APPROVED

Palisades Charter High School

Minutes

Board Meeting

Date and Time
Tuesday June 20, 2023 at 5:00 PM

Location
In Person:
Gilbert Hall, Palisades Charter High School
15777 Bowdoin Street Pacific Palisades, CA 90272

Virtual:
Use the link below to join remotely.
https://go.palihigh.org/BoardOfTrusteesLive

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

SUPPORTING DOCUMENTATION:
Supporting documentation is available at the Main Office of the School, located at 15777 Bowdoin Street, Pacific Palisades, CA 90272, (Tel: 310- 230-6623) and may also be accessible on the PCHS website at http://palihigh.org/boardrecords.aspx.

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY:

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

Trustees Present
Andrew Paris, Avi Massaband, David Pickard IV, Karen Ellis, Maggie Nance, Monica Batts-King (remote), Peter Garff, Saken Sherkhanov, Sara Margiotta, Sarah Crompton (remote)

Trustees Absent
Melissa Schilling, Robert Rene

Ex Officio Members Present
Dr. Pam Magee, Juan Pablo Herrera

Guests Present
Jeff Roepel

I. Opening Items

A. Call the Meeting to Order

Sara Margiotta called a meeting of the board of trustees of Palisades Charter High School to order on Tuesday Jun 20, 2023 at 5:15 PM.

B. Record Attendance and Guests

C. Public Comment

No public comment

D. Approve Minutes

Avi Massaband made a motion to approve the minutes from Board Meeting (Budget) on 06-06-23.
Andrew Paris seconded the motion.
Approve minutes as amended.
The board **VOTED** to approve the motion.

Roll Call

Maggie Nance	Aye
Sarah Crompton	Aye
Peter Garff	Aye
Sara Margiotta	Aye
Avi Massaband	Aye
David Pickard IV	Aye

Roll Call

Robert Rene	Absent
Saken Sherkhanov	Abstain
Monica Batts-King	Aye
Karen Ellis	Aye
Andrew Paris	Aye
Melissa Schilling	Absent

II. Organizational Reports

A. Student Report

Peter Garff: Rustin will be taking my place next year and I wanted to say thank you for providing me with many great lessons and making sure that student voices are heard.

B. Parent Report

Monica Batts-King: We need to make sure parents are notified of student accomplishments. Having Pali High host a black graduation is something we need to look into. Ticket limitations for graduation was a fiasco, there were a lot of people and I suggest that we spread the kids out more so that the rows go all the way down the football stadium because parents cannot see their children. We need to look at how to organize the event so more families can enjoy the event as well. We may want to also look into the graduation rehearsal and find an alternate time, rather than the day of the event.

C. Represented Classified Staff Report

Andy Paris: There is a general lack of moral in special education. There is a lack of confidence in department leaderships, little to no observations, and given evaluations that they did not feel were fair to their overall performance.

D. Unrepresented Classified Staff Report

Karen Ellis: Nothing to report at this time.

E. Faculty Report

Maggie Nance: Faculty is happy to be on break and we are looking forward to a restful summer!

F. Human Resources Director (HR) Report

Nothing to report at this time.

G. Director of Operations Report

Don Parcell: Report stands as submitted.

H.

Admin. Safety and Security Team

Nothing to report at this time.

I. Director of Development Report

Michael Rawson: Report stands as submitted. Mr. Rawson summarized the overall development report.

J. Chief Business Officer (CBO) Report

Juan Pablo Herrera: Report stands as submitted. Will report out in the finance portion of the meeting.

K. Executive Director/Principal (EDP) Report

Dr. Pam Magee: Ongoing bargaining with UTLA, admin leadership team is developing a plan to address student behavior issues, we also have a new dean, Perisha Bellinger. We have some summer projects that we are working on, more to come!

III. Board Committees (Stakeholder Board Level Committees)

A. Budget & Finance Committee Update

Sara Margiotta: Report stands as submitted.

Sarah Crompton: On page 24, kiln is misspelled as kin. Shelving is also misspelled. In the 1:1 device program paragraph, it says teacher effectiveness grant monies will be used for the tech program?

Sara Margiotta: Yes, the suggestion is that this money will be used to help with the 1:1 program purchases.

IV. Board Committees (Board Members Only)

A. Board Members Only- Committee Updates

Grade Appeal Committee: Overturned one official grade in favor of the petitioner.

Maggie Nance: We have a grading policy in the department and it is not always followed. At the admin level, if there was more oversight, there would be more consistency between department grading policies.

Dr. Pam Magee: That is a great recommendation, and is something we will take a look at moving into next year.

V. Tentative PCHS and UTLA-PCHS Collective Bargaining Agreement

A.

Tentative PCHS and UTLA-PCHS Collective Bargaining Agreement

Sara Margiotta: Tabled due to continuing negotiations between UTLA and PCHS.

VI. Finance

A. 2023-2024 LCAP

Juan Pablo Herrera presented that 2023-2024 LCAP, which can be found in the board materials.

Sarah Crompton: On page 47, the goals are listed and one mentions increasing academic coaches, but the numbers are actually reduced.

Juan Pablo Herrera: There will be one more instructional coach next year, which will be done through an auxiliary. The lower number in the budget is reflected in decreased instructional materials, not academic coaches.

Sarah Crompton: Reintegrating one full-time college advisor, what does that mean?

