



**Palisades Charter High School**

15777 Bowdoin St. • Pacific Palisades • California 90272

(310) 230-6623 • FAX (310) 454-6328

**CONFERENCE/TRAVEL REQUEST FORM**

Employee Attendee(s) Name(s): Pam Magee  
 Department/Site: Administration/EDP Date of Request: August 20, 2024  
 Name of Conference/Activity: SXSW Edu  
 Organization/Company Holding the Conference/Activity: SXSW-Education  
 Location of Conference/Activity: Austin, TX Date(s) of Conference/Activity: March 3-6, 2025  
 Purpose/Rationale (How will this conference/activity be of value to the school?):  
Focus on leadership for tomorrow, reimagined workplace, education innovation

Cost Estimate (if one form is being submitted for multiple people, be sure to include all costs for all individuals):				Pali to Pay Directly	Reimbursement Requested	Cost
<b>Estimated Expenditures</b>						
Conference Registration	<u>1</u> people	@ \$ <u>545</u> per person		\$ <u>545</u>		\$ <u>545</u> -
Certificated Substitute(s)	<u>    </u> days	@ <u>    </u> per day (sal. & stat. ben.)				\$ -
Travel - Mileage	<u>    </u> miles	@ \$ 0.625 per mile				\$ -
Travel - Airfare	<u>1</u> people	@ \$ - per person		\$ <u>200.00</u>		\$ <u>200</u> -
Travel - Ride Sharing Svs/Taxi/Shuttle	Type total amount into "cost" cell			\$ <u>100</u>		\$ <u>100</u> -
Lodging	<u>4</u> nights	@ \$ <u>210</u> per night	Conference rate	\$ <u>840.00</u>		\$ <u>840</u> -
Meals	<u>4</u> Breakfasts	@ \$ 10.00 per meal		<u>40</u>		\$ <u>160</u> -
	<u>4</u> Lunches	@ \$ 10.00 per meal		<u>40</u>		
	<u>4</u> Dinners	@ \$ 20.00 per meal		<u>80</u>		
Other (Parking, Tolls, Conference Materials, etc.) - please list below:						\$ -
<b>TOTAL APPROXIMATE COST</b>						\$ <u>1845</u> -
<b>AMOUNT APPROVED</b>						

without prior approval from an administrator. Upon returning from an approved event, attendee must submit an itemized Request for Reimbursement and/or a Mileage Report & Reimbursement Claim form with a copy of this form, the activity agenda/program, and all original itemized receipts for any out of pocket expenses to supervisor within 3 to 5 days of return. Expenses submitted without original itemized receipts will not be reimbursed.

Requestor Signature: Pam Magee

Executive Director Approval: \_\_\_\_\_ Date: \_\_\_\_\_  
 Funding Source: \_\_\_\_\_ SACS Code: \_\_\_\_\_  
 Will costs be reimbursed by another organization? Yes/No If so, what organization? \_\_\_\_\_  
 Board of Trustee/Designee Approval: \_\_\_\_\_ Date: \_\_\_\_\_  
 Board Approval Date (if applicable): \_\_\_\_\_ Business Office Review \_\_\_\_\_  
 (initial) (date)

**Navigation**

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Photo by Tico Mendoza

# SXSW EDU BADGE

March 3-6, 2025 in Austin, TX

\$545.00

1 ▼

Buy Now

The SXSW EDU Conference & Festival features four days of compelling content for education professionals, industry leaders, and policymakers looking to connect, collaborate, create and change how we teach and learn.

Your 2025 SXSW EDU Badge is your all-access pass to the event including:

- Inspirational daily keynotes and thought-provoking featured sessions
- 300+ sessions and workshops spanning 12 thematic tracks
- Compelling film screenings paired with exclusive Q&As
- Series of performances with workshops or extended Q&As
- Podcast Stage featuring podcasts recorded in front of a live audience
- Dynamic Expo with interactive exhibits, a startup village, programming, and more
- Launch Competition featuring cutting-edge education startups
- Student Impact Challenge showcasing high school student changemakers
- Mentorship opportunities featuring one-on-one mentor sessions and group roundtable discussions
- Networking events in the form of socials, lounges, meet ups, parties, and more
- Access to the digital networking platform exclusively for registrants
- Professional development including opportunities for local educators to receive continuing professional education credits by attending accredited sessions

Join education's most energetic and passionate leaders, March 3-6, 2025 in Austin, Texas.

\*\* Register early to lock in the lowest SXSW EDU rate of the season.\*\*

[Student](#) and [Group Rates](#) are also available.

You can buy now, pay later with PayPal. Just use the PayPal option when checking out. Find out more at [paypal.com](https://www.paypal.com)

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## SXSW EDU BADGE

\$545.00

1 ▼

Buy Now

A fascinating realization you make after spending a week at SXSW EDU surrounded by teachers, superintendents, provosts and edtech leaders is that the conference is about so much more than education ... SXSW EDU isn't about insular conversations in academia; it's about knocking down silos and bringing people together from all different disciplines to focus on how we make learning better, and more available, for everyone.

— Entrepreneur.com

SXSW Events

SXSW® SXSW EDU®



MARCH 3-6

MARCH 3-6

MARCH 3-6

MARCH 3-6

MARCH 3-6

## ABOUT SXSW EDU

SXSW EDU is the only event that delivers a world-class learning festival where the learner, the practitioner, the entrepreneur, and the visionary come together in Austin, Texas to share ideas, network, and create the future of teaching and learning.



Early Bird Social - SXSW EDU 2024 - Photo by Tico Mendoza

## WHO WE ARE

Founded in 2011, SXSW EDU (pronounced South by Southwest E-D-U) is a vibrant and dynamic event that brings together the brightest minds in education to tackle complex issues and drive impact to create a new tomorrow for learners everywhere.

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For 15 years, the annual SXSW EDU Conference & Festival has been a celebration of innovation, experimentation, and learning through a wide range of compelling sessions, in-depth workshops, engaging hands-on experiences, mentorship, film screenings, future-focused competitions, an expo, networking opportunities, performances, and so much more.

**History**

**FAQs**

SXSW EDU is a component of the South by Southwest® (SXSW®) family of conferences and festivals.

**SXSW EDU is dedicated to helping create a new tomorrow for learners everywhere.**

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## **ABOUT THE COMMUNITY**

SXSW EDU is a diverse event that attracts a wide range of attendees from all corners of the world. Educators, administrators, policymakers, students, entrepreneurs,

industry leaders, creatives, and visionaries come together every March to share their expertise, learn from each other, and engage in thought-provoking discussions impacting the future of education across the learning landscape starting from early learning to K-12 and higher education to continuing education and beyond.

Our attendees are passionate about driving positive change in education and are eager to explore innovative solutions to the challenges we are facing today. At SXSW EDU, you will meet a dynamic mix of seasoned professionals and emerging voices, all united by a common goal to transform education through collaboration, inspiration, and emerging technologies. Whether you're an experienced educator or just starting your career in education, there is something for everyone at SXSW EDU.

