



PALISADES CHARTER HIGH SCHOOL

Empowering Educational Excellence.

REGULAR MEETING MIUTES - BUDGET/FINANCE COMMITTEE
MONDAY, APRIL 15, 2024
3:30-5:00 PM, Library

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY.

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

I. PRELIMINARY:

- A. S Margiotta called the meeting to order @ 3:48 pm. In attendance: S Margiotta, D Gronich, ASB Treasurer Representative: N Onwabe (joined at 3:58 to ensure quorum)/J Lande (arrived at 4:13 pm). Non-Voting Members: P Magee and JP Herrera. Please see original sign in sheet for list of guests in attendance.
- B. Public Comments – No public comments made.
- C. Approval of Minutes from March 11, 2024 was tabled.

III. REPORTS (5 minutes each):

- A. Executive Director - P Magee reported that the school is in the middle of hiring. There are lots of positions open. They are also working on student registration and filling vacant positions. Teacher budget requests are out and the Director of Development and Unification Director positions are being evaluated while keeping student involvement in organizations covered. Transportation for next year is being organized and several buses have waiting lists. She welcomed Joseph, the new Finance Director.
- B. CBO Report-Discussion - JP Herrera reviewed and it stands as submitted. It was noted that The budget update includes snapshot of relief spending with potential reallocations. It was noted that Chem lab renovations can be covered by relief funds and there is 27K for modernization from a development grant.
- C. Fundraising & Development - No update provided.
- D. ASB Treasurer Report – No update provided.
- E. Booster Club - D Gronich noted that the auction grossed \$125K with \$50K in expenses.
- F. Credit Card Purchases-Discussion/Recommend – No update provided.

IV. NEW BUSINESS (DISCUSSION & POSSIBLE ACTION ITEMS):

- A. 2023-24 Budget Update - JP Herrera reviewed and it stands as submitted.
- B. RFP No 2023-24-1 Custodial Services Contract was reviewed and stands as submitted. It was noted that this is \$1 more/hour than we are currently paying but the are providing cleaning productes which will be a cost savings for us. S Margiotta made a motion to approve Hohl Building Maintenance as the custodial service provider for 2024/2025. The maintenance agreement will be in accordance with the terms presented in the RFP bid. D Gronich seconded the motion. Motion passed unanimously with no abstentions.



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- C. RFP No 2023-24-2 Safety & Security Services Contract reviewed and discussed. It stands as submitted. It was noted that this is a 3% lower cost than our current provider. It was also noted that the other 2 lower bids did not provide services we needed and B King was not encouraged by the references given. It was also noted that the 3% increase in years 2&3 will be passed on to the guards. S Margiotta made a motion to approve the St. Moritz Security contract as the security services provider for the 2024/2025 school year. The agreement will be in accordance with the terms presented in the RFP Bid. D Gronich seconded the motion. Motion passed unanimously with no abstentions.
- D. RFP No 2023-24-3 Transportation Services Contract was reviewed and discussed. It stands as submitted. It was noted that there were multiple inquiries but ultimately the only bid submitted was ATS. The EV grant was discussed and JP Herrera reported that if the grant is approved we can renegotiate or look for a new vendor to offset price since the grant goes to the vendor/service provider. It was further clarified that the contract also includes language for penalties in situations where there are late bus arrivals/pick-ups. S Margiotta made a motion to approve American Transportation System (ATS) as the transportation services provider for the 2024/2025 school year. The contract will be in accordance with the terms in the RFP Bid. J Lande seconded the motion. The motion passed unanimously with no abstentions.
- E. 2024-25 MOU for LAUSD School Police Services was reviewed and stands as submitted. D Gronich made a motion to approve the 2024/2025 MOU for the LAUSD school police services in the amount of \$183,936. N Onwasee seconded the motion. The motion passed unanimously with no abstentions.
- F. Lab/Classroom Modernization Proposal was reviewed. It was noted that there was a misunderstanding between various individuals working on the project. Proposal will be tabled until the proposal from R Wilken is received.
N Onwasee left at 4:35 pm
- G. PCHS Retirement Healthcare Benefits Trust Agreement was reviewed and discussed. It was noted that this has been reviewed by the LTHB financial advisor and the ML trust advisor group. J Lande made a motion to approve the PCHS Retirement Healthcare Benefits Trust and establish an irrevocable trust. D Gronich seconded the motion. Motion passed unanimously with S Margiotta abstaining.
- H. 2024-25 Budget Development Progress was reviewed by JP Herrera and most requests have been submitted. Next month we will have a draft budget to review as well as textbook and IMA budgets.

Meeting was adjourned at 4:35 pm.