APPROVED

Palisades Charter High School

Minutes

Board Meeting

Date and Time
Tuesday November 15, 2022 at 5:00 PM

Location
Gilbert Hall, Palisades Charter High School
15777 Bowdoin Street Pacific Palisades, CA 90272

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

SUPPORTING DOCUMENTATION:
Supporting documentation is available at the Main Office of the School, located at 15777 Bowdoin Street, Pacific Palisades, CA 90272, (Tel: 310- 230-6623) and may also be accessible on the PCHS website at http://palihigh.org/boardrecords.aspx.

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY:
Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

Trustees Present

Andrew Paris, Avi Massaband, David Pickard IV, Karen Ellis, Lisa Saxon, Maggie Nance, Melissa Schilling, Monica Batts-King, Peter Garff, Sara Margiotta

Trustees Absent
Robert Rene, Saken Sherkhanov

Ex Officio Members Present
Dr. Pam Magee, Juan Pablo Herrera

Guests Present
Martha Monahan

I. Opening Items

A. Call the Meeting to Order

Sara Margiotta called a meeting of the board of trustees of Palisades Charter High School to order on Tuesday Nov 15, 2022 at 5:01 PM.

B. Record Attendance and Guests

II. Closed Session

A. Conference with Legal Counsel

B. Employee complaint/Assignment/Discipline/Dismissal/Release

Non-Interested Board of Trustees members went into closed session 5:05 pm.

C. Potential Litigation

III. Open Session

A. Return to Open Session

Returned to open session at 5:19 pm.

B. Report Out on Action Taken In Closed Session, If Any.

There were no items to report out.

C. Public Comment

Anonymous: The Homecoming Dance and all future dances should be available to all students and not just on a first come first serve basis. Some students were able to purchase a ticket but many students were disappointed that could not. I understand more

tickets were issued at a later date but even that was not fair. Some teachers let their students out early to go purchase them and others did not. This all created unnecessary anxiety amongst the student body. I am not sure what the answer is, another venue, splitting it up by grade level but this has happened before and should be changed especially after Covid and the students able to in person events again.

D. Approve Minutes

David Pickard IV made a motion to approve the minutes from Board Meeting on 10-18-22.
Andrew Paris seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Monica Batts-King	Aye
David Pickard IV	Aye
Melissa Schilling	Aye
Robert Rene	Absent
Saken Sherkhanov	Absent
Peter Garff	Aye
Avi Massaband	Aye
Sara Margiotta	Aye
Maggie Nance	Aye
Karen Ellis	Aye
Andrew Paris	Aye
Lisa Saxon	Abstain

IV. Front Perimeter Fencing

A. Perimeter Fencing Cost Estimate

Brooke King and Brian Banducci presented on the PCHS Perimeter Fencing Cost Estimate.

Monica Batts-King: I am concerned with the ability of students to get out of the school in the case of an emergency.

Brooke King: The architect is an expert in designing fencing that allows for proper egress in the case of an emergency.

Brian Banducci: The gates are up to code and designed to operate correctly in case of an emergency. We will practice and ensure designs allow students to get out, if need be.

Discussion on the possible funding of the PCHS Perimeter Fencing

Lisa Saxon: We have to meet the needs of our VAPA Department before funding a fence.

Sara Margiotta: We are aware and looking at allocating money appropriately.

Maggie Nance: It is not right that the money we will possibly use for this fence is being used for a fence. This budgetary process does not provide assurance that the money is being used for students and learning recovery.

Sara Margiotta: The Budget and Finance Committee has reviewed these grants and the allocation of monies so that it is used appropriately.

Maggie Nance: Juan Pablo has done a great job in acknowledging that "the above-mentioned funds can all be used in a variety of other ways to support the school".

Lisa Saxon: This is a great opportunity to participate in these meetings so we can make the most informed decisions we can.

