

APPROVED



## Palisades Charter High School

### Minutes

#### Board Meeting

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**Date and Time**

Monday June 19, 2017 at 5:00 PM

**Location**

Gilbert Hall, Palisades Charter High School, 15777 Bowdoin St., Pacific Palisades, CA 90272

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**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:**

*Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.*

**SUPPORTING DOCUMENTATION:**

*Supporting documentation is available at the Main Office of the School, located at 15777 Bowdoin Street, Pacific Palisades, CA 90272, (Tel: 310- 230-6623) and may also be accessible on the PCHS website at <http://palihigh.org/boardrecords.aspx>.*

**ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY:**

*Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.*

**DIAL-IN NUMBER: (605) 475-5900. ACCESS CODE: 660-0134**

*Please note that the conference dial-in number above is only active when a Board Trustee has indicated they will calling from an off-site location to participate.*

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**Trustees Present**

Andrew Paris, Dara Williams, Deanna Hamilton, Ellen Pfahler, Emilie Larew, Emily Hirsch, Leslie Woolley, Rocky Montz, Susan Ackerman

**Trustees Absent**

*None*

**Ex Officio Members Present**

Dr. Pam Magee, Greg Wood

**Non Voting Members Present**

Dr. Pam Magee, Greg Wood

**Guests Present**

Shelby Ladnier

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**I. Opening Items**

**A. Call the Meeting to Order**

Emilie Larew called a meeting of the board of trustees of Palisades Charter High School to order on Monday Jun 19, 2017 at 5:10 PM.

**B. Record Attendance and Guests**

**C. Public Comment**

No public comment.

**D. Approve Minutes**

Tabled for corrections to note that the represented employees recused themselves and were absent for the discussions on the matters of Employment Contracts, Capital Expenditures, and IMA and Textbooks.

**II. Organizational Reports**

**A. Student Report**

Student representative is not present. There is no student report.

**B. Executive Director / Principal (EDP) Report**

**III. Board Committees (Stakeholder Board Level Committees)**

**A. Post-Retirement Healthcare Benefits Committee Report**

Dara Williams gave an update: The committee reviewed what LAUSD have. They have more options than only Kaiser.

There are ways to lower our costs by using plans that would work as a medicare supplement.

Modifications to spouse and dependent coverage could also save money.

It is not clear that any cost savings will be sufficient to cover the shortfall. The Committee is likely at least four to six months away from formulating a proposal to present employees.

**IV. Academic Excellence**

**A. Approval of Local Control Accountability Plan (LCAP)**

Emily Hirsch made a motion to approve the LCAP.

Leslie Woolley seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Emilie Larew	Aye
Rocky Montz	Aye
Ellen Pfahler	Aye
Andrew Paris	Aye
Emily Hirsch	Aye
Leslie Woolley	Aye
Dara Williams	Aye
Deanna Hamilton	Aye
Susan Ackerman	Aye

LTSP Committee helps with the LCAP.

Important to have in place the supports that special needs students and other students with particularized needs should have.

A survey was sent to the parents about what they believe is important.

Transportation is an important component.

Mental health services and tutoring, especially in the area of math are important areas.

Professional development is also an important component.

Technology and materials are also important.

Greg Wood noted the following:

There is an standardized LCAP that we try to follow in preparing our LCAP along with focusing on the schools priorities.

We looked at the LCAPs from other school districts as well.

We had 21 goals in the 2016-2017 plan. Administration tried to consolidate these into 13 goals because there was some overlap in the prior year's goals.

Arleta Ilyas was very helpful in gathering the data needed for the LCAP.

Emilie Larew noted that it is best practice to approve the LCAP prior to the approval for the budget since the budget we pass will support the goals.

The deadline for the filing of the LCAP is 6/30/17 and it will be filed by that date.

Whatever changes we may have, we will incorporate into the final LCAP and present it to the Board in July.

## **B. Update on School Safety Procedures**

Pam Magee presented.

When water main broke the administration realized that we need a plan to cover these types of contingencies.

In the student safety plan there is a way to determine the best way to dismiss the students in a way that they will be safe and will be cared for wherever they go.

