



PALISADES

CHARTER HIGH SCHOOL

CBO REPORT BOARD OF TRUSTEES MEETING APRIL 17, 2018

2017-2018

Cash Balances for PCHS at the end of March were \$8.4 million (\$7.8 million unrestricted and \$5.35 million in Fund 20.0-Lifetime Benefits Account, excluding outstanding loan from Permit account) February 2018 were \$7.3 million (\$6.6 million Unrestricted and \$5.35 million in Fund 20.0-Lifetime Benefits Account, excluding outstanding loan from Permit account) .

After many years of concerns expressed by charters within LAUSD regarding the timing of reporting of Unaudited Actuals and Budget Reports to LAUSD, they have officially moved the reporting dates by 15 days (20% more time) for all charters. PCHS was at the forefront of this initiative and was recognized by a broader group of Charter Executives at the recent SpED Option 3 meeting.

We had also included a 3 year cash flow statement by month, based upon the 2nd interim report projections and the multi-year projections. This report will be discussed separately under Agenda item VIII.B.

Attendance

The reported Month 7 attendance and ADA information, excluding Non- Public School Students is attached on a separate report. ADA has declined in the month and efforts are being made to increase ADA to the projected level of 2,916. ADA funding for the year will be based upon the P-2 ADA which is calculated after Month 8 (period ending April 13, 2018). The P-2 ADA report will be filed by the end of the month with the CDE.

Audit

We have begun to plan our 2017-2018 Audit with our new firm of Nigro & Nigro. The initial phase of the work (Attendance & ASB) will begin in May, the next two phases will be done in July and October 2018 respectively.



**CBO REPORT
BOARD OF TRUSTEES MEETING
APRIL 17, 2018**

Cafeteria

The updated PCHS results through February 2018 are attached. Student participation continues to be strong compared to prior year. We are working with Chartwells' management to prepare a bid and propose a contract to the organization for the May 2018 meeting. We met with the newly appointed Regional Vice President and shared our thoughts on the strengths and improvements the 2017-2018 Food Service Program had. We hope to mutually continue the progress made into 2018-2019. A new regional manager will also be appointed by Chartwells to address and service PCHS' future needs.

Special Ed SELPA (Option 3)

PCHS presented, as Fiscal Co-Chair, the COP 2017-2018 budget and recommendations for additional Step Grants to all Option 3 schools. These additional grants were approved by the Executive Board and will result in approximately \$28,000 in additional funding that will be applied to offset current levels of spending.

ASB

The following events are in the works for ASB this Spring:

- 2018-2019 ASB Budget planning is underway
- Spring Musical (Footloose) is underway
- ASB Elections were held last week

**PCHS
ENROLLMENT and ADA
BY MONTH BY CATEGORY
2017-2018**

Instructional Days	16	19	20	14	14	14	19	19	Total
	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 7	121
Enrollment									
Regular	2,873	2,869	2,864	2,859	2,830	2,824	2,818		
Special Day	67	66	66	66	61	62	61		
Pali Academy	63	66	62	61	62	64	63		
Virtual	53	53	53	53	57	59	59		
	3,056	3,054	3,045	3,039	3,010	3,009	3,001		3031
ADA									
Regular	44,947	52,550	55,328	38,685	38,447	51,167	50,716		
Special Day	1,010	1,158	1,213	855	819	1,081	1,059		
Pali Academy	903	1,148	1,169	778	780	1,076	1,088		
Virtual	807	986	1,029	735	719	1,059	1,103		
	47,667	55,842	58,739	41,053	40,765	54,383	53,966		
ADA (per month)	2,979.19	2,939.05	2,936.95	2,932.36	2,911.79	2,862.26	2,840.32	2,912.52	ADA to date
ADA %	97.5%	96.2%	96.5%	96.5%	96.7%	95.1%	94.6%	96.1%	(Excludes 5 NPS students)
ADA by Type									
Regular	97.8%	96.4%	96.6%	96.6%	97.0%	95.2%	94.7%		
Special Day	94.2%	92.3%	91.9%	92.5%	95.9%	93.3%	91.4%		
Pali Academy	89.6%	91.5%	94.3%	91.1%	89.9%	91.3%	90.9%		
Virtual	95.2%	97.9%	97.1%	99.1%	90.1%	97.8%	98.4%		

