APPROVED

Palisades Charter High School

Minutes

Board Meeting

Date and Time
Tuesday January 12, 2021 at 5:00 PM

Location
Join from a PC, Mac, iPad, iPhone or Android device:
Please click this URL to join.
https://go.palihigh.org/BoardOfTrusteesLive
Passcode: dolphins
Or iPhone one-tap:
US: +16699009128,,89982933254#,,,,*56684917# or +12532158782,,89982933254#,,,,*56684917#
Or Telephone:
Dial (for higher quality, dial a number based on your current location):
US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592
Webinar ID: 899 8293 3254
Passcode: 56684917
International numbers available: https://palihigh-org.zoom.us/u/kbZ5fcZOe

As per Executive Order N-29-20 from Governor Newsom, the Palisades Charter High School Board of Trustees meeting scheduled for Tuesday, January 12, 2021, at 5:00p.m. will move to a virtual/teleconferencing environment. ***Calling into the meeting may incur a charge and PCHS is not responsible for any charges.***

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

SUPPORTING DOCUMENTATION:
Supporting documentation is available at the Main Office of the School, located at 15777 Bowdoin Street, Pacific Palisades, CA 90272, (Tel: 310- 230-6623) and may also be accessible on the PCHS website at http://palihigh.org/boardrecords.aspx.

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY:
Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

Trustees Present
Adam Glazer, Andrew Paris, Brenda Clarke, Brooke King, James (Jim) Wells, Jewlz Fahn, John Rauschuber, Leslie Woolley, Paula Anderson, Sara Margiotta

Trustees Absent
Emily Hirsch

Ex Officio Members Present
Dr. Pam Magee, Juan Pablo Herrera

Guests Present
Amy Nguyen, Dave Suarez, Isabel Gill, Steve Klima

I. Opening Items

A. Call the Meeting to Order

Brooke King called a meeting of the board of trustees of Palisades Charter High School to order on Tuesday Jan 12, 2021 at 5:03 PM.

B. Record Attendance and Guests

C. Public Comment

Anonymous- As the new school year begins. I think it's important to emphasize the teachers are people too and that they're trying their best. As people they deserve boundaries and breaks, as well as compensation and clear and cohesive instructions. It seems that the teachers in a relatively difficult place. When one is to examine the pressures coming from both students and admin as teachers become more stressed

students are on the receiving end of these emotions, creating an environment that rotates with negativity. As a student, I hear my peers complain about things teachers do and insult their teaching skills. When those actions are caused by miscommunications and an effective decision making by people. People higher up in the Palisades high school authority. So as we have a new beginning, I urge the board to be mindful of how you treat the faculty because confusion and chaos caused an inherently negative environment that is fun for nobody.

Michael Brent IV - Good evening, I'm reading today to discuss the issue of graduation credits and the lack of seniors in the class of 2021 that will be able or are having difficulty with fulfilling the 230 credits needed to graduate from Pali. Out of 720 seniors in the class of 2021 130 seniors are vulnerable and have not graduating, that is 18% of the class of 2021. Well, many factors account for these high numbers, including job loss of parents the online learning environment and more discussions made within a board Task Force concerning this crisis. Yes crisis. We're looking over some solutions would be the core classes would be hit and tackled SO THESE SENIORS can get credit from those courses math English. There was a discussion about cutting the graduation credit requirement for all pali grades nine through 12. The requirements are at 230 and the number we would cut to would be to 10. At the time of this task force meeting a different grading scale. I'm sorry, close to 1000 Pali students were failing one or more courses. These numbers are outrageous last summer semester. Many other members of ASP had discussions with admin and also made public comments here. Asking for a different grading scale and also advocating for less work. I'd like to thank Mr Suarez was amazing work with credit recovery helping seniors and other grades get courses done I'd also like to thank Dr. Lee for his work along with our counseling team for their work. This crisis is tearing our school down in the class of 2021 we need to find better solutions to the issue of mass fails and no credits. It's as simple as that. The issue cannot be one third of the campus wasn't equipped last summer or last semester. The issue is simply to adhere to the issues that faces students and all students passing or failing. We cannot go forward with the system, it doesn't work for all students. This semester we cannot have this happen again.

