

CBO REPORT BOARD OF TRUSTEES MEETING MAY 15, 2018

2017-2018

Cash Balances for PCHS at the end of April were \$7.8 million (\$7.1 million unrestricted and \$4.71 million in Fund 20.0-Lifetime Benefits Account, excluding outstanding loans from Permit account of \$1.2) March 2018 were \$8.4 million (\$7.8 million Unrestricted and \$5.35 million in Fund 20.0-Lifetime Benefits Account, excluding \$536k outstanding loan from Permit account).

The Track and Field Loan in the amount of \$649,881 was paid off in April from the Lifetime Benefits Account, as approved by the Board.

Attendance

The reported Month 8 attendance and ADA information, is attached on a separate report. The Submitted P-2 ADA to the CDE was 2,908.31. This ADA is the basis of our funding for the 2017-2018 school year. While this ADA is above the approved 2017-2018 ADA Budget of 2,854 set in June of last year, it is lower by 8 ADA from the last Budget projection used in the 2nd Interim and will result in approximately \$72,000 in lower revenue than last projected.

<u>Audit</u>

We have begun to plan our 2017-2018 Audit with our new firm of Nigro & Nigro. The initial phase of the work (Attendance & ASB) is set to begin on May 17th, the next two phases will be done in July and October 2018 respectively.

ASB

The following events are being planned for the final weeks of the Semester by:

- Senior prom this weekend
- Fundraisers during graduation
- Mixer on May 25th to network with other schools



CBO REPORT BOARD OF TRUSTEES MEETING MAY 15, 2018

Cafeteria

We met with the newly appointed Regional Manager and also with the Marketing Director of Chartwells and shared our thoughts on the strengths and improvements the 2017-2018 Food Service Program had. We hope to mutually continue the progress made into 2018-2019. At the moment of this report, I am actively working with Chartwells to consummate an agreement that will provide further growth opportunities for both organizations and continued increases in Student participation.

Special Ed SELPA (Option 3)

PCHS presented four requests for assistance to the COP Review Committee (totaling on unbudgeted and/or unforeseen expenses that were incurred in 2017-2018. If all are approved, PCHS may receive up to a maximum of \$170,119 (50% of requested amount). Additional COP meetings are also being held on May 25th, at which time potential 2017-2018 Step Grants (Round 3) may be known, as well as, preliminary estimates on SpED Funding for 2018-2019.

2018-2019

A couple of the Budget areas (Instructional Material-IMA & Textbooks) are being finalized by the Budget & Finance Committee this week and will be forwarded to the Board for their review and approval. The State of California's 2018-2019 Budget proposal is scheduled to go out this week and a detailed Budget forecast of the Education Funding will be received at a Conference being attended on May 22nd, as presented by School Services of California. This information will be incorporated into the entire, comprehensive budget currently under development.

PCHS ENROLLMENT and ADA BY MONTH P-2 2017-2018

Instructional Days	16	19	20	14	14	19	19	13	Total 134
	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	
Enrollment		******							
Regular	2,873	2,869	2,868	2,859	2,832	2,827	2,821	2,814	
Special Day	67	66	66	66	61	62	61	61	
Pali Academy	63	66	62	61	62	64	63	61	
Virtual	53	53	49	53	54	56	56	55	
· ·	3,056	3,054	3,045	3,039	3,009	3,009	3,001	2,991	3026
ADA									
Regular	44,947	52,550	55,406	38,685	38,473	51,208	50,716	34,956	
Special Day	1,010	1,158	1,213	855	818	1,079	1,056	729	
Pali Academy	903	1,148	1,169	778	780	1,076	1,088	728	
Virtual	807	986	951	735	675	1,018	1,054	689	
	47,667	55,842	58,739	41,053	40,746	54,381	53,914	37,102	
ADA (per month)	2,979.19	2,939.05	2,936.95	2,932.36	2,910.43	2,862.16	2,837.58	2,854.00	2,906.30 ADA to date
ADA %	97.5%	96.2%	96.5%	96.5%	96.7%	95.1%	94.6%	95.4%	2.02 NPS ADA
ADA by Type									2,908.31 Reportable P-2 ADA
Regular	97.8%	96.4%	96.6%	96.6%	97.0%	95.2%	94.6%	95.6%	95.9% (Excludes 5 NPS students)
Special Day	94.2%	92.3%	91.9%	92.5%	95.8%	93.1%	91.1%	91.9%	•
Pali Academy	89.6%	91.5%	94.3%	91.1%	89.9%	91.3%	90.9%	91.8%	
Virtual	95.2%	97.9%	97.0%	99.1%	89.3%	99.2%	99.1%	96.4%	