PLEASE COMPLETE

For finance use only

Date	Vendor	Description of Expense	Cardholder	Requested By	Amount	Board Approval Required?	Resource	Budget Category
3/30/2018	LATE FEE		PAM MAGEE	P. Magee	39.00		00000.0	4390
3/1/2018	PAVILION #2231 - SANTA MONICA, CA	Admin Meeting Materials	PAM MAGEE	A. Nguyen	25.87		00000.0	5920
3/1/2018	THE UPS STORE 1787 - PACIFIC PALIS, CA	HR Mailings	PAM MAGEE	B. Kolavo	12.73		00000.0	5920
3/1/2018	MARRIOTT ANAHEIM - ANAHEIM, CA	DECA State Conference	PAM MAGEE	B. Kolavo	5,115.50		ASB	DECA
3/2/2018	8546 Dominos Pizza - PACIFIC PALIS, CA	TVN - Men's Group	PAM MAGEE	G. Stewart	109.40		20150.0	4390
3/2/2018	SCOUTHWEST 5260155854005 - 800-435-9792, TX	Sacramento trip - CANCEL	PAM MAGEE	P. Magee	(267.98)		00000.0	5220
3/2/2018	ASCA - 703-683-2722, VA	membership dues	PAM MAGEE	P. Magee	369.00		00000.0	5310
3/2/2018	MAILCHIMP *MONTHLY - MAILCHIMP.COM, GA	e-mail blasts	PAM MAGEE	P. Magee	150.00		00000.0	5310
3/5/2018	DOMINO'S 8546 - 310-473-6575, CA	Fuerra Unida Lunch	PAM MAGEE	J. Jimenez	232.93		20150.0	4390
3/6/2018	COMFORT INN & SUITES - ROCKLIN, CA	CA Student Mental Wellness Conference - Hotel	PAM MAGEE	M. Bush	248.44		65000.0	5220
3/6/2018	COMFORT INN & SUITES - ROCKLIN, CA		PAM MAGEE	C. Lee	248.44		62640.0	5220
3/6/2018	JEtblUE 2792195485850 - SALT LAKE CTY, UT	VEI Business Competition	PAM MAGEE	B. Kolavo	474.90		ASB	VEI
3/6/2018	JEtblUE 2792195487583 - SALT LAKE CTY, UT	VEI Business Competition	PAM MAGEE	B. Kolavo	609.90		ASB	VEI
3/6/2018	JEtblUE 2792195487583 - SALT LAKE CTY, UT	VEI Business Competition	PAM MAGEE	B. Kolavo	933.20		ASB	VEI
3/6/2018	JEtblUE 2792195488435 - SALT LAKE CTY, UT	VEI Business Competition	PAM MAGEE	B. Kolavo	1,005.24		ASB	VEI
3/6/2018	JEtblUE 2792195488435 - SALT LAKE CTY, UT	VEI Business Competition	PAM MAGEE	B. Kolavo	1,423.10		ASB	VEI
3/6/2018	JEtblUE 2792195490574 - SALT LAKE CTY, UT	VEI Business Competition	PAM MAGEE	B. Kolavo	1,423.10		ASB	VEI
3/6/2018	JEtblUE 2792195492002 - SALT LAKE CTY, UT	VEI Business Competition	PAM MAGEE	B. Kolavo	1,759.17		ASB	VEI
3/7/2018	PAVILION #2231 - SANTA MONICA, CA	Admin Meeting Materials	PAM MAGEE	P. Magee	2,053.03		00000.0	4390
3/7/2018	TOTALVPRMOTIONAL.COM - 567-890-6042, OH	Ambassador Lanyard	PAM MAGEE	P. Magee	23.68		00000.0	4390
3/7/2018	TOTALVPRMOTIONAL.COM - 567-890-6042, OH	Ambassador Lanyard	PAM MAGEE	P. Magee	26.00		00000.0	4390
3/9/2018	8546 Dominos Pizza - 310-473-6575, CA	Fuerra Unida Lunch	PAM MAGEE	P. Magee	176.00		00000.0	4390
3/12/2018	SAN JOAQUIN COUNTY OFF - 209-4684800, CA	EDJOIN Subscription	PAM MAGEE	J. Jimenez	215.05		20150.0	4390
3/12/2018	HOTELS.COM145170274322 - HOTELS.COM, WA	Sacramento trip - CANCEL	PAM MAGEE	A. Nguyen	750.00		00000.0	5310
3/12/2018	VISTAPR*vistaprint.com - 866-8936743, MA	Business Cards - J. Roepel	PAM MAGEE	P. Magee	(360.32)		00000.0	5220
