APPROVED

Palisades Charter High School

Minutes

Board Meeting

Date and Time
Tuesday April 18, 2023 at 5:00 PM

Location
Gilbert Hall, Palisades Charter High School
15777 Bowdoin Street Pacific Palisades, CA 90272

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

SUPPORTING DOCUMENTATION:
Supporting documentation is available at the Main Office of the School, located at 15777 Bowdoin Street, Pacific Palisades, CA 90272, (Tel: 310- 230-6623) and may also be accessible on the PCHS website at http://palihigh.org/boardrecords.aspx.

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY:
Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

Trustees Present

Andrew Paris, Avi Massaband, David Pickard IV, Maggie Nance, Monica Batts-King, Peter Garff, Saken Sherkhanov, Sara Margiotta (remote), Sarah Crompton

Trustees Absent
Karen Ellis, Melissa Schilling, Robert Rene

Ex Officio Members Present
Dr. Pam Magee, Juan Pablo Herrera

Guests Present
Jeff Roepel, Martha Monahan

I. Opening Items

A. Call the Meeting to Order

Maggie Nance called a meeting of the board of trustees of Palisades Charter High School to order on Tuesday Apr 18, 2023 at 5:11 PM.

B. Record Attendance and Guests

Avi Massaband arrived at 5:56 p.m.

C. Public Comment

Lisa Saxon: I urge the Trustees to take moves necessary to earmark funding needed to implement a 1:1 tech device program for the 2023-24 school year.The rationale is presented in the TechEd Plan -- and an additional argument might be made by looking at the spring testing calendar, which spans 2 1/2 months. We will give more than 4,000 state-mandated assessments this spring, and that number will significantly increase next year, as we comply with the mandates from the charter authorizer to use specific tools to measure student growth over time. We began administering a scaled-back version of those assessments (NWEA) last week, and doing so put a strain on both tech and human resources. We have just 8 computer carts, which must be moved from room to room to accommodate state testing (English, Math, Science, Spanish, and the ELPAC) as well as the new NWEA subject- and grade-specific assessments, which must be administered to students in Grades 9-11 at least three times in multiple subjects next year. In addition, school carts are needed for AP testing, as we pilot the rollout of electronic administration of the English Lit and English Lang assessments next month. Moving to a 1:1 program will ensure we have access to technology needed to administer the ever-increasing number of tests the state and our charter authorizer is requiring. Moreover, a 1:1 program will ensure that all students have equal access to the same technology, which is not the case now. Instructional minutes are being lost because teachers are being asked to trouble-shoot issues involving the privately owned device students bring to class. Every

comprehensive high school in the area has a 1:1 program. Pali can no longer afford to put off making the financial commitment needed to establishing a 1:1 program here.

D. Approve Minutes

Maggie Nance made a motion to approve the minutes from Board Meeting on 03-21-23.
Sara Margiotta seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Andrew Paris	Aye
David Pickard IV	Aye
Robert Rene	Absent
Maggie Nance	Aye
Peter Garff	Aye
Sara Margiotta	Aye
Karen Ellis	Absent
Sarah Crompton	Aye
Avi Massaband	Absent
Saken Sherkhanov	Abstain
Monica Batts-King	Aye
Melissa Schilling	Absent

II. Organizational Reports

A. Student Report

Peter Garff:
- Nearing AP Exam time and is stressful for students. Mental health events coming up.
- Palipalooza on Friday was a huge success.
- Blood drive last week was also a success.
- ASB election is completed and we welcome the new ASB leaders.
- Demin Day coming up. Sexual harassment day celebrating women and educating about sexual harassment for the student body.
- Pep Rally this Thursday, which we are very excited about.

B. Parent Report

Monica Batts-King & Saken Sherkhanov: Nothing to report at this time.

C. Represented Classified Staff Report

Andy Paris: Nothing to report at this time.

