



PALISADES

CHARTER HIGH SCHOOL

Board of Trustees Meeting Operations Report October 16, 2018

Security/Safety:

- PCHS Safety 1 Category Update:
 - **Fix/Improve General Public Address System:** Classroom PA speakers added, fixed or replaced. Additional work done on the main system is waiting for report from LAUSD for further enhancement recommendations.
 - **Emergency Exit Push-Bar Gates:** The one budget-approved Emergency Exit Push-Bar Gate has been installed at Pali Academy and is functioning as needed. Additional Emergency Exit Gates will require additional funding.
 - **Fencing:** Fencing was budgeted for Parking Lot and PE Tunnel, and our contracted Structural Engineers are working on both design and construction documents for submittal to LAUSD for approval (LAUSD required PCHS to hire an engineering firm so submittal of this project for approval). However, additional funding will be needed to install the fence as the Safety & Security Campaign funds raised Spring Semester are no longer available, and the likely deficit reduction approaches planned will further deplete the partial funding that remained.
 - **Unfunded Other Safety 1 Projects:**
 - Fence Breach Detection/Alerting System
 - Additional Security Cameras
 - Additional Emergency Exit Gates
 - Intrusion Detection System
- Campus-Wide Classroom Lockdown Emergency Supplies funding received for 2018-19, but PCHS hoping the Boosters will help fund a 5-Year Classroom Supplies request for water/food for lockdown scenarios to help Faculty/Staff & Students have what they need for such scenarios more consistently over the next five years.
- Active Intruder training developed and implemented by Safe Kids Inc. started Monday, October 1st Lesson 3 scheduled for Monday 10/15, and remaining lessons to be delivered over remaining Mondays in October. Professional Development for all Faculty/Staff was conducted in August at the start of the 2018-19 school year.
- PCHS is in final contract refinements with Social Media Monitoring vendor Social Sentinel (www.SocialSentinel.com) and as an additional early detection/warning of potential threats. Attorneys working through regulatory language issues.



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Security/Safety (Continued):

- Contracting with a locally patrolling security company for on-call emergency support when needed to quickly get additional trained guards on campus in the event of a true crisis. Besides our one (1) on-site LAUSD-PD Officer, even in a 911 situation, additional LAUSD-PD and LAPD are often 30-60 minutes away and we need much faster response time in such events. Costs estimated at \$1,000-\$1,500/month, but funding still needed.
- Additional safety/security measures to increase campus safety have been compiled and prioritized by National Education on Safety & Security Institute (NESSI) and PCHS personnel working together.
- PCHS fundraising campaign for Safety & Security needed for 2018-19 and beyond to build up the necessary funds to implement the #1 Safety Priority as determined via a multiple Stakeholder & 3rd-Party expert process – Fencing.
- The Safety 2 Category Update:
 - Roofing/Gutter/Drainage repair for existing problems is underway and expected to be completed in October. More proactive/preventative work planned has been put off until funding is available.
 - All the Portable A/C Units budgeted for 2018-19 have been purchased and installed. Additional requested units will need additional funding.
 - All planned Air-Handler/Duct Cleaning for the G, M and A Buildings completed

Transportation:

- PCHS Regular Ed “Rightsizing” of all Regular Ed Routes/Stops implemented effective Monday 9/24/2018, which reduced buses from 16 to 10 on a daily basis. Revised route configuration and schedules implemented on Monday 10/1/2018 and Monday 10/12/2018.
- Ridership is impact of the rightsized and revised routes/schedule has seen ~10 students leave the PCHS School Bus Program, and maybe only one or 2 students who have left PCHS. Further departures from the bus program may occur.
- PCHS Transportation Committee continues to meet to allocate all available scholarships funds and donation funds.
- Late Bus, Competition Bus, Field Trip, and Special Ed Bus/Transportation operating without much change from last year and limited issues reported.
- The new 3-Year ATS contract should enable PCHS to execute the 2019-20 school year Bus Registration and Bus Scholarship Application processes in the Feb thru April 2019 timeframe in order to have a better idea of ridership and scholarship needs going into the May 2019 budgetary process. The 3rd-Party Contractor for PCHS School Bus scholarship determination (ISM – Fast Aid) expected to be used again for 2019-20 scholarship applications.



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Information Technology:

