![Palisades Charter High School logo] PALISADES CHARTER HIGH SCHOOL — Empowering Educational Excellence.

PCHS ARTIFICIAL INTELLIGENCE POLICY
(First Review – May 15, 2024; Proposed Board Vote June 18, 2024)

<u>**PCHS guidelines and protocols for the use of Artificial Intelligence (AI):**</u>

- Students are NOT permitted to access AI for assistance with assignments or research unless done under the guidance and approval of a PCHS staff member. Unpermitted use of AI may lead to penalties for academic misconduct. Inappropriate use may also result in disciplinary action and/or legal action in accordance with the law and Board Policies.
- Any use of AI in the classroom or on class assignments must align with the teacher's instructions and use expectations.
- Any student's use of AI on schoolwork must be cited to as any other source and may not be submitted as the student's original work.
- Students should NOT rely on AI tools as a fact-checker to confirm their work or research as AI may not always provide accurate or up-to-date information.
- Students are prohibited from using any AI system to access, create, or display harmful, deceptive, or inappropriate matter that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or political beliefs or interact with the AI in a manner that supports any of the above.
- Students shall not share confidential information or personally identifiable information with an open AI system of themselves, another student, staff member, or other person. Personally identifiable information includes, but is not limited to, a person's name, address, email address, telephone number, Social Security number, or other personally identifiable information.

Definition of Artificial Intelligence

Artificial Intelligence (AI) is a system of machine learning that can perform complex and original tasks such as problem-solving, learning, reasoning, understanding natural language, and recognizing patterns in data. AI is becoming more prevalent in our daily lives and is being integrated in a variety of technical applications. Palisades Charter High School (PCHS) recognizes that the use of AI can enhance student learning experiences and be a resource for staff and teachers. PCHS authorizes the ethical and legal use of AI as a tool to support and expand classroom instruction, increase learning opportunities, and as a general tool for staff and teachers subject to limitations listed within this policy and any other applicable Board Policies.

PCHS Statement on Artificial Intelligence (source: FBI)

PCHS recognizes that AI is becoming more prevalent in our daily lives and is being integrated in a variety of technical applications. Additionally, Palisades Charter High School (PCHS) recognizes that the use of AI can enhance student learning experiences and be a resource for staff and teachers. PCHS believes that teachers and other staff must "be in the loop" whenever AI is applied to notice patterns and automate educational processes. Therefore, PCHS authorizes the ethical and legal use of AI with careful supervision as a tool to support and expand classroom instruction, increase learning opportunities, and as

a general tool for staff and teachers subject to limitations listed within this policy and any other applicable Board Policies.

Use of Artificial Intelligence

Artificial Intelligence (AI) has become increasingly prevalent in many areas, including education. When used appropriately, AI can enhance student learning by improving the efficiency of education, providing new and creative ways to support learning, and encouraging independent research, curiosity, critical thinking, and problem-solving. AI has the potential to serve as a supplemental tool to support and expand classroom instruction, facilitate personalized learning opportunities, and increase educational and learning opportunities.

Using generative artificial intelligence (AI) to create original and authentic student-generated work is considered plagiarism and is strictly prohibited, as it breaches the school's acceptable use policy. Generative AI uses computer algorithms to generate content that simulates human writing styles. Despite its potential academic creative benefits, using generative AI to plagiarize, even from a computer program, is deemed unethical and can lead to academic penalties in line with the Palisades Charter High School Academic Integrity Policy.

If AI is approved by the teacher to be used as a tool for research, then proper MLA quotations and citing must be used to identify the source of the material.

The US Department of Education has called upon educational decision-makers, researchers, and evaluation technology based not only on outcomes, but also based on the degree to which the models at the heart of the AI tools and systems align to a shared vision for teaching and learning. The figure on the left describes the important qualities of AI models for educational leaders to consider.
Source: FBI