D. Unrepresented Classified Staff Report

E. Faculty Report

David Pickard, Maggie Nance, Sarah Crompton:

I'm concerned about loud noise on campus and lack of common courtesy. During class time kids are not supposed to be walking around having loud conversations that disrupt the classes they are walking by. Yet they do. Kids regularly walk around outside of class having loud conversations instead of quietly whispering or actually just going to the bathroom and back without talking to anyone at all. It is disruptive to classes and happens regularly between the G and F building upstairs and downstairs. Students are allowed to misbehave and teachers are reprimanded for asking for correct behavior from students. I was told that a PD would address these discipline issues and this never happened and was not addressed in any faculty meetings either. When defiant behavior that impedes the learning of the class, disrespects the teacher, and is just plain wrong continues on our campus without support for our teachers the administration is aiding in bullying behavior. I am being an UPSTANDER today saying that the administration needs to have our backs.

I am proud of how amazing the teaching and support staff is at supporting our students despite several ineffective administrators. I'm concerned about the lack of accountability at the administrative level. Certain administrators (Student Support Services and HR in particular) have been able to "rule" relatively unchecked by Dr. Magee or the board. I am concerned with the lack of communication administration provides to staff concerning threats to our safety. There was an online shooting threat made that was disclosed only after all staff members were on campus for the day. The lack of care and concern administration and the board have for the safety and well-being of students and staff is astounding and completely disconcerting. Pali has always had a reputation as a sterling school. That reputation is slowly starting to fade and show through the cracks what it is really like to work here.

Faculty is interested in UTLA's raise for teachers, which puts them significantly ahead of our pay.

Museum of Tolerance has been a wonderful experience for teachers and is beneficial to the school as a whole.

F. Human Resources Director (HR) Report

Martha Monahan: Report stands as submitted.
Saken Sherkhanov made a motion to approve the Mid-Management and Unrepresented Longevity Stipend.
Monica Batts-King seconded the motion.
Public comment:

i) NOT all teachers receive a longevity stipend. They have to move down the scale by accumulating units, otherwise you are stuck at Year 10. Shouldn't these teachers be able to earn a longevity stipend too?
ii) Why do the stipends need to be an unequal amount according to their classification? Doesn't the salary already differentiate for that? Isn't the stipend to honor longevity? Isn't that measured in the same way? Why should some employees receive less? Shouldn't we all earn the $3000 longevity bonus that administrators get?

Martha Monahan: Teachers have the ability to take courses and get credit to increase their pay, while classified does not.
The board **VOTED** to approve the motion.

Roll Call	
Melissa Schilling	Absent
Andrew Paris	Abstain
Sarah Crompton	Abstain
Sara Margiotta	Aye
Robert Rene	Absent
Saken Sherkhanov	Aye
Maggie Nance	Abstain
Karen Ellis	Absent
Monica Batts-King	Aye
Avi Massaband	Absent
David Pickard IV	Abstain
Peter Garff	Aye

G. Director of Operations Report

Don Parcell: Report stands as submitted.

H. Admin. Safety and Security Team

Brian Banducci & Brooke King:
- On Thursday we are presenting to a group of parents about safety, presented through the PTSA.
- On April 26th we are having a safety drill during Pali Period. It will be an evacuation drill.

I. Director of Development Report

Mike Rawson: Report stands as submitted.

J. Chief Business Officer (CBO) Report

Juan Pablo Herrera: Report stands as submitted.

K. Executive Director/Principal (EDP) Report

Dr. Pam Magee: Report stands as submitted.

III. Board Committees (Stakeholder Board Level Committees)

A. Academic Accountability Committee Update

David Pickard IV: The Science Department presented about current course offerings, course highlights, and the recent Catalina trip. The academic calendar was discussed. LAUSD is looking to alter their calendar and this is something we should look at for 2024-2025. We are also surveying students regarding Pali Period so we can evaluate effectiveness and make recommendations to administration.

B. Budget & Finance Committee Update

Saken Sherkhanov: Report stands as submitted.

The 1:1 devices is a large cost, but also a necessity for the school. The committee is looking at pricing options. There has only been one bid and the committee is asking for more bids, which will come back to the committee. The committee discussed how these will be used and explored possible issues, but everyone agrees that we do need to get to 1:1 devices for students.

Maggie Nance: What is the total cost with the bid that has been presented?

Saken Sherkhanov: $600,000

C. Election Committee Update

David Pickard IV: The election is happening this week for next year's Board of Trustees. The Election Committee is meeting next week to certify results.

D. Charter Committee Updates

Sara Margiotta: In the process of gathering members and scheduling upcoming meetings.