- E-Rate Category 2 project planned for Winter Break and 2nd Semester. This project provides the following long-overdue repairs/upgrades and receives matching funds from the state project where PCHS only has to pay half of these costs:
 - Replace aged and failing core network infrastructure
 - Replace aged and/or failing classroom lab networks
 - Supplement wireless access points in classrooms with insufficient infrastructure
 - Grow physical network in insufficient, non-existent, or otherwise problematic areas
 - Provide for, repair, or replace the battery backup to each network IDF
 - Repair/Replace fiber runs that have stopped working
 - Run new fiber runs to new classroom labs and new IDF's
 - Add new Ethernet capacity where exhausted in lower A, B101, AA office, H, E, G, J, Mercer Hall, Cafeteria/Staff Cafeteria
- Over 850 Chromebooks have been checked out to students so far this year. An additional 450+ are allocated to classrooms via Carts or other means, and an additional 400 working Chromebooks available as needed (classroom ad-hoc requests, student pool, testing needs, etc.). Many students have embraced the Bring Your Own Device (BYOD) aspect of PCHS's Supplemental BYOD Program. Further discussions re School Provided Devices, Carts and BYOD are needed in conjunction with Academic and Budgetary considerations.
- Konica contract negotiations - Konica has made the official recommendation that we trade in our 3 copy room machines for 5-6 alternate models, however this is not a budget neutral trade. Cost Benefit analysis/review and negotiations ongoing.
- Classroom management software (Impero) continues to be rolled out and tested with teachers/students. Impero allows teachers to easily manage institutional and BYOD devices.
- JIVE fax solution being tested and piloted. If implementation continues to be successful, most fax lines on campus will be migrated to this to reduce monthly phone bills.
- New asset management module ordered which connects to existing Library Management Software (Destiny). Chromebooks will be migrated to Destiny to significantly reduce check-in/checkout time for students and improve our reporting capabilities over existing WASP for EDU system. Other benefits are reduced overhead of personnel and computing power as we reduce the number of systems in place to support Chromebooks, and annual cost reduction of licensing by \$800 per year.



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Permits & Setups:

- Rocky Montz's replacement Kalei Pipczynski is on the job and doing well. She successfully negotiated and managed the return of Modern Family shooting on campus on Tue 10/9.
- Permit Revenue for Sep 2018 was ~\$45,200:
 - ~\$37,400 from Facility Rentals
 - ~\$1,300 from Banner Rentals
 - ~\$6,500 from Filming
- Permit Revenue for October 2018 will be available at the next board meeting
- We continue to receive many calls regarding filming requests. Currently have four pending requests; nothing is set yet but the initial conversations have begun and are encouraging. There is a strong interest in shooting at PCHS.
- Banners continue to generate good revenue; at least 1-2 calls a day about new potential business to use that service
- PCHS Fall Sports and Sports Permits ongoing and doing well
- Annual College Fair in Gym was a success
- Mock Election in Mercer went well
- Football Fest on 9/28 also very well attended
- PCHS Spirit Week, Pep Rally, Homecoming Football Game, and Homecoming Dance upcoming

MGAC/Pool:

- With the help of a new Online Membership System, Community Memberships have doubled
- Fall pool hours, PCHS Water Polo in season, and PCHS PE Swim Instruction all underway
- Additional Security Lights installation completed after several nighttime visitations
- Concrete and plaster issues being observed, noted and being monitored for future repairs
- Frequency of miscellaneous repairs at Pool starting to climb as Pool Equipment ages
- PCHS should continue accruing/saving for major repairs in the 3-5 year timeframe as major pool components start to reach their useful life of 8-10 years.
 1. Replace Lochinvar High Efficiency Heaters (2) that serve all pools (~\$40-\$50k)
 2. Re-Plaster All Pools (~\$160-\$200k)
 3. Replacement Competition Pool Pump (~\$25-\$35k)



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Facilities/Projects:

1. SARC Compliance violations notice received and small number of minor issues being addressed
2. Duct Cleaning in Gilbert Hall completed
3. Safety - Faulty Storm drain above baseball field on Sunset Ave. that has caused water flooding and mud flows onto baseball field damaging outfield grass along with city sidewalk and hillside erosion. City of Los Angeles Dept. of Public Works as part of a collective joint effort between City of Los Angeles, LAUSD and PCHS, is fixing the problem and restoring the erosion damaged area.
4. Operations in conjunction with several groups and organizations hosted the following events on campus recently and all were a SUCCESSFUL : Back to School Night, Modern Family Filming, College Fair, Mock elections, Sister Act musical, SAT Testing
5. Countered bee activity with 44 gallon and 32 gallon dome trash can lids
6. Water main break repaired in front of gym and E building mechanical room including E –Building girls restroom 2nd floor

Larger Scale Projects:

- **Security Fencing** – LAUSD mandated Architectural & Structural Engineering plans to be created and submitted for their approval. Breen Engineering Inc. is contracted to do this work and will submit plans to LAUSD as required. Funding now needed for fence installation.
- **Short-Term Heating System Repair (Funding TBD)** – Project design and execution underway within LAUSD. Estimated start date Nov 2018 with completion by Dec 2019. Cost and funding still TBD.
- **Long-Term Heating System Infrastructure Replacement Project (LAUSD Funded)** – Project design phase still underway. Estimated start date Summer/Fall 2020 and completion Spring/Summer 2021 (anticipated as a 10-12 month project). Many milestones still to be cleared before confidence in project being started at all becomes high. Temporary heating solution still be analyzed and planned by LAUSD.
- **Gym A/C Project (LAUSD Funded)** – Project has been DSA Approved. LAUSD currently preparing bid packages for General Contractor bidding/selection. Latest estimated start date pushed back to Mid-Jan 2019, but further start date delays are possible.
- **Student Restroom Renovation Project (Donor Funded)** – Project planning underway
- **Garden Gateway Phase 3 (Boosters Funded)** – Project approval has been obtained from LAUSD. Bids received for Construction and determined by Boosters to be higher than desired. Boosters reducing project scope to remove the decorative pony brick wall and “Palisades Charter High School” sign and just do the landscaping portion of the project. RFP/RFB documents sent out to landscapers by project architect for project rebidding.