

PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

Board of Trustees Meeting Operations Report August 2024

Rafael Negroe

Director of Operations & Facilities

Executive Summary

All departments and vendor-partners are fully operating. I am currently managing relationships and performance from ATS, St. Moritz, and KBM.

A facilities management software has been implemented and all modules are in operation: Work order request module currently being used for all requests. The transition was almost seamless. Subsequent meeting and trainings are scheduled with FMX for further understanding and utilization by facilities teams.

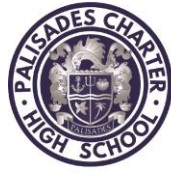
Summer projects completed: power wash all gum off floors in the café seating area, wash all walls free of dust and spiderwebs, warehouse was cleaned and organized,

Permits & Setups:

- Permit Revenue May 2024 through July 2024= \$234,094.07
- Permits – Solidified for the upcoming School Year.
- Banners – Banner demand continues to be strong – a steady and solid source of passive income.
- Filming in May 2024
 - Bam Productions (May 5th and 6th)
 - Pedantic Duck (May 24th, 25th, 26th and 27th)
- Filming in June 2024
 - Night Media (June 13th)
- Filming in July 2024
 - Bison Productions (July 7th)
 - Pentland Group Holdings Limited (July 12th)
 - RD Media House (July 20th)
- Summer Permitters
 - Iverbe Day and Sports Camp
 - Adderley School

MGAC/Pool:

- HVAC work completed and ongoing
- Staff Training and drills completed



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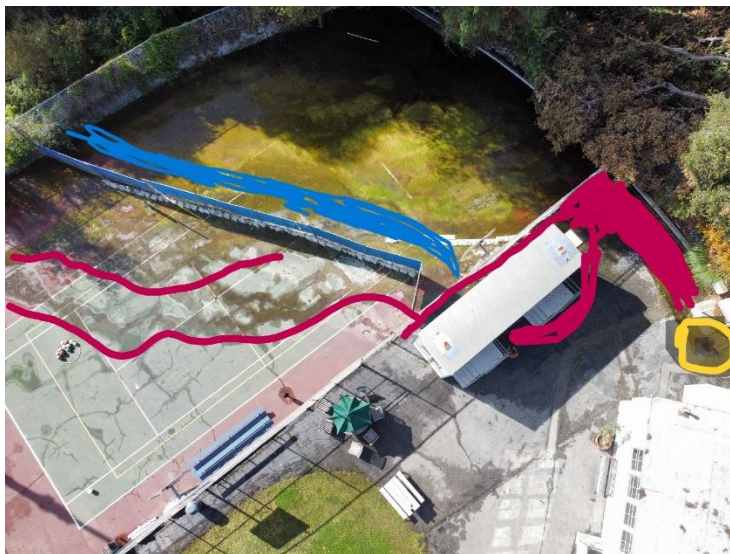
- All summer planned repairs completed – new planned repairs planned to be completed in the next quarter, including Deck-repair work
- Team Certifications completed and on target
- Increased participation in lap swim reservations

Transportation/Buses:

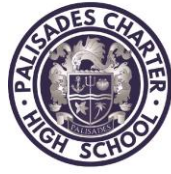
- New boarding and disembarking procedures are in place
- Transportation Registration processes review – identified opportunities and will be considered next year:
 - FAST registration process and prerequisites
 - Scholarship award process will be reviewed and approved by all earlier than May
- Student registration process online will be revised
- Currently I am evaluating use/participation for the 6:00 pm route – low participation was observed
- Students are now using a RFID card to board the bus
- All buses are trackable on our website, including the ADA transportation vehicle

Facilities/Projects:

- FMX is in use for all work requests
- Example reports available from the work request module are below. My goal is to collect data to report need and increase efficiencies.
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- Pali Academy water run-off current action in partnership with LAUSD CMP Maria Thorpe and Eddie Rivera. LAUSD anticipates starting repair and remodel work in November 2024
- LAUSD will be creating a natural environment to allow the natural water flow to occur in a controlled environment
- *Below is an aerial shot of PA condition via drone. Below is edited photo with color highlights:*



- Blue colored line original fencing position and current position due to overflow and uncontrolled damage and growth



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- Yellow circle indicates where sump pump is located. LAUSD CPM dispatched a LAUSD plumber and electrician to confirm sump pump was operating normal. Sump pump is operating normally. Current sump pump was replaced
- Red colored areas nearest sump pump (yellow circle) depicts new constant flow area. We are attempting to detect source with the help a vendor
- Red line depicts new water and growth path



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REPORT SAMPLE

Team Performance

Team	100%
Open Requests	0
Resolved Requests	100%
Request Age (Days)	0
Request Status	100%
Days From Team Review	0

Total Labor Hours
14.25

Total Labor Cost: \$103.50

Average Response Time (Days)
0.77

Average Resolution Time (Days): 1.91

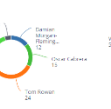
Requests by Status



Resolved Requests by User



Requests by User



Labor Hours by User



Labor Hours by Building



Weekly Transactions by User (Over 12 Weeks)



Weekly Labor Hours by User (Over 12 Weeks)



Labor Details

Module	User	Request	Building
Facilities Help Request	J. Tom Robinson	107770 - Building 1 - please open	C Building
	J. Tom Robinson	107770 - Building 1 - please open	C Building
	Allen Taylor	107767 - 107767 - please open	B Building
	Allen Taylor	107767 - 107767 - please open	B Building
	Allen Taylor	107767 - 107767 - please open	B Building
	Allen Taylor	107767 - 107767 - please open	B Building
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Allen Taylor	107767 - 107767 - please open	B Building	

Requester Details

Module	User	Request
Facilities Help Request	Allen Taylor	107767 - 107767 - please open
	Allen Taylor	107767 - 107767 - please open
	Allen Taylor	107767 - 107767 - please open
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