APPROVED

Palisades Charter High School

Minutes

Special Board Meeting

Date and Time
Wednesday June 3, 2020 at 5:00 PM

Location
Please click this URL to join. https://palihigh-org.zoom.us/j/85926817196?pwd=UFhROS9KZEdVNWtIazdTN29iRytFUT09
Password: dolphins

Or join by phone:
Dial(for higher quality, dial a number based on your current location):
US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592
Webinar ID: 859 2681 7196
Password: 232979
International numbers available: https://palihigh-org.zoom.us/u/kdNSQpZknf

As per Executive Order N-29-20 from Governor Newsom, the Palisades Charter High School Board of Education meeting scheduled for Wednesday, June 3, 2020, at 5:00p.m. will move to a virtual/teleconferencing environment. ***Calling into the meeting may incur a charge and PCHS is not responsible for any charges.***

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:
Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

SUPPORTING DOCUMENTATION:
Supporting documentation is available at the Main Office of the School, located at 15777 Bowdoin Street, Pacific Palisades, CA 90272, (Tel: 310- 230-6623) and may also be accessible on the PCHS website at http://palihigh.org/boardrecords.aspx.

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY:
Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

Trustees Present
Adam Glazer, Andrew Paris, Brooke King, Dara Williams, Emily Hirsch, Larry Wiener, Leslie Woolley, Paula Anderson, Reeve Chudd, Rick Steil, Sara Margiotta

Trustees Absent
None

Ex Officio Members Present
Dr. Pam Magee, Greg Wood

Guests Present
Amy Nguyen, Don Parcell, Jeff Roepel, Kevin Lorick, Laney Chao, Mary Bush, Michael Rawson, Monica Iannessa, Tami Christopher

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I. Opening Items

A. Call the Meeting to Order

Leslie Woolley called a meeting of the board of trustees of Palisades Charter High School to order on Wednesday Jun 3, 2020 at 5:06 PM.

B. Record Attendance and Guests

C. Public Comment

Public comment from Pam Shriver read about remote learning.

II. Consideration and Adoption of Resolution

A. Consideration and adoption of resolution regarding the elimination and/or reduction in hours/working days of classified positions and corresponding layoff / reduction of classified employees.

The statement sent out by email to classified staff was read by Amy Nguyen.
Resolution as to the elimination of positions shared with the Board.
An IT Tech III is not needed as the director of technology is not needed.
The library Media Technician is not needed and can be covered in a part-time basis
Copy clerk can be shared by other positions already in place
Office Assistant position, one part-time position would be
Tutoring Center Coordinator useful when students on campus
Sr. Cafeteria clerk is not needed if students are not on campus
ASB accounting clerk, not needed if students are not on campus fundraising
Campus Safety Assistant part of their activities is to pull students from classes, not all positions needed full time if students not on campus
Senior Office Assistant and Office Assistant would be reduced to four days per week.
60-day notice requirement.
Kevin Lorick asked about the campus aids and whether we could reduce the outside companies' hours and replace the outside guards with campus aids. Spoke out online tutors and community service hours and whether some of these positions are necessary given that there is online tutoring and organizing community service hours. If there are individuals needed for online tutoring or learning if any of these tasks can be filled by these positions then he would ask that these employees be considered to fill those needs.
Monica Iannessa agreed with Kevin Lorick that classified staff should be considered in instances where there is a need. But we are preparing for multiple alternatives.
Rick Steil agreed that it would be beneficial to have classified fill these needs rather than going to outside resources.
In the union contract for campus aides, there are time limitations for when they can work. So it would be a bargaining issue.
Steven Cuenco: if we go learning in the fall, will all campus assistants be off-campus?
Amy Nguyen reiterated what Monica said that we don't know what the fall will look like so it will be dependent on a variety of factors including factors individualized to the campus aides. The reason we have to do this prior to knowing what school will look like in the fall is that the contract requires 60 days notice.
For tutoring, if it is online then there will be a way to arrange tutoring but it will be possible to do without a coordinator.
Asking to bargain the issue of health insurance.
The school would send out the notice. If it is not rescinded within 60 days then it takes effect. If it does take effect then the employees in these positions would be the first in line to get their jobs back.
Andrew Paris indicated that there is great concern about this.
Public comment read on Tech III position.
Nicole Newble asked about filling other positions but Amy Nguyen stated that we are only talking about positions, not employees.
A suggestion was made by Reeve Chudd to check with other schools to see if these employees can fill a need at another school.