UTLA no general comments

Anonymous - Currently 130+ students are at risk of graduation because kids were not passing classes in distance learning. These are not reflective of the academic achievement of the PCHS students and community.

D. Approve Minutes

Paula Anderson made a motion to approve the minutes from Board Meeting on 12-08-20.
Leslie Woolley seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

James (Jim) Wells	Absent
Leslie Woolley	Aye
Sara Margiotta	Aye
John Rauschuber	Aye
Andrew Paris	Aye
Emily Hirsch	Absent
Brenda Clarke	Aye
Paula Anderson	Aye
Adam Glazer	Aye
Jewlz Fahn	Aye
Brooke King	Aye

E. Election of Board Secretary

Leslie made motion
Andy seconded motion
Leslie Woolley made a motion to to approve Sara Margiotta as Recording Secretary.
Andrew Paris seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Emily Hirsch	Absent
James (Jim) Wells	Aye
Jewlz Fahn	Aye
Sara Margiotta	Aye
John Rauschuber	Aye
Andrew Paris	Aye
Leslie Woolley	Aye
Brooke King	Aye
Adam Glazer	Aye
Paula Anderson	Aye
Brenda Clarke	Aye

Public Comment: Pali High tech department is instrumental in the function of Pali High and supports most stakeholder groups: classified staff and administration as well as helping parents families board members and all board committees as needed. The info tech component of the technology initiative was designed and initially, approved by the board in 2014 included five to six positions in the info tech department, the director supervisor and three to four technicians. During these very technical technology pendant and challenging times of the pandemic, the technology department has been more crucial to police functioning than ever before. We currently do not have a person in the supervisor role and it's been very challenging this entire school year, and particularly difficult in the tech department store has had to shoulder the burden of both the directors role. PCH is is looking to fill that position at this time and we hope to have the board support to fill this position to help support the students and faculty staff to the full extent possible.

II. Organizational Reports

A. Student Report

No public comment made
B Clarke made 2 public comments regarding 2 pending issues before the Board. Friday schedule and graduation requirements with regards to the Task Force and the status of the work they are going to address this..

Anonymous - Public comment was made in support of the technology position being submitted to the Board for approval.

Izzy reported that Seniors gear purchases are due today as well as Senior quotes. She also reiterated public comments re: 2021 Graduation rates.

B. Parent Report

Jewlz reported that parents are concerns about rumors re: LAUSD teachers Union not going back to school until all teachers are vaccinated based upon union demands. Parents are also concerned that the students won't be returning in the fall. Parents are concerned if the school is committed to a hybrid in the spring semester if allowed. Many are frustrated with eLearning and want to know changes in Friday schedule. There seems to be disagreements among parents about whether they like it or not. They are also looking for Friday office hours for teachers and counsellors. There are questions about sports returning if there is no in person instruction. They are also looking for answers regarding ACTs and SATs. Will it happen and where. Parents are also stressing concerns re: student mental health.

Comment from Ruston Kharazi- Parents want a second BTS night so that teachers and parents can be introduced or reintroduced.

C. Classified Staff Report

Andy reported 1st day of new classes and classified employees are happy to be back.

Paula Anderson said that it was great to see them on campus and thanked them for all that they do for our students and the school.

D. Faculty Report

As submitted

Wondering about the Friday schedule and whether the report was submitted to the regulators with our Board questions.

E.

Human Resources Director (HR) Report

A Nguyen clarified that at the bottom of the report there is the position "tech team lead" is the same as it team supervisor. Otherwise, report stands as submitted.

F. Director of Operations Report

Stands as submitted. D Parcell highlighted the need for B&F Committee and Board begin addressing bussing scholarships. D Parcell also reviewed the results of the Technology Survey which were very positive overall. Results: The functioning of those devices had ratings of 93% were satisfied or better with how their tech device was functioning for them. How does it suit your day to day needs? 89% were satisfied or better and 76% said that device was good or very good. If we had unlimited funds would you want a different device and almost 90% said that they were fine with what they had and how it was working was all fine and the other 10% were people that had Windows devices that wanted to have Mac devices.

