

Palisades Charter High School

REQUEST FOR APPROVAL OF SCHOOL-ORGANIZED TRIP FOR STUDENTS

Check the appropriate box: [] Field Trip [] School Journey [X] Curricular Trip [] Athletic Trip [] Curricular Buss Tour [X] OTHER (Describe) Choir Tour

Name of School: Palisades Charter High School Employee: Joshua Elson Certified [X] Non-Cert. [] Telephone Number: (310) 230-6623 Grade levels (Circle) 9 [] 10 [X] 11 [] 12 [] OTHER []

1. Destination: San Francisco Are admission fees charged? Yes [] No [X]
2. Dates of Trips: May 14th-17th 3. Number of Students: 55 Number of adults: 3-4
4. Name and employee number of employee who will go on trip: Joshua Elson

5. Substitute required? Yes [X] No [] How Many? [] Source of funds: TBA

6. Time schedule required by school: Leave School 8:30am 5-14-17 Arrive destination []
Leave destination [] Return school 10:00pm 5-17-17

7. Duration of trip: Less than one day [] One day [] Overnight [X] (if overnight, how many days?) 4

8. Method of transportation: School bus (indicate number required) [] Walking [] Automobile []
Public Carrier: airplane [] boat [] bus [X] train [] other [] (explain) []

9. Brief description of educational benefit to be derived from this activity. Please state specifically as an instructional objective (not required for athletic trips of Youth Services Activities) The students will perform at various venues throughout the bay area, as well as a nationally recognized conference for abused or neglected children.

10. Source of funds for trip: STUDENT FUNDRAISING, STUDENT DONATIONS, BOOSTER CLUB

NOTE: It is illegal to charge students or parents for participation in any activity for which ADA will be taken.

11. Have the locations of the nearest emergency facilities been obtained? Yes [X] No []

12. Have forms for parent's or guardian's permission been obtained? Yes [] No []

13. If hiking or camping activity:
a. Have the ranger, sheriff, police or other emergency personnel been notified of intent to be in the area? Yes [] No []
b. Has the area been checked for potential hazards? Yes [X] No []
c. Has the School Police Department been notified of the trip? Yes [X] No []

APPROVALS: Principal or Asst. Principal: Pam Mafie Date: 3/2/2017
Board of Trustees* Date: []

* ONLY TRIPS INVOLVING SITES NOT ON APPROVED LIST MUST BE PROCESSED THROUGH THE PALISADES CHARTER HIGH SCHOOL BOARD OF TRUSTEES.