

Palisades Charter High School

REQUEST FOR APPROVAL OF SCHOOL-ORGANIZED TRIP FOR STUDENTS

Check the appropriate box: [] Field Trip [] School Journey [] Curricular Trip [] Athletic Trip [] Curricular Buss Tour [x] OTHER (Describe) JSA Convention

Name of School: Palisades Charter High School Employee: Jeanne Saiza Certified [x] Non-Cert. [] Telephone Number: (310) 230-6623 Grade levels (Circle) 9 10 11 12 OTHER all

- 1. Destination Warner Center Marriott Are admission fees charged? Yes [x] No []
2. Dates of Trips 10/28-10/29/2017 3. Number of Students 15 Number of adults 2
4. Name and employee number of employee who will go on trip: Jeanne Saiza and Peyman Nazarian
5. Substitute required? Yes [] No [x] How Many? Source of funds students/fundrai
6. Time schedule required by school: Leave School n/a Arrive destination 9:00 AM
7. Duration of trip: Less than one day [] One day [] Overnight [x] (if overnight, how many days?) 2
8. Method of transportation: School bus (indicate number required) [] Walking [] Automobile [x]
9. Brief description of educational benefit to be derived form this activity. Please state specifically as an instructional objective (not required for athletic trips of Youth Services Activities) The students will debate current events and politics
10. Source of funds for trip

NOTE: It is illegal to charge students or parents for participation in any activity for which ADA will be taken.

- 11. Have the locations of the nearest emergency facilities been obtained? Yes [x] No []
12. Have forms for parent's or guardian's permission been obtained? Yes [x] No []
13. If hiking or camping activity:
a. Have the ranger, sheriff, police or other emergency personnel been notified of intent to be in the area? Yes [] No []
b. Has the area been checked for potential hazards? Yes [] No []
c. Has the School Police Department been notified of the trip? Yes [] No []

APPROVALS:

Principal or Asst. Principal [Signature] Date: 9/11/2017

Board of Trustees* [] Date: []

* ONLY TRIPS INVOLVING SITES NOT ON APPROVED LIST MUST BE PROCESSED THROUGH THE PALISADES CHARTER HIGH SCHOOL BOARD OF TRUSTEES.