Parents will now approve of the release of their child, or not, at the beginning of the school year.

Designates an incident commander.

Diagrams are in the plan so that it is easy to tell who is responsible and the plan that needs to be implemented in the case of an this type of an emergency.

## **V. Governance**

### **A. Brief Recap of Board Legal and Governance Training**

Most board members attended the training on June 17th.

For those that were not present they will participate at training at a later date.

### **B. Contract for Director of Operations Position**

See comments and vote for Upper Level Management positions below.

The Board approved the hiring of Donald Parcell as Director of Operations with a base salary of \$137,916

### **C. Upper Level Management Contracts**

This item is on the agenda for this regular meeting of this Board, in accordance with the Brown Act. A new law, modifying the Brown Act and codified at Government Code section 54953, subdivision (c)(3), states that prior to taking final action on executive compensation, the Board must orally summarize the recommendation for final action on the salary, compensation, and/or fringe benefits that will be considered.

This agenda item presents recommendations for the approval of Upper Management Contracts for the 2017-2018 school year, some of which are arguably subject to this new requirement.

Discussions concerned the salary increases for the various contracts.

29% raise for Amy Nguyen would put her at market value according to the documents submitted with the materials for the meeting.

Other increases were also discussed with regard.

Prior to the vote on the salary of Greg Wood, the following was stated:

The base salary of Greg Wood, the Chief Business Officer, will increase from \$142,118 to \$144,961. All other terms and conditions of Mr. Woods employment will remain the same.

Prior to the vote on the contract and salary of Amy Nguyen, the following was stated:

The base salary of Amy Nguyen, the Director of Human Resources, will increase from \$87,462 to \$112,519. It is of note that the salary of the salary of the Director of Human Resources was deemed in need of adjustment previously, based on the salary of the equivalent position in comparison schools and school districts, but a decision was made to apply a low salary for the 2016 -2017 school year. The Director of Human Resources' salary for the 2017-2018 school year, reflected in the contract under consideration remains lower than the salary of the same position in the 2014-2015 school year. All other terms and conditions of Ms. Nguyen's employment remain the same.

An inquiry was made as to whether there were any public comments on these action items for the Management contracts prior to Board members considering final action on these contracts.

There were no public comments.

Emily Hirsch made a motion to approve the CBO's contract.

Ellen Pfahler seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Rocky Montz	Absent
Susan Ackerman	Absent
Leslie Woolley	Aye
Dara Williams	Aye
Ellen Pfahler	Aye
Emilie Larew	Absent
Deanna Hamilton	Aye
Emily Hirsch	Aye
Andrew Paris	Absent

Dara Williams made a motion to approve the Director of Student Support Services contract.

Deanna Hamilton seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Deanna Hamilton	Aye
Susan Ackerman	Absent
Andrew Paris	Absent
Ellen Pfahler	Aye
Leslie Woolley	Aye
Emily Hirsch	Aye
Emilie Larew	Absent
Dara Williams	Aye
Rocky Montz	Absent

Dara Williams made a motion to approve the Director Discipline Athletics, Activities, and Security contract.

Emily Hirsch seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Susan Ackerman Absent  
Andrew Paris Absent  
Emily Hirsch Aye  
Emilie Larew Absent  
Leslie Woolley Aye  
Rocky Montz Absent  
Ellen Pfahler Aye  
Deanna Hamilton Aye  
Dara Williams Aye

Dara Williams made a motion to approve the Director of Academic Achievement contract.

Deanna Hamilton seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Ellen Pfahler Aye  
Leslie Woolley Aye  
Emily Hirsch Aye  
Deanna Hamilton Aye  
Andrew Paris Absent  
Emilie Larew Absent  
Dara Williams Aye  
Susan Ackerman Absent  
Rocky Montz Absent

Dara Williams made a motion to approve the hiring of Donald Parcell as Director of Operations with a base salary of \$137,916.

Emily Hirsch seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Dara Williams Aye  
Susan Ackerman Absent  
Andrew Paris Absent  
Deanna Hamilton Aye  
Emily Hirsch Aye  
Leslie Woolley Aye  
Ellen Pfahler Aye  
Rocky Montz Absent  
Emilie Larew Absent

Emily Hirsch made a motion to approve the Director of Human Resources contract at a salary of \$112,119.

