APPROVED

# Palisades Charter High School

# Minutes

## Board Meeting

Annual Goal Setting Retreat

**Date and Time**
Saturday September 10, 2022 at 10:00 AM

**Location**
Study Center (J109), Palisades Charter High School
15777 Bowdoin Street Pacific Palisades, CA 90272

*REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:*
*Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.*

*SUPPORTING DOCUMENTATION:*
*Supporting documentation is available at the Main Office of the School, located at 15777 Bowdoin Street, Pacific Palisades, CA 90272, (Tel: 310- 230-6623) and may also be accessible on the PCHS website at http://palihigh.org/boardrecords.aspx.*

*ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY:*
*Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.*

*DIAL-IN NUMBER: (605) 475-5900. ACCESS CODE: 660-0134*

*Please note that the conference dial-in number above is only active when a Board Trustee has indicated they will calling from an off-site location to participate.*

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**Trustees Present**
Andrew Paris, David Pickard IV, Karen Ellis, Lisa Saxon, Maggie Nance, Melissa Schilling, Monica Batts-King, Peter Garff, Saken Sherkhanov, Sara Margiotta

**Trustees Absent**
Avi Massaband, Robert Rene

**Trustees who arrived after the meeting opened**
Monica Batts-King

**Ex Officio Members Present**
Dr. Pam Magee

**Guests Present**
Martha Monahan

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## I. Opening Items

### A. Call the Meeting to Order

Sara Margiotta called a meeting of the board of trustees of Palisades Charter High School to order on Saturday Sep 10, 2022 at 10:15 AM.

### B. Record Attendance and Guests

Monica Batts-King arrived at 10:23 AM.

### C. Public Comment

Monica Iannessa: Commends the partnership of students, teachers, admin and families. School-wide survey says they feel supported in their first few weeks at Pali. Huge accomplishment and congratulations to everyone for that!

### D. Welcome and Introductions (Ice Breaker)

Board members introduced themselves and shared "two truths and a lie".

## II. Academic Excellence

### A. SMC Dual Enrollment

Dr. Chris Lee - Pali has a partnership with West LA College and Santa Monica College (SMC). We more than tripled students taking CC classes in the last year. We are actually full. We have teachers on campus that teach in partnership on campus. These courses go on the Pali transcript, as well as college credit. Formal notification that SMC/Pali hIgh Dual-Enrollment is continuing throughout this current school year. The BoT voiced retroactive approval of the SMC Dual Enrollment and no dissensions were noted.

## III. Consent Agenda: Finance Items

### A. Approval of Field Trips

Maggie Nance made a motion to approve two field trips: *September 22 - September 24: Tennis tournament at Cathedral Catholic High School in San Diego, CA *September 30 - October 1: Tennis tournament at Sage Hills High School in Newport Beach, CA.
Lisa Saxon seconded the motion.
The board **VOTED** to approve the motion.

| **Roll Call** | |
|---|---|
| Andrew Paris | Aye |
| Maggie Nance | Aye |
| Peter Garff | Aye |
| Karen Ellis | Aye |
| Lisa Saxon | Aye |
| Saken Sherkhanov | Aye |
| Robert Rene | Absent |
| Sara Margiotta | Aye |
| Melissa Schilling | Aye |
| Avi Massaband | Absent |
| David Pickard IV | Aye |
| Monica Batts-King | Aye |

## IV. Review 2021-2022 Schoolwide Goals

### A. Breakout Group(s) Session

Dr. Magee: These goals have been a wonderful way to guide the school. Administrators and school leaders need stakeholder input to make sure we are hitting our marks.

Monica Iannessa: PCHS will empower our diverse student population to make positive contributions to the global community by dedicating our resources to ensure educational excellence, civic responsibility, and personal growth.

Dr. Magee: We have a Board, but also a management team that figures out the how. How things are delivered and how things are run. Today we are writing SMART goals. S - Specific, M - Measurable, A - Achievable, R - Relevant/Realistic, T - Time Based. We have many different guidelines to follow and we must be sure to align our goals with

these guidelines. LCAP is an important document to pay attention to. WASC is important because it is how we get an accreditation, it gives our diploma value so that it is recognized by colleges and universities. We are moving into a WASC year and preparing for a WASC visit of educators that will evaluate out school-wide performance and areas of opportunity. Charter Authorization is an important document of pieces that must be met: Governance, Student Achievement, Organizational Management, Fiscal Operations.