B. Approve Motions for Front Perimeter Fencing

Avi Massaband made a motion to recommend the perimeter fencing as presented to allow Safety and Security Committee to move forward with architectural plans with continued presentations and financial updates to the Budget & Finance Committee for their review and approval. In addition, motion that temporary fencing shall remain in place until perimeter fencing project is complete.
Melissa Schilling seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Monica Batts-King	No
Sara Margiotta	Aye
Peter Garff	Abstain
Robert Rene	Absent
Andrew Paris	Abstain
Lisa Saxon	Aye
Maggie Nance	No
David Pickard IV	No
Melissa Schilling	Aye
Avi Massaband	Aye
Saken Sherkhanov	Absent
Karen Ellis	Aye

V. Organizational Reports

A. Student Report

Peter Garff:

- Football game on Friday
- Spirit week after Thanksgiving Break
- Homecoming Dance was a success and we hear the concerns and are exploring ways to address these.
- Congratulations to the boys waterpolo team and These Shining Lives play.
- Concerns from students concerning attendance and some lenience about getting truancies cleared.
- Concerns about fencing and what is going to happen in the future.

B. Parent Report

Monica Batts-King:
- Handicap accessibility in the stadium and putting a reserved section for families that need a space to watch the game.

Melissa Schilling:
- There are graded milestones in the physical education class and there are some students that do not have this ability. It seems odd to have a academic grade based on this.

Lisa Saxon:
- It is a CA state standard.

C. Classified Staff Report

Andrew Paris: Nothing to report at this time.

D. Faculty Report

Lisa Saxon: Faculty report stands as submitted with this addition. The VAPA department is enthusiastic and grateful for the Arts, Music, and Instructional Materials block grant. Upon knowledge of this grant, the VAPA department has been preparing projects that are essential to the running of our programs. These projects meet our basic needs and provide essential and long overdue facility upgrades. Some of these needed projects involve the completion of Mercer Hall, the upgrade of audio visual in Gilbert Hall, the replacement of the 20 + year old kiln and proper ventilation in the Ceramics classroom, storage areas for music and drama, and improvements to the other VAPA classrooms. Some of these facility projects have not been completed since 2012, and this is the first time that funds have been available since then. Additionally, VAPA is planning to provide more instructional materials for our students. VAPA provides the necessary "F" requirement for the A-G college requirements, and 5 successful AP classes. Our courses qualify over 90% of our students for UC and CSU universities. We look forward to working with our adminstration and Board to ensure that the grant is successfully allocated.

E.

Human Resources Director (HR) Report

Martha Monahan: Report stands as submitted. We have a change in classification for the Permits and Setup Departments Manager and these monies comes from permits, not the general fund.

Maggie Nance: There was discussion about putting the Unrepresented Staff Management on a salary scale last year. Where are we with that?

Sara Margiotta: We discussed this at Budget and Finance and there was miscommunication between the outgoing and incoming Director of HR.

Martha Monahan: We are working on it and it will be brought to Budget and Finance Committee next month.
Sara Margiotta made a motion to change classification from Operations Liaison to Permits and Set up Department Manager (Unrepresented).
Karen Ellis seconded the motion.
Karen Ellis: Do we need to include a date to retroactively acknowledge this change?

Juan Pablo Herrera: Yes, July 1st will be the date.

Sara amends motion: "as of July 1, 2022".
The board **VOTED** to approve the motion.

Roll Call

Andrew Paris	Abstain
Maggie Nance	Abstain
Robert Rene	Absent
Lisa Saxon	Abstain
David Pickard IV	Abstain
Sara Margiotta	Aye
Saken Sherkhanov	Absent
Avi Massaband	Aye
Karen Ellis	Aye
Peter Garff	Aye
Melissa Schilling	Aye
Monica Batts-King	Aye

F. Director of Operations Report

Don Parcell: Report stands as submitted.

G. Admin. Safety and Security Team

No current updates.

H. Director of Development Report

Michael Rawson: Report stands as submitted.

I. Chief Business Officer (CBO) Report

Juan Pablo Herrera: Report stands as submitted.

J. Executive Director/Principal (EDP) Report

Dr. Pam Magee: Report stands as submitted. We are all thinking about gratitude and it is wonderful to see all of you here and thank you for all of your work and commitment to student success.

VI. Board Committees (Stakeholder Board Level Committees)

A. Academic Accountability Committee Update

David Pickard IV: Academic Accountability Committee met this past month and had presentations from the SPED department and the World Languages Department. The committee is beginning to look at CAASPP data, Pali Period effectiveness, and the academic calendar in the following months.

B. Budget & Finance Committee Update

Maggie Nance: The minutes stand as submitted.

