

Palisades Charter High School

REQUEST FOR APPROVAL OF SCHOOL-ORGANIZED TRIP FOR STUDENTS

Check the appropriate box:  Field Trip  School Journey  Curricular Trip  Athletic Trip
 Curricular Buss Tour  OTHER (Describe)

Name of School: Palisades Charter High School Employee Supervising trip: MIKE VOELKEL Certified [checked] Non-Cert.
Telephone Number: (310) 230-6623 Grade levels (Circle) 9 10 11 12 OTHER

1. Destination: SAN DIEGO, CA Are admission fees charged? Yes [checked] No
2. Dates of Trips: APRIL 15, 16, 17, 18 3. Number of Students: 20 Number of adults: 3
4. Name and employee number of employee who will go on trip: MIKE VOELKEL

5. Substitute required? Yes No [checked] How Many? Source of funds: BASEBALL ACCOUNT
6. Time schedule required by school: Leave School: MONDAY APRIL 15 Arrive destination: MONDAY APRIL 15
Leave destination: THURSDAY APRIL 18 Return school: THURSDAY APRIL 18
7. Duration of trip: Less than one day One day Overnight [checked] (if overnight, how many days?) 3
8. Method of transportation: School bus (indicate number required) Walking Automobile [checked]
Public Carrier: airplane boat bus train other (explain)

9. Brief description of educational benefit to be derived from this activity. Please state specifically as an instructional objective (not required for athletic trips of Youth Services Activities) The students will PARTICIPATE IN A SPRING BREAK BASEBALL TOURNAMENT.

10. Source of funds for trip: 501 C AND BASEBALL ACCOUNT

NOTE: It is illegal to charge students or parents for participation in any activity for which ADA will be taken.

11. Have the locations of the nearest emergency facilities been obtained? Yes [checked] No
12. Have forms for parent's or guardian's permission been obtained? Yes [checked] No
13. If hiking or camping activity:
a. Have the ranger, sheriff, police or other emergency personnel been notified of intent to be in the area? Yes No
b. Has the area been checked for potential hazards? Yes No
c. Has the School Police Department been notified of the trip? Yes No

APPROVALS:
Principal or Asst. Principal Date:
Board of Trustees\* Date:

\* ONLY TRIPS INVOLVING SITES NOT ON APPROVED LIST MUST BE PROCESSED THROUGH THE PALISADES CHARTER HIGH SCHOOL BOARD OF TRUSTEES.