Deanna Hamilton seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Andrew Paris	Absent
Emilie Larew	Absent
Deanna Hamilton	Aye
Ellen Pfahler	Aye
Rocky Montz	Absent
Emily Hirsch	Aye
Dara Williams	Aye
Susan Ackerman	Absent
Leslie Woolley	Aye

**D. Special Education Local Plan Area (SELPA) Options**

Mary Bush presented this agenda item.

LAUSD takes a portion of our special education budget. We want the option of withdrawing in the event they want to increase the percentage of the budget that they take.

Every year we file a notice, which is required, that we are withdrawing. We do this in conjunction with other charter schools.

This gives us the option of leaving the SELPA for the district.

Our other options are LACOE SELPA or the state SELPA.

Has to be noticed a year and a day in advance.

Ellen Pfahler made a motion to notifying the district of Charter Operated Program members' intention to withdraw from the District SELPA.

Susan Ackerman seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Andrew Paris	Aye
Emily Hirsch	Aye
Emilie Larew	Aye
Susan Ackerman	Aye
Deanna Hamilton	Aye
Rocky Montz	Aye
Dara Williams	Aye
Leslie Woolley	Aye
Ellen Pfahler	Aye

**VI. Facilities / Operations**

**A. Track & Football Field Repair/Resurfacing Contract**

The contract is for approximately \$1.272 million for both the track and field.

There are some other items that are not included, such as logo in the center of the field.

These are alternates in their, which add some to the overall cost.

Then there are consultant fees and testing that have to be done as well as management fees.

That raises the cost to approximately \$1.5 million. Not all of the costs are included in the contract.

We have funding for some of this and the rest would have to be covered by the line of credit.

We are grant eligible for the US Soccer Foundation grant, which would cover 15% of the cost of the field, which is a credit toward the field contract..

PCHS is pre-approved for that grant so that reduces our cost by 15% of the cost of the field.

Commitments we have so far are very solid that we will get \$225,000 and that will cover any shortfall between the amount budgeted and the line of credit.

We have LAUSD's blessing and expect the final approval in the very near future.

Ellen Pfahler made a motion to approve a contract in the amount of \$1,295,622 with AFE Sports for the track and field improvements.

Deanna Hamilton seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Dara Williams	Aye
Emilie Larew	Absent
Leslie Woolley	Aye
Deanna Hamilton	Aye
Andrew Paris	Absent
Rocky Montz	Absent
Susan Ackerman	Absent
Ellen Pfahler	Aye
Emily Hirsch	Aye

**B. Student Transportation Contract**

Don Parcell presented the contract.

There is an increase in cost in the contract with Durham School Services from our current vendor.

The cost is \$185 per month per student. This is consistent with what students at Paul Revere pay for transportation on these types of buses.

No longer will subsidize students who are **not** on free and reduced lunch.

Are working with Big Blue Bus on scheduling so that students can take the train in and that they will be picked up at the station and returned there in a way that fits with the school schedule. The cost for that would be around \$50 per month.

We are trying to better publicize the Big Blue Bus option as well as other options for transportation, including carpools and other options.

Leslie Woolley inquired as to whether the website contains information as to subsidies for free and reduced lunch students.

If more of our students take the Big Blue Bus we may lose some students who are using the Durham buses. But we then may need less buses but there is some flexibility built into the contract but it may affect our transportation costs if we have reduced ridership.

Dara Williams made a motion to motion to approve student transportation contract.

Emilie Larew seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Emilie Larew	Absent
Susan Ackerman	Absent
Deanna Hamilton	Aye
Rocky Montz	Absent
Andrew Paris	Absent
Ellen Pfahler	Aye
Dara Williams	Aye
Emily Hirsch	Aye
Leslie Woolley	Aye

**C. Janitorial Services Contract**

Don Parcell presented the contract.

Same vendor that we already have, Uniserve. Some slight modifications. There is an increase in the minimum wage so that is incorporated. There is a good mutual understanding with regard to the scope of the services they will provide.

