



PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

REGULAR MEETING MINUTES - BUDGET/FINANCE COMMITTEE
MONDAY, JUNE 3, 2024 – 10:00-3:30 PM
STAFF CAFETERIA

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY.

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

I. PRELIMINARY:

- A. Call to Order & Roll Call - R Rodman called the meeting to order at 10:15 am. In attendance: R Rodman, S Margiotta, D Gronich, S Sherkhanov, L Mirzaden (ASB Representative). Non-voting members: P Magee, JP Herrera. Please see original sign-in sheet for list of guests.
- B. Public Comments – No public comment made.
- C. Approval of Minutes from R Rodman made a motion to approve the May 13, 2024 meeting minutes as amended. D Gronich seconded the motion. All in favor: S Margiotta, D Gronich, R Rodman. L Mirzaden abstained. S Sherkhanov was not present.

II. OLD BUSINESS (DISCUSSION & POSSIBLE ACTION ITEMS):

- A. IMA Budget - Discussion was included in the overall budget discussion.

IV. NEW BUSINESS (DISCUSSION & POSSIBLE ACTION ITEMS):

- A. 2023/2024 Budget Actuals – JP Herrera viewed as part of the 2024/2025 Draft Budget overview and stands as submitted.
- B. PCHS 2024-2025 Budget reviewed by JP Herrera. The committee discussed/reviewed current ADA assumptions which the committee agreed was appropriate. The approved \$420K for textbooks was also reviewed. Since we have remaining A-G grant money, the committee agreed that these textbooks would be purchased using this grant money and the purchase will be allocated from the 2023/2024 budget since these was a large positive ending balance. This will also allow the school to purchase the books before the close of this fiscal year. It was noted that this textbook purchase includes a classroom set of books plus digital copies. CBO also reported that the school is working on a plan for textbook purchase cycle. (It was also reported that although digital textbooks are updated those updates do not include updated content.)

The additional purchase of devices was also discussed in order to maintain 1:1 device program. J Roepel noted that the large purchase of devices was done in 2019 and received in 2020. There was
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another large purchase of 1500 devices in 2023/2024 so there is a need for new devices for incoming freshman. The older devices are slower and need to be replaced. The incoming freshman will keep their device for 4 years and therefore need a new device to last for their 4 years at PCHS. \$450K was held in tech reserve in 2023/2024 and this is the plan again in 2024/2025 in the amount of \$450K. It was also agreed that we could use one time grant funding to purchase the new devices for the incoming freshman.

The new, approved school psychologist has been included in the new version of the draft 2024/2025 budget and will be funded via ESSER grant monies for 1 year. Position will then be re-evaluated.

Subscriptions were reviewed. Part of new Ed Tech position is to evaluate subscriptions on an ongoing basis to ensure subscriptions are actively being used. EHall Pass is not going to be renewed and will be replaced with an Infinite Campus upgrade. Overall subscriptions were discussed and total \$598K for next school year.

Quad modernization was reviewed. PCHS received revisions back from LAUSD and a new engineer review is currently required. (Structural and Electrical). There is also a landscape architect involved and renovation is now ADA approved. Overall cost is approximately \$240K and project is not fully funded.

There are an additional \$100K of projects identified by the new Director of Operations but these are not primary issues currently and therefore were not included in the budget.

IMA reviewed. Committee discussed the need for team uniform adoptions so as to not always encroach on Boosters. A rotational uniform plan should be discussed and shared with coaches. The school administration will follow-up on this. Admin is also recommending that coaches provide monthly updates regarding team income vs. expenses.

Tech Non-Cap reviewed. \$23K was included in the budget out of the \$376,714 requested (primarily from VAPA). It was noted that Admin needs to work with VAPA in years moving forward to help dept. determine what is really needed. Committee discussed additional VAPA requests and approved an additional \$38K to purchase VAPA requested MacBooks as well as an additional \$10K for MacStudio for audio QLab. T Ferrell will look for more universal instructions for developing dept. and program budgets. It was also noted that VAPA also needs better direction when budgeting for their dept.



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Transportation was reviewed. PCHS will be running 7 buses and costs are basically neutral this year with the exception of increased cost of TAP cards and increase cost of competition buses. Committee agreed to increase competition buses budget to \$85K to encourage all teams to use buses for transportation to allowed away games/competitions.

Pool budget, income and expenses were reviewed.

Legal was reviewed and it was note that there was an increase in expenses this year. Consulting also reviewed.

Overall, there is a \$595,187 surplus in the revised, draft 2024/2025 budget with income in the amount of \$43,914,858 and expenses in the amount of \$43,319,680.

S Margiotta made a motion to approve the 2024/2025 PCHS budget with income equalling \$43,914,858 and expenses in the amount of \$43,319,680 with a surplus of \$595,178 contingent upon follow-up of several questions raised that are to be followed-up directly with the Board at their next regular Board of Trustees meeting.

S Sherkhanov seconded the motion. Motion passed unanimously with L Mirzaden absent.

Meeting was adjourned with no further business conducted.