APPROVED

Palisades Charter High School

Minutes

Board Meeting

Date and Time
Tuesday January 24, 2023 at 5:00 PM

Location
Library, Palisades Charter High School
15777 Bowdoin Street Pacific Palisades, CA 90272

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

SUPPORTING DOCUMENTATION:
Supporting documentation is available at the Main Office of the School, located at 15777 Bowdoin Street, Pacific Palisades, CA 90272, (Tel: 310- 230-6623) and may also be accessible on the PCHS website at http://palihigh.org/boardrecords.aspx.

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY:
Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

Trustees Present

Andrew Paris, Avi Massaband, David Pickard IV, Karen Ellis, Lisa Saxon, Maggie Nance, Monica Batts-King, Peter Garff, Robert Rene, Saken Sherkhanov, Sara Margiotta

Trustees Absent
Melissa Schilling

Ex Officio Members Present
Dr. Pam Magee, Juan Pablo Herrera

Guests Present
Jeff Roepel, Martha Monahan

I. Opening Items

A. Call the Meeting to Order

Sara Margiotta called a meeting of the board of trustees of Palisades Charter High School to order on Tuesday Jan 24, 2023 at 5:17 PM.

B. Record Attendance and Guests

C. Public Comment

Sophie Szeder: The new Pali testing policy should not be passed. There are many tests and pressures already and not having this testing policy will make teachers' and students' lives easier. Thank you.

D. Approve Minutes

Karen Ellis made a motion to approve the minutes from Board Meeting on 12-13-22.
Andrew Paris seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Robert Rene	Absent
David Pickard IV	Aye
Saken Sherkhanov	Aye
Sara Margiotta	Aye
Andrew Paris	Aye
Monica Batts-King	Aye
Lisa Saxon	Aye
Melissa Schilling	Absent
Maggie Nance	Aye
Karen Ellis	Aye
Avi Massaband	Aye

Roll Call

Peter Garff Aye

II. Organizational Reports

A. Student Report

Peter Garff: Club interest meeting jus happened and Club Day on the 8th and 9th of February, Senior Dating Game, Blood Drive on Thursday, and we are very excited for all of our upcoming events!

B. Parent Report

Monica Batts-King: Why aren't the players practicing on the baseball field?

Sara Margiotta: They just seeded the field.

Don Parcell: This is the last week. It is off limits because the seeding did just happen.

C. Classified Staff Report

Andrew Paris: Nothing to report at this time.

D. Faculty Report

Maggie Nance: There have been at least 3 different instances where there have been many people absent and teachers are asked to cover classes. This takes away from planning and grading time. These classes can be unruly and we do not have a relationship with them. It is a difficult situation to walk in to and it is important to look at how we are covering these classes and how we are taking care of these kids. Are we holding kids accountable for their behavior?

Saken Sherkhanov: Is there a policy for student discipline? What is the policy?

Dr. Pam Magee: There is an expectation and teacher's should be submitting a lesson plan when they are absent.

Lisa Saxon: I have covered many classes recently and there is no classroom management. I handled it to the best of my ability. We need more support and we need to look at what we are doing when teachers are absent to access materials to teach the class.

Sara Margiotta: Has the policy to call security changed?

Dr. Pam Magee: No, that has not changed.

Maggie Nance: The issue is that security never showed up.

Dr. Pam Magee: The amount of security has not changed and they do great work, but nothing has changed in our security staffing.

Saken Sherkhanov: This is important and something that should be addressed.

Sara Margiotta: Was a report made when security did not show up?

Lisa Saxon: Administration was made aware.

Sara Margiotta: We should work to address this during a culture talk during a Pali Period.

Robert Rene: Is it worse now then it was 2-3 years ago? As a governmental body, we should look at this data in order to know how to proceed.

Maggie Nance: The kids are being more out of hand than they have in the past and It is becoming increasingly difficult to operate in this manner.

Robert Rene: The board's role is to be the governing body of the overall enterprise. It seems that we should find a method to assess what teachers are saying and come back with comparative data to know how to proceed.

