



# PALISADES CHARTER HIGH SCHOOL

*Empowering Educational Excellence.*

## Board of Trustees Meeting Operations Report May 14, 2024

### Rafael Negroe

Director of Operations & Facilities

### Executive Summary

Primary focus during the month of April was to immerse and onboard into my new role. Observing and identifying my team(s) and opportunities, as well as recognize the hard work performed this school year. I continue to recognize and become familiar with the current and future open projects. I am currently managing the transition of our security companies (allied to St. Moritz), and the new janitorial service company (KBM).

ATS (transportation), KBM, and St. Moritz agreements are under final review and signature stages.

I contacted most vendors to introduce myself and establish rapport. I am concentrating in understanding service received, expenses incurred, and vendor performance.

A facilities management software has been identified to help with: Asset management and maintenance, work order request and tracking module, preventive maintenance schedule to prevent costly unnecessary repairs, and identify and control parts, tools and other assets inventory.

Currently conducting beautification projects around the campus for Class of 2024 Graduation Ceremony

### Permits & Setups:

- **Permit Revenue Feb 2024 to April 2024 = \$137,701.32**
  - Approximately 10 days of filming in May various production companies
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- **Permits** – Steady use into the spring season.
- **Filming in May 2024:**
  - Athleta (May 5<sup>th</sup> and 6<sup>th</sup>)
  - Short film (May 24<sup>th</sup> thru 28<sup>th</sup>)
- **Banners** - Banner demand continues to be strong, ongoing and new interest – fence booked out for the next few months with rotating banners – many of our yearly users are renewing.

### MGAC/Pool:

- ARC Blended Learning Lifeguarding Training opened to community (6/8)



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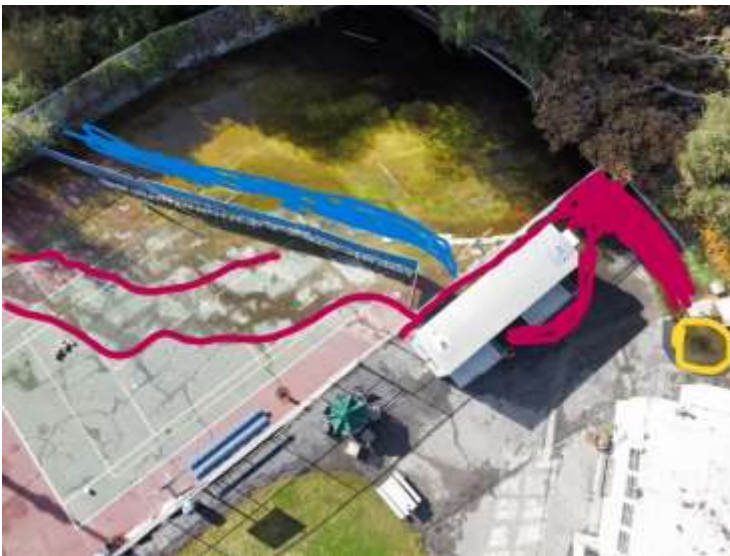
- Staff Training 5/18: Incident Reporting / First Aid Session
- Locker room repairs underway to address safety issues (doors, walls)
- Reviewing small pool plaster quotes, as will be necessary soon per current conditions

## Transportation/Buses:

- Agreement under review and signature stage
- Transportation usage, boarding and disembarking procedures will be reintroduced
- Transportation Registration processes in final stages
- Scholarship awarded to all qualifying applicants

## Facilities/Projects:

- Pali Academy water run-off current action in partnership with LAUSD CMP Maria Thorpe and Eddie Rivera.
- *Below is an aerial shot of PA condition via drone. Below is edited photo with color highlights:*



- Blue colored line original fencing position and current position due to overflow and uncontrolled damage and growth
- Yellow circle indicates where sump pump is located. LAUSD CPM dispatched a LAUSD plumber and electrician to confirm sump pump was operating normal. Sump pump is operating normally. Current sump pump was replaced less than 5 months ago.
- Red colored areas nearest sump pump (yellow circle) depicts new constant flow area. We are attempting to detect source with the help a vendor
- L.A. Hydro-Jet scheduled to work in the area on 5/10/24 to help with visual assessment
- Single red line depict new water and growth path