Juan Pablo Herrera: We have individuals that are leaving the college center and we are looking at filling those vacant roles.

Sarah Crompton: This next question is a particular concern for me because there is an increase in mental health professionals on campus, but I am concerned because I work at Pali Academy and we did not renew the therapists contract for next year. There is no line item for mental health services at Pali Academy and am wondering is anyone can speak to that.

Juan Pablo Herrera: The school therapists support is included in the LCAP and budget materials. I do not have enough information to know why it has not been posted.

Dr. Pam Magee: We are updating our job descriptions and are actively looking to fill those mental health roles.

Sarah Crompton: So even though one role is not included in the LCAP, it will be filled?

Dr. Pam Magee: It may not be the exact routine, but there will definitely be a mental health support professional at Pali Academy.

Sarah Crompton: Sometimes people forget about Pali Academy and we need support at Pali Academy.

Dr. Pam Magee: You will absolutely not be forgotten. We are communicating with Ms. Theard and developing a plan.

Sarah Crompton: I want to also point out that attendance has not been great the past few years and, as it is one of our goals, that is something that needs to be focused on as well.

Dr. Pam Magee: We have personnel already in training and we have a plan to have better systems in place next year.

Maggie Nance: One of the problems in attendance is that we had an attendance policy and it wasn't enforced at all. We were not clear at all about the consequences of poor attendance. One of the problems was not having a way to differentiate why kids were absent, is this correct?

Dr. Pam Magee: There was a problems were kids were being punished in an inconsistent way and we want to have consequences that are equitable and has buy-in from all stakeholders so we can track it in an effective way.

Maggie Nance: I have mentioned before that I have some real attendance problems and these kids were well informed. I am not some tough teacher about being late, but kids were 30 minutes to 1 hour late every day and I began not allowing students to make up exams and there wasn't enough time to makeup these exams during Pali Periods. If there has been a stronger attendance policy in place, this wouldn't have happened and we would have had a chance to catch these kids before it was too late.

Dr. Pam Magee: We are making progress and we did make great progress this year in making sure kids were following through on reporting their attendance reasons, but we do need to take a look at the overall effectiveness of the policy.
David Pickard IV made a motion to approve the 2023-2024 Local Control & Accountability Plan (LCAP).
Saken Sherkhanov seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Andrew Paris	Aye
Melissa Schilling	Absent
David Pickard IV	Aye
Karen Ellis	Aye
Saken Sherkhanov	Aye
Peter Garff	Aye
Monica Batts-King	Aye
Robert Rene	Absent
Sara Margiotta	Aye
Sarah Crompton	Aye
Maggie Nance	Aye
Avi Massaband	Aye

B.

2023-2024 Budget

Juan Pablo Herrera presented the 2023-2024 budget, which can be found in the board materials.

Sarah Crompton: On page 110, the ed tech coordinator, which we didn't have last year, is listed, but we have not had one for at least two years now. Is that no longer a position?

Juan Pablo Herrera: No, that does still exist, but we rely more on DataLinks for many of those issues. Having someone in person would definitely be more preferable.

Sarah Crompton: Can you explain the senior office assistant role and why is says it was backfilled and then it says it was not backfilled?

Juan Pablo Herrera: That was decided originally that we would not be filling a vacant role, but decided later that we would when there was a need.

Sarah Crompton: I am wondering what is happening with Albert IO because we would like to use the program, but it is not listed as a subscription in the budget.

Juan Pablo Herrera: We communicated with department chairs and did a cost versus benefit analysis. We are saving roughly $16,000.

Sarah Crompton: It looks like Infinite Campus is going up $12,000 dollars and PowerSchool is going up $13,000. What is PowerSchool?

Juan Pablo Herrera: PowerSchool owns Schoology and those are notes from Jeff Roepel.
Sara Margiotta made a motion to approve the 2023-2024 budget.
Karen Ellis seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Karen Ellis	Aye
Peter Garff	Aye
Sara Margiotta	Aye
Sarah Crompton	Abstain
Monica Batts-King	Aye
Robert Rene	Absent
Saken Sherkhanov	Aye
Andrew Paris	Aye
Avi Massaband	Aye
David Pickard IV	Aye
Maggie Nance	Aye
Melissa Schilling	Absent

VII. Employment Contract Amendment for the Executive Director/Principal

A. Consideration of Nineth Amendment to Contract for Employment of Executive Director/Principal

Sara Margiotta presented the Employment Contract Amendment for the Executive Director/Principal process and findings through the board committee's evaluation.
Avi Massaband made a motion to approve the employment contract amendment for the Executive Director/Principal.
Saken Sherkhanov seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Robert Rene	Absent
Saken Sherkhanov	Aye
Sarah Crompton	Abstain
Maggie Nance	Abstain
David Pickard IV	Abstain
Karen Ellis	Abstain
Peter Garff	Aye
Andrew Paris	Abstain
Sara Margiotta	Aye
Melissa Schilling	Absent
Monica Batts-King	Aye
Avi Massaband	Aye

VIII. New Business / Announcements

A. Announcements / New Business

- Date of the next Governance Training: Saturday, July 15, 2023 (Time TBD)
- Date of the next Board Meeting: Tuesday, August 22, 2023 at 5pm
- Date of the next Annual Board Retreat: Saturday, September 9, 2023 (Time TBD)

B. Announce items for closed session, if any.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:39 PM.

Respectfully Submitted,
David Pickard IV