Sara Margiotta: We do need to collect information to teachers and there should be reports so we know if it is the same or worse than it has been in the past. We need to look at ways in which to support teachers.

E. Human Resources Director (HR) Report

Martha Monahan: The report stands as submitted.

F. Director of Operations Report

Don Parcell: The report stands as submitted.

G. Admin. Safety and Security Team

Sara Margiota: Brooke has been working very hard on the safety and security plan and it will come to the Board for a vote in February.

Robert Rene: Should we include the discussion from the faculty report in the safety and security team development?

Maggie Nance: Is there an update on the fence?

Sara Margiotta: No updates as of now.

H.

Director of Development Report

Martha Monahan: The report stands as submitted.

I. Chief Business Officer (CBO) Report

Juan Pablo Herrera: The report stands as submitted.

J. Executive Director/Principal (EDP) Report

Dr. Pam Magee: The report stands as submitted. The administrative team has been focusing on being first responders and thank you to Brooke King for leading the red cross training for our first aid and CPR.

III. Board Committees (Stakeholder Board Level Committees)

A. Academic Accountability Committee Update

David Pickard IV: Nothing to report. Our next meeting is on Thursday and I will have more to report in February.

B. Budget & Finance Committee Update

Sara Margiotta: We have asked for more information regarding the transportation policy and will be getting an update in February.

Dr. Pam Magee: We have been meeting with LAUSD about solar energy at Pali and will be funded by LAUSD. Great work to our students for working so hard to get this project moving forward.

C. Election Committee Update

Sara Margiotta: We are meeting with Brooke King next week and will have updates soon. We will report out on this at the February board meeting.

IV. Board Committees (Board Members Only)

A. Board Members Only- Committee Updates

Grade Appeal Committee: There was one grade appeal and the committee voted to approve the grade appeal and the grade was overturned.

V. Academic Excellence

A. Academic Progress Presentation

Monica Iannessa and Chris Lee:

Presentation on Pali Midterm Academic Progress. Refer to Board attachments for full presentation.

B. College Center Presentation

Karen Ellis:

Presentation on College Center. Refer to Board attachments for full presentation.

C. PCHS Study Center and Community Service Update

Greg Ohmer:

Study Center Renovations
- New paint/color theme
- Promethean board
- Elevate student art and photography
- New computers
- New printer
- Free school supplies
- Deep clean/declutter

New Study Center Actions
- New Google Form for tutors
- New Google for tutees
- Updated Schoology page
- New time sheets and work logs
- Direct correspondence with student
- More tutors, less hours each = higher quality tutoring

Refer to attachments for complete presentation.

Sara Margiotta: There are other community service options for students with physical disabilities.

Greg Ohmer: Some of the disabilities are not just physical and I would be happy to facilitate alternatives and work with the Nurse's Office to determine any and all exceptions that are legitimate.

D. PCHS Testing Policy

Saken Sherkhanov made a motion to approve the PCHS testing policy as presented.
David Pickard IV seconded the motion.
Peter Garff: What is presented will not work and students are happy to put in the work to review the policy. Student leadership has been working on a way to incentivize the

student view towards testing. I agree that the tests should have more value in school and college career, but we need to be sure to approach this policy the proper way.

Board discussion on current testing participation and approaches to increase student participation.
The board **VOTED** to approve the motion.

Roll Call	
Monica Batts-King	Aye
Robert Rene	Absent
Lisa Saxon	Absent
Maggie Nance	Aye
Sara Margiotta	Aye
David Pickard IV	Aye
Saken Sherkhanov	Aye
Karen Ellis	Aye
Andrew Paris	Aye
Melissa Schilling	Absent
Peter Garff	Aye
Avi Massaband	No

VI. Tentative Approval of PCHS Initial Proposal

A. Tentative Approval of PCHS Initial Proposal and Approval of Declaration of Need

Sara Margiotta made a motion to approve the Initial Proposal of the PCHS to UTLA-PCHS dated January 24th, 2023.
Avi Massaband seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Sara Margiotta	Aye
David Pickard IV	Abstain
Maggie Nance	Abstain
Andrew Paris	Abstain
Robert Rene	Absent
Avi Massaband	Aye
Melissa Schilling	Absent
Monica Batts-King	Aye
Peter Garff	Aye
Saken Sherkhanov	Aye
Lisa Saxon	Absent
Karen Ellis	Aye

B. PCHS UTLA Sunshine Proposal

Martha Monahan: Presented the PCHS-UTLA Sunshine Proposal. Proposal stands as submitted.