Because of the increase in minimum wage each year this will

Ellen Pfahler made a motion to approve the janitorial services contract with Uniserve for the 2017-2018 school year.

Emily Hirsch seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Rocky Montz	Absent
Leslie Woolley	Aye
Ellen Pfahler	Aye
Andrew Paris	Absent
Susan Ackerman	Absent
Deanna Hamilton	Aye
Emilie Larew	Absent
Dara Williams	Aye
Emily Hirsch	Aye

Dara Williams made a motion to approve the student transportation contract with Durham School Services for the 2017-2018 school year.

Emily Hirsch seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Rocky Montz	Absent
Ellen Pfahler	Aye
Dara Williams	Aye
Susan Ackerman	Absent
Deanna Hamilton	Aye
Leslie Woolley	Aye
Andrew Paris	Absent
Emily Hirsch	Aye
Emilie Larew	Absent

**D. Security Services Contract**

Don Parcell presented the contract.

Reducing the time frame that we will have the services in order to met the budgetary guidelines.

Blue Nite has been providing services for most of this past year.

This is a contract with a new vendor Naerok Group International the contract is for approximately \$218,000.

We won't have coverage for holidays, early evenings, and weekends.

At one point the administration felt it was necessary for this year but that it is no longer required.

Naerok provides services to El Camino so they have high school experience similar to the needs we have here.

Ellen Pfahler brought up the question as to whether the new security cameras make up for some of the security guard hours we will be cutting. Don Parcell indicated that this is in fact the case and that the new fencing will also help with this.

But we are the most open high school in LAUSD. But putting a fence in the front of the school has its downsides as well.

The employees of the company are vetted by the company. We have in the agreement that they will be fingerprinted if not by the company then by us. We vetted their process and we do have the right to audit the company's process.

The contract has a lower cost than the amount spent this year but we had increased security based upon our needs. In previous years our costs were much lower because we essentially spent a nominal amount on security. During the past year we have built in levels of security including the security service with the addition of cameras and fences. Administration feels that this company will do a better job at a decreased cost from Blue Night. Feel that the quality of service will be better. Over the past couple of months we saw a decrease in the quality of service from Blue Night.

Dara Williams made a motion to approve the 2017-2018 contract with Naerok Group International for security services.

Deanna Hamilton seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Deanna Hamilton	Aye
Susan Ackerman	Absent
Dara Williams	Aye
Leslie Woolley	Aye
Andrew Paris	Absent
Ellen Pfahler	Aye
Emily Hirsch	Aye
Emilie Larew	Absent
Rocky Montz	Absent

**VII. Finance**

**A. Updated Schoolwide Fundraising Policies and Procedures Approval**

Michael Rawson presented this agenda item.

Funds raised to date -- \$146,012 (none of this was from the Booster Club)

Banners have been purchased to replace the banners on Temescal that were faded.

Bricks have have been sold to help raise funds for the field.

Updated Policies and Procedures are in the materials. The changes are highlighted in yellow.

The 501(3)(c) organizations have agreed to these changes in the policies and procedures.

Leslie Woolley made a motion to approve the updated schoolwide fundraising policies and procedures.

Ellen Pfahler seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Leslie Woolley	Aye
Emily Hirsch	Aye
Rocky Montz	Aye
Dara Williams	Aye
Ellen Pfahler	Aye
Andrew Paris	Aye
Emilie Larew	Aye
Susan Ackerman	Aye
Deanna Hamilton	Aye

**B. PCHS Track & Field Repair Loan Approval**

Since we approved the contract for the track and field improvements it is necessary that we have this loan to finance it.

If the Board approves it Cathay Bank will prepare the documents.

For now we need to approve the expression of interest letter for a loan in the amount of \$850,000. Once the paper work for the loan is prepared then we would vote on the actual loan.

It is subordinate to the loan made by the retiree health care benefits fund.

Ellen Pfahler made a motion to approve the expression of interest letter with Cathay Bank for \$850,000 loan.