3/13/2018	NOAH'S-ONLINE CATERING - 180-022-4356, CO	WASC Training Prep	PAM MAGEE	J. Roepel	25.97		00000.0	4390
3/14/2018	UNIVERSALCLASS.COM - 844-404-0102, FL	PD Training	PAM MAGEE	P. Magee	109.90		00000.0	4390
3/14/2018	UNIVERSALCLASS.COM - 844-404-0102, FL	PD Training	PAM MAGEE	C. Rhin	75.00		00000.0	5220
3/15/2018	DOMINO'S 8546 - 310-473-6575, CA	LTPS	PAM MAGEE	A. Nguyen	189.00		00000.0	5220
3/19/2018	WYNDHAM SANTA MONICA@THP - SANTA MONICA, CA	WASC Committee Hotel	PAM MAGEE	P. Magee	136.11		20150.0	4390
3/20/2018	HVALIT REGENCY SACRAMENTO - SACRAMENTO, CA	ACADEC - Hotel	PAM MAGEE	P. Magee	8,626.35		00000.0	5220
3/21/2018	JOANN STORES*JOANN.COM - 888-739-4120, OH	Admin Meeting Materials	PAM MAGEE	J. Jimenez	2,525.25		00000.0	4390
3/21/2018	JOANN STORES*JOANN.COM - 888-739-4120, OH	Knitting Supplies	PAM MAGEE	P. Magee	31.00		00000.0	4390
3/23/2018	DOMINO'S 8546 - PACIFIC PALIS, CA	ambassadors lunch	PAM MAGEE	K. Newbill	250.43		00000.0	4300
3/23/2018	DOMINO'S 8546 - PACIFIC PALIS, CA	ambassadors lunch	PAM MAGEE	P. Magee	28.23		00000.0	4390
3/23/2018	EXPEDIA 7338932305730 - EXPEDIA.COM, WA	Moot Court- Hotels	PAM MAGEE	P. Magee	114.54		00000.0	4390
3/23/2018	EXPEDIA 7338932305730 - EXPEDIA.COM, WA	Moot Court- Hotels	PAM MAGEE	L. Spivack	(57.74)		ASB	Moot court
3/23/2018	EXPEDIA 7338932305730 - EXPEDIA.COM, WA	Moot Court- Hotels	PAM MAGEE	L. Spivack	1,091.82		ASB	Moot court
3/26/2018	AMERICAN AIRRO017086701279 - FORT WORTH, TX	Moot Court - Airline Tickets	PAM MAGEE	L. Spivack	397.60		ASB	Moot court
3/26/2018	AMERICAN AIRRO017086701280 - FORT WORTH, TX	Moot Court - Airline Tickets	PAM MAGEE	L. Spivack	397.60		ASB	Moot court
3/26/2018	AMERICAN AIRRO017086701281 - FORT WORTH, TX	Moot Court - Airline Tickets	PAM MAGEE	L. Spivack	397.60		ASB	Moot court
3/26/2018	AMERICAN AIRRO017086701282 - FORT WORTH, TX	Moot Court - Airline Tickets	PAM MAGEE	L. Spivack	397.60		ASB	Moot court
3/26/2018	AMERICAN AIRRO017086701283 - FORT WORTH, TX	Moot Court - Airline Tickets	PAM MAGEE	L. Spivack	397.60		ASB	Moot court
3/26/2018	AMERICAN AIRRO017086701284 - FORT WORTH, TX	Moot Court - Airline Tickets	PAM MAGEE	L. Spivack	397.60		ASB	Moot court
3/26/2018	AMERICAN AIRRO012179858721 - FORT WORTH, TX	Moot Court - Airline Tickets	PAM MAGEE	L. Spivack	397.60		ASB	Moot court
3/26/2018	AMERICAN AIRRO012179858722 - FORT WORTH, TX	Moot Court - Airline Tickets	PAM MAGEE	L. Spivack	397.60		ASB	Moot court
3/26/2018	AMERICAN AIRRO012179858723 - FORT WORTH, TX	Moot Court - Airline Tickets	PAM MAGEE	L. Spivack	397.60		ASB	Moot court
3/26/2018	AMERICAN AIRRO012179858724 - FORT WORTH, TX	Moot Court - Airline Tickets	PAM MAGEE	L. Spivack	397.60		ASB	Moot court
3/28/2018	HOSTMYSITE.COM - 302-7314948, DE	Windows pro database subscription	PAM MAGEE	P. Magee	(159.33)		00000.0	5310