5/11/2018

PLEASE COMPLETE **For finance use only**

		rui iiilai	ce use only**					
Date	Vendor	Description of Expense	Cardholder	Requested By	Amount	Board Approval Required?	Resource	Budget Category
4/2/2018 HILTON HOTEL SAN DIEGO - 619-5643333, CA		CCSA Conference - Hotel	PAM MAGEE	A. Ilyas	0.01		0.0000.0	5220
4/2/2018 HILT	ON HOTEL SAN DIEGO - 619-5643333, CA	CCSA Conference - Hotel	PAM MAGEE	G. Wood	0.01		0.0000.0	5220
4/2/2018 HILT	ON HOTEL SAN DIEGO - 619-5643333, CA	CCSA Conference - Hotel	PAM MAGEE	P. Magee	0.01		62640.0	5220
4/2/2018 HILT	ON HOTEL SAN DIEGO - 619-5643333, CA	CCSA Conference - Hotel	PAM MAGEE	M. Bush	0.01		62640.0	5220
4/2/2018 HILT	ON HOTEL SAN DIEGO - 619-5643333, CA	CCSA Conference - Hotel	PAM MAGEE	C. Lee	0.01		62640.0	5220
4/2/2018 HILT	ON HOTEL SAN DIEGO - 619-5643333, CA	CCSA Conference - Hotel	PAM MAGEE	M. Cervantes	0.01		62640.0	5220
4/2/2018 HILT	ON HOTEL SAN DIEGO - 619-5643333, CA	CCSA Conference - Hotel	PAM MAGEE	R. Montz	303.23		0.0000	5220
4/2/2018 HILT	ON HOTEL SAN DIEGO - 619-5643333, CA	CCSA Conference - Hotel	PAM MAGEE	M. Rawson	606.45		0.0000.0	5220
4/2/2018 HILT	ON HOTEL SAN DIEGO - 619-5643333, CA	CCSA Conference - Hotel	PAM MAGEE	A. Nguyen	606.46		0.0000.0	5220
4/2/2018 HILT	ON HOTEL SAN DIEGO - 619-5643333, CA	CCSA Conference - Hotel	PAM MAGEE	M. Bush	909.69		62640.0	5220
4/3/2018 WEB	3*NETWORKSOLUTIONS - 888-6429675, FL	Website domain	PAM MAGEE	PAM MAGEE	39.99		0.0000.0	5310
4/3/2018 MAI	LCHIMP *MONTHLY - MAILCHIMP.COM, GA	e-mail blasts	PAM MAGEE	P. MAGEE	150.00		0.0000.0	5310
4/5/2018 RALE	PHS #0705 - PACIFIC PALIS, CA	admin meeting materials	PAM MAGEE	P. MAGEE	24.07		0.0000	4390
	PAL *REALTIMEMUS - 402-935-7733, NY	footloose keyboard	PAM MAGEE	E. Stoyanovich	375.00		ASB	musical
4/6/2018 DON	/INO'S 8546 - 310-473-6575, CA	Focus Group Traning - J. Nogera	PAM MAGEE	G. STEWART	139.81		20150.0	4390
4/6/2018 DON	/INO'S 8546 - 310-473-6575, CA	Focus Group Traning - J. Nogera	PAM MAGEE	G. STEWART	140.33		20150.0	4390
	AH'S-ONLINE CATERING - 180-022-4356, CO	Focus Group Traning - J. Nogera	PAM MAGEE	G. STEWART	158.74		20150.0	4390
4/9/2018 NOA	AH'S-ONLINE CATERING - 180-022-4356, CO	Focus Group Traning - J. Nogera	PAM MAGEE	G. STEWART	158.74		20150.0	4390
	STED TRANSLATIONS - DANVILLE, VA	Translation - Handbook to Spanish	PAM MAGEE	P. MAGEE	1,085.01		00000.0	5810
	/INO'S 8546 - 310-473-6575, CA	Student Equity Team Interviews	PAM MAGEE	P. MAGEE	308.74		20150.0	4390