G. Director of Development Report

Stands as submitted. M Rawson highlighted a Special Education restricted donation and a $5000 grant for the aquatics center and a $2000 grant for science and a $5000 grant for PD. Additional to note is the donations received since the last Board meeting. He also highlighted the donations made specifically for faculty which can be used to help teachers with any out of pocket expenses that they may have incurred during eLearning. He also highlighted the PD donation monies to address issues where teachers have expressed concerns.

M Rawson also clarified that Donor Brick costs were higher because there were additional donors resulting in 2 rounds of installation vs. 1.

H. Chief Business Officer (CBO) Report

Stands as submitted. The CDE audit of the cafeteria has been changed to 2/1/2021.

I. Executive Director/Principal (EDP) Report

Dr. Magee welcomed everyone back and report stands as submitted. She commended the teachers for everything that they have done to transition to eLearning and new content. They have done so with great ambition and taken this to heart to be as supportive as possible for the students in both academics and mental health. Administration is continuing to work on Friday schedule and should have more information to report out in the coming weeks. PD regarding grading equity will now be held at staff PD Feb. 8, 2021 meeting with hopes for a small committee to review grading policies. Communication re: parent Board members will be going out to parent community shortly. Waiting on final revisions.

III. Board Committees (Stakeholder Board Level Committees)

A. Budget & Finance Committee

B&F meet on 1/11/21 and therefore no report was submitted. Nothing additional to report.

B. Post Retirement/Lifetime Healthcare Benefits

Juan Pablo reviewed report and reports (including actuarial report) stands as submitted. He clarified that this does not include any potential investment returns as the monies isn't currently invested in anything aside from Treasuries. S Margiotta asked J Herrera about a note of eligible employees as of 2019. He clarified that this is an error and not calculated into the actuarial report. There were several concerns expressed regarding the lack of investment in the Lifetime Health Benefits monies. Juan Pablo Herrera stated that he would bring governance regarding investment accountability of this money to help address member concerns.

IV. Academic Excellence

A. Resolution to Revise Grade Appeal Process

UTLA - no comment

B King made a motion to postpone discussion about Resolution to Revise Grade Appeal Process. Adam seconded motion.
Brooke King made a motion to postpone the discussion of the Resolution to Revise Grade Appeal Process until our February 2021 Board meeting.
Leslie Woolley seconded the motion.
John clarified that he has sat on Grade Appeals and the 4 issues he sees are:

1 Grade appeal is given info but only have part of the story. They end up asking administration to go back and get additional information.
2. Committee not given the information until the hearing and he would like to see the information in advance so he can formulate his thoughts/questions.
3. He has expectations that Administration has an opinion about the grade appeal. He is looking for leadership and feels like Administration should take a stand on each grade appeal.
4. Concerned for the 4 reasons why grades can be appealed. What he has noted that if students have no case because it doesn't violate the Ed Code but there are instances where there are not good teaching practices and he would like these addressed.

Izzy expressed support of postponing until Feb. now that John was able to clarify reasons for amending the policy.

The board **VOTED** to approve the motion.

Roll Call	
Brooke King	Aye
James (Jim) Wells	Aye
Andrew Paris	Aye
Paula Anderson	Aye
Brenda Clarke	Abstain
John Rauschuber	Aye
Emily Hirsch	Absent
Sara Margiotta	Aye
Adam Glazer	Aye
Jewlz Fahn	Abstain
Leslie Woolley	Aye

V. Finance

A. 2020-21 Budget vs Actuals

Public comment made to address perception of parents on zoom and suggested that Board should be mindful and to be respectful to everyone.
Juan Pablo Herrera reviewed 2020-2021 Budget to Actuals and it stands as submitted.