Palisades Charter High School
Credit Card Reconciliation Form
For the Period of: 03/01/18 - 03/31/18

PLEASE COMPLETE

For finance use only

Date	Vendor	Description of Expense	Cardholder	Requested By	Amount	Board Approval Required?	Resource	Budget Category
3/28/2018	HYATT REGENCY SACRAMENTO - SACRAMENTO, CA	ACADEC - Hotel	PAMI MAGEE	J. Jiemenez	4.00		00000.0	5220
3/28/2018	HYATT REGENCY SACRAMENTO - SACRAMENTO, CA	ACADEC - Hotel	PAMI MAGEE	J. Jiemenez	20.00		00000.0	5220
3/30/2018	HILTON HOTEL SAN DIEGO - 619-5643333, CA	CCSA Conference - Hotel	PAMI MAGEE	A. Ilyas	606.45		00000.0	5220
3/30/2018	HILTON HOTEL SAN DIEGO - 619-5643333, CA	CCSA Conference - Hotel	PAMI MAGEE	G. Wood	606.45		00000.0	5220
3/30/2018	HILTON HOTEL SAN DIEGO - 619-5643333, CA	CCSA Conference - Hotel	PAMI MAGEE	P. Magee	606.45		00000.0	5220
3/30/2018	HILTON HOTEL SAN DIEGO - 619-5643333, CA	CCSA Conference - Hotel	PAMI MAGEE	M. Bush	606.45		00000.0	5220
3/30/2018	HILTON HOTEL SAN DIEGO - 619-5643333, CA	CCSA Conference - Hotel	PAMI MAGEE	C. Lee	606.45		00000.0	5220
3/30/2018	HILTON HOTEL SAN DIEGO - 619-5643333, CA	CCSA Conference - Hotel	PAMI MAGEE	M. Cervantes	606.45		40350.0	5220

Grand Total 35,997.51

Palisades Charter High School
Professional Development Program
Expense Summary
2017-2018