VII. Finance

A. 2022-23 Budget vs Actuals

Juan Pablo Herrera: Presentation on 2022-2023 Budget vs. Actuals. See Board attachments for complete presentation.

B. Relief Spending Update

Juan Pablo Herrera: Presentation on Relief Spending Update. See Board attachments for complete presentation.

VIII. PCHS Cafeteria Menu

A. Feasibility and Necessary Steps to Implement a Meatless Monday

Maggie Nance: We wold like to go to a meatless Monday at Pali High. We want to be sure to make sure we keep in mind all those that this might affect and figure out who we need to communicate with to get some feedback so we can move forward with this initiative.

On all Mondays food served to students would be meatless.

Would this be communicated to students so they know what the overall goal is?

Yes, we want to educate students so that they know why we are doing this and present a PR campaign so students are aware of the befits to the environments, as well as students' health.

Juan Pablo Herrera: We would have to talk to our food service provider to coordinate this initiative. We would also need to ensure that this is what we want to move forward with because it may impact food participation rates and there is concern over student choice. We may consider a slow rollout and we need to be sure it is communicated properly to the community.

Monica Batts-King: I think the option for no meat on the menu is great, but you are also forcing your dietary preferences on other people. This has a huge impact on families so we should provide options without restricting student choice.

IX. Consent Agenda: Finance Items

A. School Organized Trip(s)

Maggie Nance made a motion to approve the copnsent agenda.
Monica Batts-King seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Peter Garff	Aye
Robert Rene	Absent
David Pickard IV	Abstain
Andrew Paris	Aye
Avi Massaband	Aye
Monica Batts-King	Aye
Saken Sherkhanov	Aye
Sara Margiotta	Aye
Maggie Nance	Aye
Karen Ellis	Aye
Lisa Saxon	Absent
Melissa Schilling	Absent

X. New Business / Announcements

A. Announcements / New Business

Sara Margiotta: Date of next Board meeting is Tuesday, February 28, 2023 at 5:00 p.m.

B. Announce items for closed session, if any.

Entered closed session at 8:47 p.m.

XI. Open Session

A. Return to Open Session

Returned to open session at 8:59 p.m.

B. Report Out on Action Taken In Closed Session, If Any.

Nothing to report out from closed session.

XII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:59 PM.

Respectfully Submitted,
David Pickard IV

Documents used during the meeting

- HR Board Report 01_24_2023 .pdf
- Operations Board Report 01_24_2023.pdf
- Director of Development Board Report 01_24_2023 .pdf
- CBO Board Report 01_24_2023.pdf
- EDP Board Report 01_24_2023.pdf
- Academic Progress Presentation 01_24_2023.pdf
- 2022 Early Outcomes.pdf
- 2022 Summary Data by College.pdf
- AP School Current Year Score Summary 2022.pdf
- Class of 2022 Matriculation.pdf
- School Profile 2022-2023.pdf
- Calculating your GPA 2022.docx.pdf
- Study Center Update 01_24_2023.pdf
- 2022-23 PCHS Parent Info Assessments.docx.pdf
- PCHS Testing Policy DRAFT 01_24_2023.pdf
- PCHS Initial Proposal 01_24_2023.pdf
- LTR - UTLA Sunshine 01_20_2023.pdf
- Budget vs Actuals Update - 1-23-2023.pdf
- Relief Spending Update - 1-23-2023.pdf
- Meatless Monday Presentation.pdf
- School Organized Trips.pdf