



PALISADES

CHARTER HIGH SCHOOL

Board of Trustees Meeting Operations Report September 25, 2018

Security/Safety:

- PCHS Safety 1 Category Update:
 - **Emergency Exit Push-Bar Gates:** The 1 budget approved Emergency Exit Push-Bar Gate has been installed at Pali Academy and is functioning as needed. Additional Emergency Exit Gates will require additional funding.
 - **Fencing:** Fencing was budgeted for Parking Lot and PE Tunnel, and our contracted Structural Engineers are working on both design and construction documents for submittal to LAUSD for approval (LAUSD required PCHS to hire an engineering firm so submittal of this project for approval). However, additional funding will be needed to install the fence as the Safety & Security Campaign funds raised Spring Semester are no longer available.
 - **Fence Breach Detection/Alerting System:** This project was not funded for the 2018-19 budget. While ideal to install after the additional fencing is installed, this system would be useful even without some or all of the additional fencing.
 - **Additional Security Cameras:** This project was not funded for the 2018-19 budget. Add more security cameras, and the infrastructure to make them work, to monitor the new push-bar gates and other perimeter and campus blind spots.
 - **Fix/Improve General Public Address System:** Classroom PA speakers added, fixed or replaced. Additional work done on the main system is waiting for report from LAUSD for further enhancement recommendations.
- The Safety 2 Category Update:
 - All the Portable A/C Units budgeted for 2018-19 have been purchased and installed. Additional requested units will need additional funding.
 - Roofing/Gutter/Drainage repair planning is underway and repairs to start next week and will be completed on October ahead of the Nov/Dec start of the rainy season.
 - The Air-Handler/Duct Cleaning for the G, M and A Buildings has been completed
- PCHS has installed temporary fencing in all three recommended fencing areas that have been identified as the higher need/risk areas. The fencing is in the locations and rough configuration as to how long-term fencing will be placed. However, without the needed funding for installation of the actual fencing it is anticipated the temporary fencing will need to remain throughout the 2018-19 school year.
- Intrusion Detection System (IDS) proposals received and evaluated (~\$50,000). Project put on-hold while more School Day specific safety measures are being evaluated, but funding still needed for future installation.



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Security/Safety (Continued):

- PCHS is in final contract refinements with Social Media Monitoring vendor Social Sentinel (www.SocialSentinel.com) and as an additional early detection/warning of potential threats. Attorneys working through regulatory language issues.
- Active Intruder training developed and implemented by Safe Kids Inc. scheduled to start Monday, October 1st and be delivered to all Faculty/Staff & Students over five consecutive Mondays in October. Professional Development for all Faculty/Staff was conducted in August at the start of the 2018-19 school year.
- Contracting with a locally patrolling security company for on-call emergency support when needed to quickly get additional trained guards on campus in the event of a true crisis. Besides our one (1) on-site LAUSD-PD Officer, even in a 911 situation, additional LAUSD-PD and LAPD are often 30-60 minutes away and we need much faster response time in such events. Costs estimated at \$1,000-\$1,500/month, but funding still needed.
- Campus-Wide Classroom Lockdown Emergency Supplies funding received for 2018-19, but PCHS hoping the Boosters will help fund a 5-Year Classroom Supplies request for water/food for lockdown scenarios to help Faculty/Staff & Students have what they need for such scenarios more consistently over the next five years.
- Additional safety/security measures to increase campus safety have been compiled and prioritized by National Education on Safety & Security Institute (NESSI) and PCHS personnel working together.
- PCHS fundraising campaign for Safety & Security needed for 2018-19 and beyond to build up the necessary funds to implement the #1 Safety Priority as determined via a multiple Stakeholder & 3rd-Party expert process – Fencing.

MGAC/Pool:

- With the help of a new Online Membership System, Community Memberships have doubled
- Fall pool hours, PCHS Water Polo in season, and PCHS PE Swim Instruction all underway
- Additional Security Lights installation completed after several nighttime visitations
- Concrete and plaster issues being observed, noted and being monitored for future repairs
- Frequency of miscellaneous repairs at Pool starting to climb as Pool Equipment ages
- PCHS should continue accruing/saving for major repairs in the 3-5 year timeframe as major pool components start to reach their useful life of 8-10 years.
 1. Replace Lochinvar High Efficiency Heaters (2) that serve all pools (~\$40-\$50k)
 2. Re-Plaster All Pools (~\$160-\$200k)
 3. Replacement Competition Pool Pump (~\$25-\$35k)



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Transportation:

- New Three-Year ATS RegularEd & Trips busing contract approved by the Board this month and mutually signed thereafter.
- PCHS Regular Ed “Rightsizing” of all Regular Ed Routes/Stops implemented effective Monday 9/24/2018 which reduced buses from 16 to 10 on a daily basis. Revised route configuration and schedules expected to be refined after 1-2 weeks of running.
- Ridership is impact of the rightsized and revised routes/schedule to be determined. Further departures from the bus program may occur.
- PCHS Transportation Committee continues to meet to allocate all available scholarship funds (which are limited) to appealing families, new PCHS students, and identified students in need. Available funds currently only from abandoned bus scholarships from families that have left the school or bus program.
- Additional Special Ed transportation needed to get all students to PCHS as required started Mon 9/17/2018. Services being provided by the Administrative Services Cooperative, Inc. (ASC), a division of the Yellow Cab Company, who have years of experience in this area and were referred to us by Granada Hills Charter HS who have used them for a few years.
- Late Bus and Competition Trip busing at this time look to be on-track to remain as budgeted for 2018-19.
- The new 3-Year ATS contract should enable PCHS to execute the 2019-20 school year Bus Registration and Bus Scholarship Application processes in the Feb thru April 2019 timeframe in order to have a better idea of ridership and scholarship needs going into the May 2019 budgetary process. The 3rd-Party Contractor for PCHS School Bus scholarship determination (ISM – Fast Aid) expected to be used again for 2019-20 scholarship applications.

Information Technology:

- E-Rate Category 2 project still in review, awaiting Federal approval.
- Konica contract negotiations - Konica has made the official recommendation that we trade in our 3 copy room machines for 5-6 alternate models, however this is not a budget neutral trade. Cost Benefit analysis and proposals coming.
- 790 Chromebooks have been checked out to students so far this year. Light polling of students infers a successful marketing campaign for BYOD over institutional devices.
- Classroom management software (Impero) is in process of being rolled out and pilot tested with teachers/students. Impero allows teachers to easily manage institutional and BYOD devices.



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Information Technology (Continued):

- JIVE fax solution has been released and the first fax line has already been submitted for porting. If implementation is successful, most fax lines on campus will be migrated to this to reduce monthly phone bills.
- New asset management module ordered which connects to existing Library Management Software (Destiny). Chromebooks will be migrated to Destiny to significantly reduce check-in/checkout time for students and improve our reporting capabilities over existing WASP for EDU system. Other benefits are reduced overhead of personnel and computing power as we reduce the number of systems in place to support Chromebooks, and annual cost reduction of licensing by \$800 per year.
- Technology Office & Personnel settled into new H-Bldg location (former Psychologist's office).

Permits & Setups:

- Some Sad News – Rocky Montz is leaving PCHS as of the end of September. We will all miss him, but wish him the best of luck in his new endeavors.
- Some Good News – Kalei Pipczynski has joined PCHS to fill Rocky big shoes and we're very happy to have her on-board
- August finished off a good summer season of Permit Revenue.
- Permit Revenue for Aug 2018 was ~\$44,000:
 - ~\$26,600 from Facility Rentals
 - ~\$1,000 from Banner Rentals
 - ~\$7,300 from Filming
 - ~\$9,100 from Events
- Permit Revenue for September 2018 will be available for the October Meeting
- We continue to take all calls regarding filming requests; we continue to promote this as much as possible. Currently have three pending request; nothing finalized at this point but continually getting interest.
- Fall PCHS Sports and Permits in full swing
- Annual Back-to-School-Night (BTSN) a success
- Blood Drive conducted on 9/20
- Community Day Assemblies planned for 9/26
- Football Fest on 9/28
- College Fair coming up 10/8



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Facilities/Projects:

- **Security Fencing** – LAUSD mandated Architectural & Structural Engineering plans to be created and submitted for their approval. Breen Engineering Inc. is contracted to do this work and will submit plans to LAUSD as required. Funding now needed for fence installation.
- **Garden Gateway Phase 3 (Boosters Funded)** – Project approval has been obtained from LAUSD. Bids received for Construction and determined by Boosters to be higher than desired. Consideration by Booster to cut project scope down underway.
- **Modular/Trailer Relocation Project** – LAUSD requiring/forced move of the Modulares/Trailers behind the J-Building is completed
- **Gym A/C Project (LAUSD Funded)** – Project has been DSA Approved. LAUSD currently preparing bid packages for General Contractor bidding/selection. Latest estimated start date pushed back to Mid-Jan 2019, but further start date delays are possible.
- **Short-Term Heating System Repair (Funding TBD)** – Project design and execution underway within LAUSD. Estimated start date Nov 2018 with completion by Dec 2019. Cost and funding still TBD.
- **Long-Term Heating System Infrastructure Replacement Project (LAUSD Funded)** – Project design phase still underway. Estimated start date Summer/Fall 2020 and completion Spring/Summer 2021 (anticipated as a 10-month project). Many milestones still to be cleared before confidence in project being started at all becomes high. Temporary heating solution still be analyzed and planned by LAUSD.