

Palisades Charter High School

REQUEST FOR APPROVAL OF SCHOOL-ORGANIZED TRIP FOR STUDENTS

Check the appropriate box: [X] Field Trip [] School Journey [] Curricular Trip [] Athletic Trip
[] Curricular Buss Tour [] OTHER (Describe)

Name of Employee Certified X
School: Palisades Charter High School Supervising trip Kolavo/TBD Non-Cert.
Telephone Number (310) 230-6623 Grade levels (Circle) 9 10 11 12 OTHER

- 1. Destination 711 12th Ave Are admission fees charged? Yes X No
2. Dates of Trips Sun April 15 to Thurs April 19 3. Number of Students 20 Number of adults 2
4. Name and employee number of employee who will go on trip: Brad Kolavo
5. Substitute required? Yes X No How Many? 2 Source of funds CTE
6. Time schedule required by school: Leave School Sun 4/15 - by plane Arrive destination 4/15
Leave destination Thurs 4/19 Return school Thurs 4/19
7. Duration of trip: Less than one day One day Overnight X (if overnight, how many days?) 4
8. Method of transportation: School bus (indicate number required) Walking Automobile
Public Carrier: airplane X boat bus train other (explain)
to be booked
9. Brief description of educational benefit to be derived form this activity. Please state specifically as an instructional objective (not required for athletic trips of Youth Services Activities) The students will compete in business competitions, leadership events, and professional networking, rising talent from middle and high schools around the world display professional skills & business acumen they have developed by running a VE company during the school year.
10. Source of funds for trip

NOTE: It is illegal to charge students or parents for participation in any activity for which ADA will be taken.

- 11. Have the locations of the nearest emergency facilities been obtained? Yes X No
12. Have forms for parent's or guardian's permission been obtained? Yes in progress No
13. If hiking or camping activity:
a. Have the ranger, sheriff, police or other emergency personnel been notified of intent to be in the area?
Yes No
b. Has the area been checked for potential hazards? Yes No
c. Has the School Police Department been notified of the trip? Yes No

APPROVALS:

Principal or Asst. Principal [Signature] Date: 2/13/18

Board of Trustees* Date:

* ONLY TRIPS INVOLVING SITES NOT ON APPROVED LIST MUST BE PROCESSED THROUGH THE PALISADES CHARTER HIGH SCHOOL BOARD OF TRUSTEES.