates soon.

Kiumars Arzani: Do you feel that there was anything that you learned from this emergency to use in the future?

Brooke King: We learned a lot and there are many updates ot our safety plan as a result.

Dr. Pam Magee: I just want to give a huge shoutout to Brooke, Oscar, and every member of the team that helped ensure that day ran smoothly and working to be sure we are prepared for the future.

I. Director of Development Report

Report stands as submitted.

J. Chief Business Officer (CBO) Report

Juan Pablo Herrera: Report stands as submitted.

K. Executive Director/Principal (EDP) Report

Dr. Pam Magee: Report stands as submitted. Thank you to our facuilty reps for bringing issues and concerns on campus directly to administration so we can all work together to handle any problems and find solutions.

Sara Margiotta: Do we have a copy clerk yet?

Dr. Pam Magee: Yes, they just started today.

III. Board Committees (Stakeholder Board Level Committees)

A. Academic Accountability Committee Update

Tyler Farrell: Report stands as submitted.

There are some potential tasks in the report, so please take a look. The committee was tasked with a 2 year review of the academic departments on campus. This has been completed and the committee would like direction on if this task should continue. We included additional questions and concerns for continued evaluation on academic departments.

Sara Margiotta: I believe that Academic Accountability Committee should continue reviewing the academic departments on an ongoing basis.
Maggie Nance made a motion to approve the Academic Accountability members: Tyler Farrell, Michael Friedman, Stephen Klima, Paul Mittelbach, Nicole Newble, Minh Ha Ngo, Randy Tenansnow, Taylor Regen, Casey Scaduto, Chris Lee, Melissa Harris, Rebecca Houriani, Stewart Wilson-Turner, Gazal Yashouafar.
David Pickard IV seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Robert Rene	Aye
Andrew Paris	Aye
Tyler Farrell	Aye
Kiumars Arzani	Aye
Rustin Kharrazi	Aye
Maggie Nance	Aye
Melissa Schilling	Aye
Saken Sherkhanov	Aye
Kristina Irwin	Absent
Karen Ellis	Aye

Roll Call	
Sara Margiotta	Aye
David Pickard IV	Aye

B. Budget & Finance Committee Update

Sara Margiotta: Report stands as submitted.

C. Election Committee Update

David Pickard IV: We will begin meeting in January.

D. Charter Committee Update

Sara Margiotta: There is no update again. The renewal has extended by a year, so we do not have to meet yet.

IV. Board Committees (Board Members Only)

A. Board Members Only- Committee Updates

Sara Margiotta:

Audit Committee: We are still waiting on audit data, so we will be meeting once we have that.

Grade Appeal Committee: We have been meeting throughout the semester. 3 grades have been upheld, 1 grade has been overturned, and 1 that is currently pending.

Risk Management Committee: Has not met yet.

Survey Committee: We will meeting in January.

V. Academic Excellence

A. PCHS Programs Incorporating Virtual Learning

Dr. Chris Lee and Randy Tenansnow presented the PCHS Programs Incorporating Virtual Learning, which can be found in the board materials.

VI. Human Resources

A. Local Assignment Option for Specific Teachers

Sara Margiotta made a motion to approve Local Assignment Option for certificated employees to work in a limited capacity outside their primary credential area or are in the process of meeting additional authorizations.
Tyler Farrell seconded the motion.

The board **VOTED** to approve the motion.

Roll Call	
Saken Sherkhanov	Aye
Kiumars Arzani	Aye
Kristina Irwin	Absent
Tyler Farrell	Aye
Rustin Kharrazi	Aye
Andrew Paris	Aye
David Pickard IV	Aye
Sara Margiotta	Aye
Karen Ellis	Aye
Maggie Nance	Aye
Robert Rene	Aye
Melissa Schilling	Aye

B. PESPU Collective Bargaining Agreement

Agenda item has been tabled.

C. Unrepresented Staff Compensation

Robert Rene made a motion to approve the 2023-2024, 2024-2025, 2025-2026 equivalent salary increase for all active unrepresented staff and management employees, retroactive to July 1, 2023.
Kiumars Arzani seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Maggie Nance	Abstain
Robert Rene	Aye
David Pickard IV	Abstain
Kiumars Arzani	Aye
Andrew Paris	Abstain
Tyler Farrell	Abstain
Saken Sherkhanov	Aye
Kristina Irwin	Absent
Rustin Kharrazi	Aye
Karen Ellis	Abstain
Sara Margiotta	Aye
Melissa Schilling	Aye

VII. Finance

A. 2023-24 Budget vs Actuals Update

Juan Pablo Herrera presented the 2023-2024 Budget vs. Actuals Update, which can be found in the board materials.

B. 2023-24 Revised LCAP

Juan Pablo Herrera presented the 2023-24 Revised LCAP, which can be found in the board materials.

VIII. New Business / Announcements

A. Announcements / New Business

The next board meeting is Tuesday, December 12th, 2023 in Gilbert Hall.

B. Announce items for closed session, if any.

Entered closed session at 6:58 p.m.

IX. Open Session

A. Return to Open Session

Returned to open session at 7:51 pm.

B. Report Out on Action Taken In Closed Session, If Any.

It can be reported out of closed session that the Governance Board of Palisades Charter High School has voted to release employee number 99990, a management position, effective immediately. The vote was unanimous as follows: Yes - 5, No - 0, Abstentions - 0.

X. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:52 PM.

Respectfully Submitted,
Sara Margiotta

Documents used during the meeting

- Faculty Board Report 11_14_2023.pdf
- HR Board Report 11_14_2023.pdf
- Operations Board Report 11_14_2023.pdf
- Director of Development Board Report 11_14_2023.pdf
- CBO Board Report 11_14_2023.pdf

- PCHS Credit Card Expenditures - October 2023.pdf
- EDP Board Report 11_14_2023.pdf
- AAC Board Report 11_14_2023.pdf
- Budget Com Meeting Agenda 11_06_2023.pdf
- Budget Com Meeting Minutes 11_06_2023.pdf
- Online Program Board Presentation 11_14_2023.pdf
- Board Motion - Local Authorization 11_14_2023.pdf
- Board Motion - Unrepresented Compensation.pdf
- 2023-24 Budget vs Actuals through 9-30-23.pdf
- 2023-24 Revised LCAP information.pdf
- School Organized Trip(s).pdf