

Palisades Charter High School

REQUEST FOR APPROVAL OF SCHOOL-ORGANIZED TRIP FOR STUDENTS

Check the appropriate box: [ ] Field Trip [ ] School Journey [X] Curricular Trip [ ] Athletic Trip [ ] Curricular Buss Tour [ ] OTHER (Describe) \_\_\_\_\_

Name of Employee N. Fracchiolla Certified [X] School: Palisades Charter High School Supervising trip N. Fracchiolla Non-Cert. \_\_\_\_\_ Telephone Number (310) 230-6623 Grade levels (Circle) 9 10 11 12 OTHER \_\_\_\_\_

- 1. Destination STN at Anaheim Hilton Are admission fees charged? Yes [X] No \_\_\_\_\_
2. Dates of Trips March 28-31 3. Number of Students 26 Number of adults 2
4. Name and employee number of employee who will go on trip: Nancy Fracchiolla, Chris Barton, David Carini
5. Substitute required? Yes [X] No \_\_\_\_\_ How Many? \_\_\_\_\_ Source of funds Money determined
6. Time schedule required by school: Leave School 8:00 am Arrive destination 10:00 am Leave destination 3:00 pm Return school 5:00 pm
7. Duration of trip: Less than one day \_\_\_\_\_ One day \_\_\_\_\_ Overnight [X] (if overnight, how many days?) 4
8. Method of transportation: School bus (indicate number required) \_\_\_\_\_ Walking \_\_\_\_\_ Automobile \_\_\_\_\_ Public Carrier: airplane \_\_\_\_\_ boat \_\_\_\_\_ bus [X] train \_\_\_\_\_ other \_\_\_\_\_ (explain) \_\_\_\_\_

9. Brief description of educational benefit to be derived from this activity. Please state specifically as an instructional objective (not required for athletic trips of Youth Services Activities) The students will compete in the STN

(STUDENT TELEVISION COMPETITION) National Competition. In the past they have won thousands of dollars in equipment and travel and world experience

10. Source of funds for trip STUDENTS PAY, BUSSTEPS

NOTE: It is illegal to charge students or parents for participation in any activity for which ADA will be taken.

- 11. Have the locations of the nearest emergency facilities been obtained? Yes [X] No \_\_\_\_\_
12. Have forms for parent's or guardian's permission been obtained? Yes in process No \_\_\_\_\_
13. If hiking or camping activity:
a. Have the ranger, sheriff, police or other emergency personnel been notified of intent to be in the area? Yes \_\_\_\_\_ No \_\_\_\_\_
b. Has the area been checked for potential hazards? Yes \_\_\_\_\_ No \_\_\_\_\_
c. Has the School Police Department been notified of the trip? Yes \_\_\_\_\_ No \_\_\_\_\_

APPROVALS: Principal or Asst. Principal Pam Mayer Date: 4/25/17 Board of Trustees\* \_\_\_\_\_ Date: \_\_\_\_\_

\* ONLY TRIPS INVOLVING SITES NOT ON APPROVED LIST MUST BE PROCESSED THROUGH THE PALISADES CHARTER HIGH SCHOOL BOARD OF TRUSTEES.

cc: BOT

cc: superintendent

OVERNIGHT