Sum of Amount	Column Labels				General Fund	LCAP	PERKINS	PERKINS	SPECIAL ED	TITLE 1	TITLE 2	Grand Total
Row Labels	COLLEGE READINESS	CTE	ED EFFECTIVENESS									
Conference												
ADELINA ALEMAN			110.00							552.00		110.00
ALDERSGATE RETREAT CENTER												552.00
AP INSTITUTE			795.00									795.00
BIRMINGHAM COMMUNITY CHARTER H.S				645.00								645.00
BRAD KOLAVO							121.55					121.55
CAASPP INSTITUTE							790.00				600.00	790.00
CALCP/CAROCP CONFERENCE									605.00			605.00
CALIFORNIA ASSOCIATION FOR												3,745.00
CALIFORNIA CHARTER SCHOOL CONFERENCE			1,100.00	2,645.00							225.00	225.00
CALIFORNIA CONSORTIUM INDEPENDENT STUDY									13.95			13.95
CAROLIN HERRMANN					300.00							300.00
CASBO CENTINELA-SOUTH BAY SUBSECTION					8,000.00							12,500.00
CORE INNOVATE, INC.			4,500.00	275.00								275.00
CSADA				941.58								941.58
DAVID MOO				1,080.00								1,080.00
DISCOVER YOUR PERSONALITY - 85				395.00								395.00
EB CRITICAL CHARTER S - 801-41									396.46			396.46
ELA/ELD Framework Institute				695.00								695.00
EVENT MGMT CITYCAREERFAI - 562				2.42								2.42
EXPEDIA 7288633297240 - EXPEDI				550.00								550.00
FALLBROOK UNION ELEM SCHOOL DISTRICT				(249.00)				149.00		299.00		199.00
FRED PRYOR SEMINARS												151.74
GIRL DRAMA SEMINAR			151.74					(12.00)				(12.00)
GRANT SMITH				451.50								451.50
HAMPTON INN LINO LAK - 763-746												-
HILTON HOTEL SAN DIEGO - 619-5				750.00								750.00
INFINITE CAMPUS												85.00
JENNIFER PEEKS			85.00									130.00
JILL BARKER					130.00					651.49		651.49
JOEL JIMENEZ												341.22
KARINEH M. MASIHI		191.22	150.00									(250.00)
KARYN NEWBILL				(250.00)								45.00
LA COUNTY OFFICE OF ED - 562-8						45.00						325.00
LACOE				325.00								800.00
LAEP				800.00								50.00
LISA SAXON				50.00					97.56			97.56
MARY BUSH									59.17	292.00		351.17
MYRNA CERVANTES								1,705.00				1,705.00
NBI							180.39					180.39
OMNI RANCHO LAS PALMAS - RANCH												1,399.93
PESI INC			1,399.93									425.00
SARAH CROMPTON				425.00								3,000.00
SMALL AXE GROUP LLC				3,000.00								135.19
SPIRIT AIRL 4870157329656 - MI					135.19							3,245.00
THE BOOMERANG PROJECT		3,245.00										748.00
THINKING COLLABORATIVE				748.00								161.80
UNITED 0168646972961 - 800-932					161.80							40,504.95
Conference Total	3,245.00	191.22	13,639.67	16,658.49	45.00	1,091.94		1,953.51	2,264.12	1,416.00		
Food/Hospitality												10,437.50
CHARTWELLS DINING SERVICE				6,812.00	3,625.50							787.75
DIDDY RIESE COOKIES					787.75							205.23
FIESTA FEAST - PACIFIC PALIS,				205.23								100.99
GELSON'S MARKETS #7 - PACIFIC					100.99							68.15
KREATION 1202 ABBOTT KI - VENI					68.15							316.97
PINOCCHIO IN CUCINA - PACIFIC					316.97							64.46
SUBWAY 03016888 - PACIFIC PALI				64.46								590.62
DOMINOS PIZZA				107.05	483.57							622.16
NOAHS ONLINE CATERING				258.10	364.06							13,193.83
Food/Hospitality Total				7,446.84	5,746.99							
Salaries												3,268.97
PERKINS CTE - SUB TIME								3,268.97				28,386.20
PLC PULLOUT - SUB TIME				28,386.20							4,705.89	4,705.89
TITLE 2 - SUB TIME											4,705.89	36,361.06
Salaries Total				28,386.20				3,268.97			4,705.89	
Supplies												342.52
AMAZON MKTPLACE PMTS - AMZN.CO					342.52							2,083.68
STAPLES ADVANTAGE				753.20	1,330.48							-
THE TABLE GROUP - 510-596-9296					-							546.81
WELDON, WILLIAMS & LICK, INC.					546.81							2,973.01
Supplies Total				753.20	2,219.81							
Grand Total	3,245.00	191.22		50,225.91	24,625.29	45.00	1,091.94	3,268.97	1,953.51	2,264.12	6,121.89	93,032.85