Pam Magee brought up that this is the worst-case scenario and that the elimination of these positions will only take place if necessary.
Ramona Bostic asked if seniority will play a part in whose position is eliminated.
Amy Nguyen indicated that they are trying to distribute the work to try to ensure that most employees have some work.
But at least some positions are not needed at all or not needed full-time and be covered by other classified staff on a part-time basis: IT Tech III, Library Media Technician and Copy Clerk; these positions can be covered by other employees since they are no longer needed for the amount of time delineated.
Stephen Klima asked if there would be any consideration given to cutting administrative staff given how those costs have gone up significantly.
Angelica Pereyra asked about whether the PPP loan would eliminate the need to cut these positions. Greg Wood responded that it might change things if we know that the loan would be forgiven. But we would not know that for some time.
David Suarez asked if funding levels remain the same, would we still eliminate these positions. Amy Nguyen indicated that some of the positions still would not be necessary if students are not on campus.
JoLeta Simmons asked about whether the funds for busing could be redirected if there is only eLearning in the fall. As of now, the budget is assuming that school will resume in the fall. If it doesn't then there can be a meeting to determine if the the funds should be re-distributed.
Pam Shriver made a statement that this could lead to a leaner business operation.
Stephen Klima asked about why we are considering this given that the Senate Budget provides more funds than the Governor's budget. Amy Nguyen indicated that the reason for this is to be able to give 60-day notice in order to be prepared in August if we need to eliminate the positions by then.
It is possible that a budget would not be received until August and then we would be paying these employees through October if we hadn't given the 60-days notice. Any budget passed by the Board is a place holder budget and may have to be modified after the August revised budget.
Brenda Clarke asked about whether these layoffs will hurt the possible forgiveness of PPP loan.
Jessica Weisblum asked if some of these positions could be saved with private donations. Amy Nguyen indicated that this could be looked into.
Brenda Clarke also indicated that standardized test scores and graduation rates could be hurt by eliminating tutoring.
Crystal Adams asked if tutoring coordinator position to campus unification director and compared the impact on students. Rick Steil and Pam Magee both brought up that given current events a campus unification director is something that is important to have.
Amy Nguyen brought up that at this time only the classified are being considered because of the 60-day notice in their contract.
Amy Nguyen will provide the resolution to include with the materials for this meeting.

Reeve Chudd made a motion to adopt the resolution presented by Amy Nguyen.
Adam Glazer seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
Leslie Woolley	Aye
Reeve Chudd	Aye
Paula Anderson	Abstain
Brooke King	Abstain
Emily Hirsch	Aye
Larry Wiener	Abstain
Rick Steil	Abstain
Dara Williams	Aye
Andrew Paris	Abstain
Sara Margiotta	Aye
Adam Glazer	Aye

III. New Business / Announcements

A. Announcements / New Business

Graduation is tomorrow night at 5:00. It will be available for viewing live or a recording will be available to view later.
Voting for the one parent seat for which there are 2 candidates will take place starting next Thursday and voting will take place over the course of a week.
Rick Steil brought up that they cannot vote about financial issues because of state laws and that it is frustrating.
Shout out to Laney for her contributions and congratulations to her for graduating.
Evaluation meeting right after this meeting for the Evaluation Committee.
Next Board meetings on June 9th and on June 23rd.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:05 PM.

Respectfully Submitted,
Leslie Woolley

Documents used during the meeting

- BOT Resolution for elimination and reduction in staffing 6.3.2020.pdf