Monica Iannessa: CSD Academic Benchmark is focused on how well our special education students are performing on the 11th grade CAASP assessment. They want to see us moving toward achievement of our resident schools. These are schools from our sending areas. Our target date for this is 2025, where the assessment data will be reviewed and compared to the '21-'22 assessment data.

Lisa Saxon: This is very important for juniors and we must make 95%. Everyone must participate and it would be great if Leadership can help get the word out. Students must take the assessment seriously.

Dr. Magee: Many big things coming forward, as well as big projects on campus (HVAC, quad renovation, maintaining enrollment, etc…). With these five groups in mind (referenced above), please look at last year's goals and look at what ideas we would like to add and things that you would like Pali to focus on this school year.

## V. Update Long Term Schoolwide Goals (through 2025)

### A. Breakout Group(s) Session

**Academic Achievement:**

- By the end of the '22-'23 school year (SY) we will have adopted a state-required Ethnic Studies curriculum.
- By the end of '22-'23 PCHS will revise SLCs to include career readiness curriculum.
- During the '22-'23 SY PCHS will dedicate resources to develop and implement targeted intervention in math, science, and ELA.
- Using curriculum council, PCHS will explore how to incorporate technology and C/C readiness and standards and skills in PLC frameworks/curriculum maps.
- PCHS will continue to explore options to expand dual-enrollment opportunities with existing community college partnerships. (C&C readiness).

**Communication:**

- PCHS will update the website to be current, user-friendly, and organized at the beginning of each semester. ASB communications committee will assess these criteria and act on what needs to be improved.
- Family communications will be clear, relevant, and reciprocal.
    - Facebook group for parents of all grades to share questions and information will be provided by PTSA (and moderated daily).
    - Will provide easy access to directions for parent communication resources (e.g. grievance line, idea line, questions, etc…)
    - Parents/families will receive a response in fewer than  3 business days.

**Finance:**

- Maintain current fiscal policies and procedures.
- 1-to-1 devices are not necessary. Plenty of access. Need to vet with teachers.
- Smartboards and projectors are teacher and subject specific and should be vetted with teachers to best determine their needs.
- Renewable energy plan if fiscally beneficial/feasible.
- Drought tolerant landscaping.
- Lightning chargers/chargers need to be in each classroom, not a centralized charging station.
- Bus transportation costs. Late bus costs are affecting student participation in after-school activities. Review costs to see if there are any alternatives. Need for further financial assistance, continue to monitor.
- Alumni engagement is important as an additional resource. $36,000 raised this year for transportation assistance.

**Student Socio-emotional Well-Being:**

- Communication: Raise more awareness for classes/electives regarding socio-emotional well-being (Study seminar).
- Inclusivity: Incorporate SEL into A-G courses curriculum (especially at the end of AP exams, since AP courses will be completed or during Pali Period).
    - For example, SEL would be specific to certain courses (similar to PODs). PODs relate to English and Sociology courses with some information and assignments, which SEL incorporates could be inspired by.
- Create a direct sign up genius for scheduling meetings with school therapists and counselors for socio-emotional well-being.

**Diversity:**

- Safety, value, and care for ultimate success.
- Social:
  - Supporting cultural events in Fuerza Unida.
  - Campaign to protect gender neutral restrooms.
  - Inclusivity in Student Unions i.e. ASU, BSU, QSU, etc…
- Academic:
  - Symbolic violence i.e. Students attacked for being late.
  - Lack of representation in AP classes.
  - Need for representation in teachers.
  - Awareness of a safe-space.
- Resources:
  - Lack of transportation overall resources.
  - Lack of Mental health awareness.
  - Lack of technological resources i.e. printers, scanners, etc…
  - Financial assistance
  - Understanding of travel time for student leadership.

## VI. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:13 PM.

Respectfully Submitted,
David Pickard IV

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**Documents used during the meeting**

- SMC-Palisades AB 288 CCAP Agreement 2022-2025.pdf
- Schoolwide Goals 2021-22 .pdf
- PCHS Board of Trustee Committee Descriptions.pdf