IV. Board Committees (Board Members Only)

A. Board Members Only- Committee Updates

Grade Appeal Committee: We have heard 2 and one is complete and upheld the grade by the teacher and the second one is still in process.

Survey Committee: Will be discussing the parent survey on school climate. We need to survey stakeholders regarding the allocation of the one time grant money that the school has received.

V. Collective Bargaining - PCHS/UTLA VAPA MOU

A.

PCHS/UTLA VAPA MOU

Martha Monahan: This is left over from last year's negotiations. UTLA negotiated with PCHS for VAPA stipends for rehearsals and after school work time.

Martha was questions as to whether this was betted and the response was yes.
Maggie Nance made a motion to To approve the PCHS/UTLA VAPA MOU as negotiated.
Monica Batts-King seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Karen Ellis	Absent
David Pickard IV	Aye
Peter Garff	Aye
Avi Massaband	Abstain
Monica Batts-King	Aye
Melissa Schilling	Absent
Robert Rene	Absent
Sara Margiotta	Aye
Andrew Paris	Aye
Saken Sherkhanov	Aye
Maggie Nance	Aye
Sarah Crompton	Aye

VI. Academic Excellence

A. Attendance Policy Presentation

Amy Onyendu: Presented the PCHS attendance policy and updates, which can be found in the Board materials.

Maggie Nance: Consequences of student attendance are not happening and this ends up falling on the teacher. It is demoralizing to work with students that are sereverly chronically absent. We have to consistently be the "bad guy" when the school policies could correct the behavior rather than academic consequences of the teacher. There is an expectation that students can be out as long as they want, then teachers are expected to come up with non-contracted time to catch students up. We need to find solutions to improve student attendance that is school-wide. We are also told to allow students to go to the bathroom, even when a pass is out.

Amy Onyendu: There should only be one student out of the classroom at a time and it is up to the teachers to decide their own bathroom policies. This should be something that is discussed and made very clear to students at the beginning of the year.

Sarah Crompton: I teach PE classes and do equitable grading practices, so students can get no lower than a 50%. I have students that I have not seen since the beginning of the

semester and I will have students come at the very end that will end up passing without being present the majority of the semester. As we shift towards a school-wide grading policy with no "0" grades we need to look at other consequences.

Monica Batts-King: I think it is important that teachers communicate directly with parents when they have chronic absenteeism. There are multiple ways that we can make sure the students are getting to class and attending school, while also finding out if something is going on at home.

Sara Margiotta: Is the current attendance policy being enforced?

Amy Onyendu: No, there is no way to generate the reports necessary to see which students need to be held accountable, but we are working on it.

Sara Margiotta: I believe we discussed increasing enrollment to 3150 for next school year so we have a safety net for ADA.

Amy Onyendu: Our campus has a capacity of 3000 and we have an extensive waitlist. Many families are accepting the available seats and we do have to keep a number of seats open for students that decide to come to Pali.

Maggie Nance: How many students chose to come to Pali from what we accepted last year.

Juan Pablo Herrera: 3070 students.

Maggie Nance: We need to be sure that the families that accepted spots at Pali High for 2023-2024 are not going to enroll at Pali, then be accepted to a private school. We would then end up with lower enrollment numbers for next school year.

B. Math Placement Policy

David Pickard IV made a motion to approve the revised PCHS Math Placement Policy pursuant to the Mathematics Placement Act of 2015, enacted as Education Code Section 51224.7 as presented on April 18, 2023.
Andrew Paris seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Andrew Paris	Aye
Monica Batts-King	Aye
David Pickard IV	Aye
Sarah Crompton	Abstain
Karen Ellis	Absent
Peter Garff	Aye

Roll Call

Melissa Schilling	Absent
Sara Margiotta	Aye
Maggie Nance	Aye
Avi Massaband	Abstain
Robert Rene	Absent
Saken Sherkhanov	Aye

C. Culture and Climate Survey Results

Dr. Chris Lee: Presented the summary of the culture and climate survey results from students, parents, and faculty, which can be found in the Board materials.

D. EdTech Plan Update

Dr. Pam Magee: Presented the updated PCHS EdTech Plan, which can be found in the Board materials. This is still in process and will be brought back at the May meeting.

VII. Finance

A. 2022-23 Budget vs Actuals Update

Juan Pablo Herrera: Presented the 2022-2023 Budget vs. Actuals update, which can be found in the Board materials.