B. Update on Learning Loss Mitigation (LLM) Funds

Juan Pablo Herrera presented the Learning Loss Mitigation Funds and report stands as submitted.

Discussion occurred. Juan Pablo clarified that the shift from tutoring monies to consultants to pay for Sat School and additional counselling and and does not effect the amount of tutoring that students will receive.

C. 2021-222 Budget Development Calendar

Juan Pablo Herrera discussed 2021/2022 Budget Development Calendar. Report stands as submitted.

D. IT Team Supervisor Position (reinstitute/add)

Amy Nguyen presented the additional IT and Counselor positions. Presentation stands as submitted.
Paula Anderson made a motion to reinstitute the IT supervisor position.
Jewlz Fahn seconded the motion.
Discussion occurred regarding budgeting issues and need to support technology at PCHS. Izzy is in support of reinstituting the IT position.
The board **VOTED** to approve the motion.

Roll Call

Jewlz Fahn	Aye
Andrew Paris	Aye
James (Jim) Wells	Aye
Emily Hirsch	Absent
Sara Margiotta	Aye
Adam Glazer	Aye
Leslie Woolley	Aye
John Rauschuber	Aye
Brooke King	Aye
Paula Anderson	Aye
Brenda Clarke	Aye

E. Counselor Position (add)

Heather Shun public comment:

Amy Nguyen presented presentation for an additional Counselor position. Report stands as submitted.
Jewlz Fahn made a motion to approve the additional Counselor position.
Adam Glazer seconded the motion.
Discussion occurred about financial concerns and need for additional support. Izzy stated she was in support of approving the additional position.
The board **VOTED** to approve the motion.

Roll Call

Adam Glazer	Aye
John Rauschuber	Aye
Leslie Woolley	Aye
Andrew Paris	Aye
Paula Anderson	Aye
Brenda Clarke	Aye
Brooke King	Aye
Jewlz Fahn	Aye
Sara Margiotta	Aye
Emily Hirsch	Absent
James (Jim) Wells	Aye

VI. Governance

A. Proposed Conflict of Interest Code & Panel Memo for PCHS

Conflict of Interest Code and Panel Memo reviewed and stands as submitted.
Leslie Woolley made a motion to approve the Proposed Conflict of Interest Code and Panel Memo.
Adam Glazer seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

Paula Anderson	Aye
Leslie Woolley	Aye
Adam Glazer	Aye
John Rauschuber	Aye
Brooke King	Aye
Sara Margiotta	Aye
Andrew Paris	Aye
Emily Hirsch	Absent
Brenda Clarke	Aye
Jewlz Fahn	Aye
James (Jim) Wells	Aye

B. Creation of ad hoc committee for the creation of Governance Policy #9, "Board Committee Membership and Responsibilities" ("GP #9")

Dr. Magee presented attached creation of ad hoc committee. Per Board bylaws, standing committees create their bylaws
Brenda Clarke made a motion to creation of ad hoc committee for the creation of Governance Policy #9.
Paula Anderson seconded the motion.
A discussion occurred. John, Paula and Brenda volunteered to be on the committee.
The board **VOTED** to approve the motion.

Roll Call

Andrew Paris	Aye
Brooke King	Aye
Paula Anderson	Aye
Brenda Clarke	Aye
James (Jim) Wells	Aye
Sara Margiotta	Aye
Leslie Woolley	Aye
John Rauschuber	No
Emily Hirsch	Absent
Adam Glazer	Aye
Jewlz Fahn	Aye

C. Resolution to Affirm SBLC Bylaws

John disagrees with sequencing of process but withdrawls motion

VII. New Business / Announcements

A. Announcements / New Business

Next meeting Feb. 9th at 5:00 pm

Jim stated Brooke was running meeting well. Because of polarized politics currently it might be helpful to have a civic's component incorporated into our classrooms. And to be mindful to be considerate of students who have polarizing thoughts or family opinions.

Financial Presentation to be held on Feb. 2, 2021 and Brooke stressed the importance of attending this meeting.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:35 PM.

Respectfully Submitted,
Sara Margiotta