Dara Williams seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Leslie Woolley	Aye
Ellen Pfahler	Aye
Emily Hirsch	Aye
Susan Ackerman	Absent
Dara Williams	Aye
Rocky Montz	Absent
Deanna Hamilton	Aye
Andrew Paris	Absent
Emilie Larew	Absent

**C. Director of Development Position - Conversion from Temporary to Mid-Management Position**

75% of his salary is covered by the Ed Fund.

We pay for the other 25% and for his benefits.

Coordinates CTE grant

Developing relationships with potential donors.

Dara Williams brought up the problem with the step and column increase and being able to fund these salary increases without a substantial increase in budget.

Ellen Pfahler made a motion to approve the transition of the Director Development position from temporary to at-will in the amount of \$105,021 with the Ed Fund covering 75% of the salary.

Emily Hirsch seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Ellen Pfahler	Aye
Andrew Paris	Absent
Susan Ackerman	Absent
Dara Williams	Aye
Rocky Montz	Absent
Leslie Woolley	Aye
Emilie Larew	Absent
Deanna Hamilton	Aye
Emily Hirsch	Aye

**D.**

**Consolidated Application 2017-2018 (CONAPP)**

Greg Wood presented.

Form filed with the state of CA twice a year. This application is due on June 30th.

Outlines responses to our federal funding.

How much we bring in and how we spend it from a budgetary standpoint and the services we provide.

Also addresses our teacher quality.

It also certifies that we provide the services that we are required to provide (such as protected prayer).

Dara Williams made a motion to authorize EDP be able to sign and submit the CONAPP report.

Emily Hirsch seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

Rocky Montz	Aye
Ellen Pfahler	Aye
Leslie Woolley	Aye
Susan Ackerman	Aye
Deanna Hamilton	Aye
Dara Williams	Aye
Emilie Larew	Aye
Emily Hirsch	Aye
Andrew Paris	Aye

**E. 2017-2018 PCHS Annual Budget Recommendations & Budget Approval**

The following employee board members recused themselves and left the room for the discussion of this agenda item and the vote:

Rocky Montz

Susan Ackerman

Emilie Larew

Andrew Paris

Leslie Wooley chairs the session in the absence of Emilie Larew.

Greg Wood presented.

Budget calendar is in the materials.

Months have been spent on the budget including stakeholder input.

The committee met a number of times to try to work out the budget items, including having a 3 day budget meeting.

Budget assumptions chart for 2017-2018 was presented to the Board.

To help balance came up with an ADA of 2854.

Temescal Academy has been under enrolled and we are looking to have that be closer to capacity, which is around 70.

Per student assumption is that funding will be at \$9212

A Multi-year projection was also presented covering 2016 through 2020.

Balances through 2017-2018 school year with depreciation making up for depletion of our cash reserves.

Cuts were made from the original requests in order to balance the budget because we had a significant shortfall.

Plan for reductions presented. Reduction in auxiliaries is part of this. They currently are in the range of \$700,000 to \$800,000

Some expenses were moved to this year because we did have sufficient funds to cover those items -- security cameras and generators

Additional salaries were dropped down from approximately \$219,000 to \$164,000.

On Friday evening we received some new information regarding funding from the state.

This included some one time discretionary funding in the form of block grants which increases the per pupil amount by \$145. The legislature put this in the budget and if approved by the governor. This would amount to approximately \$400,000.

There are some other one-time funding for schools via grant opportunities, which would could apply for in the area of history, social science and multi-lingual programs.

The extra money from the block grant, if signed by the governor, does not have to be spent, it can be carried over.

So we would have the option of revising the budget or carry it over.

Recommends voting on the current budget at this time and then if we want to we can consider modifications to the budget if the governor signs it.

Explained page 260-263 of the materials, which contains the details of the proposed budget.

Includes a \$100,000 in revenue from fundraising. This is based upon what we have in development. Believes this is a conservative enough number.

Librarians and Guidance & Welfare are included in the teacher budget number.

Incorporates the 2% salary increases in these numbers as well as step and column increases in continuing positions.

Salaries and benefits totals about \$26.2 million.

Does include a budget for one to one technology devices.

Ellen Pfahler made a motion to approve the 2017-2018 school budget.