B. 2023-2024 MOU for LAUSD School Police Services

David Pickard IV made a motion to approve the 2023-2024 MOU for LAUSD school police services in the amount $142,562.
Monica Batts-King seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Andrew Paris	Aye
Peter Garff	Aye
Sara Margiotta	Aye
Monica Batts-King	Aye
Melissa Schilling	Absent
Avi Massaband	Aye
Sarah Crompton	Aye
Maggie Nance	Aye
Saken Sherkhanov	Aye
Robert Rene	Absent
Karen Ellis	Absent
David Pickard IV	Aye

C. Form 503-804 - Certification of Signatures

Maggie Nance made a motion to approve the updated Certificate of Signatures (Form 503-804) for 2021-2025 with the amendment that Dr. Christopher Lee be added as a signatory.
Sarah Crompton seconded the motion.
Dr. Christopher Lee has been added to Column 2: Signatures of Personnel and/or Members of Governing Board authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, and Contracts.
The board **VOTED** to approve the motion.

Roll Call

Maggie Nance	Aye
Monica Batts-King	Aye
Sarah Crompton	Aye
Robert Rene	Absent
Saken Sherkhanov	Aye
David Pickard IV	Aye
Karen Ellis	Absent
Sara Margiotta	Aye
Peter Garff	Aye
Avi Massaband	Aye
Andrew Paris	Aye
Melissa Schilling	Absent

VIII. Governance

A. 2023-2024 Board Meeting Schedule

Maggie Nance made a motion to approve the 2023-2024 Board Meeting Schedule.
Andrew Paris seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

David Pickard IV	Aye
Monica Batts-King	Aye
Robert Rene	Absent
Sarah Crompton	Aye
Avi Massaband	Aye
Melissa Schilling	Absent
Sara Margiotta	Aye
Karen Ellis	Absent
Saken Sherkhanov	Aye
Maggie Nance	Aye
Andrew Paris	Aye
Peter Garff	Aye

IX. Consent Agenda: Finance Items

A.

School Organized Conferences/Trips

Sara Margiotta made a motion to approve LRP National Institute on Legal Issues of Educating Individuals with Disabilities Conference – $3,000 per participant awarded by Charter Operated Program Grant (New Orleans, LA).
Maggie Nance seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Maggie Nance	Aye
Peter Garff	Aye
Andrew Paris	Aye
Karen Ellis	Absent
Sara Margiotta	Aye
Saken Sherkhanov	Aye
Melissa Schilling	Absent
Avi Massaband	Aye
Monica Batts-King	Aye
David Pickard IV	Aye
Sarah Crompton	Aye
Robert Rene	Absent

X. Closed Session

A. Conference with Legal Counsel - Anticipated Litigation

Entered closed session at 7:51 p.m.

B. Employee complaint/Assignment/Discipline/Dismissal/Release

C. Potential Litigation

XI. Open Session

A. Return to Open Session

Returned to open session at 8:38 p.m.

B. Report Out on Action Taken In Closed Session, If Any.

There was a decision made with 7 yes votes and 1 abstention regarding potential litigation.

XII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:40 PM.

Respectfully Submitted,
David Pickard IV

Documents used during the meeting

- HR Board Report 04_18_2023.pdf
- Frontline Central.pdf
- Employee Evaluation Management.pdf
- Recruiting & Hiring.pdf
- Operations Board Report 04_18_2023.pdf
- Development Board Report 04_18_2023.pdf
- CBO Board Report 04_18_2023.pdf
- PCHS Credit Card Expenditures - 02-01-23 thru 03-31-23.pdf
- EDP Board Report 04_18_2023.pdf
- VAPA Stipend MOU Final.pdf
- 4.18 _ Attendance Policy Update.pdf
- PCHS Mathematics Course Placement Policy.pdf
- Board Report Motion Math Placement Policy.pdf
- PCHS EdTech Plan_April 2023.pdf
- 2022-23 Budget vs Actuals Update - as of 3-31-2023.pdf
- 2022-23 Second Interim - Follow-up on 'Supplies' Expenses.pdf
- 2023-24 MOU for LAUSD School Police Services.pdf
- Form 503-804 Certificate of Signatures.pdf
- 2023_2024 Board_Meeting_Schedule.pdf