

Palisades Charter High School

REQUEST FOR APPROVAL OF SCHOOL-ORGANIZED TRIP FOR STUDENTS

Check the appropriate box: [X] Field Trip [] School Journey [] Curricular Trip [] Athletic Trip [] Curricular Buss Tour [] OTHER (Describe) _____

Name of School: Palisades Charter High School Employee: David Carini Certified [X] Non-Cert. [] Supervising trip: _____

Telephone Number: (310) 230-6623 Grade levels (Circle) 9 10 11 12 OTHER 10-12

1. Destination: San Francisco Are admission fees charged? Yes [X] No []
2. Dates of Trips: April 11-14 3. Number of Students: 20 Number of adults: 2
4. Name and employee number of employee who will go on trip: David Carini and Bradley Kolavo

5. Substitute required? Yes [X] No [] How Many?: 2 Source of funds: Tideline Funds/P

6. Time schedule required by school: Leave School: April 11 after School Arrive destination: _____
Leave destination: _____ Return school: April 14 (Saturday)

7. Duration of trip: Less than one day [] One day [] Overnight [X] (if overnight, how many days?): 3 Nights

8. Method of transportation: School bus (indicate number required) [] Walking [] Automobile []
Public Carrier: airplane [] boat [] bus [] train [] other [X] (explain) plane

9. Brief description of educational benefit to be derived from this activity. Please state specifically as an instructional objective (not required for athletic trips of Youth Services Activities) The students will be attending a National Journalism Conference to compete for writing awards and partake in discussion panels with professional journalists

10. Source of funds for trip: Tideline/Parents

NOTE: It is illegal to charge students or parents for participation in any activity for which ADA will be taken.

11. Have the locations of the nearest emergency facilities been obtained? Yes [X] No []

12. Have forms for parent's or guardian's permission been obtained? Yes [] No [X]

- 13. If hiking or camping activity:
a. Have the ranger, sheriff, police or other emergency personnel been notified of intent to be in the area? Yes [] No []
b. Has the area been checked for potential hazards? Yes [] No []
c. Has the School Police Department been notified of the trip? Yes [] No []

APPROVALS:

Principal or Asst. Principal _____ Date: _____

Board of Trustees* _____ Date: _____

* ONLY TRIPS INVOLVING SITES NOT ON APPROVED LIST MUST BE PROCESSED THROUGH THE PALISADES CHARTER HIGH SCHOOL BOARD OF TRUSTEES.