	AH'S-ONLINE CATERING - 180-022-4356, CO	Focus Group Traning - J. Nogera	PAM MAGEE	G. STEWART	158.74		20150.0	4390
	CIAL EFFECTS UNLIMITE - 323-466-3361, CA	Footloose	PAM MAGEE	C. SMITH	425.29		ASB	DRAMA
	DPRYOR CAREERTRACK - 800-5563012, KS	PD - C. Herman	PAM MAGEE	C. HERMAN	199.00		00000.0	5220
	/INO'S 8546 - 310-473-6575, CA	TVN Mens Group	PAM MAGEE	G. STEWART	180.19		20150.0	4390
	W.VISTAPRINT.COM - 866-8593406, MA	Business Cards - Dr. Lee	PAM MAGEE	C. LEE	47.07		00000.0	4390
	THWES 5261411346794 - 800-435-9792, TX	Tideline	PAM MAGEE	D. CARINI	(70.96)		ASB	TIDELINE
	THWES 5261413509150 - 800-435-9792, TX	Tideline	PAM MAGEE	D. CARINI	(82.60)		ASB	TIDELINE
	THWES 5261411342607 - 800-435-9792, TX	Tideline	PAM MAGEE	D. CARINI	(97.97)		ASB	TIDELINE
	THWES 5261411342606 - 800-435-9792, TX	Tideline	PAM MAGEE	D. CARINI	(97.97)		ASB	TIDELINE
	RANDLY - DUBLIN 2	Shortening URLs	PAM MAGEE	J. ROEPEL	190.00		00000.0	4390
	azonPrime Membership - amzn.com/prme, WA	Prime Shipping	PAM MAGEE	P. MAGEE	14.22		0.0000.0	5920
	IS #2002 - SANTA MONICA, CA	admin meeting materials	PAM MAGEE	P. MAGEE	24.48		00000.0	4390
4/19/2018 VESTA *T-MOBILE - 888-278-3397, OR		J-110 Phone	PAM MAGEE	M. BUSH	115.30		65000.0	5890
	PHS #0705 - PACIFIC PALIS, CA	admin meeting materials	PAM MAGEE	P. MAGEE	15.16		00000.0	4390
· · · · · · · · · · · · · · · · · · ·	STED TRANSLATIONS - DANVILLE, VA	Translation - Handbook to Spanish	PAM MAGEE	P. MAGEE	1,085.00		00000.0	5810
· · · · · · · · · · · · · · · · · · ·	IRYARD BY MARRIOTT - NEW YORK, NY	Moot Court - Hotel	PAM MAGEE	L. SPIVAK	936.51		ASB	MOOT COUR
· · · · · · · · · · · · · · · · · · ·	IRYARD BY MARRIOTT - NEW YORK, NY	Moot Court - Hotel	PAM MAGEE	L. SPIVAK	1,248.68		ASB	MOOT COUR
	IRYARD BY MARRIOTT - NEW YORK, NY	Moot Court - Hotel	PAM MAGEE	L. SPIVAK	1,248.68		ASB	MOOT COUR
	/INO'S 8546 - 310-473-6575, CA	Fuerza - at risk men's group	PAM MAGEE	J. JIEMENEZ	142.35		20150.0	4390
	6 Dominos Pizza - PACIFIC PALIS, CA	LTSP	PAM MAGEE	P. MAGEE	112.97		20150.0	4390
	MINO'S 8546 - 310-473-6575, CA	LTSP	PAM MAGEE	P. MAGEE	213.56		20150.0	4390
	·		PAM MAGEE	L. SPIVAK			ASB	MOOT COUR
	JRYARD BY MARRIOTT - NEW YORK, NY	Moot Court - Hotel	PAM MAGEE	P. MAGEE	(936.51) 1,012.33		00000.0	4390
	AH'S-ONLINE CATERING - 180-022-4356, CO	Staff Appreciation lunch					00000.0 ASB	MOOT COUR
4/30/2018 COU	IRYARD BY MARRIOTT - NEW YORK, NY	Moot Court - Hotel	PAM MAGEE	L. SPIVAK	1,248.68		ASB	IVIOUT COUR

Grand Total

12,338.52