C. Election Committee Update

Maggie Nance: The committee has not met and is meeting after Winter Break.

VII. Board Committees (Board Members Only)

A. Board Members Only- Committee Updates

Audit Committee: Committee is formed and waiting for annual audit report.

Grade Appeals Committee: There were 3 grade appeals since the last Board of Trustees meeting. They voted to uphold 1 grade appeal and deny 2 others. There is an issue with Grading for Equity grading system (1-4) and how that translates into % values in Infinite Campus. Dr. Magee has already had conversations with Department Chairs regarding this issue.

Survey Committee: Met to discuss areas for the College Center to be better supported to support students. This survey is going out to all stakeholders before Winter Break regarding what additional resources parents/students are looking for so that if additional financial resources are directed to the College Center the Administration and Board of Trustees understand how to prioritize any potential additional resources.

VIII. Finance

A. 2022-2023 Budget vs Actuals Update

Juan Pablo Herrera reported out on Budget vs. Actuals as of September 30th.

B. New Business Account (Permits Department)

David Pickard IV made a motion to approve a new business bank account for the permits department, for the sole purpose of receiving payments.
Monica Batts-King seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Saken Sherkhanov	Absent
Robert Rene	Absent
Lisa Saxon	Aye
David Pickard IV	Aye
Andrew Paris	Aye
Melissa Schilling	Aye
Maggie Nance	Aye
Peter Garff	Aye
Sara Margiotta	Absent
Monica Batts-King	Aye
Karen Ellis	Aye
Avi Massaband	Aye

C. Learning Recovery Block Grant & Arts, Music & Instructional Materials Block Grant

Juan Pablo Herrera explained the finalized Learning Recovery Block Grant & Arts, Music & Instructional Materials Block Grant. See attachment for detailed report.

IX. Human Resources Tentative Agreements

A. Unrepresented Staff Compensation

Director of HR, Martha Monahan, explained the Unrepresented Staff Compensation
Melissa Schilling made a motion to approve the 2022-2023 equivalent salary increase for unrepresented staff and management.
Avi Massaband seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Robert Rene	Absent
Karen Ellis	Abstain
Peter Garff	Aye
Monica Batts-King	Aye
Maggie Nance	Abstain
Avi Massaband	Aye
Sara Margiotta	Aye

Roll Call

Andrew Paris	Abstain
David Pickard IV	Abstain
Melissa Schilling	Aye
Lisa Saxon	Abstain
Saken Sherkhanov	Absent

B. Collective Bargaining PCHS/PESPU

Director of HR, Martha Monahan, explained the Collective Bargaining PCHS/PESPU Agreement. Refer to attachment for details.

Lisa Saxon: The longevity stipend tops out and I am wondering why this is done by percentage and it increases the gap between the top and the bottom.

Martha Monahan: This is about a 75% increase and hasn't been looked at for about 10 years.
Monica Batts-King made a motion to approve the 2022-2023 Tentative Agreement with Palisades Educational Support Personnel.
Melissa Schilling seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Avi Massaband	Aye
Peter Garff	Aye
David Pickard IV	Abstain
Saken Sherkhanov	Absent
Monica Batts-King	Aye
Andrew Paris	Abstain
Robert Rene	Absent
Melissa Schilling	Aye
Sara Margiotta	Aye
Lisa Saxon	Abstain
Karen Ellis	Aye
Maggie Nance	Abstain

X. Consent Agenda: Finance Items

A. Approval of School Organized Trips

Lisa Saxon made a motion to approve the school organized trip to San Diego State University for the Conference and Exhibition (December 1 - December2): Brad Kolavo and Peyman Nazarian.
David Pickard IV seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Sara Margiotta	Absent
Saken Sherkhanov	Absent
Andrew Paris	Aye
Avi Massaband	Aye
Karen Ellis	Aye
Peter Garff	Aye
David Pickard IV	Aye
Lisa Saxon	Aye
Monica Batts-King	Aye
Melissa Schilling	Aye
Robert Rene	Absent
Maggie Nance	Aye

XI. New Business / Announcements

A. Announcements / New Business

Next meeting is Tuesday, December 13, 2022 at 5 p.m.

B. Announce items for closed session, if any.

XII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:56 PM.

Respectfully Submitted,
David Pickard IV