Deanna Hamilton seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Leslie Woolley	Aye
Ellen Pfahler	Aye
Andrew Paris	Absent
Emilie Larew	Absent
Rocky Montz	Absent

**Roll Call**

Susan Ackerman Absent

Emily Hirsch Aye

Dara Williams Aye

Deanna Hamilton Aye

**VIII. Executive Director/Principal (EDP) Support and Evaluation**

**A. Executive Director / Principal Contract**

Dara Williams asked about whether the yearly longevity bonus applied to all administrators. Amy Nguyen responded that it does apply to all administrators who are at the top of the salary scale.

Discussion regarding the added language underlined in paragraph 3 of the contract as being unnecessary and potentially problematic.

Dara Williams brought up that the use of the word solely is of concern.

Deanna Hamilton brought up that the language does not appear to be necessary.

Prior to the vote on the EDP contract, the following statement was made:

This item is on the agenda for this regular meeting of this Board, in accordance with the Brown Act. A new law, modifying the Brown Act and codified at Government Code section 54953, subdivision (c)(3), states that prior to taking final action on executive compensation, the Board must orally summarize the recommendation for final action on the salary, compensation, and/or fringe benefits that will be considered. The Evaluation Committee has completed the evaluation of the Executive Director/Principal. Based on the results of the evaluation and in accordance with her current contract, the Evaluation Committee recommended a one-year extension of Dr. Magee's employment contract.

This agenda item presents that recommendation as well as other changes to Dr. Magee's contract, in the form of a Third Amendment to the contract, and it contains the following terms regarding compensation:

1. Section 6 of the Contract, entitled Compensation/Salary is modified to reflect a two percent increase to Dr. Magee's current annual base salary. This will take effect starting with the 2017-2018 school year.
2. Section 6 of the Contract, entitled Compensation/Salary, is modified to add a provision reflecting Dr. Magee's entitlement to a longevity stipend based on her completion of six years of employment at PCHS at the end of the 2016-2017 school year. This entitlement is reflected in previously Board-adopted salary schedules for management employees, including the Executive Director/Principal. The Third Amendment also reflects, therefore, that Dr. Magee is entitled to and will also receive a Longevity Stipend of \$3,000 each year, starting with the 2017-2018 school year.

An inquiry was made as to whether there were any public comments on this action item for the EDP/Principal contract prior to Board members considering final action on this contract.

There were no public comments.

Deanna Hamilton made a motion to approve the amended contract with the underlined language in paragraph 3 stricken and extend the contract for one additional year.

Emily Hirsch seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Emilie Larew	Absent
Andrew Paris	Absent
Dara Williams	Aye
Leslie Woolley	Aye
Susan Ackerman	Absent
Deanna Hamilton	Aye
Ellen Pfahler	Aye
Emily Hirsch	Aye
Rocky Montz	Absent

**IX. Consent Agenda**

**A. Approval of reimbursements for Executive Director / Principal**

Returned from the break at 7:57 mileage approval for EDP and Cheer Camp approval.

Dara Williams made a motion to approve the consent agenda.

Emily Hirsch seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

Leslie Woolley	Aye
Andrew Paris	Absent
Susan Ackerman	Absent
Deanna Hamilton	Aye
Ellen Pfahler	Aye
Rocky Montz	Absent
Dara Williams	Aye
Emilie Larew	Aye
Emily Hirsch	Aye

**B. Approval of Field Trips**

Approved as part of the consent agenda.

**X. New Business / Announcements**

**A. Announcements / New Business**

Next meeting is July 18th.

**B. Board Chair to announce items for closed session, if any.**

Went into closed session at 7:59 p.m.

## **XI. Closed Session**

### **A. Public Employee Evaluation (Govt. Code 54957)**

End of closed session at 8:21 p.m.

### **B. Conference w/Legal Counsel: Anticipated Litigation**

Tabled.

### **C. Public Employee Discipline/Dismissal/Release**

Tabled.

## **XII. Open Session**

### **A. Return to Open Session**

Back into open session at 8:26 p.m.

Nothing to report out.

### **B. Report Out on Action Taken In Closed Session, If Any.**

## **XIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 10:02 PM.

Respectfully Submitted,  
Leslie Woolley